



# KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES Wednesday 24<sup>th</sup> January 2024 7.15 pm multi-location meeting

<b>Attendance in person</b>		
Cllr Nigel Fletcher (Chair)	Cllr Jim Robinson (Vice chair)	Cllr Rhiannon Barrar
Cllr Sarah Gee	Cllr Jan Evans	Cllr Peta Walsh
Cllr Sue John	Cllr Dawn Morse	City Cllr Louise Gibbard
Clerk to the Council Sue Bagley	Maria Jefferies Youth Representative	
<b>Attendance Remotely</b>		
Cllr Beth Rowe	Cllr Joanne Fitton	Cllr M Idris
City Cllr Mary Jones		
<b>1. Apologies</b>		
Cllr Linda Aubrey	Cllr Tyrone Lewis	Cllr Tom Fitton
City Cllr Jeff Jones		
<b>2. Declaration of Interests</b>		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>(During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p>		
<b>3. Acceptance of Minutes of the meeting held on 22<sup>nd</sup> November 2023</b>		<i>To be actioned by</i>
The minutes of the meeting circulated previously were accepted by full Council as being a true and accurate record.		
<b>4. Matters arising from meeting held on 22<sup>nd</sup> November 2023</b>		<i>To be actioned by</i>
<ul style="list-style-type: none"><li><b>Page 2 item 5</b></li></ul> <p>The current vacancy for a Community Councillor is now displayed on the Notice Board and on the Community Council Website, it will remain in place until the vacancy has been filled via co-option.</p>		
<b>5. Correspondence received (SB)</b>		<i>To be actioned by</i>
<p>Any urgent correspondence was circulated prior to the meeting and items to be discussed are on the agenda.</p> <ul style="list-style-type: none"><li>The Clerk confirmed that the next Community &amp; Town Council Forum will take place on Monday 4<sup>th</sup> March at 5.00pm either in person at the Guildhall or via Zoom.</li></ul>		

<p><b>Presentations will focus on -</b></p> <ol style="list-style-type: none"> <li>1. Ensuring a Resilient Swansea for the Future – How understanding the effects of climate change in the communities of Wales will enable us to plan for a better future.</li> <li>2. Role of the Monitoring Officer in respect of Community Town Councils. Members were asked to contact the Clerk if they would like to attend via Zoom.</li> </ol> <ul style="list-style-type: none"> <li>• The current tariff for electricity provided by Green Energy is due to end at the end of March. It was agreed to wait for the proposed tariff before taking any further action.</li> </ul>	
<p><b>6. Reports</b></p>	<p><i>To be actioned by</i></p>
<p>The following reports were made by relevant members:</p> <p><b>a) Chair’s report (NF)</b> Cllr Fletcher reported that Cllr Aubrey has requested to step down from the Planning Committee and has offered to undertake the role previously held by Cllr Bill John, reporting the monthly Crime figures. This was agreed. Cllr Fletcher stated that the crime figures can added to the agenda and be recorded in the minutes, although he recommended that KCC do not need to discuss the figures as there is no direct action that KCC can take.</p> <p><b>b) City Councillor Report (LG) – To cover the period December 2023 and January 2024.</b></p> <ul style="list-style-type: none"> <li>• <b>Hendrefoilan Park- St Modwen</b> I have continued to receive correspondence from some neighbours at the St Modwen ‘Hendrefoilan Park’ development on the former Student village site. Council Environmental Health officers have been involved due to some breaches in restrictions on noise etc. I have met with St Modwen site manager and arranged a meeting for neighbours on the site on Wednesday 31 January at Hendrefoilan Primary School.</li> <li>• <b>Flooding issues Dunvant Park/ Goetre Fawr Rd</b> Cllr Mary Jones and I met with Highways/ Parks officers to look at two sites where residents have experienced flooding into their properties into the park. The first is in the bottom corner near the surgery where there is potentially an issue with a pipe. Officers will need to check with cameras. Second is houses just below the middle Goetre Fawr Rd entrance to the park where the sheer amount of run up from the saturated top sloping field in recent heavy rain has flowed into these properties. Parks intend to spike/ lift the turf of this field in the first instance to see if this alleviates the problem before looking at other possible solutions.</li> <li>• <b>Consultations</b> There are a number of Council consultations open at the moment to which KCC/ residents might like to contribute including the budget, Countryside Access plan, Council house allocation, climate change survey etc. <a href="https://www.swansea.gov.uk/haveyoursay">https://www.swansea.gov.uk/haveyoursay</a> or the library should have hard copies.</li> <li>• <b>CWOT</b> This month, our visit from the Cleansing Ward Operative Team coincided with the road closure of Hendrefoilan Rd (lane) for tree works so I requested the team litter pick this area. They did an amazing job, picking up a whole van load of waste, and the fly tipping team also took larger items like a sofa and chairs. Please alert me to areas that you think the team could tackle. Litter picking, cutting back, cleaning signs/ street furniture etc. We have them in Dunvant and Killay 6 days every month.</li> <li>• <b>Gritting</b> Some concerns were expressed on Facebook and subsequently I was messaged directly that gritters were not active in the ward. Just to confirm that all roads on the gritting routes are always covered as necessary (decision is made via forecast around 1pm the day before).</li> </ul>	<p>Cllr Aubrey</p>

More information and the route map can be found here:

<https://www.swansea.gov.uk/article/4259/Winter-roads-and-gritting>

It's useful to note that Highways salts the roads rather than grit so on a marginal day the spread rate may be light (10g/m<sup>2</sup>) in which case you may not see evidence on the ground. If a grit bin needs refilling you can report online or please let me know.

• **Local Activities attended (in Killay or open to Killay residents):**

- Weekly "Thursday Social" at Duvant Social Centre- all welcome, free. Hot drinks and biscuits/ toast/ crumpets etc and some weeks sessions including Energy Awareness, Scams Awareness, PCSOs, Chair exercises etc.
- Working with Hannah White of McCartan's Lettings on Gower Rd, I organised another toy swap event held in Killay Scout and Guide Hall. We were overwhelmed with donations, but unfortunately, there were not as many attendees this time (probably due in part to the appalling weather). All spare items were distributed to local schools, various charity shops, and some support groups and all the books were given to a new children's library project being set up at Volcano Theatre, High Street. £40 was raised for Sketty Foodbank. A big thank you to KCC's Linda Aubrey for helping out.

**City Councillor report (MJ):**

• **Flooding Goetre Fawr Rd**

We were contacted by residents on Goetre Fawr Rd over the New Year regarding the amount of water coming from Duvant park and flooding their gardens and garages. As Cllr Gibbard has said we met with various officers to look at the problem and to discuss possible solutions both short and longer term.

• **Duvant Rd**

Most of you are probably aware that this is going to be a very long job, below is the response received from the Coal Authority on the 15<sup>th</sup> January:

*"We have engaged with Welsh Water as the design proposals impact upon the existing water main and foul sewer. We are currently awaiting a camera survey by Welsh water of their apparatus that run below the proposed design. This should be carried out within the next 2 – 3 weeks. When this has been received it is proposed that Welsh Water engage with their approved contractors to carry out the necessary alterations to the affected pipework prior to The Coal Authority starting the construction work".*

I will let you know when Welsh Water have completed the camera survey and when they can provide me with a time frame for their contractors.

When I have the information I will post it on Facebook

• **Cleansing Ward Operative Team (CWOT)**

The CWOT team have done an excellent job of clearing the leaves and debris on the corner of Duvant Rd and Dylan Rd.

They have also weeded and cleared the area on Goetre Fach Rd near its junction with Duvant Rd and have done the same on Ashgrove and Lime Grove. If you know of any areas that need clearing, please let us know.

• **Scams**

We have been made aware of a resident that was recently scammed by someone cutting a tree down in their garden without permission and then demanding money. It has been reported to the police and Trading Standards.

• **Community Budget**

We have donated money from our Community Budget towards tea and coffee for Killay Library.

• **Commercial Inn**

We have been contacted by residents with concerns about The Commercial Inn holding an event to watch the Super Bowl which is being held on Sunday 11<sup>th</sup> (11pm) / Monday 12<sup>th</sup> February (4am). We have contacted licensing to clarify the position regarding their licence.

CC M Jones

CC M Jones left the meeting after giving her report.

**(c) Clerk’s Report (SB)**

All relevant items have been previously circulated to Councillors prior to the meeting.

**(d) Social Media & Marketing Committee (JR; TF; MI; BR)**

- Cllr Fletcher advised that photographs are still required for the pop-up displays. Photographs to be sent to Cllr T Fitton. Cllr J Fitton advised the meeting that Cllr T Fitton has previously sent Cllr Fletcher the final design. Cllr Fletcher to follow up.
- Cllr Robinson displayed the new website which is a “work in progress”. Cllr Robinson requested some help with editing/backup for the website. Youth Representative M Jefferies agreed to assist Cllr Robinson.
- All Councillors to check the new website and report any issues to Cllr Robinson.
- A brief discussion was held regarding introducing a Councillors only site for the sharing/editing of large documents. E.g. Draft policies

Cllr Fletcher  
M Jefferies  
All Councillors  
Cllr Robinson

**(e) Gardening Committee (JE, SJ, PW, DM)**

- The quotation from the Parks Department for the 2024 floral display, previously discussed, was agreed by Council and the Clerk will inform the Parks Department of this decision.
- Cllr Fletcher confirmed that he had purchased a concrete slab to install in the flower bed ready for the water feature. This will be progressed when the weather is suitable.

Mrs S Bagley  
Cllrs  
Fletcher/Lewis

**(f) Public Rights of Way (RB, BR, SG)**

**Footpath KI114**

- Cllr R Barrar reported that the tenant farmer has been issued with a notice stating that he has to take away the three obstructions on the path. The Council is now taking legal action against the farmer who has only partially moved some of the obstructions. This matter is now in the hands of solicitors. The landowner was given until Christmas 2023 to remove the three obstructions along the footpath.

Cllr Fletcher checked the footpath on 20<sup>th</sup> January and noted the following:

- On 20 January 2024 (photos previously circulated), at the western end of the path the barbed wire has been cut but the embankment remains in place.
- At the middle gate, the chain and padlock have been removed.
- At the eastern end, some barbed wire was removed.

Cllr Barrar reported this to Paul Mellor Natural Environment Manager on 22 January requesting an update on the next steps he will be taking to ensure full compliance with the council’s request.

Chris Dale, Countryside Access Team Leader stated on 23 January that he had checked KI114 3 weeks previously and their position was that the tenant farmer had not removed the obstructions adequately.

The Council’s solicitor has belatedly heard from the tenant farmer’s solicitors and The Countryside Access Department was in the process of replying.

The Public Rights of Way Committee will regularly check the footpath and report back to Chris Dale.

**7. Planning (JF, SG, MI, LA)**

*To be actioned by*

**Planning report – Period – w/c 27<sup>th</sup> November 2023 to 22<sup>nd</sup> January 2024**

**Applications validated:**

**2023/2616/FUL** 468 Gower Road, Killay, SA2 7DY

Part two storey / part single storey side extension, installation of two front and two rear Velux roof lights and alterations to existing porch and fenestration.

Status – Being considered.

**2023/2584/FUL** 4 Lime Grove Killay Swansea SA2 7EG

Single storey rear extension and addition of front bay window.

**2023/2463/FUL** 4 The Precinct, Killay, Swansea SA2 7BA

Use of premises as Opticians

Status - Being considered

**2024/0111/PRE** 35 Broadmead Killay Swansea SA2 7EE

(Pre-application) Single storey side extension, hipped to gable roof extension and rear dormer.

Status – Being considered

**Applications Decided:**

**2023/2295/FUL** 414 Gower Road Killay Swansea SA2 7BA

Shopfront alteration to existing pharmacy and installation of a 24/7 prescription collection point to an existing window aperture.

Approved

**2023/2133/FUL** 69 Duvant Road Killay Swansea SA2 7NL

Construction of raised deck area to rear of property.

Approved

**Applications validated:**

**2023/2295/FUL** Shopfront alteration to existing pharmacy and installation of a 24/7 prescription collection point to an existing window aperture.

414 Gower Road Killay Swansea SA2 7BA

Received 31.10.23 - Status: being considered

**2023/2133/FUL** Construction of raised deck area to rear of property.

69 Duvant Road Killay Swansea SA2 7NL

Received 2.11.23 - Status: being considered

**Applications Decided:**

**2023/2026/PLD** Installation of solar panels (application for a Certificate of Proposed Lawful Development)

Killay Dental Health Centre 11 Cygnet Close Killay Swansea SA2 7BD.

Received 25.9.23 - Decision: Is lawful – 27.10.23

**2023/1927/FUL** Detached garage/workshop.

323 Gower Road Killay Swansea SA2 7AE.

Received 11.9.23 - Decision: Approved 8.11.24

**8.Financial Report (SB / NF)**

*To be actioned by*

**a) Statement of Accounts:**

The January statement of accounts, circulated previously, was accepted and agreed by Council.

**b) Approval of Clerk's telephone expenses for December £26.60 January 25.80**

Cllr S John confirmed that the monthly bank statement has been checked and verified.

**Payments:**

The Clerk requested approval for the following payments:

Siloam Chapel Hall	£400.00	(see item 11. Donations)
S Bagley	£26.60	Clerk Expenses - December
S Bagley	£25.80	Clerk Expenses – January

S Bagley	£20.00	Stationery (photocopier paper)
N Flecher	£9.25	Gardening (concrete slab)
S Leonard	£20.00	Christmas Electricity

All payments were proposed by Cllr J Evans and seconded by Cllr M Idris.

**ii) Acceptance of 2024/2025 Budget and Precept.**

Councillor Fletcher presented a forecast of figures for 2023/24 and proposed budget for 2024/25.

The Clerk reported that the Finance Committee met on 17<sup>th</sup> January, in attendance was Cllr John and Cllr Fletcher along with the Clerk. Cllrs J Fitton and J Robinson were unable to attend but had previously received the 2023/24 forecast and 2024/25 budget for comments.

Key findings as follows:

- The most significant potential outstanding expenditure for 2023/24 is Councillor Remuneration and any additional requests for Donations.
- The 2023/24 budget set in January 2023 was based on a £450 deficit (over-spend)) The current 2023/24 budget forecasts a £1,500 surplus (under-spend) increasing the reserves.

The Finance committee proposed a 2024/25 deficit budget to decrease reserves with a precept of £22,500 (compared with £24,500) for 2023/24. This figure was unanimously agreed by full Council and the Clerk was instructed to inform CCS Finance Department.

Mrs S Bagley

**Councillors Remuneration 2023/24**

This is an annual payment set by the Independent Remuneration Panel for Wales (IRPW) of £156.00 due to all Community Councillors. (based on 12 months on Council)

The Clerk confirmed that an email will be sent to all Councilors towards the end of February and requested that all Councillors accept or decline the payment in writing.

All Councillors

**9. Future Events – All Councillors**

*To be actioned by*

**i) Review of Christmas Parade – Monday 27<sup>th</sup> November.**

The Christmas Parade was very successful and well attended, feedback from residents was excellent.

**ii) Review of Father Christmas Grotto – Siloam Chapel Hall 2<sup>nd</sup> December**

The Grotto was also well supported and enjoyed by all who attended and the feedback was excellent.

Pre-event tickets sales worked well and was beneficial in controlling numbers.

**iii) Review of Carol Service - Siloam Chapel on the 10<sup>th</sup> December at 6.00 pm**

15 children from Hendrefoilan Primary School Choir took part.

Councillors previously agreed that the plate collection taken on the night would go to Matthews House, £205 was collected and a thank you has been received from Matthews House.

It has been suggested that next year the Carol Service could be held earlier – possibly at 4.00 pm.

A short discussion took place regarding the readings for the service.

Cllr Fletcher also suggested that next year the Carol Service could be held at St Hilary's subject to the new vicar Rev Layfetta Masih.

<p><b>Other activities:</b></p> <p><b>St Davids Day at the Precinct. – Friday 1<sup>st</sup> March</b>  It was proposed to invite Dunvant and Hendrefoilan school children to attend.  Cllr's J Fitton and Barrar were asked to enquire with the schools if they wished to attend.</p> <p><b>Tea Party – date to be confirmed</b>  A Saturday in May was suggested – Cllr Gee will check out dates with St Hilary's – Saturday 11<sup>th</sup> or 18<sup>th</sup> May have been suggested plus any charges.</p>	<p>Cllr J Fitton and Cllr Barrar</p> <p>Cllr Gee</p>
<p><b>10. Equality &amp; inclusivity (SG)</b></p>	<p><i>To be actioned by</i></p>
<p>Cllr Gee confirmed that St Hilary's Hall has been booked for Thursday 22<sup>nd</sup> February for professionals and representative of local agencies. Cllr Gee presented a brief verbal report.</p>	
<p><b>11. Requests for Donations (SB)</b></p>	<p><i>To be actioned by</i></p>
<p><i>Cllr S John declared an interest in this item and took no part in the discussion.</i></p> <ul style="list-style-type: none"> <li>• Further to discussion at the November meeting, Siloam Chapel have provided more information to support their request for financial help with their electrical maintenance. After a brief discussion it was agreed to donate £400 to Siloam Chapel. This leaves £245 in the donations budget for 2023/24.</li> </ul>	<p>Mrs S Bagley</p>
<p><b>12. Killay Open Garden Event 2024 (RB)</b></p>	<p><i>To be actioned by</i></p>
<p>Cllr Barrar requested that this item be removed from the agenda.</p>	
<p><b>13. Litter Bin (JR)</b></p>	<p><i>To be actioned by</i></p>
<p>Smart litter bins were briefly discussed and it was concluded that this is outside the remit of the Community Council.</p>	
<p><b>13. Items for future meeting</b></p>	<p><i>To be actioned by</i></p>
<p>N/A</p>	
<p><b>14. Any other business</b></p>	
<p>There was no further business to discuss, and the meeting closed at 8.55 pm.</p>	