



KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 22nd February 2023

7.15 pm Via Zoom

Attendance in person:		
Councillor Nigel Fletcher (Chair)	Councillor Jim Robinson (Vice Chair)	Councillor Jan Evans
Councillor Sue John	Councillor Dawn Morse	Councillor Sarah Gee
Councillor Joanne Fitton	City Councillor Mary Jones	Councillor Linda Aubrey
Clerk to the Council Sue Bagley		
Attendance remotely:		
Councillor Bethany Rowe	Councillor Edmund Sides	Councillor Peta Walsh
Councillor Rhiannon Barrar	Councillor Bill John	Councillor Mary Idris
<p>Prior to the commencement of the monthly meeting, Ms Linda Aubrey was interviewed as a candidate for co-option onto Killay Community Council.</p> <p>Following the interview and a short introduction, Ms Linda Aubrey was unanimously elected for co-option onto Killay Community Council and proceeded to swear the Oath and Declaration of Office.</p> <p>Cllr Fletcher led an introduction to members, following which Cllr Fletcher welcomed Cllr Aubrey to the meeting.</p> <p>In addition to the above, and prior to the start of the meeting, Cllr Fletcher welcomed Cllr Walsh back to the meetings after a period of absence and also expressed condolences once again to Cllr Morse on behalf of the Community Council.</p>		
1. Apologies		
City Councillor Louise Gibbard	City Councillor Jeff Jones	
2. Declaration of Interests		
<p>In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>(During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p>		<i>To be actioned by</i>
3. Acceptance of Minutes from meeting held on 25th January 2023		
<p>Minutes of the meeting held on the 25th January 2023 (circulated previously) were agreed and signed as a true and accurate record.</p>		<i>To be actioned by</i>
4. Matters arising from meeting held on 25th January 2023		
<ul style="list-style-type: none"> Page 2 (Item 4e) Damaged precinct bench. C.Cllr M Jones advised that she is still trying to locate the Hopwood family and will report back if any information is established. Cllr Fitton agreed to post this item on the Social Media page and Cllr Robinson would consult Mrs Robinson to search via genealogy/family history resources. 		<p>Cllr Fitton Cllr Robinson</p>

<ul style="list-style-type: none"> • Page 2 (Item 6d) Social Media (JR) Cllr Robinson confirmed that the search is ongoing for a new website host. Cllr Robinson advised that he may not be able to attend the May meeting, and a volunteer is required to manage the Zoom meeting. Cllr Fitton volunteered to be trained. Clerk to take laptop to March meeting to facilitate the training. • Page 5 (item 10) The Clerk confirmed she has communicated with the Salvation Army who are unfortunately unable to amend the date of their performance at the Father Christmas Parade due to other commitments. It was agreed that the date of 27th November 2023 remains and has been confirmed. <p><i>NB: Cllr Morse left the meeting</i></p>	<p>Cllr Fitton Mrs Bagley</p>
<p>5. Correspondence received (SB)</p>	<p><i>To be actioned by</i></p>
<p>All correspondence of note was circulated previously and will be discussed within the agenda.</p> <ul style="list-style-type: none"> • An e-mail has been received from HM Lord Lieutenant requesting details on any celebration events planned or being planned for the coronation of HM King Charles on 6th May. The Clerk was asked to confirm further detail once final decisions have been made. 	<p>Mrs Bagley</p>
<p>6. Reports</p>	<p><i>To be actioned by</i></p>
<p>a) Chairperson’s report (NF) No new items to report</p> <p>(b) City Councillors’ Report (MJ)</p> <ul style="list-style-type: none"> • City Councillors’ M Jones, J Jones and L Gibbard met recently to discuss whether to request the planting of wildflowers and any appropriate locations. The roundabout at the bottom of Broadacre was suggested, along with Ffordd Taliesin. • The Patch Team are expected to attend to various problems in the Killay area shortly. • Cllr M.Jones informed that, the notice displayed at the Precinct advising residents where Defibrillators are located only shows three, this will be updated shortly. • Cllr Jones has spoken to David Nicholas to arrange further defibrillator training sessions. • A new multi-purpose bin outside Killay Pet Shop will be installed shortly. <p>(c) Clerk’s Report No new items to report</p> <p>(d) Social Media Report (JF; BJ; MI; JR; BR)</p> <ul style="list-style-type: none"> • Cllr Robinson confirmed he is currently reviewing options for a new website host for the KCC platform. • Cllr Gee suggested that the Council meetings are advertised on social media. Cllr Fitton agreed to action this in future. • Cllr B John circulated the February crime figures prior to the meeting. • The following February Facebook figures were reported: <ul style="list-style-type: none"> – Total likes: 1,400 compared to 1,400 in January – Followers: 1,600 compared with 1,679 in January – Reached: 1,578 compared with 1,412 in January – Engagements: 726 compared with 600 in January – New likes: 2 compared with 1 in January – New follows: 8 <p>e) Gardening Committee (SJ; PW; DM; JE) Cllr Evans reported on the following gardening matters:</p> <ul style="list-style-type: none"> • Cllr Evans explained to Cllr Aubrey exactly what the Gardening Committee does, and suggested 	<p>Cllr Robinson Cllr Fitton</p>

<p>that she was welcome to join in.</p> <ul style="list-style-type: none"> The Clerk confirmed that the Parks Department have provided a quote of £189.40 + VAT to water the flower beds in Killay precinct 2 days per week x 10 weeks. This was discussed in detail and it was agreed to reject this quotation. <p>(f) Public Rights of Way (RB; JR; BR) No new items to report</p>	
<p>7. Planning (ES)</p>	<p><i>To be actioned by</i></p>
<p><i>NB: At the request of Cllr Sides this agenda item was brought forward on the agenda and discussed earlier in the meeting.</i></p> <p>Cllr Sides presented the Planning report which was circulated previously to members. Cllr Sides also advised that Cllr Barrar would like to be removed from the Planning Committee.</p> <p>Validated Applications for period 23 Jan 2023 to 19 Feb 2023</p> <ul style="list-style-type: none"> 2023/0144/DOC; [25-Jan-23] Killay Health And Fitness Club, Swan Court, 5 - 6 The Precinct, Killay, Swansea, SA2 7BA; Discharge of conditions 4 (landscaping) and 5 (materials) of planning permission 2022/2000/FUL approved 21st December 2022 KCC comment: Include details of a landscaping plan for the corner of Swan Court 2022/2826/FUL; [18-Jan-23] 36 Millwood Gardens, Killay, Swansea, SA2 7BE; Retention of a fence inside boundary 2023/0303/DOC; [07-Feb-23] 28 Broadmead, Killay, Swansea, SA2 7EE; Discharge of condition 4 of Planning Permission 2022/2966/FUL granted 27th January 2023 2023/0289/FUL; [07-Feb-23] 538 Gower Road, Killay, Swansea, SA2 7DS; Addition of pitched roof to existing two storey rear extension, single storey rear extension and two side roof lights to the existing dwelling 2023/0277/FUL; [08-Feb-23] 316 Gower Road, Killay, Swansea, SA2 7AE; Rear extension and front extension 2023/0270/FUL; [06-Feb-23] 57 Wimmerfield Avenue, Killay, Swansea, SA2 7BZ; Single storey rear extension 2023/0247/FUL; [10-Feb-23] 33 Landor Avenue, Killay, Swansea, SA2 7BP; Demolish existing garage and build new single storey side extension 2023/0079/PRE; [10-Feb-23] 465 Gower Road, Killay, Swansea, SA2 7DZ; (Pre-application) Single storey rear extension 2022/2713/FUL; [02-Feb-23] China Kitchen/Killay Fish Bar, 430 Gower Road, Killay, Swansea, SA2 7AJ; Replacement of existing canopy to front elevation, rendering of ground floor pillars, first floor cladding KCC comment: Existing exposed brick to be smooth rendered (lower part) or covered with cladding (upper part) <p>Decisions for period 23 Jan 2023 to 19 Feb 2023</p> <ul style="list-style-type: none"> 2022/2966/FUL: 28 Broadmead, Killay, Swansea, SA2 7EE Front porch and steps. Approved by CCS (on 27-Jan-23) 2022/2748/FUL: 19 Broadmead, Killay, Swansea, SA2 7EE Double side extension, rear roof light to allow light in to the landings via sun tunnel, and wood burner with associated flue to be fitted. Approved by CCS (on 27-Jan-23) 2023/0127/FUL: 8 Keats Grove, Killay, Swansea, SA2 7BS Dormer extension. Approved by CCS (on 14-Feb-23) 2023/0081/FUL: 54 Ridgeway, Killay, Swansea, SA2 7AP Front porch extension. Approved by CCS (on 07-Feb-23) 	

387A Gower Road – The owner had appealed to the Welsh Inspectorate against the decision made by Swansea Council to refuse permission for a motor-cycle shed in the front garden. The Welsh Inspectorate upheld the original refusal decision.

NB: Cllr Sides left the meeting at 7:30pm

Cllr Fletcher noted that the new premises in Killay precinct called ‘Turquoise’ (previously Chaplins) were selling hot food and drinks. To date the Community Council has not seen a Change of Use application. C.Cllr M.Jones explained that the need for a change of use was dependent on whether the sale of hot food was deemed to be their primary business or ancillary to the main business. This is a City Council planning matter.

C.Cllr M.Jones also referenced the vendor’s decision not to allow children under 14 onto the premises. C.Cllr M.Jones stated that the vendor has the right to admit or exclude whoever they wish.

- Cllr Robinson was recently approached about the decimation of the trees and Wildlife at the previous Hendrefoilan Student Village, C.Cllr M.Jones is aware of the situation and will be dealing with the matter.

8. Financial Report (SB / NF)

To be actioned by

a) Statement of Accounts:

The statement of accounts for February, which were circulated previously, was accepted and agreed by Council.

- Cllr S John confirmed that the monthly bank statement has been checked and verified.

b) Payments:

- The Clerk requested approval for the following:
 - J Robinson £14.39 – Zoom January
 - S Bagley – Clerk Expenses – £ 31.00
 - S Bagley – Badge Master £50.52

Proposed by Cllr S John Seconded by Cllr J Evans

Cllrs Robinson / Fitton agreed to investigate the purchase of a new omni-directional microphone to improve sound during Zoom meetings.

Cllr Robinson / Fitton

c) Councillor Remuneration:

- Cllr Fletcher provided an explanation of Councillors remuneration for the benefit of new members.
- The Clerk has received confirmation from eligible members and any payment will be made by 31 March 2023.

d) Additional payments to Chairman/Vice Chairman.

- Councillor Fletcher (Chair) confirmed he will not be accepting any additional payment.

e) Electricity

- Cllr Fletcher advised that the current electricity provider ‘Good Energy’ have increased their costs significantly. The standing charge will increase to £1.20 per day in addition to kwh unit rate. Based on current usage this will increase costs up to approximately £800.00 per year.
- Cllr Fletcher has contacted Gower Solar and Green Energy for alternative quotations.
- The Finance Committee will discuss this when the quotations are received.

Finance Committee

f) Wales Audit Office – 2021/22 External Audit

- The Clerk confirmed that the KCC annual accounts for 2021/2022 have been returned from the Wales Audit Office. KCC completed a full and detailed audit.

<p>The Audit General's Report stated that "no matters have come to my attention giving cause for concern"</p> <ul style="list-style-type: none"> One matter that gave some concern was the lack of a quotation for the Christmas Lights, which KCC have not obtained since 2018. The Auditor advised that KCC had not followed their own procedures by obtaining tenders for expenditure over £250. The KCC Financial Regulations have not been updated since 2018 and are inconsistent compared with the Standing orders. The Finance Committee to review and update the Financial Regulations to ensure they are both workable and ensure that the Council are achieving value for money with large items of expenditure. The Clerk asked full council for their acceptance of the accounts – this was accepted by Council. A Notice of Conclusion of Audit is to be posted on the Notice Board and the Website. This was approved and it was also agreed that the fee for the general public to request copies of the accounts is to be increased to £5.00. 	<p>Finance committee Mrs S Bagley</p>
<p>9. Requests for Donations (SB)</p> <p>No requests received.</p>	<p>To be actioned by</p>
<p>10. Events</p> <p>Proposals from a sub-meeting held on 8th February were brought forward for discussion:</p> <p>(i) HM King Charles Coronation 6th May 2023 (£400 Budget)</p> <ul style="list-style-type: none"> A band night on Saturday 6th May 2023 to be held at the Precinct Guilty Pleasure (band) to be confirmed Senior Citizens tea party to be held at Siloam Chapel Hall on Monday 8th May 2023 <p>The above proposals were unanimously agreed.</p> <ul style="list-style-type: none"> Cllr S John confirmed that she had spoken to the Ukulele Band to perform on the 8th May. The Clerk confirmed that the cost for the Ukulele Band is £60.00 Volunteers for the events will be required. A meeting open to all Councillors will be held on 8th March to discuss in further detail. <p>(ii) Pop-Up Events to engage with residents</p> <ul style="list-style-type: none"> Pop-Up events had been held in Killay precinct in 2019 to engage with residents regarding the work of the Community Council and to ascertain their views. It was agreed to arrange similar Pop-Up sessions later in the year subject to the weather. The two Pop-Up banners purchased in 2014 at cost a of £211.20 are now outdated with both photographs and text. Cllr Fletcher agreed to send photos of the existing pop-up banners and to Cllr Fitton with a view of designing an updated pop-up(s). 	<p>To be actioned by</p> <p>All Cllrs Cllr Fletcher Cllr Fitton</p>
<p>11. On-Line Survey of Residents' opinion on future KCC events (JF)</p> <ul style="list-style-type: none"> Cllr Fitton explained that the survey has been circulated to Olchfa School and parents of the School have responded via the app. Cllr Fitton is a Governor at Duvant Primary and will discuss this item with the School Council shortly. Cllr Barrar who is a Governor at Hendrefoilan School agreed to do the same thing. A QR Code to respond to the survey is displayed on the Notice Board at the Precinct and the library, with some responses already received. Cllr Fletcher explained that the survey was aimed at ascertaining residents' views on a range of topics, including wants & needs of residents, current & future activities etc... 	<p>To be actioned by</p> <p>Cllr Fitton Cllr Barrar</p>
<p>12. Adoption of Environmental/Biodiversity plan. (JR, JF, PW, RB, MI)</p> <p>Cllr Fletcher thanked all Councillors from the Environment working party for the production of the Environment/Biodiversity plan – The plan was circulated to all Councillors for feedback. Cllr Sides had submitted a relevant observation Cllr Fletcher requested that any inaccuracies or alterations on the document be sent to the Clerk or</p>	<p>To be actioned by</p> <p>All members</p>

Cllr Fitton. The final Environmental/Biodiversity plan will be adopted at the March meeting	
13. Community Council Boundary	<i>To be actioned by</i>
<p>Cllr Fletcher explained that the City Council electoral boundaries were changed in May 2022, such that Dunvant & Killay is now one combined city ward represented by three City Councillors. However, the Killay Community Council boundaries remain unchanged and remain as Killay North (9 Councillors) and Killay South (6 Councillors). The only potential issue that this separation could cause is the requirement to hold an election in one ward, whilst having less than the required number of candidates standing in the other ward.</p> <p>Killay would not be the only Town or Community Council where inconsistencies now exist between them and the City electoral ward boundaries.</p> <p>Cllr Fletcher informed the meeting that under the Local Government (Democracy)(Wales) Act 2013 the Community Council can ask the City Council to conduct a review of boundaries.</p> <p>In August 2021, Alison O’Hara, City Council Democratic Services, responded to us stating that the City Council was due to undertake a community review “sometime in the near future”.</p> <p>Council decided against taking any direct action at this time and agreed to wait for the City Council to conduct its own review.</p>	No action
14. Items for next agenda	<i>To be actioned by</i>
<ul style="list-style-type: none"> • Crime Figures • Seed Swop 	
<i>No further items for discussion – meeting closed at 9.05 pm</i>	