



KILLAY COMMUNITY COUNCIL

CYNGOR CYMUNED CILÂ

MONTHLY MINUTES

Wednesday 28th August 2024
7.15pm multi-location meeting

Present:		
In person:		
Cllr Nigel Fletcher	Cllr Jim Robinson (Chair)	Cllr Linda Aubrey
Cllr Sue John	Cllr Jan Evans	Cllr Tyrone Lewis
Cllr Peta Walsh	Cllr Dawn Morse	Cllr Mary Idris
Cllr Rhiannon Barrar	Youth Representative Maria Jeffries	Clerk to the Council Sue Bagley
Remote:		
N/A	N/A	N/A
<p>Cllr Robinson introduced Mr Ilhan Mazhar, who is interested in becoming a Youth Representative. Mr Mazhar's application form was circulated prior to the meeting.</p> <p>Mr Mazhar provided members with an overview of his interests and his reasons for wanting to join the community council.</p> <p>Members voted unanimously to appoint Ilhan Mazhar and he was welcomed to KCC as a Youth Representative.</p> <p>Cllr Robinson reminded members that Youth Representatives do not have a single agenda item, but are invited to participate in the whole Council meeting. They are encouraged to contribute to any agenda item giving their views as representatives of the youth of Killay.</p> <p>It has previously been confirmed by Zurich Insurance that our two Youth Representatives are covered under KCC Public Liability Insurance when on Community Council business.</p>		
1. Apologies for absence		
City Cllr Jeff Jones	Cllr Mary Jones (Vice Chair)	Cllr S Gee
Cllr Beth Rowe	Cllr Louise Gibbard	Cllr Joanne Fitton
2. Declaration of Outside Interests		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>For members who are attending the meeting remotely, any interest is disclosed verbally and recorded by the Clerk.</p>		

3. Acceptance of Minutes of the meeting held on 24th July 2024	<i>To be actioned by</i>
Minutes of the meeting circulated previously, were agreed and after two minor amendments were accepted as being a true and accountable record.	
4. Matters arising from meeting held on 24th July 2024	<i>To be actioned by</i>
The Clerk confirmed that implementation of the Smart Meter has been re-scheduled to Tuesday 1 st October. The Clerk will attend.	S Bagley
5. Correspondence received (SB)	<i>To be actioned by</i>
<p>Any urgent correspondence was circulated prior to the meeting and items to be discussed are on the agenda.</p> <ul style="list-style-type: none"> An invitation has been received from Sketty Mosque & Community Centre to celebrate their 76-year anniversary - Windrush. The event will be held on Friday 30th August and 4 Councillors expressed an interest in attending. 	
6. Reports JJ;MJ;LG; JR	<i>To be actioned by</i>
<p>The following reports were made by relevant members:</p> <p>a) Chair's report (JR) All items for discussion are on the Agenda</p> <p>b) City Councillor reports (MJ;JJ;LG) circulated previously: Appendix 1 & 2 The City Councillor reports are included as an attachment for ease of reference. Cllr John requested that City Councillors reports are brief and sent out earlier than the current process. Any important updates can be brought to the meeting.</p> <p>c) Clerk's Report (SB) All items for discussion are on the Agenda.</p> <p>d) Social Media & Marketing Committee (JR; MI; BR)</p> <ul style="list-style-type: none"> Cllr Idris reported an increase in Facebook numbers up by 92%, engagements have increased by 184%. It was suggested that the increase in numbers was due to the Tabletop Sale and the Band Night. (Full figures previously circulated) The Clerk provided feedback from Cllr Rowe which suggested that the Tabletop Sale and the Band Night was not advertised enough. <p>e) Gardening Committee (JE, SJ, PW, DM;MJ)</p> <ul style="list-style-type: none"> Cllr Robinson advised that he could only locate 5 of the hanging baskets purchased by KCC on the Gower Road. <p>NB: It has since been confirmed that there are 7.</p> <ul style="list-style-type: none"> Cllr Evans requested that KCC consider purchasing a further planter for the centre of the Precinct for Spring 2025. Cllr Robinson requested that this be discussed by the Gardening Committee in time for the Finance Meeting in January to determine the budget for 2024/2025. Cllr Evans reported that the Water Feature continues to cause problems even after the purchase of a new pump. Cllr Evans suggested that the pumping mechanism be replaced and seasonal plants be planted into the feature. 	Gardening Committee

<p>Cllr Robinson commented that the feature would need additional holes drilled into the side to prevent overwatering. This was agreed.</p> <ul style="list-style-type: none"> • Cllr Fletcher reported that he had contacted Cllr Fitton to establish if the grass area in front of St Hilary’s can be mowed, Cllr Fletcher agreed to carry out this task. • The Clerk confirmed that 2 sacks of Daffodil Bulbs had been ordered through CCS Parks Department for planting on the grass verge towards the Olchfa roundabout. The Clerk advised that she will meet with the Parks Dept Staff to ensure they are planted in the correct place. <p>(f) Public Rights of Way (RB, BR, SG;NF): Appendix 3 The Public Rights of Way full report is included as an attachment for ease of reference.</p> <ul style="list-style-type: none"> • Cllr Barrar explained the work of the Public Rights of Way Committee to Youth Representative Ilhan Mazhar. • Cllr Barrar explained that Chris Dale is keen to re- establish the gravel path around the playing field but this will have to wait until the winter due to nesting birds. <p>(g) Crime Figures (LA): Appendix 4 The crime figures are included as an attachment for ease of reference.</p>	<p>Cllr Fletcher</p> <p>S Bagley</p>
<p>7. Financial Report (SB/NF)</p>	<p><i>To be actioned by</i></p>
<p>Statement of Accounts: The August statement of accounts, circulated previously, was accepted and agreed by Council. The Clerk’s telephone expenses for August were agreed at a sum of £31.00.</p> <p>Cllr S John confirmed that the monthly bank statement for July has been checked and verified. Retrospective approval was requested for:-</p> <p>HMRC £490.80 – PAYE Paper £20.00 – S Bagley Father Christmas Suit - Deposit £35.00 – S Bagley Party Bags/Sweets £29.98 – Fun Day – S Bagley Aldi – Food - £42.36 – Fun Day – S Bagley B & M – Food - £71.88 – Fun Day – S Bagley Clerk Expenses – August £31.00 Linda Aubrey - £16.98 – Crafts – Fun Day Jim Robinson - £350.00 – Band Night (cash)</p> <p>Cllr Robinson suggested that the Scout Hall payment for hire of the hall for the Fun Day be increased to £100.00, this was agreed by all Council members.</p> <p>All the above were proposed by Cllr T Lewis and seconded by Cllr D Morse.</p>	<p>S Bagley</p>
<p>8. Events – all Councillors</p>	<p><i>To be actioned by</i></p>
<p>Summer Fun Day Tuesday 13th August 2024 – at Killay Scout Hall.</p> <ul style="list-style-type: none"> • Well attended and a very successful day. The Fire Brigade turned up but due to the heavy rain the children could not make the most of it. • Cllr Barrar suggested that in future a rota be created for Councillors to ‘job share’ at the Fun Day. • It was also suggested that in future tickets be given to each child on entering the hall. This will entitle them to a ‘goody bag’ when they leave the Hall. 	

- A short discussion took place regarding next year's Fun Day including timings, these proposals will be taken into account ready for next year.
- Cllr Morse advised members that she would be unable to attend Halloween/Christmas Events and kindly offered to lend her decorations to KCC. Cllr Robinson agreed to store these decorations somewhere at the Scout Hall prior to these events.

Table Top Sale 24th August 2024

- The Table Top sale went well, although there were not as many stalls as expected.
- The charities who were present were happy with their morning.

August Band Night

- 24th August 2024 music by Guilty Pleasure. 7.30 pm – 11.00 pm it was well attended and enjoyed by all.
- The cleanup process worked well with Councillors who attended clearing up as the evening progressed. Councillors also cleared up glasses that belonged to the Village Bar.

Multi Cultural event with (Sketty Mosque)

- Proposed to hold this event on Wednesday 21st May 2025.

Halloween

- Tuesday 29th October at Killay Scout Hall
- Final details to be discussed in detail in September.

Christmas

- Father Christmas Parade on Monday 25th November.
- The Clerk confirmed that she had placed a deposit on the Father Christmas suit to ensure availability.
- Sadly, Reg Williams has decided that he will be unable to perform Father Christmas duties due to ill health. Cllr Tyrone Lewis has kindly volunteered for the post.
- Mark Barry Chairman of Livingston's has requested that KCC combine forces and hold a joint Grotto at the Precinct.

A discussion took place as to whether this was possible, it was decided that this offer be declined and KCC will likely hold a grotto in Siloam Hall on the 30th November
Mr Barry will be informed of this decision, further details to be discussed in September meeting.

Sept Agenda

Cllr Robinson/
S Bagley

Sept Agenda

9. Requests for Donations.

- No requests for donations received.

10. Planning Report (JF;SG;MI)

To be actioned by

Validated

2024/1416/TPO To lop one Leylandi and one veteran Oak tree covered by TPO No. 0385
49 Ridgeway Killay Swansea SA2 7AT

2024/1108/FUL

Retention of use of ground floor as a retail shop (Class A1) and installation of roller shutter
(Amended description and plans)440 Gower Road Killay Swansea SA2 7AJ

2024/1556/FUL

Proposal Removal of garage, part two storey/part single storey side extension, and single storey side extension
24 Lime Grove Killay Swansea SA2 7EG

<p>Decided</p> <p>2024/0572/DOC</p> <p>Discharge of conditions 3 and 4 of Planning Permission 2023/1927/FUL granted 8th November 2023</p> <p>323 Gower Road Killay Swansea SA2 7AE. APPROVE</p> <p>2024/1130/PLD</p> <p>488 Gower Road Killay Swansea SA2 7DY</p> <p>Proposed side hip to gable roof extension with one upper floor window, rear roof extension, front rooflights, two storey rear extension with ground and first floor Juliet balconies and first floor side window, alterations to existing front porch, and addition of ground floor side window and door, replacement fenestration(Application for a Certificate of Proposed Lawful Development)</p>	
<p>11. Review of Standing Orders update (JF)</p>	<p><i>To be actioned by</i></p>
<p>This item is still ongoing. One Voice Wales will need to be discussed in September.</p>	<p>September Agenda</p>
<p>12. Levelling Up Shared Prosperity Fund</p>	<p><i>To be actioned by</i></p>
<p>Cllr Gee has completed the application form to be sent to CCS. The Grant if awarded has to be spent this year 2024 the grant is for £5000.00.</p> <p>KCC are hoping for a Theatre company display to attend the event plus Market Stalls holders at the Precinct on the 2nd November 2024, printed cotton bags will be given to encourage people to shop local.</p> <p>The event will focus on the history of Killay. Local traders will be encouraged to participate, except bread.</p> <p>Local shops may be asked to provide tasters for the day which KCC will pay for.</p>	
<p>13. Training Plan – update</p>	<p><i>To be actioned by</i></p>
<p>Two quotations have been received for training providers, one contact from City Councillor M Jones and the other from Cllr Gee. Cllr Gee stated previously that KCC training is out of date and any training provided by One Voice Wales may not be as superior to external sources. Anna Morgan was accepted as a suitable provider.</p> <p>Money is currently available from this year’s budget to use for training, this funding will come from the Multi Cultural Event budget which will not be used until next year.</p> <p>Cllr Fletcher asked what if some Councillors could not attend on the day, it was felt that the trainer may be able to help.</p> <p>Cllr Robinson proposed that training take place as soon as possible.</p>	<p>Sept Agenda</p>
<p>14. Social Media Policy Marketing Plan (MI, BR,)</p>	<p><i>To be actioned by</i></p>
<p>No matters to be discussed – item ongoing</p>	<p><i>To be actioned by</i></p>
<p>15. Use of shared drive/drop box function (JR)</p>	
<p>No matters to be discussed – item ongoing</p>	<p>August Agenda</p>

16. One Voice Wales Membership	<i>To be actioned by</i>
To be discussed in September	September Agenda
17. Appointment of a new School Governor for Dunvant Primary School	
Due to the resignation of Cllr J Fitton as School Governor, Cllr L Aubrey agreed to take on the post. The Clerk will inform the School of her appointment and send them her details.	S Bagley
There were no future items to be discussed – the meeting closed at 8.55 pm	