



KILLAY COMMUNITY COUNCIL

CYNGOR CYMUNED CILÂ

MONTHLY MINUTES

Wednesday 24th April 2024
7.15pm multi-location meeting

Present:		
In person:		
Cllr Nigel Fletcher (Chair)	Cllr Jim Robinson (Vice chair)	Cllr Sarah Gee
Cllr Sue John	Cllr Jan Evans	Cllr Mary Jones
Cllr Peta Walsh	Cllr Dawn Morse	Cllr Mary Idris
Cllr Linda Aubrey	Cllr Tyrone Lewis	Clerk to the Council Sue Bagley
Local Area Co-ordinator Sarah Davies Mr Taha Idris		
Remote:		
Cllr Beth Rowe	CC Louise Gibbard	
1. Apologies for absence		
CC Jeff Jones	Maria Jefferies Youth Representative	Cllr R Barrar
Cllr J Fitton		
<p><i>Prior to the commencement of the meeting, City Councillor Mary Jones was interviewed as a candidate for co-option onto Killay Community Council.</i></p> <p><i>Following the interview and a short introduction, City Councillor Jones was unanimously elected for co-option onto Killay Community Council and proceeded to swear the Oath and Declaration of Office.</i></p> <p><i>Cllr Fletcher welcomed Cllr Jones to the meeting.</i></p>		
2. Declaration of Outside Interests		<i>To be actioned by</i>
In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.		
Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
<ul style="list-style-type: none">Cllr M Jones declared an interest in item 7 (Planning Report)		
For members who are attending the meeting remotely, any interest is disclosed verbally and recorded by the Clerk.		
3. Acceptance of Minutes of the meeting held on 27th March 2024		<i>To be actioned by</i>
Minutes of the meeting circulated previously were accepted by full Council as being a true and accurate record.		
4. Matters arising from meeting held on 27th March 2024		<i>To be actioned by</i>
<ul style="list-style-type: none">Item 6 (Planning) Cllr Gibbard: Hendrefoilan Park footpath		

<p>This is the final approved plan for the footpath. Originally St Modwen submitted plans for a ramp but it was far too steep and wouldn't be compliant. To get a better gradient would have required a series of switchbacks and excavation of about 20-30metres of the embankment which would have been too difficult and led to more tree felling etc. The resultant steps are not ideal but makes use of an existing desire line. It is not a requirement to have disabled access here. There will be provision for level access near the pumping station.</p>	
<p>5. Correspondence received (SB)</p> <p>Any urgent correspondence was circulated prior to the meeting and items to be discussed are on the agenda.</p> <ul style="list-style-type: none"> • The Clerk advised that the Welsh Audit Office has reported that 124 out of 730 Town & Community Councils had not submitted any accounts from 2020 – 2023. • Cllr Robinson relayed a message received via Facebook from Mr Huw Bevan, who wishes to include the new water feature at the Precinct in a film production he is considering in the area. This was discussed and agreed it should be noted. • A meeting took place on 23rd April at Siloam Hall providing the Community with an update on the refurbishment of the main Co-operative store on Gower Road. Cllr Evans attended the meeting and confirmed that: <ul style="list-style-type: none"> ○ Work will commence on the 10th May and the Co-op will reopen on the 12th July 24. ○ The refurbishment will cost approximately 1.3 million. ○ There will be a considerable amount of disruption, and a reduction of public parking. 	<p><i>To be actioned by</i></p>
<p>6. Reports</p> <p>The following reports were made by relevant members:</p> <p>a) Chair's report (NF) No urgent matters to report.</p> <p>b) City Councillor reports As circulated previously and included in Appendix 1 for ease of reference.</p> <p>c) Clerk's Report (SB) All relevant items have been previously circulated to Councillors prior to the meeting.</p> <p>(d) Social Media & Marketing Committee (JR; TF; MI; BR)</p> <ul style="list-style-type: none"> • Cllr Idris reported that Facebook figures are up to date. • Cllr Robinson confirmed that the amendments on the website are ongoing. <p>e) Gardening Committee (JE, SJ, PW, DM)</p> <ul style="list-style-type: none"> • Cllr Fletcher informed members that the Water Feature has now been installed and is working well. Installed with Cllr Robinson. • Cllr Fletcher confirmed that the wildflowers planted outside St Hilary's Church have been blocked off, in the hope they will not be mowed by the Parks Department. • Cllr Evans confirmed that plants have been purchased to position in the Water feature and surrounding flower beds. <p>(f) Public Rights of Way (RB, BR, SG) No urgent matters to report.</p>	<p><i>To be actioned by</i></p>

<p>7. Planning (JF, SG, MI)</p> <p>Cllr J Fitton provided the April 2024 Planning Report as follows:</p> <p>Validated: 2024/0566/FUL First floor side dormer extension in the roof space 8 Keats Grove Killay Swansea SA2 7BS 2024/0538/PRE (Pre-application) Replacement detached dwelling and detached garage 400 Gower Road Killay Swansea SA2 7AH</p> <p>Decided: 2023/2463/FUL Approve Use of premises as Opticians 4 The Precinct Killay Swansea SA2 2024/0293/FUL Approve Two storey side extension with first floor balcony and detached gym/ games room 425 Gower Road, Killay, Swansea SA2 7AN</p>	<p><i>To be actioned by</i></p>																					
<p>8. Financial Report (SB NF)</p> <p>Statement of Accounts: The March statement of accounts, circulated previously, was accepted and agreed by Council. a) Approval of Clerk’s telephone expenses for April £34.80.</p> <p>Cllr S John confirmed that the monthly bank statement has been checked and verified. The Clerk requested permission to purchase a Shredder at a cost of £49.99 this was agreed.</p> <p>Payments: The Clerk requested approval for the following payments:</p> <table border="1" data-bbox="132 1205 1257 1473"> <thead> <tr> <th>Requester:</th> <th>Amount:</th> <th>Expenses:</th> </tr> </thead> <tbody> <tr> <td>S Bagley</td> <td>£76.81</td> <td>Toner</td> </tr> <tr> <td>J Evans</td> <td>£133.37</td> <td>Plants</td> </tr> <tr> <td>S Bagley</td> <td>£34.80</td> <td>Clerk Expenses</td> </tr> <tr> <td>L Aubrey</td> <td>£7.99</td> <td>Flags – D Day Tea Party</td> </tr> <tr> <td>J Robinson</td> <td>£155.88</td> <td>Zoom</td> </tr> <tr> <td>L Aubrey</td> <td>£13.98</td> <td>Flags – D Day Tea Party</td> </tr> </tbody> </table> <p>Payments were proposed by Cllr S John and seconded by Cllr D Morse.</p> <ul style="list-style-type: none"> The annual accounts for 2023/2024 have previously been circulated. Cllr Fletcher advised that whilst the budget was set with an intention to overspend and reduce reserves, there was an underspend by the end of the financial year. The Accounts for 2023/2024 were accepted by full Council, and the Clerk was instructed to send these to the Internal Auditor. The Clerk has received a renewal notice from Zurich Insurance for £500.26, an increase of £18.85. The Clerk advised that Zurich Insurance now have a scheme in place which lowers the Insurance premium for Community Councils with a Precept of £30,000.00 or less. This lowers the Insurance premium to £396.00. This was agreed and the Clerk was instructed to pay this amount. 	Requester:	Amount:	Expenses:	S Bagley	£76.81	Toner	J Evans	£133.37	Plants	S Bagley	£34.80	Clerk Expenses	L Aubrey	£7.99	Flags – D Day Tea Party	J Robinson	£155.88	Zoom	L Aubrey	£13.98	Flags – D Day Tea Party	<p><i>To be actioned by</i></p> <p>Mrs S Bagley</p> <p>Mrs S Bagley</p>
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<ul style="list-style-type: none"> The Clerk confirmed that correspondence has been received from Green Energy advising that the last two invoices include an overcharge. <p>All payments were proposed by Cllrs D Morse and seconded by Cllr S John.</p>	
9. Future Events – All Councillors	<i>To be actioned by</i>
<p>May Tea Party at St Hilary’s Church Hall – 18th May 2024</p> <ul style="list-style-type: none"> It was agreed at the request of the Chair, to amend the date from Saturday 11th May to Saturday the 18th May. A working group has met to discuss the arrangements and will meet again in due course. Agreed theme will be the 80-year anniversary of D-Day. St Hilary’s Hall has been confirmed from 12:30pm to 4:30pm with event running from 2pm to 4pm. Linda & Hudson “Sensation” a singing duo have been booked for 18th May. 	NF, PW, DM & LA
10. Equality & inclusivity (SG)	<i>To be actioned by</i>
<ul style="list-style-type: none"> Cllr Gee confirmed that the Equality & Inclusivity Group hosted an Engagement event at St Hilary’s Church Hall. Cllr Gee presented a draft Equality group action plan, which was accepted by full Council. The action plan is included in Appendix 2 for ease of reference. A task and finish group has been appointed to consider options for a world cultural event or similar to celebrate the diversity in our community. The training plan is under review and options for equality training are being considered. 	May agenda May agenda
11. Requests for Donations (SB)	<i>To be actioned by</i>
<ul style="list-style-type: none"> No requests received. 	
12. Use of Shared Drive/drop box function (JR)	<i>To be actioned by</i>
<p>Cllr Robinson advised that this matter is ongoing. The benefits of a “simple to use shared drive” need to be presented to full Council.</p>	Cllrs Robinson & Fitton
13. Review of Standing Orders compared to Model Standing Orders – update (NF)	<i>To be actioned by</i>
<p>Cllr Fletcher reported that he has reviewed the Model Standing Orders issued in May 2023 and in his opinion, they do not offer much improvement in terms of ease of reading, length etc. than the current format. There would be approximately 20 clauses that would need to be confirmed before the model standing orders could be adopted, (Example. No. Councillors; Times etc) The review will be deferred until after the May AGM</p>	May agenda
14. Items for future meeting	
<ul style="list-style-type: none"> Because Cllr Barrar was absent the agenda items of St Davids Day and Mari Lwyd were deferred to the May meeting. 	
15. Close of Meeting	
There were no further items to discuss and the meeting closed at 8.53 pm	