



KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES Wednesday 25th October 2023 7.15 pm multi-location meeting

Prior to the start of the meeting, the Clerk informed members of the resignation of Cllr Bill John, who has resigned from the Community Council after serving for over 11 years.

Attendance in person

Cllr Nigel Fletcher (Chair)	Cllr Jim Robinson	Cllr Sue John
Cllr Peta Walsh	Cllr Dawn Morse	Cllr Rhiannon Barrar
Cllr Jan Evans	Cllr Joanne Fitton	Cllr Mary Idris
Clerk to the Council Sue Bagley	Harry Cole Youth Representative	Maria Jeffries Youth Representative
Cllr Tyrone Lewis		

Attendance Remotely

City Cllr Louise Gibbard	Cllr Linda Aubrey	Cllr T Fitton
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1. Apologies

City Cllr Mary Jones	City Cllr Jeff Jones	
Cllr Beth Rowe	Cllr Sarah Gee	

2. Declaration of Interests

In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.
Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

(During remote meetings, interest is disclosed verbally and recorded by the Clerk).

To be actioned by

3. Acceptance of Minutes of meeting held on 27th September 2023

The minutes of the meeting circulated previously were accepted by full Council as being a true and accurate record.

To be actioned by

4. Matters arising from meeting held on 27th September 2023

• Page 1 item 15 - Floral Display (pollinators)

The Clerk advised that an emailed response has been received from the Parks Department confirming that all the floral displays throughout Swansea contain the same flowers and there is no choice of flowers used. It was stated by some Councillors that this could be challenged. CC Gibbard agreed to take this up with the Parks department for clarification.

CC Gibbard

• Page 1 item 14 - Seed Swop in Killay library

Matter ongoing with Cllr J Robinson - Updates will be provided in due course as applicable.

<p>5. Correspondence received (SB)</p> <p>Any urgent correspondence has been circulated prior to the meeting. Any items to be discussed are on the agenda.</p> <ul style="list-style-type: none"> A survey request has been received, asking all Councillors to complete a 'Review of Democratic Health in the Community and Town Councils'. Completion is required by the 27th November 2023. The survey can be found here: Community and Town Council Survey 	<p>To be actioned by</p>
<p>6. Reports</p> <p>The following reports were made by relevant members:</p> <p>a) Chair's report (NF) Nothing urgent to report.</p> <p>b) City Councillors' Report (LG, JJ, MJ) <i>City Councillor M Jones (Report read out by the Clerk):</i></p> <ul style="list-style-type: none"> Daffodil bulbs have been planted in Killay, including alongside the path between Cygnet Close and Wimmerfield Avenue, Ffordd Taliesin and some in the verges on Landor Avenue at the Dylan Road end. I have had no updates on any issues. <p><i>City Councillor L Gibbard: (The following report was circulated to all members prior to the meeting):</i></p> <ul style="list-style-type: none"> New timetables for local bus services can be accessed here: First Bus - Timetables I am already dealing with a lot of complaints about unreliability of services so encourage residents to let me know any issues they have with the new timetables and I can continue to raise these with contacts at First Cymru and our Council transport officers. Daffodils have now been planted around the ward by Council team. In Killay I have focused on Broadmead area this year. New multi-purpose bins have now been installed in various locations around the ward to replace older bins in poor repair and the single use dog bins. These have a smaller aperture to prevent misuse with large items/bags of household waste and will hopefully stop problems with dog waste bags piling up on top as was often the case with the red dog bins. Some bins have been moved and relocated and there have been some issues for example in Killay precinct with the smaller bin, but Council waste team are monitoring. Dunvant RFC Fireworks 3rd November- in response to community concerns about parking issues for the event on 3rd November I have been liaising with the organiser at the club, Highways and the police. The club will be putting extra volunteers in place to monitor parking and movement of traffic on Broadmead/ surrounding streets. I have arranged for Council civil parking enforcement officers to attend and provide a presence and ticket offenders on yellow lines etc. Police are not able to offer enforcement but there are 2 officers on duty that evening for 'Operation Bang' who will attend if they are able. Half Term Activities- There are a number of free or low-cost events planned in the ward for families. Including: <ul style="list-style-type: none"> Sunday 29th October 10-12pm Friends of Dunvant Park - Autumn in Dunvant Park (volunteers and/ or donations of homemade cakes very welcome!) Sunday 29th October 3-5pm Spooky Special at Dunvant Social Centre (simple craft, Hotel Transylvania movie, snacks) Tuesday 31st October 8-10am Breakfast Club at Killay Scout and Guide HQ Killay Library has Rhyme Time and Craft as usual on Friday. Lego Club on Wednesday and Games and Jigsaws on Thursday. There is always crafts put out on Saturdays as well. 	<p>To be actioned by</p>

- I put in a funding application for Friends of Duvant Park to the Shared Prosperity Fund administered by SCVS to improve sports facilities in Duvant Park and was successful. This will include mowing, some simple drainage improvements, line painting and permanent football posts to restore the football pitch and a permanent tennis/ pickleball net next to the MUGA.
- FODP also held a successful volunteer day putting up bird and animal homes in the park last Saturday. More attendees and meetings and volunteer days always welcome!
- Duvant Social Centre “Cinema and Chat” is on this Friday and the film is *Belle*, a historical drama to tie in with Black History Month. Free, all welcome.
- My next Councillor surgery is 10-11am on Saturday 4th November at Killay Library.

Cllr Fletcher raised an email that CCllr M Jones had recently received from a resident of Duvant Road complaining about the noise/dust from the stone breaking etc at the St Modwen’s Hendrefoilan Site. It was confirmed that CC M Jones has replied to the resident apologising for the disruption and confirming that the complaint will be passed on to St Modwen.

(c) Clerk’s Report (SB)

All relevant items were circulated to members prior to the meeting.

(d) Social Media & Marketing Committee (JR; TF; MI; BR)

- Cllr Robinson reported that a new website provider has been arranged, although there are on-going issues with transferring the information across.
- Cllr Robinson confirmed that £93.00 has been paid to Killay.org along with £149.00 for the new provider which will ensure coverage for 4 years.
- Update on Pop-Up Banner:
 - Deferred until new photographs can be taken at Halloween and Christmas.
- A draft copy of a parental consent form has been circulated to Councillors for review. The form will be used for parents to give their permission for photographs to be taken of their children at KCC events.

Cllr J Robinson

Deferred

(e) Gardening Committee (JE, SJ, PW, DM)

- Cllr Evans reported that the plant in the flower bed by the Co-op had to be replaced as it was being killed off by ivy. It lasted well having been there for the last 23 years.
- The Gardening Committee agreed to purchase a water feature at a cost of £137.98, for the flower bed by the letter box, to replace the overgrown acers that had been removed earlier in 2023.
- Placement of the water feature will require a firm base such as a paving slab to take the weight of the feature. Cllr Evans requested assistance to complete this work.
- 120 Tête-à-Tête Daffodils have also been purchased made up of 4 different varieties.
- Cllr Evans confirmed that the next task is to remove the begonias ready to plant the daffodils.

Cllr Fletcher & Lewis

(f) Public Rights of Way (RB, BR, SG)

Report 4/10/23

- KI105, meant to be a bridleway, is too narrow to ride. The entrance is shown on the map as opposite KI107 but is further back on KI106 nearer to Woodcote. Local KCC Cllr and rider notes that the owner of house disputes rights of access for horses from Gower Rd - this has previously been raised with City Cllrs but not resolved.

<p>City Councillor J Jones sent the following email regarding this item: <i>In relation to the "Public Rights of Way" report, specifically the bridleway running from Woodcote, I attach an e mail from the Officer dealing with the matter. As relayed previously, the issue is a legal one that from the email will not be pursued currently due to the uncertainty of the outcome and the cost involved and the availability of alternative routes. The Officer has agreed that the contents of the e mail be shared with the Community Council.</i></p> <p>Report from City Council Officer: <i>"Is this the path on the opposite side of Gower Rd to the Railway Inn? This falls short of the adopted road by about 30 meters. The person who first looked at recording paths in the Country Park about 25 years ago didn't do their homework properly and it was found, after the paths were recorded, that there was a gap here between Council land and the adopted road. However, in those days we were even more short-staffed than we are now and most things were still being done on paper, so it would have been harder to spot this error. This gap could be filled with a new length of public bridleway, but I suspect that we would have to fight the adjacent residents all the way through a public inquiry to get it and then pay them compensation. I'm not convinced that this would be worth it, given that people can get to the Country Park by walking an extra 100 meters to the Railway Inn.</i></p> <p>It was stated by some Councillors that this could be challenged. CC Gibbard agreed to take this up with the department for clarification.</p>	<p>C Cllr L Gibbard</p>
<p>7. Planning (JF, SG, MI, LA)</p>	<p><i>To be actioned by</i></p>
<p>The following planning report for September was circulated to all members prior to the meeting:</p> <p>Applications: 2023/2115/FUL Received: Thu 05 Oct 2023 Validated: Fri 06 Oct 2023 Status: Being Considered Kevin Thomas Chemists, Killay Medical Centre, Goetre Fawr Road, Killay, Swansea, SA2 7QP Electronic pharmacy dispenser. 2023/2068/PLD Received: Thu 28 Sep 2023 Validated: Tue 03 Oct 2023 Status: Being Considered. 4 The Precinct, Killay, Swansea, SA2 7BA. Use of premises as Opticians (Application for a Certificate of Proposed Lawfulness) 2023/2026/PLD Received: Mon 25 Sep 2023 Validated: Thu 05 Oct 2023 Status: Awaiting decision. Killay Dental Health Centre, 11 Cygnet Close, Killay, Swansea, SA2 7BD Installation of solar panels (application for a Certificate of Proposed Lawful Development)</p> <p>Decisions: 2023/1769/TPO Received: Fri 18 Aug 2023 Validated: Fri 18 Aug 2023 Status: Decided. 7 Ffordd Taliesin, Killay, Swansea, SA2 7DF. APPROVED 2023/1676/PND Received: Fri 04 Aug 2023 Validated: Tue 05 Sep 2023 Status: Decide. This application states Prior APPROVAL NOT REQUIRED. Hendrefoilan Student Village Access Road, From Gower Road Via Ffordd Yr Olchfa, Sketty, Swansea, SA2 7PG. Demolition of existing student accommodation (Flats 136-233, Emily Phipps Building, Plant Rooms x 2, Substations x 2 & Pumping Stations x2) (Application for Prior Notification of Proposed Demolition) 2023/1724/FUL Received: Mon 14 Aug 2023 Validated: Mon 14 Aug 2023 Status: Decided. Attached side extension, installation of side door and fenestration alterations 19 Broadmead, Killay, Swansea, SA2 7EE. REFUSED</p>	

<p>8. Financial Report (SB / NF)</p> <p>a) Statement of Accounts: The October statement of accounts, circulated previously, was accepted and agreed by Council.</p> <p>b) Approval of Clerk’s telephone expenses for October: £29.40 Cllr S John confirmed that the monthly bank statement has been checked and verified.</p> <p>Payments: The Clerk requested approval for the following payments:</p> <table border="1" data-bbox="119 481 1241 943"> <tr><td>HMRC</td><td>£227.40</td><td>PAYE (Clerk Tax)</td></tr> <tr><td>S Bagley</td><td>£34.40</td><td>Clerk Expenses - September</td></tr> <tr><td>J Evans</td><td>£146.98</td><td>Water Feature for Precinct/Plant at Precinct</td></tr> <tr><td>J Robinson</td><td>£149.00</td><td>Website</td></tr> <tr><td>J Robinson</td><td>£93.00</td><td>Website</td></tr> <tr><td>S Bagley</td><td>£23.98</td><td>Daffodil Bulbs</td></tr> <tr><td>S Bagley</td><td>£34.40</td><td>Clerk Expenses</td></tr> <tr><td>S Bagley</td><td>£29.37</td><td>Halloween Shopping</td></tr> <tr><td>Siloam Chapel</td><td>£180.00</td><td>Room Rental (Cllr S John declared an interest)</td></tr> <tr><td>M Nicholas</td><td>£90.00</td><td>Soft Play – Halloween</td></tr> <tr><td>Dunvant Primary School</td><td>£250.00</td><td>Donation</td></tr> <tr><td>Killay Luncheon Club</td><td>£150.00</td><td>Donation</td></tr> </table> <p>All payments were proposed by Cllr T Lewis and seconded by Cllr D Morse.</p> <p>c) Cllr Fletcher presented a six-month summary of KCC accounts which has been circulated previously. Cllr Fletcher stated that the accounts were broadly in-line with the 2023/24 budget at the half-year. There were no questions raised by Councillors.</p>	HMRC	£227.40	PAYE (Clerk Tax)	S Bagley	£34.40	Clerk Expenses - September	J Evans	£146.98	Water Feature for Precinct/Plant at Precinct	J Robinson	£149.00	Website	J Robinson	£93.00	Website	S Bagley	£23.98	Daffodil Bulbs	S Bagley	£34.40	Clerk Expenses	S Bagley	£29.37	Halloween Shopping	Siloam Chapel	£180.00	Room Rental (Cllr S John declared an interest)	M Nicholas	£90.00	Soft Play – Halloween	Dunvant Primary School	£250.00	Donation	Killay Luncheon Club	£150.00	Donation	<p><i>To be actioned by</i></p>
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<p>9. Future Events – All Councillors</p>	<p><i>To be actioned by</i></p>																																				
<p>Halloween – Tuesday 31st October – Scout & Guide Headquarters</p> <ul style="list-style-type: none"> An action list has been circulated; all items are in hand. Cllr S John suggested that Council consider some activity for the younger children. It was therefore proposed and agreed that a Soft Play area be created. The Clerk was asked to source this activity, which she stated could cost £120.00 from the same company that provided the Bouncy Castle for the Fun Day. <p>Christmas Parade – Monday 27th November</p> <p>A meeting was held on Monday 23rd October to discuss the Action List previously circulated.</p> <ul style="list-style-type: none"> All items on the action list are in hand. A request was made for someone to drive the route in front of the Sleigh with the Clerk - Cllr T Lewis agreed to drive. The local Schools will be notified. <p>Other Christmas activities:</p> <ul style="list-style-type: none"> Christmas Tree Cllr Fletcher has produced a template for sizing of the tree truck to be inserted into the ‘hole’ at the Precinct. Father Christmas Grotto Saturday 2nd December. Cllr Fletcher mentioned that due to a communication problem the Killay Scout & Guide HQ 	<p>Clerk</p>																																				

<p>will not be available to KCC on 2nd December.</p> <p>After some discussion, it was agreed that the event will be held at Siloam Chapel Hall, on the same date and time. Cllr S John declared an interest in this item.</p> <p>Tickets will be available at a cost of £1.50 which will be sold at the library on Saturday 18th and 25th November. Cllr J Fitton will co-ordinate. A number of Councillors would assist.</p> <ul style="list-style-type: none"> • It was decided to hold the KCC Christmas meal at the Black Boy on 10th January 2024 – the Clerk will book – numbers to be confirmed later. 	<p>Cllr J Fitton</p> <p>Clerk</p>
<p>10. Equality & Inclusivity</p>	<p><i>To be actioned by</i></p>
<p>The comprehensive report of the Equalities sub-group meeting held on 12th October was circulated prior to the meeting.</p> <p>The main points included;</p> <ul style="list-style-type: none"> - Adoption of an Equalities Policy - To update the website Home-page. - To investigate holding Equalities/Diversity training for all Councillors - The sub-group to plan an Outreach engagement programme including firstly meeting with relevant organisation representatives followed by a “community conversation” event. <p>Cllr Fletcher stated that the sub-group must obtain Council approval before proceeding with any expenditure on room hire for Outreach/Community engagement and/or Training events. The sub-group are advised to submit a 2024/25 budget to the Clerk prior to the January precept/budget meeting in January.</p> <p>There were no questions from Councillors. Cllr Fletcher thanked Cllr Gee and the sub-committee for the work put into this report.</p>	
<p>11. Requests for Donations</p>	<p><i>To be actioned by</i></p>
<ul style="list-style-type: none"> • A request from Killay Luncheon Club for financial help towards their rent. Council approved a donation of £150.00. • The Clerk has spoken to the Head of Dunvant Primary School and it was confirmed by the school that the KCC donation of £250 agreed in 2022/23, originally as a contribution to canopies, would be used to purchase plastic picnic tables for the children. This was agreed. <p>CC L Gibbard left the meeting at 9.00 pm</p>	<p>Clerk</p>
<p>12. Local Democracy & Boundary Commission – Review of Community Council Boundaries</p>	<p><i>To be actioned by</i></p>
<p>Cllr Fletcher advised that he had prepared some considerations for Council discussion, circulated previously and as follows:</p> <ul style="list-style-type: none"> • Killay Community Council was formed in 1983 and consisted of three wards; Killay North, Killay South and Killay West. • At the last review of Community Councils conducted by the City & County of Swansea in 2010, it was resolved that Killay would be divided in to two wards Killay North and Killay South to be represented by 9 and 6 Councillors respectively. These two wards aligned with the two electoral City Council wards. • In 2022, following a LDBC review of city council electoral wards, Killay North and Killay South were amalgamated with Dunvant to create a single electoral City Council ward of Dunvant & Killay represented by three City Councillors. 	

<ul style="list-style-type: none"> • Killay Community Council, at its meeting on 25th October considered a number of options including; <ul style="list-style-type: none"> a) Make no changes to the current arrangement b) Combine the separate wards of Killay North and Killay South in to one sole ward of Killay Community Council c) Combine Killay and Upper Killay Community Councils. d) Extend the existing boundary of Killay further to the west e) Combine Dunvant and Killay to form a new larger Community Council • The Community Council discounted options (a) and (b) on the grounds that they would make no significant difference to Killay. • Option (c) was discounted as the community council boundary would be inconsistent with the City County electoral wards. • Option (d) was a proposal to extend the current boundary of Killay Community Council in a westerly direction to include all properties on the Derlwyn housing estate and Broadmead housing estate. The new boundary would be the cycle path in the Clyne Valley which follows the route of the old railway line. This option was not taken forward as this new boundary would be inconsistent with the City County electoral wards. <p>In 2018 Welsh Government conducted an independent review of Community Councils https://www.gov.wales/sites/default/files/publications/2019-05/independent-review-panel-on-community-and-town-councils-in-wales-final-report.pdf</p> <p>The report made a number of recommendations including “All areas should be supported by a Community and Town Council and should be established in all areas that haven’t currently got one.”</p> <ul style="list-style-type: none"> • Option (e) to combine Dunvant and Killay to form a new larger Community Council was fully discussed. <p>There were some reservations including;</p> <ul style="list-style-type: none"> • Doubling the size of the current Community Council with a retention of 15 Councillors* <p>*The number of Councillors is based on the proposal by the City & County of Swansea of the number of Councillors per Town & Community Council based on the number of electors.</p> <p>Recommendation:</p> <p>Killay Community Council agreed to recommend to the LDBC that Killay Community Council extends its boundary to encompass the community of Dunvant such that the new Community boundary exactly matches the Dunvant & Killay City Council electoral ward.</p> <p>After a lengthy discussion, a decision was taken, and a proposal will be made to the Boundaries Commission that the favored outcome of the review is that Dunvant and Killay become one single Community.</p> <p>Cllr Fletcher will circulate a draft response to all Councillors for comment by 5th November in order that a final response can be submitted to LDBC for Wales by 19th November.</p> <p>Cllr Fletcher thanked all Councillors for remaining in the meeting to discuss this item.</p>	<p>All Councillors Cllr Fletcher</p>
<p>13. Killay Open Gardens (RB)</p>	
<p>This item was deferred to the next meeting</p>	
<p>14. Items for future meeting (s)</p>	
<p>Donation to Kids Cancer Charity – deferred to February 2024.</p>	
<p>15. Any other business</p>	
<p>There was no further business to discuss, and the meeting closed at 9.25 pm.</p>	