



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

ANNUAL GENERAL MEETING – MAY 2019

*Siloam Chapel Hall
Wednesday 22nd May 2019
7.00pm*

Present

Councillor Nigel Fletcher	Councillor Peta Walsh
Councillor Sue John	Councillor Dudley Vyse
Councillor Jan Evans	Councillor Joanne Fitton
Councillor Jim Robinson	Councillor Mary Idris
Councillor Edmund Sides	Councillor Rhiannon Barrar
Clerk to the Council Mrs Sue Bagley	

The Clerk Mrs Sue Bagley opened the meeting and prior to the start she thanked the outgoing Chairman Cllr Nigel Fletcher for his hard work and help he has given to her over the past year.

1. Apologies for absence (received from)

Councillor Jeff Jones; Councillor B John; Councillor Rupa Dave (belated apology)

2 Election of Chairman

The Clerk requested proposal for Chair of KCC.
Councillor Nigel Fletcher was nominated and proposed by all Councillors as Chairman of Killay Community Council - Councillor Fletcher took over the chair.

3. Election of Vice Chairman

Councillor Jim Robinson was unanimously elected as Vice Chairman having been proposed by Councillor Peta Walsh, seconded by Cllr S John and approved by full Council.

4. Election of Responsible Financial Officer and appointment of Internal Auditor.

Mrs Sue Bagley was unanimously re- elected as Clerk to the Council and Responsible Financial Officer for Killay Community Council.
Mr Ronald Dolbear was appointed as Internal Auditor.

5. Election of Finance Committee

Cllr Nigel Fletcher, Cllr Jim Robinson, Cllr Sue John, and Mrs Sue Bagley (Clerk) were elected to the Finance Committee and will be carrying out the internal audit function as per Audit and Account Regulations 1996.

6. Election of Councillors for:

(a) Planning Committee

Cllrs Edmund Sides; Joanne Fitton;

(b) Social Media & Marketing Committee

Cllrs Jim Robinson; Joanne Fitton

(c) Gardening Committee

Cllrs Jan Evans; Sue John; Peta Walsh; Mary Idris

(d) Entertainments Committee

Full Council

(e) Footpaths Committee

Cllrs Dudley Vyse; Rhiannon Barrar.

Sub-committees are to appoint their own chair-person and notify Full Council at the June meeting. Any additional members to each committee can be added at the next meeting.

7. Election of Two Delegates to the Town & Community Council Forum.

Cllr Nigel Fletcher.

Cllr Fletcher noted that the Forum meet twice per year. If a specific item is tabled for debate, the relevant Councillor would be invited by Cllr Fletcher to attend the Forum.

8. Presentation of Annual Financial Report.

The Clerk Mrs Sue Bagley has previously distributed to all Councillors end of year accounts for the year 1st April 2018 - 31st March 2019.

The Internal Auditor Mr Ron Dolbear has given a written report which was read to Councillors who accepted his report and recommendations.

These figures were approved by full Council, dated and signed by Councillor Nigel Fletcher (Chair).

The Clerk will now present the Accounts to the Internal Auditor for reconciliation prior to being sent to the External Auditors BDO.

9. Signing of Declaration of Office by all Councillors.

Declaration of Acceptance of Office forms for 2019 were completed, signed by Councillors and the Clerk as required.

Register of Interest for 2019 were signed by all Councillors. Where no changes have occurred since May 2018, a May 2019 review date can be minuted and noted on the record.

There being no further business the meeting closed at 7.26 pm