



KILLAY COMMUNITY COUNCIL

CYNGOR CYMUNED CILÂ

MONTHLY MINUTES

Wednesday 29th May 2024
7.15pm multi-location meeting

Present:		
In person:		
Cllr Jim Robinson (Chair)	Cllr Mary Jones (Vice Chair)	Cllr Nigel Fletcher
Cllr Sue John	Cllr Jan Evans	Cllr Sarah Gee
Cllr Peta Walsh	Cllr Dawn Morse	Cllr Linda Aubrey
Remote:		
Cllr Beth Rowe	Cllr Louise Gibbard	Cllr Mary Idris
Cllr Rhiannan Barrar		
1. Apologies for absence		
Cllr Jeff Jones	Cllr Tyrone Lewis	Cllr Joanne Fitton
Clerk to the Council Sue Bagley		
2. Declaration of Outside Interests		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <ul style="list-style-type: none">Cllr M Jones Declared an interest in Item 10 (Planning Report) <p>For members who are attending the meeting remotely, any interest is disclosed verbally and recorded by the Clerk.</p>		
3. Acceptance of Minutes of the meeting held on 24th April 2024		<i>To be actioned by</i>
<p>Minutes of the meeting circulated previously were accepted by full Council and with the following amendment, accepted as being a true and accurate record:</p> <ul style="list-style-type: none">Omission of action point regarding the creation of a 'World Culture Day' task and finish group. Cllr Robinson agreed to add this to the minutes before including on the website. Cllr M Jones confirmed the names of members who have agreed to join the group as Cllrs M Jones; L Aubrey; M Idris; R Barrar; S Gee; M Jeffries (YR)		Cllr Robinson

4. Matters arising from meeting held on 24th April 2024	<i>To be actioned by</i>
<p>Page 3 –Annual Insurance It was confirmed that the renewal of the annual insurance with Zurich has been completed, at a cost of £396.00.</p> <p>Equality Action Group – Action Plan March 2024 Cllr Jones advised that she had been actioned by the Equality Group to investigate the availability of equality and inclusion training for Community Councillors. Cllr Jones reported that the City and County of Swansea cannot provide this particular training and it should be conducted privately or by One Voice Wales. Cllr Jones suggested that the Community Council re-consider membership of One Voice Wales in 2025. Cllr Robinson suggested that training may be available from voluntary organisations. In relation to this ongoing action, Cllr Gee volunteered to contact Swansea Council Voluntary Service (SCVS) and will report back in due course.</p> <p>Page 4 Item 12. Shared Drop box function (JR;JF) Cllr Robinson gave a brief explanation as to why KCC are considering a Shared Drop Box facility. Matter ongoing. Cllr Gee asked if the development of a local directory on the Community Council website had commenced. Cllr Robinson and Cllr Gibbard met to progress this and the matter is ongoing.</p>	<p>Cllr Gee</p> <p>Cllr J Robinson & Cllr J Fitton</p> <p>Cllr J Robinson & Cllr L Gibbard</p>
5. Correspondence received (SB)	<i>To be actioned by</i>
<p>Any urgent correspondence was circulated prior to the meeting and items to be discussed are on the agenda.</p> <p>The Chair advised that due to the unplanned absence of the Clerk, there is no latest correspondence to be discussed other than that already circulated or other items on the agenda.</p> <p>The following matters were raised by members present:</p> <ul style="list-style-type: none"> • Cllr Barrar questioned why a letter from <i>Menter Iaith Abertawe</i> dated 16th May sent to Killay Community Council, was not on the agenda. It was confirmed that Menter Iaith Abertawe were requesting a donation to hold an Acoustic session in the Railway Inn. Cllr Fletcher confirmed that, to his understanding, he has responded directly to the request and it will be considered next month under donations once the appropriate application has been received. • Cllr Fletcher reported that he had received the requested information from Dr Alison Walker at Swansea University regarding the Digital Parenting Courses. Sessions are restricted to ten delegates and there is no cut-off period, all ages are welcome and the sessions would be delivered to Primary and Secondary Schools. The 4 weeks course supports parents with digital knowledge to support their children and keep them safe online. It was suggested that Community Councils are being asked to support these by providing facilities to host the courses, and as such it was agreed that KCC would not be involved unless feedback is received from the schools. Cllr Fletcher agreed to send a response. • Cllr Fletcher confirmed that he has placed a notice at the library and on the Notice board regarding car sharing and volunteer drivers. • Cllr Gibbard informed members of a £5,000.00 grant which is available to local Community Councils, designed to increase the footfall in the identified District Centres through the delivery of events and/shop local activities, and working with local businesses. 	<p>June agenda</p> <p>Cllr Fletcher</p>

<p>The funding is part of the Levelling up Shared Prosperity Fund which will need to be spent this year. It was agreed to add this to a future agenda.</p>	<p>Cllr Gee to circulate & add to next agenda</p>
<p>6. Reports JJ;MJ;LG; NF</p>	<p><i>To be actioned by</i></p>
<p>The following reports were made by relevant members:</p> <p>a) Chair’s report (NF) No urgent matters to report.</p> <p>Cllr Fletcher has no urgent matters to report and wished his successors Cllr J Robinson & Cllr M Jones Vice Chair every success.</p> <p>b) City Councillor reports (MJ;JJ;LG) City Councillor M Jones reported on the following key matters:</p> <ul style="list-style-type: none"> • Awaiting a meeting with officers regarding the flooding in Killay. • Progress on the Duvant Road sink hole is slow and ongoing. • The pavement outside Hendrefoilan School has been tarmacked. • The Cleansing team completed work on Gower Road and by Killay library. • Cllr Gibbard confirmed that a report has been submitted to a funding scheme with the Welsh Government to reduce flooding, this is ongoing with the Welsh Government. • Cllr Jones confirmed that work on the charging points will not be completed and the points will not be operational until building work at the Co-op has been completed in July. <p>CC L Gibbard – no urgent report.</p> <p>c) Clerk’s Report (SB) – due to the absence of the Clerk there is no report available. All relevant items have been previously circulated to Councillors prior to the meeting.</p> <p>d) Social Media & Marketing Committee (JR; MI; BR)</p> <ul style="list-style-type: none"> • Cllr Idris reported that Facebook figures are up to date. (Figures previously circulated) • Cllr Robinson confirmed that the amendments on the website are ongoing, headings on the website have changed to incorporate the Welsh language. <p>e) Gardening Committee (JE, SJ, PW, DM;MJ)</p> <ul style="list-style-type: none"> • Cllr J Evans reported that the flower beds have been cleared of spring bedding and the summer flowers are gradually being planted. • The water feature is up and running and has been well received. • The hard work carried out by the team is often complimented on by people passing by which is much appreciated. <p>(f) Public Rights of Way (RB, BR, SG;NF)</p> <ul style="list-style-type: none"> • Cllr Barrar informed Council that the Kissing gates have now been installed. <p>Public Rights of Way Report May 22nd, 2024 – Appendix 1</p> <p>(g) Equality and Inclusion Committee</p> <p>For ease of reference, the Equalities Action Group actions are included in Appendix 3</p> <p>(h) Crime Figures under Appendix 2</p>	<p>Cllr J Robinson</p>

7. Financial Report (SB/NF)	<i>To be actioned by</i>
<p>Statement of Accounts: The May statement of accounts, circulated previously, was accepted and agreed by Council. Clerk's telephone expenses for May £32.60.</p> <p>Cllr S John confirmed that the monthly bank statement has been checked and verified.</p> <p>Payment of the following were considered and approved in the absence of the Clerk:</p> <ul style="list-style-type: none"> • S John £8.00 D-Day Party • P Walsh £87.98 D-Day Party • N Fletcher £24.98 - compost <p>The above payments were proposed by Cllr D Morse and seconded by Cllr J Evans.</p> <p>Internal Auditors Report circulated previously was approved , recording of VAT was discussed.</p>	
8. Events – all Councillors	<i>To be actioned by</i>
<p><u>May D Day Tea Party</u></p> <ul style="list-style-type: none"> • 18th May St Hilary's Church Hall • Cllr Flecher reported that the party was very successful, although attendance was disappointing, 60 tickets were made available, and 43 people turned up on the day. <p><u>Multi-cultural event (with Sketty Mosque) / Peace Mala event</u></p> <ul style="list-style-type: none"> • Ongoing <p><u>Summer Fun Day</u></p> <ul style="list-style-type: none"> • Tuesday 13th August Killay Scout Hut • All details are ongoing and will be finalised nearer the date. <p><u>August Band Night</u></p> <ul style="list-style-type: none"> • 24th August 2024 • All details are ongoing and will be finalised nearer the date. <p>In addition to the above, it was also suggested that the Table-Top Sales which ceased during the Covid Pandemic be resumed. This was discussed and the Clerk will be asked to make further enquiries.</p>	<p>All Councillors June/July agenda</p> <p>Mrs S Bagley</p>
9. Requests for Donations.	
No requests received – awaiting application form from ' <i>Menter Iaith Abertawe</i> '	
10. Planning Report (JF;SG;MI)	<i>To be actioned by</i>
<p><i>CC M Jones declared an interest and left the room.</i></p> <p>Validated: 2024/0779/S73 69 (Plot 151) Ffordd Picton Turberville Sketty Swansea SA2 7RY Single storey rear extension and front porch This is the old student village- the properties have a Sketty address but are within the Killay</p>	

<p>ward.</p> <p>2024/0284/FUL 15 Bron Y Bryn Killay Swansea SA2 7NP Retention of side dormer</p> <p>2024/0803/PRE (Pre-application) 24 Lime Grove Killay Swansea SA2 7EG Two storey side extension and single storey side extension'</p> <p>Decided:</p> <p>2024/0364/FUL 434 Gower Road Killay Swansea SA2 7AJ Replacement refrigeration plant and loading bay canopy. APPROVE</p> <p>2024/0566/FUL 8 Keats Grove Killay Swansea SA2 7BS First floor side dormer extension in the roof space. APPROVE</p> <p>2024/0483/FUL 488 Gower Road Killay Swansea SA2 7DY Part two storey / part single storey side extension, loft conversion with rear roof dormer, alterations to existing porch and fenestration, and the installation of two Juliet balconies and one roof light. REFUSE inappropriate form and appearance, would constitute a discordant form of development.</p> <p>2024/0454/PLD 64 Wimmerfield Crescent Killay Swansea SA2 7DB Extension of existing side dormers (Application for Certificate of Proposed Lawful Development) Decided IS NOT LAWFUL</p> <p>2013/1480 3 Woodside Close Killay Swansea SA2 7EB Rear and side dormers and velux window to side and front elevations(Certificate of Proposed Lawful Development) FINALLY DISPOSED- "The term "finally disposed of" is used in <u>article 40 of the General Development Procedure Order 2015 ('GDPO')</u>. Under <u>article 40(2) GDPO</u>, each local planning register authority must keep a register of every live application for planning permission relating to their area. <u>Article 40(13) GDPO</u> sets out the circumstances in which an application can be treated as finally disposed of. In summary, this is where an application has been: 'granted or refused by the LPA and the time limit for appealing has expired without appeal; referred / appealed to the Secretary of State, who has issued a decision and any application to the High Court has been finally determined; withdrawn before being decided by the LPA / Secretary of State or an appeal has been withdrawn before the Secretary of State has issued a decision; or finally, the period for determination and appeal has expired no decision has been made. This means that a LPA can simply record an application as finally disposed of as soon as the period for determination and appeal has expired – so watch for that date. Once any of these requirements are satisfied, the LPA may treat the application as finally disposed of and elect to remove the application from its Planning Register.</p> <p><i>CC M Jones returned to the room.</i></p>	
<p>11. Local Democracy & Boundaries Commission – Review of Community Councils.</p>	<p><i>To be actioned by</i></p>
<p>All information has previously been circulated. This was discussed and it was confirmed that the consultation period is until the 10th July 2024. It was suggested that the Pop-Ups be used to inform residents of this proposal. CC M Jones will report back with further information.</p>	<p>CC M Jones</p>
<p>12. Mari Llwyd - South Wallia Wassall custom (RB)</p>	<p><i>To be actioned by</i></p>
<p>Cllr Barrar explained to Council the Mari Llwyd custom, which is a very ancient rural tradition.</p>	

It is held between Christmas and Twelfth Night. Cllr Barrar felt that KCC could consider this as an event in the New Year.	Future agenda
13. St David's Day (RB)	<i>To be actioned by</i>
Cllr Barrar requested that KCC consider purchasing bunting of Welsh Dragons to decorate the Precinct for St Davids' Day, and maybe organise a shop window competition. Both these items will be kept on the agenda for discussion at a future date.	
14. Use of share drive/drop-box function (JR)	<i>To be actioned by</i>
<ul style="list-style-type: none"> • Cllr Robinson stated that this is ongoing. 	
15. Review of Standing Orders	<i>To be actioned by</i>
Item dealt with within the AGM.	
16. Items for future meeting.	<i>To be actioned by</i>
<ul style="list-style-type: none"> • Biodiversity • Social Media Marketing Plan • Training Plan. • Membership of One Voice Wales • Leveling Up Shared Prosperity Fund 	Future agenda
There were no further items to discuss and the meeting closed at 8.50 pm	