



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES

Wednesday 27th November 2019

7.15pm

Councillor Nigel Fletcher (Chair)	Councillor Dudley Vyse	Councillor Sue John
Councillor Peta Walsh	Councillor Joanne Fitton	Councillor Mary Idris
Councillor Jan Evans	Councillor Edmund Sides	
Councillor Jim Robinson	Clerk to the Council Sue Bagley	

The following members of the public were present:

- Mr John Ware; Ms Sara Leonard and Ms Becky Rees.

Mr Ware requested to address the Council on a planning matter. See agenda item 8.

Prior to the commencement of the meeting, Mr Mike Holmes was interviewed as a candidate for co-option onto Killay Community Council. Cllr Fletcher noted that provided candidates complied with the requirements to stand for co-option, they should be invited for interview, their application form be circulated, **but** no judgement or discussion should be shared by Councillors on email prior to the interview.

The interview concluded that Mr Holmes be unanimously co-opted onto Killay Community Council (South) with immediate effect. Mr Holmes proceeded to make and sign the Declaration of Office and completed all other necessary formalities.

Cllr Fletcher welcomed Cllr Holmes to his first Council meeting.

### 1. Apologies for absence

Councillor Rhiannon Barrar	Councillor Jeff Jones
Youth Rep' Stephanie Attanoos	Councillor Bill John

The Clerk informed Councillors that Cllr Rupa Dave had submitted her resignation which was accepted.

### 2. Declaration of Interests

In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

### 3. Acceptance of Minutes

Minutes from the previous meeting held on Wednesday 23rd October (circulated previously) were agreed and with no amendments, signed as a true record.

### 4. Matters arising from previous meeting – 23rd October 2019

To be actioned by:

All outstanding actions and matters arising were discussed under the applicable agenda item.

### 5. Correspondence - received from

To be actioned by:

- An invitation for two Councillors to attend the Killay District Luncheon Club Christmas lunch. It was agreed that Cllr E Sides and Mrs Sue Bagley will attend.
- Clerk's Direct provided to Cllr S John and available for circulation if required.
- Thanks received from Salvation Army for the donation of £50.00.
- Welsh Government informing Community Councils of Section 137 Expenditure Limit of £8.32 per elector for items not covered by the remit of Town & Community Councils budget 2020-2021.

<b>6. Youth Representative</b>	To be actioned by:
<p>Cllr Fletcher explained the role and responsibilities of the Youth Representative to newly elected Cllr Holmes.</p> <p>It was suggested that the Council consider appointing a second Youth Representative to provide support to the current Youth Representative – Miss Stephanie Attanoos</p> <p>It was agreed that Cllrs Fletcher, Fitton, Robinson, Sides &amp;/or Barrar form a working group in the New Year to address discuss the position and progress with organizing a Youth event.</p>	Cllr Fletcher
<b>7. Reports</b>	To be actioned by:
<p><b>7a) Cllr N Fletcher - Chair report</b></p> <p>~ Catherine Swain - Integrated Transport Manager for Swansea Council has advised that to date only 37,000 residents have applied for the new digital bus passes (out of 65,000 previously issued). It was suggested that residents may be finding it difficult to apply for their new pass online. Ideas suggested including Swansea Council promotion and holding a sign-up facility in the Quadrant bus station as a means of targeting bus pass holders who do not have internet access. Cllr Fletcher to provide feedback to Catherine Swain.</p> <p>Cllr Fletcher advised Council of the Welsh Language act Section 34 which requires public bodies to publish all material used in presentations bi-lingually. This would include any signage/posters used for events.</p> <p><b>7b) City Councillor Jeff Jones report</b></p> <p>~ <b>No report due to absence</b></p> <p>~ Cllr P Walsh advised Councillors on behalf of City Councillor J Jones that the Speed Indicator Device on Gower Road near The Dell is solar powered and is only working intermittently due to poor weather conditions. A replacement will cost in excess of £9,000.00.</p> <p><b>7c) Mrs S Bagley - Clerk's Report</b></p> <p>~ The Clerk informed Council that the Waterside Laundry has reopened after a recent fire.</p> <p>~ The Chess Cup purchased by the Community Council is now on display at the library.</p> <p><b>7d) Social Media &amp; Marketing</b></p> <p>~ Information regarding upcoming Christmas events are displayed on the web site.</p> <p><b>7e) Gardening - Cllr J Evans</b></p> <p>~ Councillors confirmed that they were happy with the replacement railings. The Clerk is awaiting a final invoice from GT Railings.</p> <p>~ Cllr Evans expressed concerns that the winter bulbs are slow to break through.</p> <p>~ Cllr Evans raised the question of when the telephone box is to be removed. Cllr Fletcher will make enquiries with British telecom</p>	Cllr Fletcher
<b>8. Planning Report - Cllr E Sides</b>	
<p><u>From the Floor:</u></p> <p>~ Cllr Fletcher welcomed three members of the public to the meeting.</p> <p>Mr Ware is the owner of Gorgeous Nails/I Salon at the corner of Gower Road/Goetre Fach Road and felt it would be beneficial to explain the position regarding the building work taking place at the rear of the property.</p> <p>Mr Ware intended on introducing three off road parking spaces but was unaware he required Planning consent for this work until he received a letter from Swansea Council. Currently all works are suspended until Mr Ware has obtained further professional advice and submitted a planning</p>	

application to Swansea Council.

Cllr Fletcher advised Mr Ware that the Community Council had not discussed this matter to date. Cllr Fletcher confirmed the process that would occur should the Community Council be made aware of a formal planning application.

*Mr Ware, Ms Leonard and Ms Rees left the meeting.*

**Validated Applications for period 21 October 2019 to 24 November 2019:**

Unless noted below, Killay Community Council have not submitted any comment to Swansea Council Planning department on the applications received during the period.

**2019/2014/FUL; [21-Oct-19]** 9 Clos Islwyn Killay Swansea SA2 7ET;

Single storey rear extension.

**2019/1956/ADV; [29-Oct-19]** Travel House 1 The Precinct Killay Swansea SA2 7BA;

One non-illuminated fascia sign and retention of two internally illuminated fascia signs

**2019/1835/FUL; [21-Oct-19]** 85 Ridgeway Killay Swansea SA2 7AP;

Two storey side extension with extension to existing front dormer, single storey rear extension and addition of pitched roof to existing attached garage

**2019/2513/FUL; [11-Nov-19]** 26 Coleridge Crescent Killay Swansea SA2 7DJ;

Two storey front/side extension and single storey rear extension.

**2019/2427/FUL; [01-Nov-19]** The Black Boy 444 Gower Road Killay Swansea SA2 7AJ;

Installation of front pergolas, installation of 1.5m fencing to the front elevation, hard and soft landscaping to create a new front patio area.

**KCC comment: Redesign of seating area in front of the pub. Seems reasonable.**

**Decisions for period: 21 October 2019 to 24 November 2019:**

**2019/2061/FUL:** 45 Lime Grove Killay Swansea SA2 7EG

Single storey side extension and re-location of front door

Approved by CCS (on 28-Oct-19)

**2019/2189/FUL:** 16 Ffordd Dryden Killay Swansea SA2 7PA

Conversion of garage into living accommodation

Approved by CCS (on 11-Nov-19)

**2019/2129/ADV:** George Thomas House 361 Gower Road Killay Swansea SA2 7AH

One non-illuminated temporary banner

Approved by CCS (on 12-Nov-19)

**2019/1905/FUL:** 448 Gower Road Killay Swansea SA2 7AL

Change of use of the ground floor estate agents (Class A2) into cafe/wine bar (Class A3)

*Application Withdrawn (on 04-Nov-19)*

**9. Financial Report**

To be actioned by:

A list of banking transactions carried out during November circulated previously, were accepted, agreed by Council and signed by Cllr N Fletcher.

The monthly bank statement has been checked and verified by Cllr S John.

Approval was requested for the following:-

Cllr N Fletcher	Christmas Tree Exhibition	£25.00
Wales Audit Office	External Financial Audit	£194.50
R Morgan	Christmas Tree	£177.60
Swansea Council	Daffodil bulbs/planting	£204.00
Salvation Army	Xmas Parade Donation	£50.00
Mrs S Bagley	Expenses (Telephone)	£33.80
Mrs S Bagley	Christmas Purchases	£100.10

Cllr S John	Christmas Purchases	£103.27	
Cllr D Vyse	Lunch Voucher for G Clements	£40.00	
<p>~ Petty Cash total has been reduced by £4.10 (in respect of Coffee for City and County of Swansea drivers at Christmas parade) to £5.87. Proposed by Cllr J Evans and seconded by Cllr M Idris.</p> <p>~ Cllr Fletcher requested that Chairs of committees decide on their budget for 2020 and submit their request to the Clerk by 8<sup>th</sup> January 2020.</p> <p>~ Cllr J Evans requested additional Hanging Baskets on the lamp posts and possibly Christmas Motifs.</p>			
<b>10. Requests for Donations</b>			To be actioned by:
<p>~ Request from Killay and District Luncheon Club for financial support for their Christmas Lunch. Cllr S John proposed £100.00 seconded by Cllr D Vyse.</p>			
<b>11. Review of previous Events</b>			To be actioned by:
<p>➤ <b>Halloween - 31st October</b> It was agreed that the event was well attended - with grateful thanks to Killay library staff.</p> <p>➤ <b>Father Christmas Parade - 25th November</b> Cllr Fletcher passed thanks to all Councillors who attended and assisted on the day. The weather was inclement although a good crowd turned up to see Killay Community Council's new Father Christmas Mr Reg Williams. The Santa suit this year has been hired at a cost of £35.00 each for the parade and library grotto. It was suggested that the Council consider purchasing a new one in the future.</p> <p>The results of the best dressed Christmas display window were as follows: 1st Place was given to Killay News - £50 voucher Joint 2nd Place was awarded to Exall Jones and Pettifor Trust Joint 3rd Place was awarded to Heritage Carpets and I Salon Grateful thanks to Mrs Pam Clements and Cllr Mary Jones who carried out the judging. Thanks also to be passed to Tom Fitton for designing and printing the certificates.</p>			January Budget
<b>12. Future Events</b>			
<p><b>Father Christmas Grotto</b></p> <p>~ Saturday 7th December Killay at 10.30am ~ All items for the day are in hand. ~ Councillors to decorate on Friday 6th December at 4.00pm</p> <p><b>Carol Concert at Siloam Chapel</b></p> <p>~ Sunday 15<sup>th</sup> December at 6pm ~ 5 readings to be read by Councillors and City Councillor. ~ Mulled Wine and Mince Pies will be available after the Service.</p> <p><b>St Hilary's Christmas Tree Festival</b></p> <p>~ Date to be confirmed.</p> <p><b>Community Council Christmas Dinner</b></p> <p>~ The Black Boy has been scheduled for Wednesday 8<sup>th</sup> January 2020. ~ The Clerk agreed to e-mail all Councillors to establish numbers. Invitation will be sent to current Councillors and their partners plus Gerald (Father Christmas – Retired), Pam Clements and Reg Williams.</p>			

<p><b>2019/2020 finance meeting</b></p> <ul style="list-style-type: none"> <li>~ To be held on 15<sup>th</sup> January 2020. Venue and time to be confirmed</li> <li>~ Cllr Fletcher asked that the chair of each committee submit their budget prior to 8<sup>th</sup> January.</li> </ul> <p><b>May Tea Party</b></p> <ul style="list-style-type: none"> <li>~ To celebrate Victory in Europe Day</li> <li>~ It was suggested that Saturday 9th May 2020 be considered</li> <li>~ Cllr Fletcher agreed to speak to Eileen Neilsen to confirm date.</li> </ul>	<p>Committee Chairs</p>           <p>Cllr Fletcher</p>
<p><b>13. Items for inclusion on next agenda.</b></p>	
<p>Cllr Evans asked if defibrillators would be discussed in the future. After two unsuccessful National Lottery applications in 2019 Cllr Fletcher was not keen to pursue, unless another Councillor wanted to investigate alternative funding bodies.</p> <p>However, the Finance Committee could consider at the 2020/21 budget meeting purchasing one defibrillator from financial reserves, if a suitable location was agreed upon.</p> <p>No new items to be discussed at January 2020 meeting.</p>	
<p>There being no further business to discuss the meeting closed at 9.00pm</p>	

Signed .....

**22nd January 2019**