



KILLAY COMMUNITY COUNCIL

CYNGOR CYMUNED CILÂ

MONTHLY MINUTES
 Wednesday 25th September 2024
 7.15pm multi-location meeting

Present:		
In person:		
Cllr Jim Robinson (Chair)	Cllr Joanne Fitton	Cllr Peta Walsh
Cllr Jan Evans	Cllr Dawn Morse	City Cllr Mary Jones (Vice Chair)
City Cllr Louise Gibbard	Clerk to the Council Sue Bagley	Cllr Sarah Gee
Remote:		
Cllr Bethany Rowe	Youth Representative Ilhan Mazhar	
1. Apologies for absence		
City Cllr Jeff Jones	Cllr Sue John	Cllr Rhiannon Barrar
Cllr Linda Aubrey	Cllr Tyrone Lewis	Cllr Nigel Fletcher
Cllr Mary Idris	Youth Representative Maria Jefferies	
2. Declaration of Outside Interests		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>For members who are attending the meeting remotely, any interest is disclosed verbally and recorded by the Clerk.</p> <p>City Cllr M Jones Declared Personal & Prejudicial interest in item 10. Cllr B Rowe Declared a Personal & Prejudicial interest in item 10.</p>		
3. Acceptance of Minutes of the meeting held on 26th August 2024		<i>To be actioned by</i>
<p>The minutes of the meeting circulated previously were agreed and after the following amendments, accepted as being a true record.</p> <p>Page 5 Item 12: SPFS grant application Item amended to reflect that the application is to be sent to City and County of Swansea with a proposed event date of 2nd November 2024. During the discussion of this item, it was confirmed that baked goods would be permitted but not bread, and members voiced hope that the Theatre company will attend the event.</p>		

<p>Page 5 Item 13: Training Update It was confirmed that the training would be carried out by Anna Morgan, an external trainer from 'Red Shiny Apple' based in Porthcawl. Proposed by Cllr R Barrar and seconded by Council.</p> <p>Page 5 Item 13: Training Plan update Cllr Gee did not attend the previous meeting, reference to her 'stating' was removed.</p>	
<p>4. Matters arising from meeting held on 26th August 2024</p> <p>The Clerk confirmed that implementation of the Smart Meter has been re-scheduled for Tuesday 1st October. The Clerk will attend as a representative. (NB: Smart meter installed)</p>	<p><i>To be actioned by</i> Clerk</p>
<p>5. Correspondence received (SB)</p> <p>Any urgent correspondence is circulated prior to the meeting and items to be discussed are on the agenda.</p> <ul style="list-style-type: none"> • Clerk's Direct has been given to Cllr S John. • The Town & Community Forum meeting will be held on the 30th September. Cllr Robinson will attend on behalf of the Council. • One Voice Wales Training Plan received, the plan contains price per course confirmed at £40.00 per member per person and £67.00 for non - members. • Police & Crime Commission Consultation – this has been circulated to all /Councillors. • Ageing Well update circulated to all Councillors. 	<p><i>To be actioned by</i> Cllr Robinson</p>
<p>6. Reports JJ;MJ;LG; JR</p> <p>The following reports were made by relevant members:</p> <p>a) Chair's report (JR) All items for discussion are included on the agenda.</p> <p>b) City Councillors Reports (MJ, JJ and LG) Circulated previously: Appendix 1 & 2</p> <p>c) Clerk's Report (SB) All items for discussion are included on the agenda.</p> <p>d) Social Media & Marketing Committee (JR, MI and BR) Engagement and Reach figures circulated previously: Appendix 3 Cllr Robinson requested help to manage the Website. It was suggested and agreed that the Youth Representative Ilhan Mazhar carry this out. Cllr Robinson agreed to email a link to him to access the system.</p> <p>e) Gardening Committee (JE, SJ, PW, DM;MJ) Nothing to report. Cllr Robinson reminded Cllr Evans to discuss the 2025 requirements with the Gardening Committee.</p> <p>f) Public Rights of Way (RB, BR, SG;NF) There is no Public Rights of Way report this month.</p> <p>g) Crime Figures (LA)</p>	<p><i>To be actioned by</i> Cllr Robinson Cllr Evans</p>

No crime figures reported this month.	
7. Financial Report (SB/JR)	<i>To be actioned by</i>
<p>Statement of Accounts:</p> <ul style="list-style-type: none"> The September statement of accounts, circulated previously, were accepted and agreed by Council. The Clerk's telephone expenses for September were agreed at a sum of £31.40. Cllr S John confirmed that the monthly bank statement for August / September has been checked and verified. The Clerk confirmed that she had ordered the Christmas Tree at a cost of £324.00. Payment is not required until delivery. Two sacks of daffodils from the Council Parks' Department have been ordered at a cost of £188.00. Payment not required until the invoice is received. HMRC £371.18 – PAYE <p>All the above were proposed by Cllr D Morse and seconded by Cllr M Jones.</p>	
8. Events	<i>To be actioned by</i>
<p>Multi-Cultural event with (Sketty Mosque)</p> <ul style="list-style-type: none"> Wednesday 21st May 2025. Cllr Robinson advised that a decision needs to be made in relation to the budget for this event. Cllr Gee asked if Ilhan Mazhur (YR) would like to join the planning meeting, he agreed. <p>Halloween</p> <ul style="list-style-type: none"> Tuesday 29th October at Killay Scout Hall. Cllr S John and Mrs S Bagley (Clerk) will carry out the necessary shopping. Cllr Morse offered to lend her personal Halloween decorations for the event, this offer was gratefully accepted and Cllr Robinson agreed to liaise directly with Cllr Morse. Cllr Robinson assured Cllr Morse that these decorations would be safely locked away. The Clerk asked members to confirm if Soft Play will be required for the smaller children. Cllr Robinson agreed to measure the hall to ensure that the hall will accommodate the Soft Play before confirming to the Clerk who will proceed if required. <p>Christmas</p> <p>Father Christmas Parade on Monday 25th November:</p> <ul style="list-style-type: none"> The Clerk confirmed that the Sleigh and the Father Christmas suit has been booked, The Clerk went on to advise that the Salvation Army are unable to attend due to prior commitments. <p>This was discussed and alternatives suggested, such as music from the Village Inn.</p> <p>Carol Service on the 15th December:</p> <ul style="list-style-type: none"> The proposal to hold a Carol Service at St Hilary's Church in conjunction with KCC was discussed. <p>It was suggested that KCC may lose control of the service at St Hilary's Church, and it would not include the children from Hendrefoilan School as in previous years at Siloam Church. It was decided to wait to make a decision until after a meeting with the Vicar of St Hilary's Church, Cllr N Fletcher and Cllr S John which is planned for 7th October.</p>	<p>Cllr S John and S Bagley</p> <p>Cllr Robinson and S Bagley</p> <p>October meeting</p>
9. Requests for Donations	<i>To be actioned by</i>
No requests for donations received.	
10. Planning Report (JF, SG and MI)	<i>To be actioned by</i>

<p><i>City Cllr M Jones left the room and Cllr B Rowe left the meeting.</i></p> <p>Planning response August to September 2024</p> <p>Validated Application 2024/1673/FUL Hip to gable roof extension, rear roof extension, two front roof lights, single storey rear extension, fenestration alterations and external side steps 488 Gower Road Killay Swansea SA2 7DY Application 2024/1482/FUL Retention and completion of side dormer window 15 Bron Y Bryn Killay Swansea SA2 7NP Application 2024/1716/PND Armine Garage 362 - 364 Gower Road Killay Swansea SA2 7AE Ref. No: Red brick office / toilet block (Application for Prior Notification of Demolition) Application 2024/1733/FUL Single storey side extension, single storey rear extension 19 Wimmerfield Crescent Killay Swansea SA2 7BU. Being Considered Application 2024/1357/FUL Side roof extension, side rooflights, single storey rear/side extension, alterations and reduction in size of detached garage 65 Dunvant Road Killay Swansea SA2 7NL</p> <p>Decided Application 2024/1270/FUL Extension of existing side dormers 64 Wimmerfield Crescent Killay Swansea SA2 7DB – Approve Application 2024/1277/FUL Replacement shop front with fenestration alterations 424 Gower Road Killay Swansea SA2 7AJ Approve – Davies the Bakers Application 2024/1546/PLD Removal of an existing outbuilding and construction of a single storey rear extension (application for a certificate of a Proposed Lawful Development) 14 Wimmerfield Drive Killay Swansea SA2 7BR. Is Lawful (proposed) Application 2024/1357/FUL Side roof extension, side rooflights, single storey rear/side extension, alterations and reduction in size of detached garage 65 Dunvant Road Killay Swansea SA2 7NL Approved</p> <p>Both Councillors returned to the room.</p>	
<p>11. Review of Standing Orders update (JF)</p>	<p><i>To be actioned by</i></p>
<p>Item ongoing.</p> <ul style="list-style-type: none"> Review of the Standing Orders will be discussed in October. 	<p>October Agenda</p>
<p>12. Levelling Up Shared Prosperity Fund</p>	<p><i>To be actioned by</i></p>
<p>City Councillor M Jones/Cllr Gee confirmed that KCC had been awarded the grant of £5527.75 to hold an event on Saturday 23rd November 2024.</p> <p>Details are as follows:</p> <ul style="list-style-type: none"> It is proposed to run the Market from 10.00 – 3.00 All expenditure must be made by the Community Council and can be reclaimed after the event. The Theatre Company have been approached and are also available on that date. 	

<ul style="list-style-type: none"> • Cllr Gee will confirm with the necessary companies that the Community Council wish to proceed and confirm any bookings. • Cllr M Jones suggested that Olchfa School are interested in providing Music. • Licenses and Street Trading licenses will be arranged by the Urban Foundry and the Market Traders. • Cllr M Jones proposed that £500.00 be set aside for a contingency fund – agreed by Council. • Cllr M Jones thanked all who had worked hard on this item. 	Cllr Gee
13. Training Plan	<i>To be actioned by</i>
As previously agreed, Anna Morgan from Red Shiny Apple based in Porthcawl will be asked to conduct KCC Training at a cost of £400.00 (including travel expenses). Training will take place in 2025. Cllr M Jones agreed to approach Anna Morgan for confirmation of times and dates.	2025 Agenda Cllr Jones
14. Social Media Policy Marketing Plan (MI, BR,)	<i>To be actioned by</i>
No matters to be discussed – item ongoing	<i>To be actioned by</i>
15. Use of shared drive/drop box function (JR)	
No matters to be discussed – item ongoing	
16. One Voice Wales Membership	<i>To be actioned by</i>
To be discussed in October	October Agenda
17. Items for Future Agenda	
<ul style="list-style-type: none"> • Independent Panel for Wales Draft Annual Report 2025-2026 • Half year KCC account April – October 	
There were no future items to be discussed – the meeting closed at 8.55 pm	