



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES  
Wednesday 28<sup>th</sup> November 2018  
7.15 pm

Councillor Jim Robinson (Vice Chair)	Councillor Sue John	Councillor Edmund Sides
Councillor Bill John	Councillor Dudley Vyse	Councillor Mary Idris
Councillor Tyrone Lewis	Councillor Peta Walsh	Councillor Jan Evans
Councillor Rupa Dave		
Clerk to the Council Sue Bagley		
<b>1. Apologies for absence:</b>		
Cllr Nigel Fletcher,	Cllr Stuart Hemsley -Rice	Cllr Jeff Jones
Cllr Joanne Fitton		
Cllr Jim Robinson (Vice Chair) chaired the meeting due to the absence of Cllr Fletcher.		
<b>2. Declaration of Interests</b>		
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
<b>3. Acceptance of Minutes</b>		
Minutes from the previous monthly Council meeting held on 24 <sup>th</sup> October 2018 (circulated previously) were agreed with no amendments and signed as a true record.		
<b>4. Matters arising from previous meeting – 24<sup>th</sup> October 2018</b>		
<b>Page 5</b> Wales Planning Inspectorate Notification. Hendrefoilan to Waunarllwydd footpath modification (2016) Cllr N Fletcher had agreed to provide relevant information to City Cllr M Jones. The outcome of this was not known due to the absence of Cllr Fletcher.		Cllr N Fletcher
<b>Page 4 (item 9)</b> Independent Remuneration Panel for Wales. Deferred by KCC until formally adopted by the Welsh Government.		
<b>5. Correspondence</b>		
➤ Killay & District Luncheon Club - inviting two members of KCC to attend their Annual Christmas Lunch Unfortunately no KCC members are available to attend on 4 <sup>th</sup> December, the Clerk agreed to inform the Luncheon Club Secretary.		
➤ The Welsh Blood Donor Service will be holding its usual session on the 7 <sup>th</sup> December. Cllr		

<p>Robinson has sent the notice to Cllr Fitton to be included on Facebook.</p> <p>➤ Cllr Robinson advised Councillor's that he had received correspondence in regards to the website links.</p> <p>Cllr Robinson agreed to re-instate the link to 'other local businesses' and asked that he be informed of any opening/closing amendments.</p>	
<p><b>6. Reports</b></p>	
<p>Committee Chairs were asked to circulate their reports prior to the meeting as follows:</p> <p><b>(a) <u>Cllr Nigel Fletcher (Chair)</u></b></p> <p>~ In October Cllr Fletcher co-ordinated the "Pop Up Surgery" held in the Precinct on 27<sup>th</sup> October.</p> <p>Councillor Fletcher passed thanks to Councillor's who attended at short notice in support.</p> <p>It was suggested holding another event in Spring 2019.</p> <p>~ Councillor Fletcher has prepared a set of 8 posts which, when coupled with rope, will allow a separate walkway to be created for Father Christmas on 26<sup>th</sup> November.</p> <p><b>(b) <u>City Councillor - Jeff Jones</u></b></p> <p>~ Due to City Cllr J Jones absence there was no report.</p> <p><b>(c) <u>Clerk to the Council – Mrs Sue Bagley</u></b></p> <p>~ Nothing specific to report - all items are on the agenda.</p> <p><b>(d) <u>Social Media &amp; Marketing - Cllr B John/J Fitton/J Robinson</u></b></p> <p>~ Minutes and Agendas are up to date.</p> <p>~ A new page has been created for Christmas events, which includes a map of Santa's route.</p> <p>~ A few photographs from Halloween have been added.</p> <p>~ The page for Hendrefoilan House has been removed as discussed.</p> <p><b>(i) Notes from Cllr B John (in regards to Social Media):</b></p> <p>239 likes on our page, 5 within the last week</p> <p>We have 250 follows</p> <p>The post reach is 1582</p> <p>The recent posts/comments made are as follows:</p> <p>Halloween 11 likes</p> <p>Carol Service 1 like</p> <p>Lost Property 0 like</p> <p>Santa Parade 15 likes 218 interested</p> <p>Details of the churches 3 likes</p> <p>The Christmas Tree 24 likes</p> <p>45% of our audience is female and aged between 35- 44.</p> <p><i>Figures were accurate at the time of circulation.</i></p>	

**(e) Gardening Committee - Councillor Jan Evans**

- ~ Cllr Evans advised that all plants have been planted and the Christmas Tree has been chosen for delivery to the Precinct on 22<sup>nd</sup> November.
- ~ Arrangements are in place to decorate the Christmas Tree at St Hilary's Church on 11<sup>th</sup> December. The theme is "Christmas around the World" with Iceland being KCC's chosen country.
- ~ The Clerk confirmed that the railings have been completed and are waiting to be powder coated - this should take place by the end of next week.

**(f) Footpaths - Cllrs D Vyse**

- ~ No report due to the winter months and adverse weather conditions.
- ~ Walking will recommence in Spring 2019.
- ~ (This item will be removed from the Agenda until Spring 2019)

**7. Planning Report - Cllr E Sides**

**Validated Applications for period: 24 October to 18 November**

**2018/2309/FUL;** [01-Nov-18] 7 The Precinct Killay Swansea SA2 7BA;  
Change of use from butchers (Class A1) to hot food cafe (Class A3).

KCC comment:

This application was discussed by the planning sub-committee who agreed to submit the following comments to CCS on behalf of Killay Community Council:

*"Although we would welcome seeing the premises in use rather than being unoccupied, we have some concerns with the application, in particular:*

- ~ *There is very little detail given in the application and it is not clear whether it is intended to be a proper restaurant or a takeaway business;*
- ~ *There are already several businesses serving food in the area and opening another one might result in over-capacity. Further details on the nature of the intended business would be required in order to assess whether this might be the case;*
- ~ *There is an inconsistency in the application with regard to a stated change in number of employees; as the premises is currently empty there are currently no employees."*

**2018/2075/FUL;** [06-Nov-18] 10 Goetre Fach Road Killay Swansea SA2 7SG;

First floor rear extension with juliette balcony, rear roof extension, front dormer extension and front porch.

KCC comment: No comment

**Decisions for period: 24 October to 18 November**

**2018/1926/TPO:** 5 Clos Islwyn Killay Swansea SA2 7ET

To lop 1 Oak tree covered by TPO No.254

Approved by CCS (in week of 29-Oct-18)

**2018/1993/FUL:** 334 Gower Road Killay Swansea SA2 7AE

Single storey rear extension, rear roof extension with rear dormer to provide further living accommodation in the roof space and fenestration alterations

Refused by CCS (in week of 12-Nov-18)

## 8. Finance Report (SB/NF)

A list of banking details carried out during November were circulated previously and as such were accepted, agreed by Council and signed/dated by Cllr J Robinson.

The monthly bank statements have been checked and verified by Cllr S John.

- Clerk's expenses for November at £33.60 telephone.

The following invoices were approved for payment:

- ~ Barriers (c/o Cllr N Fletcher) £23.64;
- ~ Gower Christmas Trees £171.60;
- ~ Halloween purchases (c/o Cllr S John) £13.20;  
The above proposed by Cllr D Vyse and Seconded by Cllr T Lewis
- ~ Wales Audit Office for External Audit work £280.65 (an increase of £111 since last year);  
The Clerk has requested a breakdown from BDO who carried out the Audit, prior to payment of the invoice.
- ~ Retrospective approval was sought for a donation of £50.00 to the Salvation Army who played Christmas Carols at the Father Christmas Parade and St Hilary's Christmas Tree Festival for £25.00. Proposed by Cllr M Idris seconded by Cllr S John.

Number 1 Account – Treasurer	£1,555.35
Number 2 Account – Bus Account	£13,709.01
Number 3 Account – Election Account	£3,011.41

### Total: £18,275.77

The Finance meeting to consider the 2018/2019 Budget will be held on the 2nd January. Cllr Robinson asked if any Committee Chair intends on requesting an increase in their budget for 2019.

- ~ Cllr Evans requested additional Promenade Planters;
- ~ Cllr T Lewis requested the Finance Committee consider the possibility of Christmas Decorations on the lampposts that KCC part funded.

## 9. Events

Halloween:

- ~ Approximately 120 children attended the event held at the Library on the 31<sup>st</sup> October.
- ~ Catering went extremely well and all enjoyed the event.

Christmas:

- ~ It was agreed by all that the Father Christmas Parade on the 26<sup>th</sup> November was outstanding, the weather was kind and all attending agreed that the event was well attended.
- ~ City Councillor J Jones agreed to speak to the Local Trading Standards office regarding the selling of children's toys on the night.
- ~ Cllr R Dave expressed concern that the Elves left Father Christmas too early and suggested they be asked to remain for the whole evening next year.
- ~ Letter of thanks to be sent to Co-op manager.

Cllr J Jones

Mrs S. Bagley

<ul style="list-style-type: none"> <li>~ The Christmas Grotto will take place at the library on the 1<sup>st</sup> December with the new manager at the Co-op Store at the Precinct promising to supply goods for the occasion.</li> <li>~ The Carol Service is scheduled to take place at Siloam Chapel Hall on the 16<sup>th</sup> December at 6.00 pm. All Councillor's were encouraged to attend.</li> <li>~ The Clerk reported that the theft of 20 light bulbs above the Co-op Store on the Gower Road has been reported to the Police. The bulbs have since been replaced by Phillips Services.</li> </ul>	
<b>10. Requests for Donations</b>	
<ul style="list-style-type: none"> <li>~ A request for financial support has been received from Killay &amp; District Luncheon Club. £75.00 was proposed by Cllr T Lewis and seconded by Cllr B John.</li> </ul>	
<b>11. Defibrillators</b>	
There was no further information available due to the absence of Cllr Fletcher and Cllr S.Hemsley-Rice	
<b>12. Date &amp; Venue for KCC Dinner</b>	
<p>Councillor's agreed that the KCC Annual Dinner will be held on the 9<sup>th</sup> January 2019 at the Black Boy in Killay at 7.00 pm</p> <p>The Clerk will write to ex Councillor's to ask if they wish to attend.</p> <p>It was requested that Cllr's donate wrapped raffle prizes for the evening setting an amount of approximately £5.00.</p>	Mrs S Bagley
<b>13. Items for inclusion on January meeting agenda</b>	
<ul style="list-style-type: none"> <li>~ Review of standing orders - any amendments to be sent to the Clerk prior to the 23<sup>rd</sup> January.</li> <li>~ Adoption of Bus Stops - Cllr B John.</li> <li>~ Future Plans of KCC going forward.</li> </ul>	
There being no further business to discuss the meeting closed at 8.35pm	

Signed Councillor \_\_\_\_\_ **23<sup>rd</sup> January 2019**