



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES – November 2014

*Siloam Chapel Hall*

*Wednesday 26<sup>th</sup> November 2014*

*7.15 pm*

### Present

Councillor A Hinton (Chair)	Councillor S John
Councillor J Lewis	Councillor P Walsh
Councillor B John	Councillor M Bateman
Councillor P Ellis	Councillor T Lewis
Councillor M Jones	Councillor L Lawson
Councillor J Evans	Councillor C Jenkins
Councillor M F Jones	Councillor N Fletcher (Vice Chair)
Councillor S Ford	Clerk to the Council Mrs S Bagley

### 1. Apologies for absence (received from)

All Councillors in attendance	
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### 2. Declarations of Interest

### Action Plan

In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.	All Councillors
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### 3. Acceptance of minutes

Minutes from the previous meeting held on 22 <sup>nd</sup> October (circulated previously), were read and, after minor alterations were proposed (see item 4), accepted as a true record.	
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### 4. Matters arising from previous meeting – 22<sup>nd</sup> October 2014

<ul style="list-style-type: none"> <li>Cllr M F Jones reported on the 'Age Cymru Scam Awareness' meeting held at Sketty Community Centre at the end of October. An information leaflet was also circulated.</li> <li>Cllr S John requested an amendment be made to previous Minutes in respect of the £100 donation to 'Forget me Not'. The donation was originally requested for the 'Forget me Not' charity but ultimately was put towards the cost of the Caller and use of St Hilary's Church Hall for a Barn Dance. Takings from this event were shared between the First Responders and Stepping Stones who received £300 each.</li> </ul>	Mrs S Bagley
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<ul style="list-style-type: none"> <li>• After several inspections by City &amp; County of Swansea Parks Department it has been confirmed that planting of wildflowers on the grass verges along Gower Road or at Ffordd Taliesyn is not possible due to unsuitable ground. A quotation is awaited from the Parks Department in respect of planting outside St Hilary's Church.</li> </ul>	
<b>5. Correspondence</b>	
<p>The following correspondence was received during the month:</p> <ul style="list-style-type: none"> <li>– Killay &amp; District Luncheon Club will be holding their Christmas Lunch on 10<sup>th</sup> December and are inviting two KCC members. Cllrs A Hinton &amp; B John will attend.</li> <li>– St Hilary's Ladies Guild thanking KCC for their donation of £50.00</li> </ul>	
<b>6. Reports</b>	
<p><b>(a) Chairperson – Cllr. A Hinton</b></p> <ul style="list-style-type: none"> <li>– Cllr Hinton reported on the One Voice Wales Area Committee Meeting which he attended during October. During the meeting a presentation concerning the Tidal Lagoon proposal took place, the same presentation can also be arranged for KCC if required.</li> <li>– Cllr Hinton has submitted an article on The History of Killay Community Council for publication in the Voice. This is to be published in February.</li> <li>– Training courses are ongoing by One Voice Wales. Council members were requested to let the Clerk know if they wish to attend any. Information is currently on the Councillors Blog.</li> </ul> <p><b>(b) City Councillor - Cllr. Mrs M Jones</b></p> <ul style="list-style-type: none"> <li>– Councillor Jones reported that Cllr Jeff Jones attended the recent PACT meeting and met with Jeff Green and Cllr J Lewis who agreed proposed road markings.</li> <li>– Schemes for work at Woodside/Goetre Fawr Road/corner of Wimmerfield Avenue will be published in the March addition of 'Leader' for comments before work takes place.</li> <li>– The NEAT team have cleaned the area around Ffordd Dryden where rubbish was being dumped.</li> <li>– Cllr Jones reported that spring flowers could be planted at Ffordd Dryden next Autumn. Cost to be paid from Cllr M Jones's Environment Fund.</li> <li>– Cllr Jones requested permission to put KCC events in the next edition of FOCUS – all agreed.</li> <li>– Olchfa School has been voted the 5<sup>th</sup> best school in Wales.</li> <li>– Cllr Hinton mentioned the LDP which was recently featured in the Evening Post. KCC interest is the Hendrefoilan Student Village and land off Rowan Close.</li> <li>– Cllr Hinton reported on a new law for 2015 which allows Community Councils to apply for up to 15% of section 106 monies for projects in their Community. Following discussion and questions Cllr M Jones agreed to investigate and report back to Council.</li> </ul>	<p>Cllr M Jones.</p>

<p><b>(c) Clerk to the Council – Mrs S Bagley</b> All items are on the agenda.</p> <p><b>(d) Computer Committee – Cllr P Ellis</b></p> <ul style="list-style-type: none"> <li>– Cllr P Ellis gave a short Lap Top presentation providing advice and guidance to Councillors concerning the Community Council Website.</li> <li>– Cllr Ellis gave Councillors information regarding ‘open office’.</li> <li>– There have been 1032 ‘hits’ on the Web Site to date.</li> </ul> <p><b>(e) Swansea in Bloom Committee</b></p> <ul style="list-style-type: none"> <li>– Cllr Hinton suggested that in future years residents could lay poppies and/or Wreaths in the Garden at the Precinct for Remembrance Sunday, possibly in the future a permanent memorial to commemorate the First World War could be considered. Cllr Fletcher suggested that this item be put on the agenda for January.</li> <li>– Cllr S John confirmed that she had spoken to Mr Nick Simpson regarding his offer to support the planting of the gardens in the Precinct. Mr Simpson is happy to support KCC his only stipulation is receipts for purchase of the plants.</li> </ul>	<p>Agenda January</p>
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**7. Financial Report and Verification of Account**

Mrs Bagley gave out the following bank details:

Number 1 Account - Community	£2,053.78
Number 2 Account – Tracker	£12,610.24
Number 3 Account – Business Saver	£3005.30

Mrs Bagley circulated a spread-sheet showing expenditure for the month. All payments had been previously approved.  
Clerk’s expenses and purchases for the month: £29.61

The following invoices were reviewed and approved as follows:

- Staples – Ink Cartridge £42.06 proposed by Cllr B John seconded by Cllr C Jenkins.
- The Clerk requested permission to pay for the Sleigh £185. + VAT when the bill arrives which will be before the next meeting.

The Christmas Tree which was originally £180.00 was reduced in price by Gower Christmas Trees by £50.00 due to the poor condition of the tree.

Cllr Hinton confirmed that should any Committee Chairs wish to request an addition to next year’s budget the Finance Committee will be meeting during December. During this meeting the Precept will be discussed and set prior to full Council’s approval.

The Clerk confirmed to Cllr Fletcher that the final precept payment is due from the City and County of Swansea at the end of December.

<b>8. To consider a recommendation that Financial Regulations be accepted.</b>	
Cllr Hinton asked if all Councillors had read and considered the Financial Regulations on the Councillor's Blog. Cllr Fletcher referred to point 6.7 which referred to the Clerk holding Petty Cash which was clarified by the Chair. After a short discussion it was proposed by Cllr N Fletcher and seconded by Cllr B John that the Financial Regulations be accepted and implemented – all agreed.	
<b>9. Change to Banking Providers</b>	
The Clerk reported that she had received a cheque book and paying in book from Lloyds Bank.	
<b>10. Date of Precept Meeting and date of Annual dinner.</b>	
It was agreed that the Precept meeting could be held prior to the annual dinner on the 13th January 2015. Council members were advised to attend at 6.30pm for discussion/acceptance of the Finance Committee's recommendation of the Annual Precept by full Council. The dinner will be held at 7.00 pm in the Village Inn.	
<b>11 Requests for Donations</b>	
<ul style="list-style-type: none"> <li>– A request for a donation has been received from the Library to cover costs of the Christmas Grotto. £75.00 was proposed by Cllr M Bateman seconded by Cllr S John.</li> <li>A request for a donation has been received from Killay &amp; District Luncheon Club. £75.00 was agreed proposed by Cllr N Fletcher seconded by Cllr B John.</li> </ul>	
<b>12. (a) Consider recommendation from Finance Committee to accept amended quotation from Phillips Services.</b>	
A quotation for £3165 from Phillips Services in respect of the Christmas lights and features at Killay Precinct was discussed at a meeting between them and members of the Finance committee as requested by Council at Oct meeting. Phillips Services were asked to reduce their quotation. This was made possible by agreeing that the 'Nadolog Llawen' feature would be permanently fixed to the wall over the Co-op removing the need for hoists. A new string of cascade lights has also been purchased which will go across the Precinct in place of the feature. The quotation has now been reduced to £2750. The amended quotation was approved unanimously.	
<b>12. (b) Christmas Events</b>	
The Clerk informed Councillors that all traders have received letters for their contribution to the Christmas electricity charges, a few of which have already paid - including Lloyds Pharmacy. Cllr Fletcher has made a 'switch' to enable a formal switch-on of the Christmas lights by Father Christmas. Cllr B John will control the feeder box to actually switch on the lights. All other Christmas items were discussed and agreed. Cllr C Jenkins left the meeting at 8.45pm	
<b>13. Friends of Duvant Park</b>	

<p>CLlr Fletcher advised on the following items:</p> <ul style="list-style-type: none"> <li>- Wild Flowers are to be planted at Dunvant Park for 2015.</li> <li>- Volunteer litter pick was very successful.</li> <li>- An application is to be made to the Community Action Transformation Fund for funds to cover surveyors report/architects costs to enable the toilet block and bowling pavilion to be refurbished.</li> </ul>	
<p><b>14. Items for inclusion on next Agenda</b></p>	
<ul style="list-style-type: none"> <li>• Talk by Mr Steve Sheriff – Traffic Enforcement Officer - prior to next Council meeting at 6.30pm.</li> <li>• Memorial Garden at the Precinct.</li> </ul> <p>Councillor M Jones left the meeting at 9.05pm</p>	
<p><b>15. Planning Committee Report</b></p>	
<p><b>City &amp; County of Swansea Planning Decisions.</b></p> <p>The following decisions of the C&amp;CS planning committee were noted</p> <p><u>Application No: 2014/1534</u> Unit 3, the Precinct - Discharge of Condition 4. Removed.</p> <p><u>Application No: 2014/1268</u> Co-op Store Precinct - New signage. Consent.</p> <p><u>Application No: 2014/1279</u> 378 Gower Road. - Respite Home to Domestic Dwelling. Granted</p> <p><u>Application No: 2014/1266</u>, 8 Broadacre- Side Extension. Granted with conditions.</p> <p><u>Application No: 2014/1199</u> 32 Twyn Y Teg - Extension. Granted with conditions.</p> <p><u>Application No: 2014/1194</u> 21 St David’s Drive - Revised app. for extension. Refused.</p> <p><u>Application No: 2014/1212</u> Co-op Precinct - New air conditioning system and windows. Granted with conditions.</p> <p><u>Application No: 2014/1038</u>, 3, The Precinct - Remove condition 5. Granted with conditions.</p> <p><u>Application No: 2014/1088</u>. 2 Millwood Gardens - Single storey garage extension. Refused.</p> <p>The following Planning Applications were discussed:</p> <p><u>Application no: 2014/1741</u> 51 Fford Taliesin Killay Felling of Sycamore in rear garden – support C&amp;CS Tree Officer’s recommendation.</p> <p><u>Application no: 20141/1552</u> 16 Clos Cynon - Amendment to Planning Application 2014/1108 – single story extension - no objection.</p> <p><u>Application no 2014/1738</u> Change of use of 438 Gower Rd - from residential to ground floor retail and 1<sup>st</sup> floor flat over. As details had not yet been received the Chairman would e-mail information to Cllrs and await their comments.</p>	
<p><b>There being no further business to discuss the meeting closed at 9.25 pm</b></p>	

.....Signed