



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES  
Wednesday 26<sup>th</sup> September 2018  
7.15 pm

Councillor Nigel Fletcher (Chair)	Councillor Sue John	Councillor Edmund Sides
Councillor Jim Robinson (Vice Chair)	Councillor Dudley Vyse	Councillor Mary Idris
Councillor Jeff Jones (from 7:30pm)	Councillor Peta Walsh	Councillor Jan Evans
Councillor Joanne Fitton	Councillor Tyrone Lewis	Councillor Jackie Rose
Cllr Rupa Dave		

## 1. Apologies for absence:

Clerk to the Council Mrs Sue Bagley

Cllr Bill John

Prior to commencement of the meeting, Mr Stuart Hemsley-Rice was interviewed as a candidate for co-option onto the Community Council.

It was concluded that Mr Hemsley-Rice be co-opted onto Killay Community Council (North ward) upon which he made and signed the Declaration of Office and completed all necessary formalities.

Cllr Fletcher welcomed Mr Hemsley-Rice to his first Council meeting.

## 2. Declaration of Interests

In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

## 3. Acceptance of Minutes

Minutes from the previous monthly Council meeting held on 22<sup>nd</sup> August 2018 (circulated previously) were agreed with no amendments and signed as a true record:

## 4. Matters arising from previous meeting – 22<sup>nd</sup> August 2018

**Page 1-** Cllr Fletcher submitted an article describing the Fun Day for the Clerks Direct magazine.

All other Action points from the August meeting are included on the September agenda.

## 5. Correspondence

- Anna Colclough requested via Facebook to organize a Craft fair in aid of Tenovus at the same time as the library Santa Grotto on 1<sup>st</sup> December. Subsequently Ms Colclough notified KCC that the event would not be organized.
- Cllr Robinson had received an enquiry via the website from the Pettifor Trust to organize an Easter event on Saturday 20<sup>th</sup> April. The enquiry would also have

<p>been copied to the Clerk. The Pettifor Trust would be advised to contact Livingstone's.</p>	<p>Mrs S Bagley</p>
<p><b>6. Reports</b></p>	
<p><b>(a) <u>Cllr Nigel Fletcher (Chair)</u></b></p> <ul style="list-style-type: none"> <li>➤ Nothing specific to report – all items on the agenda.</li> </ul> <p><b>(b) <u>City Councillor - Jeff Jones</u></b></p> <ul style="list-style-type: none"> <li>➤ The Swansea Local Development Plan 2010-2025 has completed by Welsh Government planning inspectors. The LDP would go before cabinet in 2019.</li> <li>➤ Flower bed railings- <b>See 6(e).</b></li> <li>➤ Swansea in Bloom (SIB). The event was cancelled for 2018 due to insufficient administrative resources. Cllr Jones met with CCS Cabinet Member, Officers and 2 Unison members. Unison proposes sponsoring SIB for next 3 years, so SIB should go ahead in 2019.</li> <li>➤ Wales and West Utilities gas pipe replacement on Gower Road will continue until November/December and then progress to Upper Killay in 2019. CCS should re-surface Gower Road from Wimmerfield Drive to Siloam. The next part is likely to be left until February because of the weather.</li> <li>➤ Weeds throughout Killay. CCS undertook spraying in March and June. A further treatment is scheduled for October. City Cllr Jones is due to sit on a Scrutiny panel to review the current use of Roundup and consider alternative products.</li> <li>➤ The Dell. Residents have objected to proposed yellow lines. CCS Road Safety Manager, Jeff Green Road Safety Manager visited site to advise. Painting yellow lines is on hold until the road resurfaced in 2019.</li> <li>➤ Scout Hut Lease. Revised to include provision for overnight sleeping.</li> <li>➤ Cllr Jones notified Council that On Board Surf shop have applied for an alcohol and recorded music license for Mon-Wed 10am-11pm, Thurs-Sunday 10am-12pm. Cllr Jones will advise local residents. Responses are due by 23<sup>rd</sup> October. Unlike planning applications, applications for alcohol licenses are not published on the CCS website. Councillors did not wish to make any comment on the alcohol license.</li> </ul> <p><b>(c) <u>Clerk to the Council – Mrs Sue Bagley</u></b></p> <p>Mrs Bagley was on holiday so there was no report.</p> <p><b>(d) <u>Social Media &amp; Marketing - Cllr B John/J Fitton/J Robinson</u></b></p> <ul style="list-style-type: none"> <li>➤ Cllr Robinson requested a copy of Councillors Register of Interests (RoI) to upload on to the website. RoI to be forwarded by Clerk or Cllr Fletcher.</li> <li>➤ Cllr Fitton. To update Facebook with Welsh Blood donation session date/venue.</li> <li>➤ Councillors agreed that Cllr Fitton should advertise the Halloween event on Facebook. Cllr Fitton reported that the leaflets for Halloween have been printed.</li> <li>➤ Cllr Fletcher had recently circulated an article from Wales On Line highlighting the top 10 listed buildings in Swansea that were in desperate need of remedial action. The list included Hendrefoilan House, Killay. Cllr Robinson asked if we should remove the Hendrefoilan House page on the website as it displayed a photograph of the building in</li> </ul>	<p>Mrs Bagley or Cllr Fletcher</p> <p>Cllr J Fitton</p> <p>Cllr Fitton</p>

<p>its prime, and not in its current dilapidated state. Cllr Jones reported that City Cllr Mary Jones is currently speaking with Swansea University regarding their plans for the building. Cllr Jones to update Council when further information is available. Therefore leave the website as it is at this current time.</p>	
<p><b><u>(e) Gardening Committee - Councillor Jan Evans</u></b>  ➤ Cllr Evans confirmed she has ordered spring bulbs for autumn planting. The begonias will be lifted and over wintered in the Clerk’s garage.</p>	Cllr J Evans
<p><b><u>(e.i) Railings for the Precinct flower beds.</u></b>  Cllr Jones has had no confirmative response from Livingstons. Cllr Jones received an email but with no financial commitment to contribute towards the cost of replacing the railings.  Council agreed to progress purchasing new railings for the triangular bed. It was proposed by Cllr Lewis, seconded by Cllr Vyse, that KCC spend up to £1,250.  The Clerk to place an order with The Forge for Option 3, galvanized and painted.</p>	Mrs S Bagley
<p><b><u>(f) Footpaths - Cllrs D Vyse / J Rose</u></b>  Cllr Rose reported that paths through Olchfa woods are all passable despite a number of small trees that have fallen.  Cllr Vyse reported that some clearance of vegetation is required on the path that passes from Hendrefoilan Primary through the Hendrefoilan Woods estate. It was agreed that KCC can’t expect all such works to be completed by CCS.  An opportunity may exist for arranging community involvement. A reservation was expressed by Cllr Lewis regarding public liability insurance cover for members of the public carrying out such works.  Cllr Jones would speak with the CCS Rights of Way (RoW) Officer.  There may also be opportunities to work through Swansea Council for Voluntary Services (SCVS).   It was noted that Cllr Jones had organized a successful clearance and remedial works in Woodcote park and bridal path through the CCS NEAT Team. Cllr Jones stated that the NEAT team has now transferred from CCS Waste Management to Social Services.</p>	Cllr J Jones
<p><b>7. Planning Report - Cllr Sides</b></p>	
<p>Cllr J Jones left the meeting  <b>Validated Applications for period: 20 August to 25 September</b>   2018/1410/FUL; [30-Aug-18] 114 Broadmead Killay Swansea SA2 7RJ;   Single storey front/side extension   KCC comment: Approved in September   2018/1926/TPO; [05-Sep-18] 5 Clos Islwyn Killay Swansea SA2 7ET;   To lop 1 Oak tree covered by TPO No.254   KCC comment: CCS to decide</p>	

**Decisions for period: 20 August to 25 September**

2018/1756/TPO : Tree To The Front Of 84 Ffordd Yr Olchfa Sketty Swansea SA2 7RF

To lop one Oak tree covered by TPO 653

Approved by CCS (in week of 13-Sep-18)

2018/1758/PRE : 10 Goetre Fach Road Killay Swansea SA2 7SG

First floor rear extension with Juliette balcony, rear roof extension, front dormer extension, front porch extension.

Declined by CCS (in week of 05-Sep-18)

2018/1700/FUL : 4 Dylan Close Killay Swansea SA2 7BW

Single storey side extension

Approved by CCS (in week of 24-Sep-18)

2018/1577/DOC : Hendrefoilan Student Village Sketty Swansea SA2 7PG

Residential Development - Discharge of conditions 7 (Estate Roads) and 14 (Drainage) of Outline Planning Permission 2014/1192 granted 6th January 2016

Approved by CCS (in week of 19-Sep-18)

2018/1550/S73 : 7 Clos Islwyn Killay Swansea SA2 7ET

Retention of conversion of garage to living accommodation

Approved by CCS (in week of 04-Sep-18)

2018/1410/FUL : 114 Broadmead Killay Swansea SA2 7RJ

Single storey front/side extension

Approved by CCS (in week of 17-Sep-18)

Cllr J Jones returned to the meeting

Cllr Hemsley-Rice left the meeting at this point 8.10pm

**8. Finance Report (NF)**

A list of banking details carried out during August 2018 have previously been circulated and were accepted, agreed by Council, signed and dated by Cllr N Fletcher.

Number 1 Account – Treasurer	£1,233.54
Number 2 Account – Bus Account	£16,207.74
Number 3 Account – Election Account	£3,011.16

Total: £20,452.44

The Petty Cash account as at 26<sup>th</sup> Sept is £97.95, no change since last meeting

The Clerk's expenses for August not yet submitted.	
<b>9.Events</b>	
<p><b><u>Summer Events – Feedback</u></b></p> <ul style="list-style-type: none"> <li>• Saturday 25<sup>th</sup> August Table Top Sale. Cllr S John reported that there were fewer stalls and members of the public in the precinct. This could be possibly due to the cold weather.</li> <li>• Saturday 25<sup>th</sup> August Band Night. The VIP band provided good entertainment. Attendance was less than previous years, again possibly due to the cold evening. It was noted that KCC had not prominently advertised that the band had been paid for by KCC and the event could be more widely advertised in future. It was suggested that the start time be delayed slightly to 8pm.</li> <li>• Sunday 26<sup>th</sup> August – Songs of Praise. Canon Phillip Gwynne moved the event from the precinct to St Hilary’s church, again due to a poor weather forecast. The event went well, although most attendees were St Hilary’s congregation, so the event doesn’t engage the community as a whole. Cllr Fletcher thanked the St Hilary’s church warden for organizing tea and coffee after the service, which wasn’t expected. The Salvation Army provided rousing music and were thanked by Cllr Fletcher.</li> </ul> <p><b>Future events:</b></p> <p><b><u>Halloween (budget £250)</u></b></p> <ul style="list-style-type: none"> <li>• Wednesday 31<sup>st</sup> October 2-4pm. Cllr Fitton will produce A3 posters and advertise event on Facebook. Cllr Fletcher/S Bagley, clerk, will laminate and display poster.</li> <li>• It was agreed to distribute A5 fliers to Hendrefoilan, Dunvant and Cila schools</li> <li>• Cllr S. John is organizing the food, cakes and drinks. Cllr Evans recalled from the 2017 event that problems occurred with some children taking too much food. Suggestions to address this problem were; provide smaller plates or the preferred option was to prepare “party bags” containing, bag of crisps, packaged cake or biscuit plus a drink. To be confirmed at October meeting. Councillors able to attend were SJ, JF, PW, JE and MI. Before October meeting Cllr Fletcher and Clerk to check cost of Entertainer and confirm budget to cover food.</li> <li>• Clerk to update Steve Jeacock, Library manager on arrangements made in his absence.</li> </ul> <p><b><u>Christmas Events (Parade / Precinct Grotto / Library Grotto &amp; Carol Service</u></b></p> <p>Cllr Fletcher presented the Christmas events Action Plan. It should be noted that KCC only have the 25<sup>th</sup> October Council meeting prior to the Christmas parade on 26<sup>th</sup> November to confirm details for the parade and precinct grotto.</p> <p>Important points covered:</p> <p>Cllr Jones to ask City Cllr M Jones to confirm booking of Land Train at a non-negotiable cost of £350.</p> <p>Cllr Jones to book 24 barriers with CCS Highways to be delivered by 4:30pm.</p> <p>Brief discussion of departure time and the route due to problems in 2017 when the Land Train travelled too quickly. Suggestions of extending the route through Derlwyn or scheduling regular timed stops to control arrival time in the precinct were made.</p> <p>Cllr Jones to check with CCS the speed of the Land Train.</p>	<p>Cllr Fitton Cllr Fletcher / Mrs S Bagley</p> <p>Mrs S Bagley</p> <p>Cllr S John</p> <p>October agenda</p> <p>Cllr Fletcher &amp; Mrs S Bagley Mrs S Bagley</p> <p>Cllr J Jones</p> <p>Cllr J Jones</p> <p>Cllr J Jones</p>

<p>Cllr Fletcher to measure out the route.</p> <p>Cllr Vyse noted that the precinct dropped quiet after the Brownies and Salvation Army had stopped playing, although there was still a queue of children waiting to see Father Christmas. He suggested we play music as entertainment.</p> <p>It was noted that KCC cannot broadcast recorded music without the relevant permission. Cllr Dave to investigate the cost &amp; procedure for obtaining a Performing Rights license.</p> <p>Clerk and Cllr Fletcher to contact Phillips Services to arrange site visit, survey and quotation for the Christmas lights and features.</p> <p><i>For information, the Clerk and Cllr Fletcher had seen evidence that the sleigh/trailer is not roadworthy and beyond economic repair. No Town or Community Council who has used the sleigh in previous years had offered any alternative solutions.</i></p> <p>All Councillors were asked to review the action list and prepare prior to the October meeting.</p> <p>It was confirmed that Siloam Chapel has been booked for 16<sup>th</sup> December. Cllr S John suggested that we could use the screens for showing the carols rather than print carol sheets.</p>	<p>Cllr Fletcher</p> <p>Mrs S Bagley Cllr Fletcher</p> <p>Cllr R Dave</p> <p>All Councillors</p>
<p><b>10. Request for Donations (SB)</b></p>	
<p>There were no requests for donations received during September 2018.</p>	
<p><b>11. Cloud Storage (JR)</b></p>	
<p>To be discussed at a future date.</p>	<p>Oct Agenda</p>
<p><b>12. Defibrillators - Progression report</b></p>	
<p>The Clerk and Cllr Fletcher have contacted Hendrefoilan, Dunvant and Cila schools, Canon Gwynne-St Hilary's, Pastor Heini Jones-Siloam, Bill Riseborough-Scouts and Forget-Me-Nots to seek community engagement to support the application to National Lottery-Awards for All to fund defibrillators.</p> <p>To date positive responses have been received from Dunvant Primary, Forget Me Nots and St Hilary's.</p> <p>It was suggested that KCC seek support from City Councillors and Killay First Responders.</p> <p>Cllr Fitton to set up a Facebook poll and messages to gather more data.</p>	<p>Cllr J Jones Cllr Fletcher</p> <p>Cllr Fitton</p>
<p><b>13. Possible Replacement of Perspex panel on Library Notice Board</b></p>	
<p>Cllrs Fletcher and Robinson have unsuccessfully been able to remove the damaged Perspex panel in the library notice-board, so a repair is not possible.</p> <p>Cllr Fletcher proposed that a replacement noticeboard should be purchased. A range of quotes had been obtained from website searches with costs obtained of £96 and £239 + VAT.</p> <p>Malcolm Lane (who supplied the precinct Rotunda Board) quoted £800.</p> <p>Councillors asked whether we need a noticeboard at the library.</p>	<p>Cllr Fletcher</p>

<p>Cllr Fletcher agreed to ask Steve Jeacock, Library manager if KCC could have a designated space in the large Library notice board outside the premises.</p>	
<p><b>14. Review of Killay Community Council (future role &amp; purpose)</b></p>	
<p>Following feedback from a Councillor who has recently resigned, and a discussion at the August Council meeting, it was agreed to hold a separate meeting to discuss the future role and purpose of Killay Community Council. The meeting would discuss if we fulfil the purpose and objectives of a Community Council. The buzz words/expression that has come up often recently is “a need to engage with the community”</p> <p>In 1983 the Council was initially elected ‘to ascertain and express the views of the community they represent, and take, in the interests of their communities, actions that appear to be practicable.’”</p> <p>Cllr Fitton suggested KCC check their responsibilities under recent Acts.</p> <p><b>The Well-being of Future Generations (Wales) Act – 2015</b>  <i>The Act requires public bodies in Wales to think about the long-term impact of their decisions, to work better with people, communities and each other, and to prevent persistent problems such as poverty, health inequalities and climate change.</i></p> <p><b>The Social Services and Well-being (Wales) Act - 2014</b>  <i>The Act came into force on 6<sup>th</sup> April 2016 and provides the legal framework for improving the well-being of people who need care and support, and carers who need support, and for transforming social services in Wales.</i></p> <p><i>The proposed date/time for this meeting is Wednesday 10<sup>th</sup> October at Siloam Chapel at 7:15pm. To be confirmed by Cllr S. John.</i>  <i>Cllr S. John has offered her apologies for absence on 10<sup>th</sup> October.</i></p>	<p>SB to send an email to confirm</p>
<p><b>15. Items for inclusion on October meeting agenda</b></p>	
<p>Clerk to circulate 6 month financial report – April to September 2018.</p>	<p>Mrs S Bagley</p>
<p>There being no further business to discuss the meeting closed at 9.00 pm</p>	

Signed Councillor \_\_\_\_\_ **26<sup>th</sup> September 2018**