



KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES Wednesday 28th June 2023 7.15pm multi-location meeting

Attendance in person:		
Councillor Nigel Fletcher (Chair)	Councillor Linda Aubrey	Councillor Tom Fitton
Councillor Sue John	Councillor Rhiannon Barrar	Councillor Dawn Morse
Councillor Sara Gee	City Councillor Jeff Jones	City Councillor Mary Jones
Harry Cole Youth Representative		Clerk to the Council Sue Bagley
Attendance remotely:		
Councillor Peta Walsh	Councillor Bill John	Councillor Jim Robinson (Vice Chair)
Councillor Jan Evans	Councillor Joanne Fitton	
<p>Prior to the start of the meeting, Cllr Fletcher asked members for a moment of silence in memory of Morgan Ridler, a three-year-old boy who sadly passed away today. In addition, in memory of George Thomas, the previous Head of Hendrefoilan Primary School.</p> <p>Cllr Fletcher introduced Maria Jefferies who has shown an interest in becoming our second Youth Representative. Maria has joined us as an observer prior to being considered for a formal appointment.</p>		
1. Apologies:		
Councillor Mary Idris	Councillor Bethany Rowe	City Councillor Louise Gibbard
2. Declaration of Interests		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>(During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p>		
3a. Acceptance of Minutes of AGM – 24th May 2023		<i>To be actioned by</i>
<p>Minutes from the annual general meeting, circulated previously, were accepted by full Council as being a true and accurate record.</p>		
3b. Matters arising from minutes of AGM		<i>To be actioned by</i>
<p>No matters outstanding.</p>		
3c. Ratification of Councillors to serve on sub-committees		<i>To be actioned by</i>
<ul style="list-style-type: none">Cllr Bill John has agreed to serve for an additional term on the Social Media and Marketing CommitteeCllr Linda Aubrey has agreed to serve on the Planning Sub CommitteeA vacancy remains for a Councillor to serve on the Public Rights of Way sub-committee.		

4. Acceptance of Minutes of the meeting held on the 24th May 2023	<i>To be actioned by</i>
Minutes from the meeting held on 24 th May 2023, circulated previously were agreed and signed as a true and accurate record.	
4a. Matters arising from Minutes of meeting held on 24th May 2023	<i>To be actioned by</i>
<p>The following matters arising were discussed or confirmed:</p> <p>Page 1: On behalf of City Councillor L Gibbard, City Councillor M Jones reported that the national 20mph Speed limit on all roads in built up areas comes into force on 17th September. All Killay urban roads will be 20mph with the exception of Gower Road which will remain 30mph between Olchfa school and the Railway Inn. Any objections to the proposed Traffic Regulation Order TRO need to be made by 26th July. https://www.swansea.gov.uk/20mphproposedTRO</p> <p>Page 3: Item 6 (B) - CC M Jones confirmed that she has discussed the defibrillator at the Village Café bar, reported as rusty, with Dai Nichols and Christian Fox who have agreed to investigate further. Councillor Jones will report back to KCC in due course.</p> <p>Page 5: Item 9 – Through the Clerk, the Parks Department have suggested KCC contact them later in the year in relation to pollinating flowers in the planters. Wine Tasting Evening - Cllr Fletcher advised that ND John (Wine Merchants in Uplands) hold wine tasting events at their premises, but do not generally organize such events in the community. No further action. Lend & Tend – Cllr Fletcher confirmed that he has viewed the Lend & Tend website but there appeared to be very few active participants in the Swansea area. No further action</p> <p>Page 6: Summer Fun Day – It was confirmed that both the bouncy castle and the Scout and Guide HQ have been booked for this event. Band Night – Livingstone’s have given permission for the band night to be held at the Precinct. Cllr Fitton suggested that the poster for the band night should inform residents that the event is being sponsored by KCC. 40th anniversary – Cllr Fitton has re-designed the KCC Logo to incorporate the 40th Anniversary.</p>	Cllr M Jones
5. Correspondence received (SB)	<i>To be actioned by</i>
<ul style="list-style-type: none"> • Cllr Fletcher highlighted the recent publication on Wales Online and in the South Wales Evening post stating that Killay is the safest community in Wales. The article has been displayed on the Notice Board at the Precinct. • UK Parliamentary Boundaries review. Killay will be moved from Swansea West to Gower Constituency at the next General Election due in 2024. • The Clerk has confirmed with Dunvant School that the canopies (which KCC was donating £250 towards) have been placed on hold. 	
6. Reports	<i>To be actioned by</i>
<p>The following reports were made by relevant members:</p> <p>a) Chairperson’s report (NF)</p> <ul style="list-style-type: none"> • Cllr Fletcher attended the Town & Community Council forum on 21st June. Two presentations were held on the Replacement Local Development Plan and Tackling Poverty & Enabling Communities. 	

Cllr Fletcher has circulated notes from the meeting – work has only just started on the revised Local Development Plan. The current LDP was about 10 years in the making and was adopted in 2019 and it is reviewed every 4 years.

b) City Councillors' Report (JJ, MJ & LG)

City Cllr J Jones reported on the following key matters:

- Councillors met with the local Police Inspector and the Speed Watch/Go Safe programme was discussed. It was mentioned that there is a police motorcyclist with a camera located in various part of Swansea; one has appeared on Gower Road. CC Jones has asked if this can be a regular police visit to Killay.
- Councillors have been approached by residents to aid in opposition to licensing conditions applied for by Duvant Rugby Club. The main difference is that it would change from a members only club to a public licensed premises, with some changes in opening hours. A decision by the licensing committee will be forthcoming shortly.

City Cllr M Jones reported on the following key matters:

- Residents on Hendrefoilan Avenue have noticed a lot of activity around Hendrefoilan House, involving a large amount of wood being delivered to the area. The Enforcement Officer will be conducting a site visit in due course.
- The Cleansing Ward Operating Team (CWOT) is going to clean the centre of the Precinct and Olchfa Lane where it meets the cycle path.
- Mr Julian Kennedy has been appointed as the new Head of Olchfa School and will commence in September 2023.
- The National Coal Board are to conduct a full survey and complete repairs to the sink hole/air shaft on Duvant Road. It is anticipated that the road will be closed for approximately 18 months. This is a major engineering job but the school and surrounding properties are quite safe.
- City Councillor Graham Thomas has been inaugurated as the new Lord Mayor of Swansea.
- Student accommodation at Hendrefoilan Student Village is now empty and St Modwen have been informed that they are responsible for the security of the site. A fire pit has been reported in Hendrefoilan Woods and this has been reported to the PCSO and the Fly Tipping Team.
- The wildflowers planted at Ffordd Taliesin and purchased by City Councillors have not survived the recent hot weather; daffodils will be considered in future.

City Cllrs J & M Jones left the meeting at 7.50pm

(c) Clerk's Report

No important items to report, that are not covered under the agenda.

(d) Social Media & Marketing (BJ and JR)

- Cllr B John circulated the crime figures prior to the meeting.
- The following June Facebook figures were reported:
 - Followers 1,722 compared with 1,713 in May
 - Reached 2,580 compared with 4,068 in May
 - Engagements 703 compared with 2,096 in May
 - New likes 2 compared with 6 in May
 - Followers 5 compared with 9 in May
- Cllr Robinson had nothing to report on the website.
- No further action on the Pop-Up-Banners.
- Cllr Gee asked when the banners would be available, photographs are waiting to be taken.
- Cllr Gee volunteered to take photographs and liaise with Cllr T Fitton.

(e) Gardening Committee (JE)

- Cllr Fletcher confirmed that the railings surrounding the Precinct flower beds have been painted.
- The brass plaques have been mounted on new wooden plinths produced by Mr Mike John.
- Cllr S John reported that the two Acer trees, previously in the flower bed by the letterbox, have been relocated to St Nicholas Court where Cllr Graham Thomas lived. These trees were dedicated to Cllr Thomas. The Gardening Committee will consider a permanent feature for the centre of the garden in due course.
- During a “gardening morning” a resident who spends a lot of time at the Precinct donated £50 for the purchase of a garden feature. Cllr Fletcher expressed a concern that as KCC are funded by the residents through the precept, it would not be normal practice, and this action should not set a precedent.
- On Sunday 30th July, a Garden Safari / Open Gardens event will be held in Pennard. Further information is in the notice board, or available from Cllr J Robinson.

Gardening Committee

(f) Public Rights of Way (RB) report circulated previously.

- Cllr Barrar advised members that she had been recently approached by the Foothpaths Committee at Bishopston Community Council asking if they may be able to work with KCC. It was suggested that Cllr Barrar contact them to enquire how they proposed KCC could collaborate with them.
- Councillor Barrar provided a summary of the Public Rights of Way Committee Meeting with Chris Dale, Countryside Access Team Leader on 16th June 2023
The following issues raised in meeting on May 24th were discussed:
 - Lack of Signage for Public Rights of Way (PRoW) in Killay with particular reference to KI103 and KI114
 - More information which will facilitate accessibility – health and wellbeing.
 - That PRoWs have intrinsic value for the community.
 - The obstruction to footpath KI 114 by the tenant farmer at Lledglawdd Farm, North of Hendrefoilan Road

Cllr Barrar

CD gave some background to the designation of Swansea PRoWs which had mainly taken place in the 1980s. KI103 is the result of the work of former Dunvant Councillor Jen Raynor. CD agreed that better signage was appropriate. This path begins on the main road at Garrod Avenue, Dunvant and crosses the Clyne Valley track at land farmed by tenant farmers. At this point it falls in the Killay boundary.

June 28th, 2021, under the Countryside Act 1981, modification order 507 confirmed by Welsh Ministers that KI114 was legally designated KI114 as a PRoW. The Landowner of the farm and fields has no objection to gates being installed but has asked CD to communicate with the tenant Farmer at Lledglawdd Farm. He has refused to allow access to this path and has refused to remove the three barbed wire fences across three fields. Historical objections were motor bikers using the fields frightening mares in foal. He has also placed further obstructions at the points where access would be. CD said that many walkers had complained about the obstructions (especially during lock down) and had sought to remove the obstructions themselves. The tenant farmer continually replaces the obstructions. CD has offered council provision of kissing gates at the appropriate points, but the tenant farmer has refused this.

<p>Action: KI103</p> <ul style="list-style-type: none"> • CD and his team will discuss ways of funding signs which will be located on the grass verge of the Clyne Valley track. • CD proposed a metal sign with a finger pointing direction and indication of the destination of the path. • Consider placing signs further along the path where it forms a junction with another path. • CD will provide photo examples of signs. • CD will provide an A3 printable, up to date map of Killay footpaths. <p>KI114</p> <ul style="list-style-type: none"> • CD is looking for funding for outside legal advice from a PRow lawyer on how prosecution proceedings can take place against the tenant farmer. CD is of the opinion that the case is strong against him as the evidence is very clear. • To strengthen the case, CD asks that the clerk and chair of KCC to write to him and the Chief Executive of Swansea Council on behalf of KCC asking that action is taken to force the tenant farmer to remove the obstacles, emphasizing the legal imperative for it. Recognizing the concern the tenant farmer has for his livestock, CD the Countryside Access, team leader has offered a reasonable solution to mitigate this by the provision of kissing gates. Cllrs Louise Gibbard, Mary Jones and Jeff Jones make representations to the Chief Executive and Chris Dale in the same way. <p>Prior to the Council meeting on 28th June, the Clerk & Cllr Fletcher sent a letter to City Council Chief Executive, Martin Nicholls.</p> <ul style="list-style-type: none"> • Cllr Barrar reported that Swansea Council have confirmed that they will proceed with legal action <ul style="list-style-type: none"> • Cllr Barrar was given permission to liase with Chris Dale to purchase signage which they will cover the cost. 	<p>Clerk & Cllr Fletcher</p> <p>Cllr Barrar</p>
<p>7. Planning (JF)</p>	<p><i>To be actioned by</i></p>
<p>Planning applications for the week covering 22nd May – 12th June 2023:</p> <p>47 Ffordd Dryden Killay Swansea SA2 7PD Single storey rear extension Ref. No: 2023/1106/FUL Received: Wed 17 May 2023 Validated: Fri 26 May 2023 Status: Being Considered</p> <p>Units 1 To 2 Lime Grove Killay Swansea SA2 7EG Change of use of 1st floor hair and beauty treatment rooms (Class D1) to residential flat (Class C3) with associated ground floor garage space Ref. No: 2023/1070/FUL Received: Thu 11 May 2023 Validated: Mon 22 May 2023 Status: Awaiting decision</p> <p>462 Gower Road Killay Swansea SA2 7DZ One internally illuminated fascia sign Ref. No: 2023/0733/ADV Also appears as approved on 1st June 2023 - St James Funeral Home</p> <p>Planning decisions for the weeks covering 22nd May until 12th June:</p> <p>55 Wimmerfield Avenue Killay Swansea SA2 7BZ Hip to gable roof extension with two front, two rear rooflights and one high level window Ref. No: 2023/0815/FUL Received: Thu 06 Apr 2023 Validated: Wed 12 Apr 2023 Status:</p>	

Decided

54 Goetre Fach Road Killay Swansea SA2 7SQ

Pre-application enquiry - 1. Rear sail canopy, 2. Installation of 2.4m high rear/side plastic fence panels 3. Installation of three timber posts with wind break privacy netting

Ref. No: 2023/0515/PRE | Received: Thu 02 Mar 2023 | Validated: Tue 09 May 2023 | Status:

Decided

Hendrefoilan Student Village Access Road From Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG

Residential Development - Discharge of condition 23 (Management Strategy for public open space) of Planning Permission 2018/2600/S73 granted 9th May 2019 in relation to phases 1, 2 & 3

Ref. No: 2022/2442/DOC | Received: Fri 14 Oct 2022 | Validated: Tue 18 Oct 2022 | Status:

Decided

10 Millwood Gardens Killay Swansea SA2 7BE

(Pre-application) Replacement of 2 roof lights with dormers to rear elevation and conversion of garage to living accommodation

Ref. No: 2023/1116/PRE | Received: Wed 17 May 2023 | Validated: Wed 17 May 2023 | Status:

Decided MIXED scale ok, materials are questioned

44 Dylan Road Killay Swansea SA2 7BN

Single storey side extension

Ref. No: 2023/0880/FUL | Received: Tue 18 Apr 2023 | Validated: Tue 18 Apr 2023 | Status:

Decided- POSITIVE

2 The Precinct The Pettifor Trust Killay Swansea SA2

2023/0882/FUL | Replacement front canopy

Approved on 15th June 2023 - POSITIVE

114 Broadmead Killay Swansea SA2 7RJ

Detached garage/home office

Ref. No: 2023/0851/FUL | Received: Thu 13 Apr 2023 | Validated: Wed 26 Apr 2023 | Status:

Decided. POSITIVE

417A Gower Road Killay Swansea SA2 7AN

Replacement hardstanding to shopfront

Ref. No: 2023/0700/FUL | Received: Thu 23 Mar 2023 | Validated: Tue 25 Apr 2023 | Status:

Decided POSITIVE

518 Gower Road Killay Swansea SA2 7DY

Single storey side/rear extension

Ref. No: 2023/0297/FUL | Received: Mon 06 Feb 2023 | Validated: Wed 10 May 2023 | Status:

Decided POSITIVE

8. Financial Report (SB / NF)

To be actioned by

a) Statement of Accounts:

The statement of accounts for June, which were circulated previously, was accepted and agreed by Council.

b) Approval of Clerk's telephone expenses for June £29.40

- Cllr S John confirmed that the monthly bank statement has been checked and verified.

c) Payments:

The Clerk requested approval for the following:

- N Fletcher - £60.99 – paint for Precinct railings.
(This has now been re-imbursed to KCC via Livingstones)
- S Bagley – Paper £ 15.98
- HMRC – PAYE - £367.00
- N Fletcher – Compost £47.00
- S Bagley – Plants £34.98
- S Bagley £47.00 deposit for Bouncy Castle for Fun Day

- R Dolbear £70.00 PAYE
- R Dolbear £150.00 Internal Audit Fee.
- N Fletcher £15.00 paid to M John for wooden plinths.
Proposed by Cllr D Morse seconded by Cllr B John

d) Acceptance of Internal Audit Report.

The audit report has been received from Ron Dolbear. This has been circulated to all Councillors. Proposed by Cllr B John and approved by Full Council.

e) Specification/quotation for Christmas Illuminations.

In the course of auditing accounts for March 2022, the Wales Audit Office commented that we were not following our own procedure in tendering for large expenditure. Standing orders have been amended to confirm that a tender is not required unless the contract is over £5,000

Cllr Fletcher has attempted to obtain quotes for the Christmas Illuminations from 3 suppliers:

- Lighthouse Electrical in Gorseinon, were very helpful but are too busy to take on additional work as they already do Christmas lights for Gorseinon and Loughor Town Council
- Centregreat Group. No reply to date
- Blachere Illuminations Cllr Fletcher has met on-line, and is awaiting a quotation. Cllr Fletcher will report back when any further information is available.

Cllr Fletcher

9. Future Events

To be actioned by

Killay Gardens in Bloom

- Previously agreed on similar lines to the competition held in 2021.
- Cllr Fletcher has re-designed the poster and application form and circulated for comment. Following the review of City Council wards combining Dunvant & Killay, it was questioned whether the competition should be restricted to Killay residents only. After some discussion it was agreed that the competition will be open to all residents who pay a precept to Killay.

Summer Fun Day

- Tuesday 15th August at Killay Scout Hut. Details to be finalised at the next meeting.
- Cllr B John will speak to the police and Fire Service asking for their attendance. Timings will be at 1.00 pm to 4.00 pm

Band Night

- Saturday 26th August – Guilty Pleasure.

40th Anniversary of KCC

- Cllr Fletcher asked for suggestions from Councillors to celebrate this milestone. This could possibly be combined with the Free Play Day at Dunvant Park.

Table Top Sale

- It was decided by Councillors that this event would not be organized by KCC.

City Councillor Louise Gibbard has circulated a poster advertising Free Play Days at Dunvant Park. Cllr Gibbard has requested any help that can be given by Councilors from Killay Community Council to help out on the day/s.

If the bid is successful a poster advertising the day will be sent to all Councillors giving further information.

A bid has been put in for funding from Swansea Council to host a series of Free Play Days to be held at Dunvant Park on Friday 4th & 18th August plus 1st September.

Proposed attendees include Circus Eruption, Dunvant Bowls Club, Swansea Council Sports & Health Team and PCSO's from Swansea Police.

All Cllrs

Cllr Fletcher noted that this event further demonstrates the issues with events that attract residents from the former wards of Dunvant, Killay North and Killay South.	
10. Youth Representative	<i>To be actioned by</i>
<p>a) Safeguarding Policy for Children & Vulnerable Adults Cllr Fletcher thanked Cllr Gee for all the research and background work involved in gathering this information. The policy has previously been circulated to all Councillors and was adopted by full Council. Cllr Fletcher stated that legally anyone under the age of 18 is defined as a child, so this policy covers all KCC events where under 18s are present.</p> <p>b) Insurance Zurich Insurance has been contacted to enquire if KCC Youth Representatives under 18 are covered by our Public Liability Insurance. (Note. Following the meeting Zurich confirmed that the existing policy will cover Youth Representatives)</p>	
11. Requests for Donations (sb)	<i>To be actioned by</i>
No requests have been received.	
12. Review of Standing Orders (JF)	<i>To be actioned by</i>
<p>Cllr Fletcher expressed that with the current number of outstanding agenda items, he did not feel it was a productive use of Council time to review the Standing orders. Unless the Standing orders were obstructing the work of the Community Council they only need to be reviewed if a specific clause is highlighted.</p> <p>Cllr Fletcher suggested that if Councillors were aware of any required amendment, they were to submit the proposed wording to the Clerk or Chair by 18th July to be included on the Agenda for the next meeting.</p> <p>Youth Representative Harry Cole raised the question asking if KCC should be more proactive in regards of subjects including; Swansea City of Sanctuary, Anti racism, Diversity, Black History, Equality and Inclusivity of Ethnic minorities.</p> <p>Cllr Fletcher suggested that Harry put his thoughts on an email and send to the Clerk to be included on the next agenda.</p>	<p>All July agenda</p> <p>YR H Cole July agenda</p>
13. Items for future meetings.	<i>To be actioned by</i>
<ul style="list-style-type: none"> • Consider purchasing daffodil bulbs in September • Seed Swop - September • Re-instating Santa Grotto - November • Kids Cancer Charity – February 2024 	
14. Items for next agenda.	<i>To be actioned by</i>
<i>No further items for discussion – meeting closed at 9.05 pm</i>	