



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES
Wednesday 23rd January 2019
7.15 pm

Councillor Nigel Fletcher (Chair)	Councillor Bill John	Councillor Edmund Sides
Councillor Jim Robinson (Vice Chair)	Councillor Dudley Vyse	Councillor Jeff Jones
Councillor Joanne Fitton	Councillor Peta Walsh	Councillor Sue John
Clerk to the Council Sue Bagley		
1. Apologies for absence:		
Councillor Mary Idris	Councillor Tyrone Lewis	Councillor Rupa Dave
Councillor Jan Evans		(received by Clerk after left home)
Prior to commencement of the meeting the Clerk read out a letter of resignation from Cllr Stuart Hemsley-Rice. The Clerk advised that Electoral Service will be informed and the vacancy will be advertised for 14 days. Following the 14 days Electoral Services will give approval that the position can be filled by co-option.		
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
3. Acceptance of Minutes		
Minutes from the previous monthly Council meeting held on 28th November 2018 (circulated previously) were agreed with no amendments and signed as a true record.		
4. Matters arising from previous meeting – 28th November 2018		
Page 5 Wales Planning Inspectorate Notification. Hendrefoilan to Waunarllwydd footpath modification (2016). Cllr N Fletcher had agreed to provide relevant information to City Cllr M Jones. (Minutes 24 th October 2018) Cllr Fletcher sent information to CC Mary Jones, no comment/input will be forthcoming.		
Page 4 (item9)) CC J Jones has not yet spoken to Trading Standards regarding the selling of merchandise on the night of 26th November (Father Christmas Parade). CC Jones will do so shortly and report back.		
CC J Jones.		
5. Correspondence		
<ul style="list-style-type: none">➤ Killay & District Luncheon Club - thanking KCC for the donation of £75.00➤ Clerks Direct given to Cllr S John. If anyone wishes to read it please contact Cllr S John.➤ Marie Curie asking for support - this was noted➤ Age Cymru asking for support - this was noted.		

<ul style="list-style-type: none"> ➤ Swansea Night Shelter thanking KCC for their donation of £340.65 - this amount was raised at the Community Carol Service collection at Siloam on the 16th December. ➤ Scope - is a charity looking for locations to expand their network of textile recycling banks. After discussion KCC felt that it was not something that KCC would be able to offer. ➤ CCS Planning Inspectorate - Inquiry arrangements to discuss the adoption of footpaths between Hendrefoilan Road to Waunarlwydd Road - Tuesday 9th April 10.00 am Committee Room 3A/3B, The Guildhall. (see Matters Arising –Point 4 above) 	
<p>6. Reports</p>	
<p>Reference a recommendation made at the review of KCC in October 2018, Councillors would be asked to submit written reports prior to the full Council meeting.</p> <p>6a) Chairpersons report - Cllr N Fletcher November and December were busy with successful Christmas events including the Father Christmas parade, library grotto and carol service. Thanks to all Councillors who supported these events. I attended the “pop up” Craft market in Killay Precinct on 5th December organised by the Uplands & Marina market organisers. Cllr Fitton asked if there was any feedback or future plans from the market organizers. Cllr Fletcher stated that he had responded to Tara Tarapetian advising that she approach Livingstons to discuss holding further events but had not heard anything since. Cllr Fletcher to contact T. Tarapetian (Uplands market organizer) for a progress report.</p> <p>The Finance committee met on 2nd January to discuss the 2019/20 budget/precept and Killay library opening hours. Forthcoming meetings include the Town & Community Council Forum on 28th January and a PACT meeting on 29th January.</p> <p>6b) City Councillor - J Jones Cllr Jones stated that he would prefer to provide a verbal report in order that he can remain flexible and provide the most up to date information. The Focus magazine has been delivered to Killay residents giving various information, including proposed change to the Library hours. Cllr Jones reported on the recent accident on the Gower Road just above the Railway Inn where two cars were possibly written off , two cars damaged and a resident’s wall was demolished. Cllr Jones met with residents and the Road Safety Manager. Possible action points have been identified and a further meeting is to be arranged with the Safer Camera Partnership, the Police and CC J Jones. Speed strips are likely to be installed close to this point on a temporary basis to test average speed.</p> <p>6c) Clerk’s report - Mrs S Bagley An email was sent to The Forge on 4th January regarding the height of the railings installed in the Precinct being approximately 50mm higher than ordered. To date no reply has been received. Mrs Christine Jones (Livingstone’s) has requested that the trailing wires above the parapet over Heritage Carpet Shop be removed. Phillips Services have been contacted and will arrange to have them removed, Phillips have also been contacted regarding the failure of the lights over Christmas between Astleys and the iSalon. The Clerk has spoken to Simon and he has agreed to waive the charges for the call outs.</p>	<p style="text-align: center;">Cllr Fletcher</p>

6d) Social media & marketing committee report - Cllr J Robinson/B John

Cllr John has previously sent KCC his report on Crime Statistics. Cllr B. John asked the room how many Cllrs have used the Face book site - Cllr B. John requested any feedback be sent to him or Cllr Fitton. Page Insights summary for Killay Community Council.

25 November – 22 December 2018

Post Reach – 5,600 (+94%)

Post engagements - 2,600 (+291%)

New page likes – 59 (+63%)

was the published update for the month leading up to 22nd December

There were a significant number of posts put on over this period not only relating to events but to other matters including those that were passed on to City Councillors.

6e) Gardening Committee report - Cllr J Evans

Cllr Evans is very disappointed with the height of the new railings at the Precinct.

Due to the absence of Cllr Evans there was no further report.

The Clerk informed Councillors that she had received a quotation from CCS Parks department for summer plants and displays.

The quotation does not include an additional base unit that was proposed by Cllr Evans prior to the Finance committee meeting to discuss the 2019/20 budget.

6f) Footpaths committee report - no report until the Spring.

7. Planning Report - Cllr E Sides

Due to KCC not meeting in December the report includes all Applications and Decisions for two months. Due to timescales and deadlines the Planning committee can submit comments to the CCS Planning department as appropriate.

Validated Applications for period: 19 November 2018 to 20 January 2019

2018/2502/FUL ; [26-Nov-18] 47 Byron Way Killay Swansea SA2 7EP; Detached outbuilding

KCC comment: None

2018/2458/FUL ; [27-Nov-18] 467 Gower Road Killay Swansea SA2 7DZ; Part two storey, part single storey rear extension

KCC comment: None

2018/2716/FUL ; [21-Dec-18] 2 Bron Y Bryn Killay Swansea SA2 7NP; Conversion of one single garage to living accommodation and external alterations

KCC comment: None

2018/2686/FUL ; [18-Dec-18] Hendrefoilan Primary School Dunvant Road Killay Swansea SA2 7LF; Single storey side extension (Council Development Regulation 3)

KCC comment: None

2018/2623/FUL ; [13-Dec-18] 341 Gower Road Killay Swansea SA2 7AE; Two detached dwellings, formation of new vehicular access and associated works

KCC comment: A comment was submitted stressing the importance of respecting the tree

<p>protection orders which apply to several mature trees on this property.</p> <p>2018/2600/S73 ; [11-Dec-18] Hendrefoilan Student Village Access Road From Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG; Demolition of the existing student accommodation and other University buildings and comprehensive residential re-development of the site, with access road infrastructure, public open space, woodland planting and associated works (outline with all matters reserved) - Section 73 application / variation of Condition 3 to extend timescale for submission of reserved matters of Planning Permission 2014/1192 granted 6th January 2016 KCC comment: This is a request to extend the time allowed to deal with reserved matters</p> <p>2018/2458/FUL ; [09-Jan-19] 467 Gower Road Killay Swansea SA2 7DZ; Part two storey, part single storey rear extension KCC comment: None</p> <p>2019/0064/FUL ; [11-Jan-19] 22 Clos Coed Collings Sketty Swansea SA2 7RD; Single storey rear extension KCC comment: None</p> <p><u>Decisions for period: 24 November 2018 to 20 January 2019</u></p> <p>2018/2075/FUL : 10 Goetre Fach Road Killay Swansea SA2 7SG First floor rear extension with Juliette balcony, rear roof extension, front dormer extension and front porch Approved by CCS (on 28-Dec-18)</p> <p>2018/2378/S73 : Land Between 4 And 6 Landor Avenue Killay Swansea SA2 7BP Variation of condition 1 of planning permission 2013/1768 for a detached dwelling granted on 3rd March 2014 to allow for a further 5 years to commence work. Approved by CCS (on 08-Jan-19)</p> <p>2018/2502/FUL : 47 Byron Way Killay Swansea SA2 7EP Detached outbuilding Approved by CCS (on 15-Jan-19)</p> <p>2018/2441/PLD : 68 Goetre Fach Road Killay Swansea SA2 7SQ Single storey rear extension (application for a Certificate of Proposed Lawful Development) Approved as lawful by CCS (on 18-Jan-19) CC J Jones reported that change of use of the Butchers at the Precinct has been “Called in” to CCS Planning department but has not yet been auctioned. CC Jones has highlighted the various issues and he will report back with any further developments.</p> <p>Cllr S. John asked if the butchers shop changes from Class A1 (retail) to Class A3 (hot food takeaway) does that mean that it can only be operated as a Class A3 business. Cllr J. Jones suggested that it allows them the use of both classes. Cllr J. Robinson queried this interpretation, so clarification would be sought.</p>	<p>Mrs S.Bagley</p>
<p>8. Finance Report (SB/NF)</p>	
<p>A list of banking details carried out during December and January were circulated previously and as such were accepted, agreed by Council and signed by Cllr N Fletcher.</p> <p>On the 2nd January the Finance Committee met and considered the recommendations made by the Internal and External Auditor. One recommendation was to amalgamate the three</p>	

bank accounts into two. The Finance committee agreed on 2nd January to combine all accounts into one account. All funds have now been transferred into the Treasurers account, CCS have been informed and the Precept will now be paid into this account. The two other accounts have now been closed.

The monthly bank statements have been checked and verified by Cllr S John.

- Clerk's expenses for December £21.18 (tel.) January £24.60 (tel.)

The following invoices were approved for payment:

- HMRC - Clerk's Tax £297.00
- Mrs S Bagley - Toner £45.78
- CCS Land Train £334.99
- Phillips Service £4,566.43

All above proposed by Cllr J Fitton and seconded by Cllr D Vyse.

Number 1 Account – Treasurer	£23,334.06

9. Discussion/Acceptance/ Ratification of 2019/20 Budget & Precept

A copy of 2019/2020 budget has previously been circulated to all Councillors. Cllr Fletcher reported that recommendations received from the Internal auditor included that the level of reserves should be reduced. This would be achieved through a combination of reducing the precept income and increasing expenditure. Councillors discussed the request of Cllr J. Evans to purchase an additional planter for £700. Cllr Fitton proposed including a £300 budget for an "older" children's event. Full Council agreed to increase expenditure by £1,000 and reduce the 2019/20 Precept to £19,000. The Finance Committee recommended to KCC the 2019/2020 budget this has been seconded by Cllr B John and accepted unanimously by full Council. The Clerk will advise CCS Financial Services by 31st January.

Cllr Fletcher reported that the recent Independent Remuneration Panel for Wales proposed that all Community Councillors would be able to claim £150.00 annual expenses fee per year. This has not yet been passed. If passed, subject to adding a Standing Order, it would be paid out retrospectively in April 2020 for the year ending March 2020. This will be discussed at a future date, if/when the recommendation is passed.

Mrs S.Bagley

10. Review of Standing Orders

KCC Standing Orders are due to be discussed and updated - if any Councillors feel that there is anything that needs to be changed, please inform the Clerk.

Cllr N Fletcher proposed that the KCC Financial Regulations need to be reviewed. Cllr Fletcher will circulate the Financial regulations to the Finance committee.

(10a) The Chair of the Planning committee will check the Swansea Council Planning website weekly to access details of new applications and decisions made. In the absence of the chair of the Planning Committee a person shall be appointed to undertake this procedure. Item (10a) will be included in the up to date Standing Orders that are to be discussed prior to the end of the Financial year. March 2019.

Cllr Fletcher

11. Requests for Donations (SB)	
No requests for donations have been received.	
12. Defibrillators	
Cllr Fletcher reported that he has now completed a new application for The National Lottery – Awards for All. The Clerk has signed the application which will then be submitted to the National Lottery Awards.	Cllr Fletcher
13. Review of KCC - Open Forum	
A public forum, to engage with residents and publicise the work of Community Council will be held in the Spring. The suggested day/time for a public meeting would possibly be an evening in April. Cllr S. John to check availability of Siloam chapel hall for Wednesday 3 rd , 10 th or 17 th April.	Cllr.S.John
14 Adoption of Bus Stop (BJ)	
Cllr B John showed Councillors a photograph of a bus shelter in Machynlleth that had been adopted and refurbished by local business located adjacent to the bus shelter. Cllr J Jones informed KCC that the City Council contract with Clear Channel, who currently maintain bus shelters, is due for renewal/tendering in 2019. There are two bus shelters in Killay (Broadmead & Goetre Fawr Road) not currently maintained by Clear Channel. It was decided that no action should be taken regarding adopting bus shelters until the outcome of the City council contract with Clear Channel was known. Cllr J. Jones will update KCC later in 2019 when more information from City Council is known.	Cllr J Jones
15. Proposed reduction of Opening hours at Killay Library	
Cllr Fletcher encouraged all Councillors to complete the paper copies or on-line survey regarding the reduction in Library hours. The deadline for completed surveys is 1 st February. After 1 st February Cllr Jones will meet the Head of Library Services to discuss the proposed opening hours and will report back after the consultation is completed.	Cllr J Jones
16. Events – De-brief Christmas Events	
All Christmas events went extremely well and each event was well attended. Although it was noted that the attendance at the Children's Grotto at the Library was down on previous years, possibly due to a very high turnout at the Father Christmas parade. It was noted that unfortunately the Brownies could not be heard and their carol singing was drowned out by the overall “buzz” in the precinct. Therefore they should not be invited to sing in 2019. Due to family commitments coupled with the number of children waiting to meet Father Christmas at the parade grotto, the Elves left the grotto before the event ended. It should be made clear in future years that the Elves may be required until 8:30pm.	
17. Items for inclusion on next Agenda.	
St David's Day May Tea Party Review of Standing Orders Review of Financial Regulations	

There being no further business to discuss the meeting closed at 8.50 pm	
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Signed Councillor _____ **23rd January 2019**