



KILLAY COMMUNITY COUNCIL

CYNGOR CYMUNED CILÂ

MONTHLY MINUTES

Wednesday 27th March 2024
7.15 pm multi-location meeting

Attendance in person		
Cllr Nigel Fletcher (Chair)	Cllr Jim Robinson (Vice chair)	Cllr Rhiannon Barrar
Cllr Sarah Gee	Cllr Jan Evans	Cllr Joanne Fitton
Cllr Sue John	Cllr Dawn Morse	CC Louise Gibbard
Cllr Peta Walsh	Maria Jefferies Youth Representative	Clerk to the Council Sue Bagley
Attendance Remotely		
Cllr Mary Idris	Cllr Linda Aubrey	CC Mary Jones
a. Apologies		
CC Jeff Jones	Cllr Tyrone Lewis	Cllr Beth Rowe
b. Declaration of Interests		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>For members who are attending the meeting remotely, interest is disclosed verbally and recorded by the Clerk.</p>		
3. Acceptance of Minutes of the meeting held on 28th February 2024		<i>To be actioned by</i>
After one minor amendment, the minutes of the meeting circulated previously were accepted by full Council as being a true and accurate record.		
4. Matters arising from meeting held on 28th February 2024		<i>To be actioned by</i>
There were no matters arising.		
5. Correspondence received (SB)		<i>To be actioned by</i>
<p>Any urgent correspondence was circulated prior to the meeting and items to be discussed are on the agenda.</p> <ul style="list-style-type: none">Letter of thanks received from 47th Scout Group for the KCC Donation.The Clerk confirmed that the 2023/2024 Audit Notice has been received from Wales Audit Office. This will need to be prepared and given to the Internal Auditor by 30th June.The Clerk advised that one Councillor vacancy can be filled by co-option.The second vacancy is being advertised on the Notice Board for election and will remain open until the 6th April after which we can officially co-opt.		

	To be actioned by
<p>6. Reports</p> <p>The following reports were made by relevant members:</p> <p>a) Chair’s report (NF) Cllr Fletcher reported that he had attended the Forum meeting On Line and the two presentations have been circulated. The Crime figures have also been circulated.</p> <p>Cllr Fletcher informed members that he is not intending to stand for re-election as Chairman at the May 2024 AGM. Cllr Fletcher confirmed that his decision was being announced now, in order for Councillors to give this announcement some thought.</p> <p>b) City Councillor reports (circulated previously)</p> <p><u>City Cllr L Gibbard</u></p> <p>March 24</p> <ul style="list-style-type: none"> • Hendrefoilan House <p>Hendrefoilan House was grade II* listed by Cadw in 1999, on account of the special interest as “an almost entirely unaltered Victorian mansion, blending symmetrical and Puginian styles, with good external and internal detail, and with interesting historical associations.”</p> <p>As you will be aware, Hendrefoilan House was owned for many decades by Swansea University, as an Adult Education Centre and closed approximately 10 years ago. During this period of disuse, issues of water ingress and dry rot became problematic. For these reasons it was placed on the Cadw Council Listed Building at Risk Register.</p> <p>Subsequently the house and grounds were marketed nationally for sale, for a number of years, via Savills and sold by Swansea University to a private owner in December 2020.</p> <p>The new private owner set about addressing water ingress and the maintenance backlog. They commenced pre-application discussions with the Local Planning Authority for a conversion of the listed building to flats and new build homes in the wider grounds. However, in March 2022 the house was severely damaged by fire. This destroyed the entire roof to the main house, causing the slates, roof structure and third floor to collapse internally, leaving the building open to the elements.</p> <p>There has been further significant deterioration and collapse since this time, as you can imagine, due to severe weather damage. The challenge is now daunting and the owner does not have the means to move things forward himself, to begin to address the situation. Cadw has therefore awarded £50,000 to Swansea Council, to manage a feasibility study in the first instance. By virtue of the new Shared Prosperity Fund - Transforming County Anchor, the Economic Regeneration Team have been able to match Cadw’s investment with £50,000 from their Strategic Feasibility Fund Programme.</p> <p>The contract to assess the condition and feasibility has been awarded to GWP Architecture – a highly respected company, which has assembled a range of well qualified, specialist consultants to conduct this exercise. The contract requires the following undertakings:</p> <ol style="list-style-type: none"> a. Heritage Statement setting out the significance of this grade II* listed building and capacity to change. b. Exploration of options and costs for short term weather proofing – this could include a range of options from temporary measures, contemporary alterations to full roof structure reinstatement matching original details. c. Exploration of options and costs for longer term reuse – this needs to include exploration of a range of uses and consideration of the viability for each. d. Identification of the ‘Conservation Funding Gap’ and options to address funding deficit – 	

this will need to explore governance options to maximise funding availability and the scope for enabling development in the wider grounds.

Press release is due to go out soon, will keep you updated on any developments.

- **Hendrefoilan Park- St Modwen**

Another positive meeting 14th March with a number of Dunvant Rd residents and Cllrs Jeff and Mary Jones, this time on site. We had hoped to be able to walk around but the weather was against us. St Modwen updated us on actions taken since issues were raised in the previous meeting including:

- Radios are now banned on site for construction workers, and they will endeavour to restrict the use of generators to only use them when it is extremely necessary.
- Temporary acoustic barriers are to be installed on the Southern boundary to minimise site noise transfer.
- They will aim to maintain a one-way system for traffic management to reduce the reversing beeper sounds but unfortunately, they will be unable to eliminate this entirely.
- Road sweeping is being reduced to 3 afternoons per week, Monday, Wednesday and Friday 2-4pm. This may be revised during periods of wet weather.
- St Modwen Homes say they are committed to working within permitted hours only and they will ensure consistent enforcement of this.
- Site staff will clear and maintain loose tree branch cuttings and building debris.
- St Modwen Homes have submitted planning applications for the footpath. This is a condition as part of planning and is currently with the local authority to determine the outcome. This decision is likely to take around 6 weeks before they can provide another update.

Wild meadow seeds have been sown and will take effect later in the year. There are currently no plans to plant any additional trees or hedging in the area on the Southern boundary recent maintenance works have taken place. The survival of any planting could not be guaranteed due to the large tree roots and canopy of the branches.

They have no further demolition plans in place.

- **Woodcote**

I arranged for planting of 3 native Black Poplar trees at Woodcote, thanks to a donation from Celtic Wildflowers.

The Black Poplar is one of Britain's rarest trees, with only 7,000 left in Britain. The Forestry Commission lists this tree as being the most endangered native timber tree in Britain. The catkins of the tree provide pollen for early pollinator species and the seeds are eaten by birds. Best suited for large gardens, open spaces and parklands. It is a majestic tree, with glossy green heart-shaped leaves. Thriving in heavy, wet soils with a dislike for chalky soils. The trees are grown with authentic.

South Wales provenance. There are currently only 2 mature Black Poplars left in the whole of West Glamorgan and it is listed as one of Britain rarest trees by the Woodland Trust.

- **Active Travel Improvements**

Swansea Council Active Travel team are planning a number of improvements to the Clyne Valley shared use path, mainly between Dunvant and Gowerton but does include: South of the old Killay station where the old bridge at the end of Clyne Valley Road exists, works will be undertaken to re-establish the former railway drainage ditch at the foot of the cutting slope and ensure water remains in this ditch rather than be directed towards the main path which has resulted in erosion starting to occur.

The contractor will be required to select suitably sized machinery to ensure that the path remains open whilst the works take place albeit width restrictions may be necessary. The exact

programme for these works are yet to be confirmed but team wished to provide notice as soon as possible in case resources become available at short notice.

- **Defibrillators Training**

Dunvant Bowls Club asked me if I would be willing to fund a defibrillator for the Pavilion as they have had some scares last season. I did not think it was wise to put one outside in the park for 24/7 public access due to vandalism fears, so there is now a unit inside the pavilion which may be accessed whenever the bowlers are there, during Friends of Dunvant Park events etc. I have made and put up signage in the park indicating there are 24/7 units accessible at the Gospel Hall on Dunvant Rd and Siloam on Goetre Fach Rd I have organised another annual training session with St Johns Cymru and Heartbeat Trust UK, to be held on Monday 29th April in St Hilary's (bottom hall). Sessions are at 6pm and 7.30pm and last an hour with time at the end for 'hands on' practice with the machines and dummies. Please contact me to book.

- **Twmpath**

I am helping to organise a community Twmpath at Dunvant Social Centre on Saturday April 27th April to raise money for the centre and Nant Cillan Project. £5 a ticket.

- **Local Area Coordination**

Unfortunately, due to cuts to grants which fund the Local Area Coordinator coverage across Swansea, 3 of the team are being redeployed into other roles and the geographical areas are being redrawn. Thankfully, we are retaining our LAC, Sarah Davies, but she is now working Monday- Thursday only.

- **Early Years, Childcare and Play Celebration**

I was privileged to be invited to attend the 2nd Annual Early Years, Childcare and Play Celebration at the Brangwyn Hall. Dunvant Primary Wraparound was nominated for 4 awards, and also won a Special Recognition Award for how inclusive and accessible the setting is to children with different additional learning needs. Congratulations to the team there.

- **CWOT**

I have sent in a number of tasks for Cleansing Ward Operative Team this month including moss clearing around Fairy Grove in Killay. As always, please alert me to areas that you think the team could tackle. Litter picking, cutting back, cleaning signs/ street furniture etc. We have them in Dunvant and Killay 6 days every month.

- **Friends of Dunvant Park**

Friends of Dunvant Park is celebrating its 10th birthday at the AGM on Monday 15th April. KCC Chair Community Cllr Nigel Fletcher was the first Chair of FODP, with both myself and Community Cllr Jo Fitton also still serving from the inaugural committee, now also joined by Community Cllr Rhiannon Barrar and Cllr Jeff Jones. Please join us for some birthday cake, a review of the past decade and discussion on future developments.

Current projects include funding has been obtained from the UK government Shared Prosperity Fund to install football posts and mow, line and spike the grass to restore the former football pitch and to install a permanent metal net and court lines suitable for informal tennis and pickleball playing.

City Councillors Jeff & Mary Jones report:

- **Dunvant Rd Sink Hole**

We have had issues recently with barriers being removed which has meant cars are driving along the pavement to gain access to the other part of Dunvant Rd which is a very dangerous practice. A local resident contacted us and we asked the council to send up a team to rectify the

situation. They put barriers in place but unfortunately they blocked the whole pavement off. We have contacted the council again and a team is being sent to open the footpath enough for pedestrians to pass through. We also asked that all the diversion signs be checked and be put back in place where needed.

An update from the Coal Authority has advised us that they are waiting for a camera survey to complete the design and an officer from the council has been assisting them to move things along.

- **Trees on Dunvant Rd**

St Modwen advised us that they are doing some work on the trees bordering Dunvant Rd this week.

- **Hendrefoilan School**

After being approached by us, St Modwen have very kindly replaced the fencing in the school across the front perimeter. We are very grateful to them.

- **EVC Points**

We have again made our objections to the siting of the charging points as we have been approached by residents and traders. We have also queried why any work hasn't been started. To date we have not received any response and are chasing this up.

City Councillor M Jones left the meeting at 8:10pm

(c) Clerk's Report (SB)

All relevant items have been previously circulated to Councillors prior to the meeting.

- The overhanging electrical point above the undertakers, has been reported to Phillips Services who informed the Clerk that they would look into it during the coming week.

(d) Social Media & Marketing Committee (JR; TF; MI; BR)

- Cllr Robinson commented that in the past it was suggested that KCC publicise the meetings and public access to the meetings on social media. Cllr Idris confirmed that she will do this around 7 days prior to the meeting.
- Cllr Fletcher reminded all Councillors to use commonsense and etiquette when using WhatsApp and emails.

(e) Gardening Committee (JE, SJ, PW, DM)

- Nothing to report.

(f) Public Rights of Way (RB, BR, SG)

- Nothing to report.

7. Planning (JF, SG, MI)

To be actioned by

March 2024

Validated:

2024/0364/FUL Replacement refrigeration plant and loading bay canopy. 434 Gower Road Killay Swansea SA2 7AJ – The large Co Operative store.

2024/0483/FUL | Part two storey / part single storey side extension, loft conversion with rear roof dormer, alterations to existing porch and fenestration, and the installation of two Juliet balconies and one rooflight | 488 Gower Road Killay Swansea SA2 7DY

Decided:

2024/0271/PRE | PRE APP for front and rear dormers, single storey rear extension and lean to roof alteration | 60 Goetre Fawr Road Killay Swansea SA2 7QU REFUSED

<p>2024/0268/FUL Side and rear extension to detached garage 69 Dunvant Road Killay Swansea SA2 7NL APPROVE</p> <p>2023/1667/DOC Residential Development (Phase 2) - Partial Discharge of condition 22 (Pedestrian Connection to Dunvant Road) of Planning Permission 2018/2600/S73 granted 9th May 2019 Hendrefoilan Student Village Access Road From Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG- Partially discharged.</p> <p>St Modwen’s letter includes the statement:</p> <ul style="list-style-type: none"> Raising the path up by introducing a series of steps close to Dunvant Road, this would get the path close to existing levels and over the existing bank adjacent to the road, but this would then reduce accessibility for people with prams/pushchairs etc. <p>Concerns were expressed regarding the 12 steps. Cllr Gibbard will check with the Planning department to obtain more details on the “partial discharge”</p>	<p>Cllr Gibbard</p>						
<p>8. Financial Report (SB NF)</p>	<p><i>To be actioned by</i></p>						
<p>Statement of Accounts:</p> <p>The March statement of accounts, circulated previously, was accepted and agreed by Council</p> <p>a) Approval of Clerk’s telephone expenses for March £31.40</p> <p>Cllr S John confirmed that the monthly bank statement has been checked and verified. The Clerk requested permission to purchase a Shredder at a cost of £49.99 this was agreed.</p> <p>Payments:</p> <p>The Clerk requested approval for the following payments:</p> <table border="1" data-bbox="132 981 1257 1059"> <tr> <td>S Bagley</td> <td>£31.40</td> <td>Clerk Expenses</td> </tr> <tr> <td>CCS</td> <td>£400.00</td> <td>Father Christmas Sleigh</td> </tr> </table> <p>All payments were proposed by Cllrs D Morse and seconded by Cllr S John</p>	S Bagley	£31.40	Clerk Expenses	CCS	£400.00	Father Christmas Sleigh	
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<p>9. Future Events – All Councillors</p>	<p><i>To be actioned by</i></p>						
<p>May Tea Party at St Hilary’s Church Hall – 18th May 2024</p> <p>Cllr Fletcher requested permission to change the Tea Party date from Saturday 11th to 18th May</p> <p>A working group has met to discuss the arrangements. Next meeting TBC</p> <p>Theme is 80 years anniversary of D-Day</p> <p>Hall booked 12:30 to 4:30pm with event running from 2pm to 4pm.</p> <p>Linda & Hudson “Sensation” a singing duo have been booked for 18th May.</p>	<p>NF, PW, DM & LA</p>						
<p>10. Equality & inclusivity (SG)</p>	<p><i>To be actioned by</i></p>						
<p>Cllr Gee confirmed that the Equality & Inclusivity Group hosted an Engagement event at St Hilary’s Church Hall.</p> <p>Minutes of meeting March 2024 – Equalities Action Group</p> <p>Cllr Gee presented the report and recommendations from the community engagement meetings organised by the Equalities Group and held in February/March 2024.</p> <p>Further to suggestions from one of the community council’s youth representatives last year, the Community Council set up an Equalities Task Group to consider how our policy statement might translate into practice and to propose an equalities action plan to underpin it. The Group agreed to engage with local umbrella organisations and groups representing different parts of our community and to collate a short report with findings from these discussions and any recommendations for KCC/others.</p>							

A meeting was held on 22nd February with 11 attendees representing a range of local organisations with the aim of sharing information about the role of KCC; to widen participation in our events; and to foster closer working relationships and explore opportunities for collaboration with other groups. We also extended an invitation to our 'nearest neighbour' community councils to join the meeting and 'listen in'. Sketty Mosque were invited to attend the meeting but were unable to send a representative and so a separate meeting was held with them on 6th March.

Key issues raised included:

- the lack of a local directory or schedule of activities in Killay;
- the opportunity for greater sharing of resources, including community buildings;
- scope for greater sharing of information through our local networks – KCC and other community councils' websites and/or social media pages can be used to promote community events and calls for help/volunteers etc. Equally community and faith organisations can use their networks to promote community council events;
- councilor vacancies and news (e.g. Ebenezer Chapel and Menter laith have newsletters).
- the absence of a community transport scheme was highlighted as a barrier to people accessing activities if they lack transport/cannot make use of public transport (this is a wider city issue)
- gaps in activities for younger adults. It was noted that a lot of activities are in the daytime so not suitable for those in work.

Members of the Mosque shared information about their mission and impressive range of activities which reach out to the wider community. Members of the Mosque were keen to partner with KCC to share information in the community.

The community council agreed the following recommendations in the report:

1. That this report is shared with attendees from the meetings held, together with a contact list of attendees.
2. That KCC supports the development of a local directory on our website to include information on local activities and organisations and community venues.
3. That KCC hosts an annual local networking meeting for community organisations, covering Killay and surrounding areas (to include neighbouring community councils).
4. That a circulation list is produced (and periodically updated) with contact details for key community organisations – to be held by the social media and Communications Group.
5. That vacancies for councillors and youth representatives are circulated to relevant local community organisations, so that individuals from all sections of the community are aware of the opportunity to stand for election/co-option (subject to eligibility)
6. That information on our events is circulated to relevant community organisations so that they can advise Killay residents in their membership and let them know that they are welcome to attend.
7. That the Equalities Group explore delivery of an annual world culture event in partnership with Sketty Mosque and other relevant local groups, to promote understanding and awareness, and provide opportunities for residents to share their cultural heritage with one another.
8. It was noted by Cllr John that the Community Council has previously held pop up information and engagement sessions in the Killay Precinct. It was agreed that this was a priority to continue to reach out to the general public to raise awareness of our role; encourage applications for vacant roles; and to hear from local people about the things that matter to them.

ACTIONS:

1. The Equalities Group will present a draft Equalities Action Plan to the April Meeting.

<p>2. Cllr Gee to circulate the report to attendees from the meetings with thanks for their participation.</p> <p>3. Cllr Gee to provide a community contacts list to the Clerk.</p> <p>4. Cllr Gee to provide a population profile for Killay to the Clerk for circulation.</p> <p>5. KCC to plan pop up information events in the precinct for spring/summer.</p>	
11. Requests for Donations (SB)	<i>To be actioned by</i>
<ul style="list-style-type: none"> No requests received. 	
12. Use of Shared Drive/drop box function (JR)	<i>To be actioned by</i>
<p>Cllr Robinson reported that no progress has been made regarding this item.</p> <p>Cllr Robinson & Cllr Fitton to pursue.</p> <p>The benefits of a “simple to use shared drive” need to be presented to full Council</p>	Cllrs Robinson & Fitton
13. Review of Standing Orders compared to Model Standing Orders – update (NF)	<i>To be actioned by</i>
<p>The Model Standing Orders issued in May 2023 are equally as long as the current Standing Orders and the language is not “plain English” or simpler than the current version.</p> <p>Cllr Fletcher has reviewed the Model Standing Orders which contain approximately 40 “either/or” statements and clauses which require agreeing a quantitative measure. (Eg. Time, Number of days etc..)</p> <p>Cllr Fletcher agreed to further review the Model Standing Orders.</p>	Cllr Fletcher
14. Items for future meeting.	
St Davids Day and Mari Lwyd (RB)	
15. Close of Meeting	
There were no further items to discuss and the meeting closed at 8.53 pm	