



KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES
Wednesday 22nd March 2023
7.15 pm Via Zoom

Attendance in person:		
Councillor Nigel Fletcher (Chair)	Councillor Jim Robinson (Vice Chair)	Councillor Jan Evans
Councillor Sue John	Councillor Dawn Morse	Councillor Linda Aubrey
Councillor Tom Fitton	Councillor Sarah Gee	
Clerk to the Council Sue Bagley	City Councillor Louise Gibbard	
Attendance remotely:		
Councillor Bethany Rowe	Councillor Edmund Sides	Councillor Peta Walsh
Councillor Rhiannon Barrar	Councillor Bill John	Councillor Mary Idris
Councillor Joanne Fitton		
<p>Prior to the commencement of the monthly meeting, Mr Tom Fitton was interviewed as a candidate for co-option onto Killay Community Council.</p> <p>Following the interview and a short introduction, Mr Tom Fitton was unanimously elected for co-option as Community Councillor for the Killay North ward and proceeded to swear the Oath and Declaration of Office. Cllr Fletcher led an introduction to members, following which Cllr Fletcher welcomed Cllr T Fitton to the meeting. Cllr Fletcher informed the meeting that the Council has a full complement of 15 Councillors for the first time since September 2018.</p>		
1. Apologies		
City Councillor Mary Jones	City Councillor Jeff Jones	
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		<i>To be actioned by</i>
(During remote meetings, interest is disclosed verbally and recorded by the Clerk).		
3. Acceptance of Minutes from meeting held on 22nd February 2023		
Minutes of the meeting held on the 22 nd February 2023 (circulated previously) were agreed and signed as a true and accurate record, after amending the attendance list to show Cllr Idris attended remotely and not in person.		<i>To be actioned by</i>
4. Matters arising from meeting held on 22nd February 2023		
Page 2 (item 4e) <ul style="list-style-type: none">Cllr Fitton has been unable to post any enquiries regarding the search for the Hopwood family (in relation to the broken bench in Killay precinct) on the Social Media page due to some technical difficulties. Cllr Fletcher said that due to the number of months that this item has been discussed it would be removed from future meetings.		<i>To be actioned by</i>

<ul style="list-style-type: none"> • Cllr Robinson confirmed that options to move to a new website provider will be progressed later in 2023 when the annual subscription is nearing renewal. <p>Page 2 (item d)</p> <ul style="list-style-type: none"> • Cllr Fitton confirmed that a notification of our monthly meeting has been posted on Facebook. <p>Page 3 (item 7)</p> <ul style="list-style-type: none"> • Cllr Evans referenced an Evening Post report which suggested the Turquoise Café at the Precinct intends to sell tea/coffee. • Cllr Fletcher advised members that for the year ending March 2024, the Independent Remuneration Panel for Wales (IRPW) has increased the Councillor Remuneration to £156.00. <p>Page 4 (item e)</p> <ul style="list-style-type: none"> • Cllr Fletcher confirmed that the change of electricity supplier has been requested and the new provider will be Green Energy UK, with effect from 1st April. <p>Page 5 (item iii)</p> <ul style="list-style-type: none"> • Cllrs Fletcher/Fitton/Idris are currently investigating photos that can be used in new Pop-Ups. 	<p>Cllrs T Fitton Fletcher Idris</p>
<p>5. Correspondence received (SB)</p>	<p><i>To be actioned by</i></p>
<p>All correspondence of note was circulated previously and will be discussed within the agenda.</p> <ul style="list-style-type: none"> • The Clerks Direct was passed to Cllr S John (who noted that there were rarely items from Welsh Councils) – Cllr Fletcher requested it be passed to him in due course. • The Clerk advised on an invitation for one Councillor to attend a service to Commemorate the Coronation of King Charles III at St Mary’s Church planned for 30th April. Cllr Fletcher has agreed to attend and represent Killay Community Council. 	<p>Cllr Fletcher</p>
<p>6. Reports</p>	<p><i>To be actioned by</i></p>
<p>a) Chairperson’s report (NF) No important items to report, that are not covered under the agenda.</p> <p>(b) City Councillor’s Report (MJ) The Clerk and Cllr Fletcher summarised the report in the absence of Cllr M Jones:</p> <ul style="list-style-type: none"> • The waste bin on Stephenson Road has been removed following complaints and a new multi-purpose bin installed near the bus stop on Gower Road. To date no further complaints. • Trees in St Modwen Development - Previously Hendrefoilan Student village Complaints about the felling of trees in the student village have been dealt with and Cllr Jones has offered to meet the complainant on site. St Modwen have been in contact with the TPO officer and confirmed that they are only removing trees if required. Cllr Jones stated that there is not a blanket TPO on the site and only individual trees are protected. City Councillors have been provided with a list of trees with a TPO, but this is not yet generally available. • Defibrillator Training Defibrillator training will be held with Dave Nicholls on Tuesday 25th April at Hendrefoilan school at 6.30pm-8.00pm. This is in conjunction with the 2 new defibrillators on Ffordd Taliesin and Ffordd Dryden. Cllr Rowe has agreed to design a poster which will go out shortly and can be posted on the KCC Facebook site. • Welsh Water On-Line Event – “Your Water – Your Say” 6TH APRIL 2023 10AM – 12PM Every five years, the water regulator Ofwat sets price controls for the water and wastewater companies in England and Wales. This not only sets the water and wastewater bills customers will pay, but also the level of investment and service improvements the companies should deliver for 	

people and the environment. As part of this process, Welsh Water is currently preparing its detailed plan for 2025 to 2030 and beyond, and would like support to help them get stakeholders, local communities and members of the public engaged in the process.

On 6 April, 10am-12pm, Welsh Water is hosting an on-line event 'Your Water, Your Say' that will allow attendees to hear about the plan and ask the company questions about it.

These questions could cover the service Welsh Water provides, its impact on the environment, what will happen to customer water bills or whatever other topic is important to attendees.

The event is open to all members of the public who register.

<https://welshwater-newsroom.prgloo.com/resources/3wvv8-7km5z-4lwq7-88i0n-uw3cw>

- **SWANSEA COUNCIL - REPLACEMENT LOCAL DEVELOPMENT PLAN (RLDP)**

Swansea Council are currently consulting the public on the Replacement Local Development Plan.

The LDP team are holding some drop-in sessions during the consultation period. This is an opportunity for Council Members and also the public, to come and talk to officers about any aspect of the consultation and the new LDP process going forward.

The drop-in sessions will be held in the Civic Centre on the following dates:

- Monday 27th March - 10:00am-6:30pm (Meeting Room 1.2.1)
- Thursday 6th April – 10:00am – 6:30pm (Meeting Room 1.2.1)

Further details about the replacement LDP process are available at <https://www.swansea.gov.uk/RLDP>

Cllr Fletcher has taken a quick scan at the RLDP. It is a top-level strategic plan for years to come. It is over 100 pages to read and covers areas including policies on Housing, Transport, Population, Tourism and Environment plus much more. To note that over the next 10 years the forecast is for Swansea's population to increase by 10,000 and Swansea should be building 1,000 homes every year to accommodate the increase. This rate of house building is currently at 50% of the number required due in part to Covid.

(b) City Councillor's Report (LG)

- Cllr Gibbard reported that Swansea City Council are waiving fees for residents to hold street parties to celebrate the Coronation in May.
- A full-time PCSO Nicole Davies has now been allocated to the area.
- Friends of Dunvant Park wish to install equipment at the park for older children, they are currently seeking funding.
- Funding for Warm Spaces will end 31 March, Dunvant Social Centre has funding to last until May.
- Cllr Gibbard reminded members that on Sunday 23rd April a siren will be sent to all mobile phones as a test alert.
- Cllr Fletcher mentioned to Council that from 17th September all urban routes with street lights will be a statutory 20 mph zone unless the local council deem that they can be excluded. Maps of proposed excluded roads will be published by Swansea Council for comment.

(c) Clerk's Report

- The Clerk advised Council that KCC annual insurance premium is due for renewal on the 1st June. Cllr Fletcher agreed to look into finding an alternative / competitive quotation.

(d) Social Media Report (JF; BJ; MI; JR; BR)

- Cllr B John circulated the March crime figures prior to the meeting.
- The following March Facebook figures were reported:
 - Followers: 1,700 compared with 1,600 in February
 - Reached: 3,342 compared with 1,578
 - Engagements: 2,584 compared with 726 in January
 - New likes: 2 compared with 1 in January

Cllr
Fletcher

– New follows: 10 compared with 8 in February

e) Gardening Committee (SJ; PW; DM; JE)

Cllr Evans reported on the following gardening matters:

- Cllr Evans confirmed that the flower beds are being well looked after and weeded until the time for replanting takes place later in the year.
- The Clerk mentioned that the grit bin outside St Hilary’s Church is regularly having rubbish left alongside. She also reported that the Council are currently resurfacing the pavement below St Hilary’s Church and have dumped their signs on top of the daffodils.
- The Clerk suggested that in Spring next year daffodils could be planted on the grass verges. The Gardening committee to identify and record possible sites to be considered for Autumn planting.
- Cllr Fitton suggested that wildflower plug plants from Celtic Wildflowers can be planted in early summer on the St Hilary’s church bank. Cllr Gibbard will check with the Parks Department if KCC are allowed to carry out their own planting on City Council land.
- Cllr Fletcher suggested that KCC ask Livingstones for permission to rub down and re-paint the railings on the two square flower beds in the Precinct. The Clerk will ask Livingstones’ Chairman.
- The Clerk has been given permission by the Manager at the Co-op to use their water, if necessary, to water the precinct flower beds in the summer months.

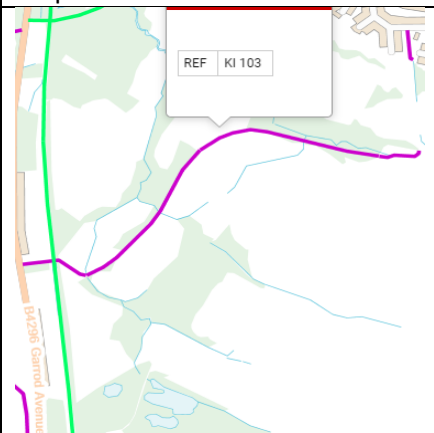
Gardening committee

Cllr Gibbard

Clerk

(f) Public Rights of Way (RB; JR; BR) - Cllr Barrar informed Cllrs that the Public Rights of Way Committee are meeting at 3.00 pm in Duvant Meadow Car Park to walk K1103 to cut back the brambles, anyone wishing to join in are welcome.

PRoW committee

Date	Reference	Map	Picture
2/23	KI103		KI103 is accessed on the Clyne Valley track at the start of Garrod Ave. The bracken which was reported a couple of years ago has now been trampled by someone. It was a bright and cold day so the path was mostly dry. Brambles are encroaching onto the path in some areas so the team will pay a visit next week in order to cut them back. It was good to see the Llanelli Ramblers enjoying a walk on this footpath which they do regularly

7. Planning (ES)

To be actioned by

Cllr Sides presented the Planning report which was circulated previously to members.

Cllr Sides stated that the only item of general interest is application 2023/0375 (see below)

Validated Applications for Period 20 Feb 2023 to 19 March 2023

2023/0520/PRE; [06-Mar-23] 114 Broadmead Killay Swansea SA2 7RJ;
(Pre-application) Detached garage/home office. KCC comment: None

2023/0517/FUL; [08-Mar-23] 425 Gower Road Killay Swansea SA2 7AN;
Two storey side extension and detached garden room to house a gym/games room
KCC comment: None

2023/0504/PLD; [10-Mar-23] 74 Wimmerfield Crescent Killay Swansea SA2 7DB;
Side hip to gable roof extension with upper floor side window, one front roof light, two rear roof lights and installation of solar panels to the front and rear elevations (application for a Certificate of Proposed Lawful Development) KCC comment: None

2023/0375/FUL; [17-Mar-23] I Salon 458 Gower Road Killay Swansea SA2 7AL;
Alterations to shopfront and reinstatement of front steps
KCC comment: They plan to change the front access with the door moved back to the corner of the building where it used to be and the existing door and window being replaced by a large window.

Decisions for Period 20 Feb 2023 to 19 March 2023

2023/0520/PRE: 114 Broadmead Killay Swansea SA2 7RJ
(Pre-application) Detached garage/home office.
CCS gave a positive response (planning permission not required) (on 13-Mar-23)

2023/0270/FUL: 57 Wimmerfield Avenue Killay Swansea SA2 7BZ
Single storey rear extension - Approved by CCS (on 13-Mar-23)

2023/0079/PRE: 465 Gower Road Killay Swansea SA2 7DZ
(Pre-application) Single storey rear extension - Positive response by CCS (on 07-Mar-23)

2022/2826/FUL: 36 Millwood Gardens Killay Swansea SA2 7BE#Retention of a fence inside boundary
Approved by CCS (on 06-Mar-23)

2022/2713/FUL: China Kitchen/Killay Fish Bar 430 Gower Road Killay Swansea SA2 7AJ
Replacement of existing canopy to front elevation, rendering of ground floor pillars, first floor cladding.
Approved by CCS (on 06-Mar-23)

8. Financial Report (SB / NF)

To be actioned by

a) Statement of Accounts:

The statement of accounts for March, which were circulated previously, was accepted and agreed by Council.

b) Approval of Clerk’s telephone expenses for March £25.40

- Cllr S John confirmed that the monthly bank statement has been checked and verified.

c) Payments:

The Clerk requested approval for the following:

- J Robinson £14.39 – Zoom March
- J Robinson - £150.00 – Cllr Remuneration
- M Idris - £150.00 Cllr Remuneration
- N Fletcher - £150.00 Cllr Remuneration
- J Fitton - £150.00 Cllr Remuneration
- S Bagley – Clerk Expenses – £ 25. 40
- HMRC - £346.20 – PAYE
- J Evans - £15.50 – Coronation event spend
- N Fletcher - £39.37 – Coronation event spend
- J Fitton - £26.16 – Coronation event spend
- S John - £4.00 – St David’s Day event

Proposed by Cllr B John Seconded by Cllr D Morse

- Cllr Robinson stated that hopefully the last payment for monthly Zoom will be in March. Cllr Robinson requested approval to purchase a 12-month contract – approval was granted.

<p>External 20/21 External Audit – Financial Regulations (NF) The Welsh External Audit report recently received commented that KCC had not followed procedures laid out in our Financial Regulations in respect of the Christmas Lights work completed by Phillips Services. The regulations stated that works costing over £250 require three quotations. This is inconsistent with the Standing Orders which state a threshold of £1,000. Cllr Fletcher proposed that the Financial Regulations are amended to read £1,000 before three quotations are required. This was agreed by all. Cllr Fletcher explained in detail the process we can/should adopt in future.</p>	
<p>9. Requests for Donations (SB)</p>	<p><i>To be actioned by</i></p>
<p>No requests received.</p>	
<p>10. Events</p>	<p><i>To be actioned by</i></p>
<p>i. HM King Charles Coronation 6th May 2023 (£400 Budget) A band night on Saturday 6th May 2023 to be held at the Precinct. Guilty Pleasure (band) – confirmed.</p> <p>ii. Senior Citizens Lunch to be held at Siloam Chapel Hall on Monday 8th May 2023 60 tickets will be available for distribution. A detailed action plan has previously been sent to all Councillors. Area Co-Ordinator Sarah James has agreed to help suggest name of residents to attend. A meeting open to all Councillors will be held on Wednesday 12th April via Zoom at 7.00 pm to discuss and finalise the details of the above events.</p> <p>iii. Pop-Up Events to engage with residents – awaiting a new Pop-Up advertising banner.</p>	<p>All Cllrs Cllrs Idris Fletcher/ Fitton</p>
<p>11. On-Line Survey of Residents’ opinion on future KCC events (JF) (RB)</p>	<p><i>To be actioned by</i></p>
<p>Report received from Cllr J Fitton In summary from the online survey, we only had 38 responses. However:</p> <ul style="list-style-type: none"> • Some of the items that residents want we already have or are present in Killay i.e., we need better promotion of ourselves and of groups - Perhaps we can friend some of these groups and feature them on FB for a week at a time so that we can facilitate the connections. • Some people want things in the Park - perhaps we can talk about how Killay Community Council can help Friends of Dunvant Park with this. • Some want things from the Library and with staff changes we may need to reach back out to see where we can join the dots. • Some really useful information on events - more inclusion, more bands, coffee mornings/ cheese and wine - something that brings people together in the Scout Hut, more bands, craft. Some offered to lead drop in sessions. • It reads more like things they would like to do with us, not done to them. • Really useful feedback in Biodiversity, gardening, joining in and working together. • And there are also those that want the whole world but we can’t do that. <p>Also, from my meeting with Key Stage 2 in Dunvant I had the following suggestions:</p> <ul style="list-style-type: none"> • They would love to meet Santa in the library same as before and love the Santa Parade • Halloween Competitions- pumpkin carving; scariest costume • Sports- Mini Olympics/ obstacle courses/ scavenger hunt/ collection game (find the coins type of thing) • Can we have a different puppet show to Scooby Doo? • Easter Egg hunt, Sunflower Competition, Circus Skills with Circus Eruption, Coding Club • A learn to do day with items such as bake a cake, Lego / sowing seeds and they wanted a nature event planting trees and flowers • DJs for a disco, Bouncy castle and trampolines 	

<p>The Dunvant pupils were very enthusiastic and maybe for Easter if we arrange things and ask the schools to publicise & put-up posters, we might get more buy in?</p> <p>Report from Cllr Barrar: I spoke to the School Council at Hendrefoilan today about KCC survey, explaining that the Community Council has money to spend on activities throughout the year. There were 9 children in all, ranging from 7 – 11 years, girls and boys. They explained to me how their school council works and what it does. It is very similar to Killay Community Council – including having to manage a budget. They consult their community more than we do though. I asked them to remind their parents to fill in the survey which is on our website and Facebook. 6 children like the Santa Parade best and 3 like meeting Santa in the library best. One pupil would like a walk with Santa and a hug. All the children would like to see us organizing Christmas parties, the Year 6s thinking that is what younger teenagers would like. They suggested other activities could be:</p> <ul style="list-style-type: none"> • Chinese New Year parade • Treasure and scavenger Hunts (they liked the shop window treasure hunts) • Pancake tossing, Pancake decoration – a competition. • Obstacle course • Cllr Robinson has suggested that his wife Pat would be prepared to host a Craft session, also Cllr Aubrey would help. <p>Cllr Fletcher apologized that the reports from Cllr Fitton and Barrar had not been circulated prior to the meeting. Cllr Fletcher to circulate after the meeting for further discussion in April.</p>	<p>Cllr Fletcher</p>
<p>12. Adoption of Environmental/Biodiversity plan. (JR, JF, PW, RB, MI)</p>	<p><i>To be actioned by</i></p>
<p>Cllr Fletcher thanked all Councillors from the Environment working party for the production of the Environment/Biodiversity plan. The plan, with an amendment from Cllr Sides made in February was formally adopted by Councillors. Cllr Sides abstained from the vote as he had not seen the final report.</p> <p>Several Councillors stated that they had not received the amended Environmental/Biodiversity plan by email. Cllr Fletcher again apologized for any oversight if relevant documents had not been circulated to all Councillors. A brief discussion highlighted that the receipt of emailed documents could not be fully resolved as to whether they had/hadn't been sent, or if there are issues sending emails to certain email addresses. Cllr Fletcher added that in recent years, due to increased legislation there was significantly more documents/briefing notes required to be read by Councillors prior to the meeting and that emailing information in advance of the meeting could not be avoided.</p>	
<p>13. Youth Representative - Discussion of Role & Responsibilities - circulated to all Councillors</p>	<p><i>To be actioned by</i></p>
<p>Members were advised that an application has been received from Harry Cole. Cllr Fletcher explained that he had not been invited for interview as Council needed to discuss further and confirm the role and responsibilities. Does the Youth Representative(s) get allocated a specific task or project, or as some Councillors suggested, they are in place to give their input on all matters from a youth perspective.</p> <p>Cllr Gee raised several valid points including many legal requirements needed if KCC are to co-opt possibly a minor. Cllr Gee read the legislation and noted that all relevant education establishments in the area should be informed of the vacancies. Cllr Fletcher thanked Cllr Gee for her background reading and asked if she would be willing to mentor any possible candidate. Cllr Gee agreed to consider mentoring the successful candidate(s) The vacancy is currently advertised on the Notice Board and on Facebook. Cllr Fletcher would contact Olchfa Comprehensive.</p>	<p>Cllr Fletcher</p>

14. Crime Figures (BJ)	
<p>Cllr B John referred to the monthly crime figures that are circulated. Cllr Fletcher thanked Cllr B John for the information but stated that KCC has no jurisdiction over local crime and would not discuss specifics.</p> <p>If anyone has any queries about the crime figures, please contact Cllr B John directly.</p>	
15. Seed Swop (JR)	
Cllr Robinson requested this item be deferred until later in the year.	August Agenda
16. Items for next agenda	To be actioned by
No items to include.	
<i>No further items for discussion – meeting closed at 9.02 pm</i>	