



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 23rd October 2019

7.15 pm

Councillor Nigel Fletcher (Chair)	Councillor Dudley Vyse	Councillor Sue John
Councillor Peta Walsh	Councillor Joanne Fitton	Councillor Mary Idris
Councillor Jan Evans	Councillor Jeff Jones	Councillor Bill John
Councillor Jim Robinson	Clerk to the Council Sue Bagley	

Prior to commencement of the meeting (6:15pm) Debbie Smith (Deputy Monitoring Officer) from CCS gave a presentation on standards required by Councillors under the Code of Conduct. The explanation of Personal and Prejudicial interest was of particular interest. Three Councillors from Upper Killay Community Council were also present.

Prior to the monthly meeting, Killay Community Council held a one-minute silence as a mark of respect for Nan Morgan who recently passed away. Nan Morgan was Clerk to Killay Community Council for very many years.

1. Apologies for absence

Cllrs Edmund Sides/Rhiannon Sides - belated apologies	Cllr Rupa Dave – authorized leave of absence until November 2019
Youth Rep' Stephanie Attanoos	

2. Declaration of Interests

In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

3. Acceptance of Minutes

Minutes from the previous meeting held on Wednesday 25th September` (circulated previously) were agreed and with no amendments, signed as a true record.

4. Matters arising from previous meeting – 25th September 2019

- Cllr Fletcher advised he had calculated the approximate electricity costs to enable the Village Bar to have outdoor Precinct lights. (2 - 3 kw per hour / unit cost is 0.15p per kw and 0.45p an hour) this will be considered further if and when requested.
- Page 2 (7) Cllr Evans/Walsh attended the 50th Anniversary event at Hendrefoilan School.
- Page 2 (7e) CCS have planted Daffodil bulbs outside St Hilary's Church.

5. Correspondence - received from

- A card received from Killay Brownies thanking KCC for their donation of £75.00
- Mr Keith Davies - Treasurer Siloam Chapel - thanking KCC for their recent donation of £75.00.

6. Youth Representative

<p>After a recent PACT meeting Cllrs Fletcher/Robinson spoke to Alex Aspinall PCSO with regard to an event for teenagers.</p> <p>Potential events mentioned;</p> <p>Blue Light discos organised by the police - It was thought that these were a "thing of the past"</p> <p>Electronic Gaming van - www.GamingSquad.co.uk based in Bridgend quoted £175 weekdays or £200 weekends plus £40 travelling costs.</p> <p>Circus skills - www.Circuseruption.co.uk based in Swansea quoted;</p> <p>2 hour workshop, 2 tutors covering 20 participants @ £300</p> <p>4 hour workshop, 2 tutors covering 20 participants @ £400.</p> <p>Additional tutors who can work with an extra 10 participants charged at £120 (2 hours) or £180 (4 hours)</p> <p>It was agreed that a meeting be arranged with interested parties to discuss and develop this event further. A budget for the event to be agreed for 2020/21 by the Finance Committee.</p>	<p>Cllr Fletcher, Robinson & S Attanoos</p>
<p>7. Reports</p>	
<p>7a) Cllr N Fletcher - Chair report - (sent prior to meeting)</p> <ul style="list-style-type: none"> ~ Assisted with preparations for the Swansea 50th event on 12th October; ~ Attended PACT meeting on the 30th September and discussed the Youth event with PCSO Alex Aspinall; ~ KCC were not represented at the Town & Community Council Forum, on the 30th September due to a clash of dates. All further items on agenda <p>7b) City Councillor Jeff Jones report</p> <p>Nothing to report</p> <p>7c) Mrs S Bagley - Clerk's Report - (sent prior to meeting)</p> <ul style="list-style-type: none"> ~ Advised that N Power have objected to the transfer of the electricity supply to Good Energy. The original transfer should have taken place on 22nd September. N Power prevented the transfer because Good Energy applied to take the supply before the end of the 30 day notice period. Good Energy are re-submitting the request and will confirm in due course. Update: Good Energy took over the supply (for a two year contract) on the 13th October. Final meter readings have been sent to Good Energy but not yet requested by N Power. A Direct Debit has been agreed and the first payment will be taken out in December. ~ Posters for the 50th anniversary event have been delivered to all traders; some reluctance was reported. ~ Halloween fliers have been delivered to Hendrefoilan, Cila and Duvant Primary Schools, the entertainer has been booked and food for the event will be provided by KCC. ~ A promotional letter inviting traders to participate in a 'Best Dressed Christmas Window competition has been distributed. I Salon, Pettifor Trust and HWB Car Parts have expressed an interest. ~ Visited David Jenkins Opticians and explained that KCC will be removing the electrical meter from his property. 	

<p>Mr Jenkins was thanked for his co-operation over the years and he is happy for the removal. I Salon and Gorgeous Nails are happy for the meter to be relocated within their premises. A date and time will be confirmed shortly. This will provide easier access to the timeclock and power supply should there be any issues during the Christmas/New Year period.</p> <p>~ Two additional Christmas motifs have been ordered and a quote requested for the removal of the two meters, plus an additional external socket above Pettifor Trust.</p> <p>Update: Since the latest report, Phillips Electrical have advised that the two motifs are out of stock.</p> <p>Phillips Electrical have sent photographs of alternatives and this will be discussed under a separate agenda item.</p> <p>Phillips Electrical have also been asked for a quote to replace the lights above Excell and Jones which failed last year due to water eroding the cables.</p> <p>~ The Railings at the Precinct were removed on Monday 21st October and will be returned w/c 28th October - weather permitting.</p> <p>~ The External Auditor BDO has completed their audit. (see agenda item 9)</p> <p>~ The Loughor Town Brass Band has expressed an interest in playing Christmas Carols at the Precinct on the 14th or 22nd December for two hours. Redirected to Livingstone's Chair for a response.</p> <p>~ The Christmas tree has been ordered and will be chosen on Tuesday 12th November – the tree will be erected by Phillips Services on Thursday 21st November.</p> <p>~ Mr Reg Williams has agreed to play the role of Father Christmas this year and has been sent an e-mail thanking him for taking on the role. Information of the day will be sent to him nearer the time.</p> <p>~ The 50th Anniversary event went well, the display boards showing Killay and Dunvant 50 years ago are now on display at the Library.</p> <p>Cllr Fitton suggested that the photographs used for the 50th Anniversary could be put on Facebook, and used again in the future.</p> <p>7d) Social Media & Marketing</p> <p>~ Cllr J Robinson nothing to report.</p> <p>~ Cllr B John reported 505 likes on Facebook page, possibly due to the 50th Anniversary event held on the 12th October.</p> <p>7e) Gardening - Cllr J Evans</p> <p>~ Railings have been removed for re-painting and will be replaced as soon as weather permits.</p> <p>~ Cllr Evans circulated the certificate presented to KCC for the Bronze Award of Swansea in Bloom. Cllr Fitton will scan for insertion in the Notice Board.</p> <p>7f) Cllr D Vyse - Footpaths</p> <p>~ Due to recent heavy rainfall the pavement by Hendrefoilan School has been covered in mud and a lady has fallen.</p> <p>~ Footpaths will now be taken off the agenda until Spring 2020.</p>	<p>Cllr Fitton</p> <p>Cllr J Fitton</p>
<p>8. Planning Report - Cllr E Sides</p>	
<p>Validated Applications for period 20 September to 20 October 2019:</p> <p>➤ 2019/2189/FUL; [19-Sep-19] 16 Ffordd Dryden Killay Swansea SA2 7PA; Conversion of garage into living accommodation. No KCC comment</p> <p>➤ 2019/2129/ADV; [17-Sep-19] George Thomas House 361 Gower Road Killay Swansea SA2 7AH; One non-illuminated temporary banner. No KCC comment.</p>	

- 2019/2307/FUL; [04-Oct-19] 17 Fairy Grove Killay Swansea SA2 7BY; First floor side extension. No KCC comment.
- 2019/2273/FUL; [04-Oct-19] 31 Goetre Fach Road Killay Swansea SA2 7SQ; Two storey rear extension with rear roof terrace, addition of two gables to the front roof slope, installation of side roof lights and side canopy. No KCC comment.

Decisions for period: 20 September to 20 October 2019

- 2019/2108/DOC: 396 Gower Road Killay Swansea SA2 7AH Discharge of conditions 3 (external finishes) 4 (boundary treatments) and 5 (car parking layout) of planning permission.
- 2019/0209/FUL granted 27th May 2019 for a replacement dwelling. Approved by CCS (on 27-Sep-19)

Building work is currently taking place at the rear of I Salon/Gorgeous Nails on Goetre Fach Road, CC Jeff Jones informed Councillors that this has been referred to CCS Planning department.

9. Financial Report

A list of banking transactions carried out during October circulated previously, were accepted, agreed by Council and signed by Cllr N Fletcher.

The monthly bank statement has been checked and verified by Cllr S John.

Retrospective approval was requested for the following:-

HMRC	Clerk Tax	£276.60
Cllr B John	Ink/Paper for 50 th Anniversary Event	£28.97
Cllr J Fitton	Halloween Handouts for the Schools	£19.95
Cllr S John	Food for the Halloween Event	£37.61
Cllr J Robinson	Website	£88.60
Mrs S Bagley	Expenses (Telephone)	£29.40

Proposed by C Cllr J Evans and seconded by Cllr D Vyse.

➤ 2018/2019 Audit

The Clerk confirmed that the External Audit has been completed - in accordance with required legislation and proper practices.

There was one matter raised to bring to the attention of KCC, the date of the audit signed by the Clerk was incorrect, this does not affect the audit opinion.

The audit conclusion notice has been put on the notice board and the summary given to Cllr J Robinson for inclusion on the website.

The Audit report conclusion was accepted by full Council.

➤ Half Year accounts

Cllr Fletcher presented the half yearly 2019 accounts.

The maintenance budget is over budget primarily due to the railings being part of the 2018/2019 budget but delayed due to problems with the supplier.

The railings have now finally been installed (October 2019).

The Gardening budget is over the limit due to the purchase of a planter not originally planned for.

The six monthly accounts were agreed by full council.

Cllr J Robinson

10. Requests for Donations

No requests received.

11. Review of previous Events

<p>~ The 2019/2020 finance meeting will be held on 15th January 2020. Cllr Fletcher asked that the chairs of each committee submit their budget prior to 15th January.</p>	<p>Committee Chairs</p>
<p>13 . Items for inclusion on next agenda.</p>	
<p>No new items to be discussed at November meeting.</p>	
<p>There being no further business to discuss the meeting closed at 9.05pm</p>	

Signed

27th November 2019