



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES – JULY 2015

*Siloam Chapel Hall
Wednesday 22nd July 2015
7.15 pm*

Councillor Arthur Hinton (Chair)	Councillor Nigel Fletcher (Vice Chair)
Councillor Jan Evans	Councillor Bill John
Councillor Tyrone Lewis	Councillor Sue John
Councillor Phil Ellis	Councillor Jim Robinson
Councillor Margaret Bateman	Councillor Joanne Fitton
	Clerk to the Council Mrs Sue Bagley

1. Apologies for absence (received from)

Councillor Susan Ford	Councillor Peta Walsh
Councillor Martin Jones	

2. Declarations of Interest

	Action Plan
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.	All Councillors

3. Acceptance of minutes

Minutes from the previous meeting held on 24 th June (circulated previously) were read proposed and accepted as a true record.	
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4. Matters arising from previous meeting – 24th June 2015

<ul style="list-style-type: none"> The Clerk confirmed that she had written to Mr Nick Simpson thanking him for his recent donation towards the plants in front of Simpson's Estate Agents. Cllr S John asked if the identity of the complainant regarding proposed yellow lines was known to KCC –this information was not available. Cllr N Fletcher reported that the price of the Steps ordered for Father Christmas has increased by £5.95 due to postage and packing. This was confirmed as acceptable. 	
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5. Correspondence

Correspondence had been received from the following: <i>Clerks Direct Magazine</i> – Passed to Cllr S John for information <i>Ombudsman report 2014/15</i> - Passed to Cllr A Hinton for information	
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<p><i>One Voice Wales Area Committee notice of meeting</i> – had also been received by Cllr A Hinton as he would be attending.</p> <p><i>C/TC Forum Meeting notification</i> - previously passed to Cllrs N. Fletcher and A. Hinton as they were attending.</p>	
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6. Reports	
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<p>(a) Chairperson – Cllr. A Hinton</p> <ul style="list-style-type: none"> - Cllrs A Hinton and N Fletcher attended the C/TC Forum meeting on Monday 20th July. The main topic was the re-organisation and reduction in the number of County Councils. The Leader of Swansea City Council suggested that early implementation is currently improbable due to lack of funds. - The Forum also included a presentation by GoSafe Partnership (Traffic Control), an organisation funded by the HM Police and Welsh Government. The proposal is to further extend an enterprise called Community Speed Watch, enabling communities to form speed measurement groups using laser guns provided by GoSafe. Training and equipment will be provided by GoSafe. Reports from the groups to be sent back to GoSafe who will contact any offending driver - after a third instance prosecution could follow. - Cllr Hinton said that he had spoken to Cllr P Hood-Williams (Chair Three Crosses CC) and it was suggested that a group be set up including Three Crosses, Upper Killay, Killay, and Dunvant. This will be discussed further at the next PACT meeting. - Cllr Hinton will attend the One Voice Wales Area Committee on July 30 and will report back at next meeting. <p>(b) City Councillor Report - Cllr. Mary Jones Report read by Councillor Hinton on behalf of City Cllr Mary Jones:</p> <ul style="list-style-type: none"> - No further news received regarding the implementation of yellow lines. Further information to be provided in due course. - An inspection of roads and pavements in Killay, to be carried out by the Highways Officer, is imminent. - Weed spraying commenced last Monday. It takes approximately 6 weeks to cover the whole Council area, weather permitting. Unfortunately the program of work is unavailable so it cannot be determined when weed spraying will start in Killay. - An Area Inspector (CCS) has agreed to contact property owners about the condition of hedges on the lower end of Dunvant Road, Wimmerfield Drive and Gower Road. - Following an excessive number of fines issued for parking on Gower Road, (near St Hilary’s Church), Traffic Enforcement section has agreed with Councillor J Jones that drivers who had <u>not</u> parked at the bus stop would have their penalties re-evaluated. It had also been agreed to review the area near the Church (inside the broken lines) and consider relocating the bus stop. Negotiations are ongoing. <p>(c) Clerk to the Council – Mrs S Bagley Nothing to report, all items covered by Agenda.</p>	Cllr A Hinton
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(d) Computer Committee – Cllr P Ellis

- Cllrs Fitton and Robinson have now been given passwords to access the Councillors’ Blog.
- Cllr Ellis has designed a map of Killay showing the 58 businesses plus amenities such as the Library, Scouts HQ etc. One accompanying list will show businesses in alphabetical order, and the other by type of trading. This will enable all businesses in Killay to be included on the KCC Website for reference by visitors to the site. Cllr Ellis showed Councillors the map and listings on the screen and was thanked for his hard work.

(e) Swansea in Bloom Committee – Cllr J Evans

- Cllr J Evans reported that the Swansea in Bloom committee were disappointed with the flowers currently on display at the Precinct Gardens. This is due to the recent weather conditions and no reflection on the effort that had once again been put in.
- The Clerk reported that judging for S.I. Bloom will take place during the last week of July – the Clerk will be notified when judging is to take place.
- Comments were made regarding the disappointing display of wild flowers in front of St Hilary’s Church. The Clerk confirmed that she had spoken to the Parks Department and there **will** be colour in the bed but the ground or possibly the slope of the ground has contributed to the lack of flowers.
- Cllr Hinton asked Cllr B John if he would source quotes from local tradesmen to remove the existing plaques for Swansea in Bloom successes, at present located at various places in Killay, and install on the corner of Heritage Carpets.

Cllr B John

(f) Foothpaths Committee

- Cllr Sue John reported that the fallen tree between Rowan Close and Clyne Valley Cycle Path is still causing an obstruction over the pond. This has been reported to the City Council but to date the obstruction has not been removed. The Clerk was asked to speak to the Parks Manager expressing concerns about the safety of children playing there.

Mrs S Bagley

7. Planning Report

City & County of Swansea Planning Decisions - The following decisions of the City and County of Swansea Planning Committee were noted:

- 2015/1016 - Co-operative Stores – new signs – granted with conditions.
- 2015/1050 - 1 St Christopher Drive – amended application – granted conditionally
- 2015/0998 - 8 Ffordd Taliesin – granted as lawful development
- 2015/1021 - 105 Dunvant Road – side extension & garage – granted conditionally
- 2015/0801 - 503 Gower Road – rear extension & porch – granted conditionally
- 2015/0854 - 497 Gower Road – amended plans for extension – granted conditionally

The following application was discussed:

Application no: 2015/1242 – 438 Gower Road - Further application to extend right hand rear extension (already granted) to first floor level to match left hand side – no objection.

Cllr S John reported that Blockbusters old premises on Gower Road is to be changed to a new retail Haberdashery shop opening sometime during September.

8. Financial Report and Verification of Account

Mrs Bagley circulated a spread-sheet showing bank balances and expenditure for the month.

Number 1 Account - Treasurer	£1,153.13
Number 2 Account – Bus Account	£15,682.39
Number 3 Account – Election Account	£3,006.36

- Clerk's expenditure for April was £43.65, this was approved.
- The Clerk requested retrospective approval for :
 - Mrs P Evans Internal Auditor £50.00 proposed Cllr B John by seconded by Cllr S John
 - Donation to the Library to cover food for the Children's Fun Day £75.00 proposed by Cllr Bill John and seconded by Cllr N Fletcher. *(A request for this was approved in principle at the last meeting)*
 - TEN License for the live entertainment band at the Precinct on 29 August £21.00 proposed by Cllr M Bateman and seconded by Cllr J Fitton.
 - GPS Design and Print leaflets for the Fun Day £20.00 payment proposed by Cllr M Bateman and seconded by Cllr P Ellis.
- The Clerk informed Councillors that the VAT refund from HMRC has still not been paid, owing to our change of bankers. £1,653.70 is expected within the next few days.

9. Requests for Donations

1. (Cllr Sue John declared an interest in this item and took no part in its discussion.)

A request was received last month from Mrs Val Davies for financial assistance towards a Barn Dance in aid of First Responders and Air Ambulance. After initial discussion by Councillors the Clerk was asked to write to Mrs Davies to obtain further information. Information has since been received and after careful consideration it was agreed not to support this venture as the Barn Dance will be held outside the jurisdiction of Killay Community Council. The Clerk was instructed to write to Mrs Davies informing her of this decision.

2. A letter has been received from Father Tim thanking KCC for their offer to donate to charity in his name; Father Tim has nominated 'Local Aid' who hold respite play groups for children with special needs. Cllr M Bateman proposed KCC donate £100.00 in Father Tim's name to 'Local Aid' seconded by Cllr P Ellis and agreed by all.
3. A request for financial assistance has been received from Macmillan Cancer Support – this was noted.

Mrs S Bagley

10. Summer Fun Events	
<p><u>Children's Fun Day at the Library Tuesday 28th July</u></p> <ul style="list-style-type: none"> - Cllr B John confirmed that the Fire Service will be in attendance and a request has been sent to the Police for support. - The Clerk has delivered posters to businesses in Killay. Cllr Hinton would place laminated A3 posters around the Precinct. - The Balloon man and Bouncy Castle have been booked to appear. - Councillors wishing to assist were requested to arrive at approximately 10 am. <p><u>Table Top Sale on Saturday 1st August 10.00 am at the Precinct</u> Local Traders and Charities have been invited to take part.</p> <p><u>Band at the Precinct on 29th August</u> The band at the Precinct has been booked but the name of the group is so far unavailable.</p> <p><u>Songs of Praise (date to be advised)</u> Due to the change of Vicar at St Hilary's it was not sure who would conduct the service. Cllr Sue John was asked if she would approach the Salvation Army. The date was left open until confirmation was received from the Salvation Army.</p> <p><u>Children's Fun Day in Duvant Park 23rd August</u> Cllr Fletcher requested the following:-</p> <ul style="list-style-type: none"> • Volunteers to set up on the day from 12.00 pm • Cakes for the cake stand • Raffle prizes • Risk assessment is to take place nearer the time. <p>Cllr Fitton reported that due to the excessive charge from CCS for the Skate Board Ramp this will not go ahead, however the CCS has offered 3 free day's for the Skate equipment during the week at the park on future dates. Cllr Fletcher raised the question of paying for the relevant services required for the day. Cllr Hinton suggested that the Clerk be notified of any services/suppliers so that an official letter can be sent informing them of invoicing details. A sub-committee meeting will take place on the 30th July.</p>	<p>All Councillors</p> <p>Cllr S John</p> <p>Cllr J Fitton</p>
11. Proposed Memorial Garden	
No further developments	
12. Councillor Vacancies	
The notices are still on the notice boards but so far no applications received.	
13. To Consider the motion:	

<p>To insert in “<i>Standing Order 1 Meetings</i>” a sub-section “(c) <i>Notice of Meetings</i>”. Sub-section to allow the delivery of Summonses, Agendas, and Minutes by electronic means as well as by post/hand delivery.</p> <p>Cllr Hinton read the following Clause which has been confirmed by One Voice Wales:</p> <p>Sub Section (c) Notice of Meetings – the Proper Officer shall at least three clear days before a meeting of the Council/Committee/Sub-Committee serve on Councillors by e-mail a Summons confirming the time place and the Agenda provided any such e-mail contains the electronic signature and title of the Proper Officer/Clerk, alternatively a signed Summons confirming the time/place/agenda may be sent by delivery or post to their residences at least three clear days before a meeting.</p>	
<p>Cllr Hinton proposed the Motion which was seconded by Cllr B John – all were in favour.</p> <p>This Clause will be placed onto the Councillors’ Blog on the web-site and should be read in conjunction with the Council’s Standing Orders and other relevant documents.</p> <p>Cllr Ellis requested that the Financial Report also be sent by this means. It was agreed that all relevant documents would be distributed in this manner.</p>	<p>Cllr A Hinton</p> <p>Mrs S Bagley</p>
<p>14. Items for Inclusion on the next Agenda</p>	
<p>Identity Badges</p> <p>Code of Conduct Training</p> <p>PACT meeting report (to be held Monday 27th July at St Hilary’s Church Hall 7.00 pm)</p>	
<p>There being no further business to discuss the meeting closed at 8.50 pm</p>	

.....Signed