



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES – January 2015

*Siloam Chapel Hall*

*Wednesday 28<sup>th</sup> January 2015*

*7.15 pm*

### Present

Councillor A Hinton (Chair)	Councillor S John
Councillor P Walsh	Councillor C Jenkins
Councillor M Bateman	Councillor N Fletcher (Vice Chair)
Councillor T Lewis	Councillor B John
Councillor M Jones	Councillor S Ford
Clerk to the Council Mrs S Bagley	

Cllr Hinton thanked all who attended the supper at the Village Inn during January and a special thanks to Cllr S John who provided raffle prizes.

### 1. Apologies for absence (received from)

Councillor J Evans	Councillor J Lewis
Councillor P Ellis	Councillor M F Jones

Condolences were expressed to Cllr P Ellis on the recent passing of his mother.

### 2. Declarations of Interest

#### Action Plan

In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

All Councillors

### 3. Acceptance of minutes

Minutes from the previous meeting held on 26<sup>th</sup> November 2014 (circulated previously), were read and, after minor alteration to FoDP report, were proposed and accepted as a true record.

### 4. Matters arising from previous meeting – 26<sup>th</sup> November 2014

Cllr C Jenkins commented that Livingstone's, who own two of the gardens at the Precinct, would not be happy for a memorial structure to be situated on their property. Cllr Mary Jones said that the proposed site was given to KCC and was on CCS land. Cllr Jones would check this.

Cllr Mary Jones

### 5. Budget and Precept 2015/2016

The Chair reported that the Finance Committee had considered the Secretary's salary and proposed that no change be made at this time. Following advice from One Voice Wales and Mazers, the Clerk must now be an employee of the Council and not

<p>registered as self-employed. The Clerk's contractual arrangements will be further considered by the Finance Committee once steps had been taken to register KCC with HMRC as an employer and PAYE arrangements put in place.</p> <p>Following recommendations from the Finance Committee the budget proposal prepared by the Finance Committee for 2015/2016 were provided to Members of the Council. Discussion was held concerning the proposals, during which a number of amendments were considered and put forward. The budget was set, proposed by Cllr N Fletcher and seconded by Cllr C Jenkins and agreed by all.</p> <p><u>2015/2016 PRECEPT</u></p> <p>Having finalised the 2015/2016 budget it was agreed after discussion that the precept be set at £19,000 (Nineteen thousand pounds) for the year 2015/2016. (calculation per household / 2,075 Band D properties = £9.16) This was proposed by Cllr B John, seconded by Cllr C Jenkins and agreed unanimously.</p> <p>The Precept was therefore set at £19,000 (nineteen thousand pound) for the year 2015/2016. Clerk to inform C.C.S. immediately.</p>	<p>Cllr A. Hinton</p> <p>Mrs S Bagley</p>
<p><b>6. Correspondence</b></p>	
<p>The following correspondence was received during the month:</p> <p><u>Dunvant School Governor Unit</u> informing KCC that Cllr P Ellis has resigned his position as a school Governor – a vacancy now exists. A vacancy for school Governor is also available at Hendrefoilan school following the retirement of Cllr P Walsh .</p> <p><i>Cllrs M Jones, C Jenkins, and P Walsh declared an interest and left the room. Cllr M Jones also declared an interest for Cllr J Jones.</i></p> <p>Cllr S Ford was nominated by KCC to join the Board of Governors at Hendrefoilan School.</p> <p>Cllr T Lewis was nominated by KCC to join the Board of Governors at Dunvant School. The Clerk will e mail both schools to provide further details.</p> <p><i>Cllrs returned to the room.</i></p> <ul style="list-style-type: none"> <li>- <u>Clerks Direct</u> Magazine received</li> <li>- <u>Neighbourhood Watch</u> Minutes provided from previous meeting. The next meeting will be held on Tuesday 3<sup>rd</sup> February 2015 at Cockett Police Station.</li> <li>- <u>Teenage Cancer Care Trust</u> requesting financial help. The Clerk agreed to request a copy of their accounts before any decision is made.</li> <li>- <u>Shelter Cymru</u> thanking KCC for their donation of £165.44 raised at the Carol Service held at St Hilary's Church on the 14<sup>th</sup> December 2014.</li> <li>- <u>Resignation</u> received from Cllr L Lawson. The Clerk is to advise the City and County of Swansea accordingly.</li> </ul> <p>Vacancy to be added to agenda for February.</p> <ul style="list-style-type: none"> <li>- <u>Killay &amp; District Luncheon Club</u> passing on thanks for the £75.00 donation.</li> <li>- <u>Cllr Jenkins'</u> letter addressed to Cllr Hinton. The content of the letter was not disclosed in full, but it was agreed that in future an age restriction should be applied to the Father Christmas Grotto, and all public notices will advise the community of this at the time.</li> </ul>	<p>Mrs S Bagley</p> <p>Mrs S Bagley</p> <p>Mrs S Bagley</p> <p>Feb Agenda</p>

## 7. Reports

### (a) Chairperson – Cllr. A Hinton

- Councillor Hinton was unable to attend the One Voice Wales area committee meeting.
- Cllrs A Hinton and B John attended the Killay & District Christmas Lunch at St Hilary's Church Hall. The event went well and was enjoyed by all who attended.

### (b) City Councillor Report - Cllr. Mrs M Jones

- A Scrutiny Panel meeting will take place on 5<sup>th</sup> February in Committee Room 2 at the Civic Centre 12.00 – 2.00pm – members of the public are invited to attend. Questions to the Leader can be asked/e mailed or via post.
- Proposed budget papers will be published Thursday or Friday of this week and will also be on the Internet.  
A Council meeting will be held at the Civic Centre on 24<sup>th</sup> February to discuss the proposals which the general public can attend.
- Cllr Jones provided details of proposals due to appear in the Swansea Leader concerning extending and placing of yellow lines in the Killay area. Cllr Jones showed plans of the areas concerned and the proposals, which had taken three years to reach this stage.

### (c) Clerk to the Council – Mrs S Bagley

- All items are on the agenda.

### (d) Computer Committee – Cllr P Ellis

- Due to the absence of Cllr Ellis there was no Computer Committee report.

### (e) Swansea in Bloom Committee

- Due to the absence of the Chair of the S.I. Bloom Committee there was no report.
- The Clerk reported that she had spoken to the Parks department and they have confirmed that the gardens in the Precinct will be watered free again this year.
- It was agreed that the same quantity of plants purchased last year would be bought again this year.

Mrs S Bagley.

## 8. Financial Report and Verification of Account

Mrs Bagley circulated a spread-sheet showing expenditure for the month.

Number 1 Account - Community	£897.62
Number 2 Account – Tracker	£18,945.40
Number 3 Account – Business Saver	£3005.67

The Precept payment for December had been received at the end of December. Retrospective approval was requested for the payment of £37.41 for Wild Flower seeds to be planted on the bank at St Hilary's Church. Proposed by Cllr S John and seconded

<p>by Cllr M Bateman.  Clerk's expenses and purchases for December were £32.88 and during January £24.37.  The following invoices were reviewed and approval sought as follows:</p> <ul style="list-style-type: none"> <li>- £10.00 in respect of Time Switches purchased to control the lights over the Christmas period. Proposed Cllr M Jones by seconded by Cllr B John.</li> <li>- £37.48 in respect of Printer Ink purchased at Staples. Proposed by Cllr T Lewis by seconded by Cllr P Walsh.</li> <li>- The Clerk requested that KCC pay Mr D Jenkins of Jenkins Opticians a one off payment of £10.00 this year for the use of their electricity for the Christmas lights, which was agreed.</li> </ul>	
<p><b>9. Requests for Donations</b></p>	
<p>No requests for donations have been received.</p>	
<p><b>10. Christmas Events</b></p>	
<p>The following items were discussed following the recent Christmas events:</p> <p><u>'Bella'</u> - Having problems with the time clock and were concerned about fire hazards. Cllr M Jones suggested that we take further advice from our Insurance company.</p> <p><u>February Agenda</u> - Cllr Hinton requested that Christmas lights and events be put on the Agenda.</p> <p><u>Lighting</u> - Cllr Jenkins commented that the lights in the square were not on for some periods of time over the Christmas period.</p> <p><u>Sleigh</u> - Cllr M Jones raised concerns regarding Father Christmas and his exit from the sleigh. In future Father Christmas is to be assisted by at least two Cllrs, and more barriers will be needed to keep children from the edge of the pavement. Cllr M Jones will enquire where the Sleigh is kept in order to measure the height of the platform with an aim of obtaining more suitable steps.</p> <p><u>Storage</u> - A suggestion was made to find suitable accommodation/storage space to house various items of property; eg, pergolas, signs/lights/step ladders etc.,</p> <p><u>St David's Day</u> - Cllr M Bateman's asked if it was the intention of KCC to celebrate St David's Day at the Precinct – this was confirmed Cllr M Jones who will liaise with Hendrefoilan school. It was agreed that Welsh cakes and squash be once again provided by KCC in the Precinct, or if weather is inclement, at the school</p>	<p>Mrs S Bagley Feb Agenda</p> <p>Cllr M Jones.</p> <p>Cllr A Hinton Cllr M Jones</p>
<p><b>11. Friends of Duvant Park</b></p>	
<p>Cllr Fletcher submitted his report.</p> <ul style="list-style-type: none"> <li>• Wildflowers are to be planted in an area between semi-detached houses and the toilet block.</li> <li>• Applications have been submitted to 'Change Fund' and 'Grow Wild' requesting a grant to finance notice boards, signage, shrubs and fence painting.</li> <li>• The Committee are recommending that the Pavilion be explored as a site that could be refurbished to provide a tea room facility. This will be dependent upon gaining funding from the C.C.S Community Action Transformation Fund and discussing any plans with the four bowling clubs that use the pavilion in the summer.</li> <li>• Groundwork Sustainable Play will be organising play sessions at 3.30pm to 5.30pm every Tuesday for the next 12 weeks. Activities include den building,</li> </ul>	

waterslides, arts and crafts. Children should wear appropriate clothing.	
<b>12. Garden of Remembrance in Killay</b>	
Cllr Hinton suggested a sub-committee be set up to pursue this proposal. A request had already been sent to Post Office Ltd to see if the location of the Post Box could be changed.	
<b>13. Items for Inclusion on next Agenda</b>	
<ul style="list-style-type: none"> <li>- Council vacancy</li> <li>- Christmas Lights and Events</li> </ul>	
<b>14. Planning Committee Report</b>	
<p><i>Cllr M Jones left the meeting.</i></p> <p><b>City &amp; County of Swansea Planning Decisions.</b>  The following decisions of the City and County of Swansea Planning Committee were noted:  <u>2014/1449</u> 15 Ffordd Taliesin - Lifting of TPO granted  <u>2014/1738</u> 438 Gower Road - Change of use to shop with flat over. Granted with conditions.  <u>2014/1104</u> 30 Byron Way - Lifting of TPO granted  <u>2014/1130</u> 5 Clos Islwyn - Lifting of TPO refused  <u>2014 1229</u> 27 Fford Taliesin - Lifting of TPO granted  <u>2014/1255</u> 93 Hendrefoilan Road - Lifting of TPO granted with conditions.  <u>2014/1552</u> 16 Clos Cynon - Rear extension granted with conditions.  The following applications were discussed:  <u>Application No: 2014/1956</u> 3 Landore Avenue Killay – two storey side extension to the existing detached house. – no objection  <u>Application no: 2014/1828</u> 23 Goetre Fach Road - proposed kitchen extension /loft conversion replace existing garage. – no objection  <u>Application no: 2014/1812</u> 7 Keats Grove Killay – proposed first floor extension – no objection.  16 Wimmerfield Avenue Killay – not discussed as more information is needed.</p> <p><i>Cllrs S John; C Jenkins; M Bateman declared an interest and left the room.</i>  <u>Application no: 2014/1916</u> 34 Wimmerfield Drive Killay – Single Storey rear and side extension – no objection.</p>	
<b>There being no further business to discuss the meeting closed at 9.00 pm</b>	

.....Signed