



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES – SEPTEMBER 2015

Siloam Chapel Hall

Wednesday 23rd September 2015

7.15 pm

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| Councillor Arthur Hinton (Chair) | Councillor Nigel Fletcher (Vice Chair) |
| Councillor Jan Evans | Councillor Margaret Bateman |
| Councillor Tyrone Lewis | Councillor Sue John |
| Councillor Joanne Fitton | Councillor Martin Jones |
| Councillor Peta Walsh | Councillor Sue Ford |
| Councillor Phil Ellis | Clerk to the Council Mrs Sue Bagley |

1. Apologies for absence (received from)

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| Councillor Jim Robinson | Councillor Bill John |
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2. Declarations of Interest

Action Plan

In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

All Councillors

3. Acceptance of minutes

Minutes from the previous meeting held on 26th August (circulated previously) were read, agreed and accepted, and with the following amendments signed as being a true record:

- Page 1 (3) date should read as 26th August 2015.
- Page 2 (4) point 7 typing error

4. Matters arising from previous meeting – 26th August 2015

- The Clerk confirmed that she has spoken to the City and County of Swansea Parks Department regarding the fallen tree over the pond. This has now been removed by the Parks Department.
- Cllr Hinton reported that the cost of an e mail address which would be exclusive to KCC would cost .72p per month. Advice was sought from Cllr Ellis and after consideration by Council he was instructed to proceed and purchase.
- Cllr J Evans requested an update on the request to hold a 'market' at the Precinct – the Clerk reported that she had passed the letter to the Chair of Livingstones for their attention, and the matter is ongoing.
- Cllr Fletcher confirmed that he has requested relocation of the rubbish bin at

Cllr P Ellis

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| <p>the Precinct.</p> <ul style="list-style-type: none"> • Cllr S John commented that the Barn Dance held recently in support of Wales Air Ambulance and First Responders raised approximately £800.00 – funding in this instance was not provided by KCC. • The Clerk has purchased a hard drive to protect KCC records. Cost will be shown in the Financial Report. • Cllr Hinton reported that an area has now been agreed for storage of KCC equipment at the Scout Hut. • Several Councillors have not received a CV for Sara Copeland. The Clerk will produce further copies. • Cllr Fletcher stated City Councillor P Hood-Williams has obtained further information concerning the 'GoSafe' scheme and this will be discussed at the next PACT meeting. • Cllr Hinton reported that the ID badges could not be ordered in time for the Fun day at Dunvant Park (item 13 of the agenda will be discussed). | <p>Cllr N Fletcher</p> <p>Mrs S Bagley</p> |
| <p>5. Correspondence</p> | |
| <p>Correspondence has been received from the following:</p> <ul style="list-style-type: none"> - Thank you from the Salvation Army for a donation of £110.45 which was raised at Songs of Praise at the Precinct on 13th September. | |
| <p>6. Reports</p> | |
| <p>(a) Chairperson – Cllr. A Hinton Cllr Hinton gave his personal thanks to Cllr N Fletcher who stepped in at short notice as 'Auctioneer' at the recent auction in the Precinct on 29th August – the auction raised over £400.00.</p> <p>(b) City Councillor Report - Cllr. Mary Jones Due to the absence of Cllr. Mary Jones, Cllr Hinton read her report. Parking Restrictions:- Yellow Lines are mostly in place and posts are being erected. Plates are not yet received but once fitted new regulations will be enforceable and Enforcement Officers will be direct to the area. Restrictions near the Pet Store at Broadmead are subject to further discussion but should be resolved soon.</p> <p>(c) Clerk to the Council – Mrs Sue Bagley A letter has been received from N Power regarding the electricity bill. This was provided to Cllr Hinton for information and will be discussed at the next meeting. The Clerk reported that KCC stationery is running low - it was agreed to delay this item until after the new e-mail address is set up.</p> <p>(d) Computer Committee – Cllr. P Ellis Cllr Ellis reported that he was still working on the web site to include Traders in Killay.</p> | <p>Oct Agenda</p> |

Cllr Ellis was requested to set up e-mail addresses for all Councillors.
 Cllr Ellis requested assistance to check that completed computer/web-site work is accurate. Cllr Ellis agreed to ask Cllr B John, who is also on the Computer Committee, for assistance.
(e) Swansea in Bloom Committee – Cllr. J Evans
 Cllr Hinton congratulated Cllr Jan Evans and the S.I. Bloom Committee on their recent Silver Award in the Swansea In Bloom Competition. Cllr Evans produced the Certificate that was presented at the award ceremony.
 The Clerk was requested to write to Livingstones thanking them for their contribution to the floral decorations at the Precinct and to Simpson’s Estate Agents for sponsoring the flower bed outside their office.
 Cllr P Walsh commented that several members of the public had been complimentary about the floral display at the Precinct - this will be mentioned in the letter to Livingstones.
(f) Footpath Committee
 Cllr S John reported that due to poor weather conditions walking was not possible. It was therefore agreed to remove this item from the Agenda until Spring.

Mrs S Bagley

7. Planning Report

City & County of Swansea Planning Decisions - The following decisions of the City and County of Swansea Planning Committee were noted:

 2015/1530 63 Ffordd Dryden – Garage conversion – granted with conditions.
 2015/1464 1 Bron y Bryn – Side and rear extension – granted with conditions

The following Planning Applications were considered:
 2015/1706 – 117 Duvant Road - removal or variation of condition – no objection.
 2015/1766 – 2 Lime Grove - Single storey rear extension – no objection.
 2015/1734 – 12 Keats Grove - proposed first floor dormers and side extension – no objection.
 2015/1720 – 93 Goetre Fawr Road – replacement/extension of existing side single storey extension – no objection.

8. Financial Report and Verification of Account

Mrs Bagley circulated a spread-sheet showing bank balances and expenditure for the month as at 20th September 2015.

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| Number 1 Account - Treasurer | £1,572.44 |
| Number 2 Account – Bus Account | £20,017.12 |
| Number 3 Account – Election Account | £3,006.60 |

- Clerk’s expenditure for September was £24.34 this was approved. (£21.10. telephone, £3.24 postage)
- All expenditure shown on the spreadsheet was agreed last month – the Hard Drive

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| <p>was £48.74, and £60.00 was donated to the Killay Scout Group from profits on Fun Day at Library.</p> <ul style="list-style-type: none"> - A direct debit by N Power for £54.41p which is not yet included in these figures. - Cllr Hinton checked the invoice from N Power and considered this higher than expected. This will be investigated and reported back at the next meeting. - KCC accounts for the 2014/2015 financial year have now been approved by Mazars. A copy will be given to Cllr Hinton for his records. Mazars invoice for Audit Fees for £246.00 was proposed by Cllr S John and seconded by Cllr M Bateman. | <p>N Power Mrs S Bagley</p> |
| <p>9. Requests for Donations</p> | |
| <p><i>Cllrs J Evans and P Ellis declared a Personal & Prejudicial interest in the next item and took no part in the discussion.</i></p> <ul style="list-style-type: none"> - A request received from Clyne Valley Community Project for financial assistance. £100.00 was proposed by Cllr S Ford seconded by Cllr M Bateman and agreed by all, in support of Clyne Valley Community Project. | <p>Mrs S Bagley</p> |
| <p>10. Summer Fun Events</p> | |
| <p><u>Fun Day at the Library</u> Cllr Hinton has spoken to Steve Jeacock at Killay Library and it has been suggested that next year the Children’s Fun Day in the Library be reduced to three hours – this will be discussed nearer the time next year.</p> <p><u>Fun Day at Duvant Park 13th September</u> The Fun Day at Duvant Park went extremely well after a lot of hard work by all. Money raised is as follows:-</p> <ul style="list-style-type: none"> - Auction raised £400.50 - Name the Teddy Bear £50.00 - Ice-cream £31.50 - Simpson’s Estate Agents donated £100.00 - St James Funeral Directors donated £50.00 - A neighbour of Cllr S John gave a donation of £10.00 - Cash donation of £20.00 - Raffle raised £245.95 - Cake Stall £133.00 - TOTAL RAISED £1040.95. <p>The outlay for KCC was £32.00 for transfers; £29.34 at Bookers for Ice Cream etc., Printed Flyers £20.00 and the invoice from Circus Eruption has not yet been received. KCC wish to formally present the proceeds to the Friends of Duvant Park at a date to be arranged. Photographs of the day have been sent to Astley’s Estate Agents and the Evening Post.</p> <p><u>Songs of Praise</u> The event was very well supported with the Salvation Army in attendance.</p> | |

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| Thanks were passed to Cllrs N Fletcher and B John for helping with the chairs. | |
| 11. Councillor Vacancies | |
| Unfortunately a potential candidate for Co-option, Sara Copeland, was unable to attend tonight's meeting so she will be invited to attend prior to our next Council meeting on the 28 th October. | Mrs S Bagley |
| 12. Halloween | |
| 29 th October from 2.00pm until 4.00pm was agreed following discussions with the library and Mr Matt Steel the 'Balloon Man'. The Balloon Man has been booked – the Clerk requested permission to print 700 posters at a cost of £20.00 for hand out to the three schools in the area. This was approved. | Mrs S Bagley |
| 13. Identity Badges | |
| A decision in principal was agreed upon at last month's meeting but due to the increase in cost Cllr Hinton requested permission to purchase the ID Badges at a revised cost of £128.51. This was agreed and will be purchased with white background and dark green lettering. The wording of Cllr will supersede the Christian name and surname, with the exception of the Clerk. | Cllr A Hinton |
| 14. Christmas Events & Lights | |
| It was suggested that the Salvation Army be invited to attend the Christmas Parade on 30 th November when Father Christmas switches on the Christmas Lights. Cllr Hinton will provide the Bandmaster's telephone number to the Clerk to confirm. The Clerk also agreed to contact the Choir to ask if they wish to attend as well. - City Councillor M Jones has suggested PEA lights on the trees close to the roundabout at junction of Goetre Fawr Road and Gower Road. City Cllrs Mary & Jeff Jones may make a contribution to the cost. - Phillips Service will be asked to meet up with Councillors to discuss plans and costs for the Christmas Lighting. - Cllr S John asked who would supply the Christmas Tree for the Precinct and after further discussion it was suggested that we individually source Christmas tree costs and report back at the next meeting. - The Clerk has been instructed to invite Gerald Clements to officially be our Father Christmas and also to find out from St Hilary's Church dates for the Carol Service and Christmas Tree Festival. | Cllr Hinton/ Mrs S Bagley Mrs S Bagley Mrs S Bagley |
| 15. Items for Inclusion on next Agenda | |
| Christmas Lights/Events Electricity Costs (N Power) For the Future – Cllr Fletcher referred to H.M. The Queen's 90 th Birthday in April 2016. | |
| There being no further business to discuss the meeting closed at 9.10pm | |

.....Signed