



KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES Wednesday 23rd August 2023 7.15pm multi-location meeting

| Attendance in person: | | |
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| Councillor Nigel Fletcher (Chair) | Councillor Dawn Morse | Councillor Tom Fitton |
| Councillor Sue John | Councillor Sara Gee | Councillor Joanne Fitton |
| Councillor Jim Robinson | Councillor Mary Idris | Councillor Riannon Barrar |
| Councillor Tyrone Lewis | Councillor Linda Aubrey | |
| Harry Cole Youth Representative | Maria Jeffries Youth Representative | |
| City Councillor Louise Gibbard | Clerk to the Council Sue Bagley | |
| Attendance remotely: | | |
| Councillor Peta Walsh | Councillor Bill John | |
| Councillor Jan Evans | Councillor Beth Rowe | |
| 1. Apologies: | | |
| City Councillor Mary Jones | City Councillor Jeff Jones | |
| <p>Prior to the commencement of the meeting, Mr Tyrone Lewis was interviewed as a candidate for co-option onto Killay Community Council.</p> <p>Following the interview and a short presentation Mr Tyrone Lewis was unanimously elected for co-option onto Killay Community Council and proceeded to swear the Oath and Declaration of Office.</p> <p>Cllr Fletcher welcomed him to the meeting.</p> <p>Cllr Fletcher again reminded members of the etiquette of the WhatsApp site and requested WhatsApp is limited to facts and not opinions.</p> | | |
| 2. Declaration of Interests | | <i>To be actioned by</i> |
| <p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>(During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p> | | |
| 3. Acceptance of Minutes of meeting held on 26th July 2023 | | <i>To be actioned by</i> |
| <p>Minutes of the meeting, circulated previously, were accepted by full Council as being a true and accurate record.</p> | | |
| 4. Matters arising from meeting held on 26th July 2023 | | <i>To be actioned by</i> |
| <p>There were no matters arising.</p> | | |
| 5. Correspondence received (SB) | | <i>To be actioned by</i> |
| <p>Any urgent correspondence was circulated prior to the meeting.</p> | | |

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| <p>6. Reports</p> <p>The following reports were made by relevant members:</p> <p>a) Chair’s report (NF)</p> <ul style="list-style-type: none"> • Cllr Fletcher advised members that an invitation has been received from CCS Democratic Services to meet with representatives of the Local Democracy & Boundary Commission for Wales (LDBC) reference a Community Review & Community/Town Council Size Policy on 25th September 2023. This meeting is limited to Chairs and Vice Chairs. • Cllr Fletcher will report back at the September meeting. <p>b) City Councilors’ Report (LG, JJ, MJ)</p> <p>City Councillor L Gibbard reported on the following matters:</p> <ul style="list-style-type: none"> • A quiet month due to holidays etc. • Summer activities continue open to all residents in Duvant & Killay: <ul style="list-style-type: none"> • Tuesday breakfast club Duvant social centre 8-10am • Activities at Killay library • Friends of Duvant Park fun days - last one on Friday 1st September • A Bear Named Winnie family film at Duvant Social Centre Friday 25th August 1pm • Complaints/ issues with obstructive and pavement parking in various locations. • CC M & J Jones, and CC Gibbard are looking at locations for further daffodil bulb planting. • Issue with detectorists digging holes in Duvant Park. Discussions have been held with culture department (who operate the permits) and there is a possibility of a temporary suspension of permission and some signage. • A few issues with trees and fallen branches due to high winds. <p>In the absence of City Councillor J Jones and M Jones, the Clerk read out the following report:</p> <ul style="list-style-type: none"> • Regarding Road Works at Duvant Road: The Coal authority has done some ground works and are analysing the results. There is a representative from the Coal Authority who is going to start to knock on doors in the vicinity of the works to update the residents as they are going to start drilling again. At the moment there is no update on a completion date, suffice to say it is a long job. <p>(c) Clerk’s Report (SB)</p> <p>All relevant items have been circulated to Councillors prior to the meeting.</p> <p>(d) Social Media & Marketing (BJ, TF, MI, BR, JR)</p> <ul style="list-style-type: none"> • Cllr B John circulated the crime figures prior to the meeting. • The following Facebook figures for August were circulated previously: <ul style="list-style-type: none"> ○ Total followers 1,735 compared with 1,728 in July ○ Number of Page Likes 1.4k ○ Post Reach 3,900 compared with 2,580 in July ○ Post engagements 857 compared with 2,096 in July ○ New Likes 2 compared with 4 in July ○ New Followers 9 compared with 8 in July <p>The post for the KCC Fun Day attracted 21 likes to date. Anecdotal evidence from the Fun Day suggested that more attendees had seen the event advertised on the Duvant & Killay community Facebook group, as opposed to the KCC Facebook page.</p> | <p><i>To be actioned by</i></p> <p>Cllr Fletcher</p> |

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| <ul style="list-style-type: none"> • Cllr Robinson reminded members that the Website is operational until the end of August when a new service provider needs to be considered. • Cllr T Fitton confirmed that he has prepared graphics for the Pop-Ups. Photographs will be taken by Cllr M Idris / Taha Idris and emailed to Cllr T Fitton. Cllr T Fitton can proceed with getting the publicity pop-up produced. <p>(e) Gardening Committee (JE, SJ, PW, DM)</p> <ul style="list-style-type: none"> • On behalf of Cllr J Evans, Cllr S John reported that the plants at the precinct are now in full bloom and weeding is being carried out regularly. • Cllr Fletcher stated that in view of the City Councillors considering areas for additional daffodil planting, there was no need for the Gardening Committee to duplicate this task. • Cllr Fletcher suggested that KCC could contribute financially to the City Councillors daffodil planting. <p>(f) Public Rights of Way (RB, BR, SG) Report circulated previously and shared below: Report by Cllr R Barrar of the meeting with Clive Scott:</p> <ul style="list-style-type: none"> • On 16th August 2023, Cllr Barrar met with Cllr Clive Scott, Footpaths Officer, Bishopston Community Council. Cllr Scott also leads the Ramblers Maintenance Team which has worked with Swansea Council's Countryside Access Team to re- establish the path near Bevexe -Fach Stables. They discussed the work that both their committees do, how they are organised, ways in which Public Rights of Way can be publicised and more people encouraged to use them. Cllr Scott is in the process of connecting with Public Rights of Way Officers on all Community Councils in Swansea, in order to support each other and share ideas and experience. <p>Cllr Scott belongs to the Swansea Walking Forum and through that organization, is exploring how Community Councils can obtain funds to buy tools and insurance with Area of Outstanding Natural beauty (AONB). Cllr Scott recommends applying for Walkers Are Welcome accreditation, he is also in the process of setting up a WhatsApp group of all PRow committees which so far includes Bishopston, Ilston, Pennard and now Killay. Bishopston produced a PRow map funded by the Countryside Access Team. This map was delivered to every household in Bishopston and feedback was very positive. Cllr Gee of our own committee has previously suggested producing a map of Killay PRow if funding was available.</p> <p>Cllr Barrar outlined recent Killay PRow committee meeting with Chris Dale, Manager Countryside Access Team and Cllr Louise Gibbard to discuss improved signage and clearance of Killay PRowS which are blocked.</p> <p>Killay Community Council PRow reports are placed on its website but will suggest that these are posted on their Facebook page which has more reach and invite people to report any problems to the PRow committee.</p> <ul style="list-style-type: none"> • Killay PRow committee recommend working cooperatively in the way that Clive has suggested. • Progress with the signage is in hand. • Cllr Barrar stated that on Friday 25th August the Prow Committee will meet up to discuss different ways of working. | <p>Cllr Robinson</p> <p>Cllr Idris Cllr T Fitton</p> <p>Garden Comm</p> |
| <p>7. Planning (JF, SG, MI, LA)</p> | <p><i>To be actioned by</i></p> |
| <p>Validated Applications:</p> <p>2023/1724/FUL - 19 Broadmead Killay Swansea SA2 7EE Attached side extension, installation of side door and fenestration alterations Received: Mon 14 Aug 2023 Validated: Mon 14 Aug 2023 Status: Being Considered</p> | |

2023/1667/DOC - Hendrefoilan Student Village Access Road from Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG
 Residential Development (Phase 2) - Partial Discharge of condition 22 (Pedestrian Connection to Dunvant Road) of Planning Permission 2018/2600/S73 granted 9th May 2019
 Received: Thu 03 Aug 2023 | Validated: Mon 14 Aug 2023 | Status: Being Considered

KCC discussed this in detail and the following comment was uploaded on to CCS Planning portal.
 We note with the application to discharge condition 22 that

1. The drawings are not clear enough to determine where the path would be
2. We note that the applicant is making reference to changing the connecting route from a path to including steps
3. Please can Highways or the relevant technical department be asked whether the proposed solutions meet the current building standards that meet the needs for those with disabilities and mobility issues?
4. We are also concerned with the safety of the road from any pedestrians and it is unclear from the application if any such measures such as railings at the end of the path are to be placed there as we assume this is generally meant to be access for parents and carers to and from Hendrefoilan School.

Please can some clarity be asked for in these matters to ensure that the condition is met and that all appropriate measures are in place for the residents of Killay

Applications decided:

2023/1502/FUL - Hairzone 454 Gower Road Killay Swansea SA2 7AL – Replacement shop front | Received: Tue 11 Jul 2023 | Validated: Thu 13 Jul 2023 | Status: Approved 16 August

2023/0732/FUL | 462 Gower Road Killay Swansea SA2 7DZ
 Installation of side railings and front gate
 Received: Mon 27 Mar 2023 | Validated: Tue 20 Jun 2023 | Status: Approved

8. Financial Report (SB / NF)

To be actioned by

a) Statement of Accounts:

The August statement of accounts, circulated previously, was accepted and agreed by Council.

b) Approval of Clerk’s telephone expenses for July £29.00

Cllr S John confirmed that the monthly bank statement has been checked and verified.

c) Payments:

The Clerk requested approval for the following payments.

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| Dawn Morse | £32.40 | Mugs for Scout & Guide HQ |
| Sue Bagley | £107.45 | Party Bag contents for Fun Day |
| Joanne Fitton | £24.72 | Food for Fun Day (paid by proceeds raised at Fun Day) |
| Nigel Fletcher | £16.68 | Ice Cream for Fun Day (paid by proceeds raised at Fun Day) |
| Bouncy Castle | £138.00 | £47.00 deposit already paid |
| S Bagley | £66.40 | Toner |
| J Robinson | £350.00 | Guilty Pleasure band – Band night |
| Killay Scouts | £75.00 | Donation for use of hall for Fun Day |

All payments were proposed by Cllr S John and seconded by Cllr B John.

- After a brief discussion It was agreed to donate the mugs to the Scouts.
(Cllr T Fitton declared an interest in this item).
- Cllr Fletcher informed KCC that the Fun day had cost £399.85 compared with a £400 budget

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| 9. Future Events – All Councillors | <i>To be actioned by</i> |
| <p>Summer Fun Day Tuesday 15th August 2023 – update.</p> <ul style="list-style-type: none"> The Fun day was a tremendous success. 50 ‘goody bags’ for children quickly ran out and 25 more were produced on the day. These also ran out quickly with an estimated 95 children in attendance with their parents and siblings. This compares with 2021 when less than 50 children attended. The Fire Brigade turned out and a great day was enjoyed by all who attended. A suggestion was made to use the Eventbrite website for allocating tickets to these types of event in future. There is no cost of using Eventbrite if the event is free admission. <p>Band Night Saturday 26th August at Killay Precinct commencing at 7.30 pm</p> <ul style="list-style-type: none"> Cllr Fletcher requested assistance to ensure that the precinct was left clean at the end of the night. It was suggested that the chair takes the opportunity to publicly announce that KCC was celebrating its 40th year and highlight what activities KCC perform 40th Anniversary of KCC – It was agreed that KCC would not organize one sole 40th anniversary event, but take every opportunity to promote the fact through the year. Cllr Walsh suggested that a Tea Party be held in May 2024 to celebrate the event. It was suggested to check the County archives for old KCC material Once the Pop-up banner is produced, KCC to hold a “Meet & Greet” in Killay precinct to advertise the work of KCC and possibly give out 40th themed cup cakes. <p>Dunvant Park Play Days</p> <ul style="list-style-type: none"> City Councillor L Gibbard confirmed that the last Play date at Dunvant Park will take place on Friday 1st September. | Cllr Fletcher Sept’ agenda |
| 10. Equality & Inclusivity | <i>To be actioned by</i> |
| Cllr Fletcher explained the Equality & Inclusivity item to Cllr Lewis. The Sub Committee that has been set up to discuss this item and are meeting on Wednesday 30 th August at 7.00 pm. Cllr Gee will report back at the September meeting. Cllr Lewis has agreed to join this group. | Cllr Gee |
| 11. Requests for Donations | <i>To be actioned by</i> |
| No requests have been received. | |
| 12. Review of Standing Orders | <i>To be actioned by</i> |
| Cllr Fletcher previously mentioned being invited to the Local Democracy & Boundary Commission for Wales - Community Review. Until the outcome(s) of this meeting is/are known the review of Standing Orders will be deferred. | Agenda |
| 13 Open Gardens event 2024 | |
| A brief discussion took place and it was agreed that KCC would not proceed with organizing this event. | |
| 14. Seed Swop | |
| Cllr Robinson will discuss with Killay Library as a potential venue to host a seed swop. The idea is that local residents, who can harvest surplus seeds, can exchange them amongst themselves. | Cllr Robinson |
| 15. 2024 City Council Parks department floral displays | |
| Clerk to contact Parks department to ask if 2024 floral displays can contain native pollinators. | Clerk |

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| <p>16. Notice board (rotunda) in Killay precinct.</p> <ul style="list-style-type: none"> • Cllr J Fitton asked if the Notice Board at the Precinct could be adapted in some way to make it more eye-catching. A brief discussion took place and it was decided to purchase bright/fluorescent paper. | Clerk |
| <p>17. Items for future meetings</p> | <i>To be actioned by</i> |
| <ul style="list-style-type: none"> • Conduct survey in October - Re-reinstating the Santa Grotto. If the response is positive KCC will discuss date, time and venue. • Kids Cancer Charity – Request for donation – Deferred to February 2024 • £250 donation due to Dunvant school • Gardening committee to consider permanent feature to install in front Precinct garden. | Clerk October Feb 2024 Garden Comm |
| <p>14. Items for next agenda</p> | <i>To be actioned by</i> |
| <ul style="list-style-type: none"> • Halloween | |
| <p>No further items for discussion – meeting closed at 8.40 pm</p> | |