



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES
Wednesday 25th July 2018
7.15 pm

Present:		
Councillor Nigel Fletcher (Chair)	Councillor Sue John	Councillor Jackie Rose
Councillor Peta Walsh	Councillor Dudley Vyse	Councillor Mary Idris
Councillor Joanne Fitton	Councillor Jeff Jones	Councillor Jan Evans
Councillor Bill John	Councillor Tyrone Lewis	
Clerk to the Council Mrs Sue Bagley		
1. Apologies for absence:		
Councillor Jim Robinson (Vice Chair)	Councillor Edmund Sides	
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
3. Acceptance of Minutes		
Minutes from the previous monthly Council meeting held on 27 th June (circulated previously) were read, agreed and signed as a true record. There were no amendments.		
4. Matters arising from previous meeting – 27th June 2018		
Page 1 (4) <ul style="list-style-type: none">➤ Cllr Fletcher suggested a write up of the Children's Fun Day be submitted to the Clerk's Direct magazine. For further consideration. Page 3 (e) <ul style="list-style-type: none">➤ Councillor Fletcher thanked all those involved in watering the gardens at the Precinct; thanks also passed to the Co-op who allowed KCC to use their water.➤ Cllr J Jones has yet to meet with Cllr Mark Thomas regarding the future of the Swansea in Bloom Competition.➤ Cllr Jones has spoken to James Phillips, Chair of Livingstone's; who are happy to proceed with new railings. A letter of confirmation from Livingstone's is required prior to work being carried out, which will confirm they are agreeable to contributing to the cost.➤ Cllr T Lewis confirmed that visitors to the area have complimented the KCC Gardening Committee on the wonderful display of the flowers at Killay.➤ Cllr Fletcher has painted the odd bench at the Precinct. Page 3 (f) <ul style="list-style-type: none">➤ Cllr Jones reported that CCS are responsible for the Bridle Paths around Killay, CCS has agreed to do remedial work.		Cllr Fletcher

5. Correspondence

Correspondence has been received from the following:

- Clerk's Direct given to Cllr S John and available for circulation.
- Lloyds Bank confirming that Cllr J Robinson has authority to approve bank payments via the BACS system.
- The External Auditors BDO have highlighted two items that need attention:
 1. The Internal Auditor letter of engagement was not enclosed with the documentation.
 2. The Internal Auditor did not sign his audit report.These omissions are required by the 2nd August to prevent any additional charges.
- Electoral Services have informed the Clerk that the two current vacancies can now be co-opted.
- Cllr Fletcher commented that an Independent Review Panel has been set up to look at the future role of Community & Town Councils.

Mrs S Bagley

6. Reports

(a) Cllr Nigel Fletcher (Chair)

- Councillor Fletcher attended a PACT meeting on 23rd July. Notes have been circulated previously to KCC Councillors.
- It was suggested by Cllr Robinson at a previous meeting that the length of time quoted for retention of KCC documents on the draft GDP Policy was not long enough. Cllr Fletcher has since investigated document retention on the CCS internal website which states their retention period was 'anything from less than a year to indefinitely.'
KCC agreed to retain Financial records indefinitely and correspondence at the Clerk's discretion.
- Cllr S John asked if KCC Councillors had signed any documentation to enable personal details to be kept. Cllr Fletcher commented that all Councillor details are available in the public domain.

(b) City Councillor - Jeff Jones

- Building work at the George Thomas house site has stopped following the discovery of bats. An application by CCS to Natural Resources Wales (Bat Licensing) will be applied for before work can resume.
- Cllr Jones reported on the situation regarding the Boundary Commission in which comments are to be made by 26th July. Cllrs Mary & Jeff Jones have met with officers of CCS who have put forward a proposal to include the Cycle Path up to Killay Marsh, Goetre Fawr Road (up to the petrol station, and Hendrefoilan Estate within the boundary.
Dunvant Councillors have proposed that the Broadmead Estate and Goetre Fawr Road be classed as Dunvant. The Boundaries Commission will consider all submissions and publish draft proposals in 2019 for further consultation.

(c) Clerk to the Council – Mrs Sue Bagley

- All items will be discussed on the agenda.

(d) Social Media & Marketing - Cllr B John/J Fitton

- Cllr B John informed Councillors of the number of visits to/likes of the KCC Face book site. Cllr B John will only circulate detailed information if and when required.

(e) Gardening Committee - Councillor Jan Evans

- Mr Allan Hughes (Parks Dept) has agreed to resume watering of the flower beds at the Precinct, although it is not clear how many times a week this will happen.

(f) Footpaths - Cllr D Vyse/J Rose

- Cllr Vyse reported that horses are using the grassed area on Woodcote.

7. Planning Report - Cllr J Fitton

City Councillor Jeff Jones left the room and took no part in the Planning Report.

Cllr J Fitton gave the report due to the absence of Cllr E Sides:

Validated Applications for period: 28 June to 22 July

- **2018/1410/FUL:** [03-Jul-18] 114 Broadmead Killay Swansea SA2 7RJ
Single storey front/side extension.
KCC comment: CCS to decide.
- **2018/1550/S73;** [10-Jul-18] 7 Clos Islwyn Killay Swansea SA2 7ET
Retention of garage to living accommodation.
KCC comment: CCS to decide.
- **2018/1239/PLD;** [23-Jul-18] 7 Fairy Grove Killay Swansea SA2 7BY
Single storey side/rear extension, installation of roof lights to rear extension, change of roof material and increase in ridge height to the existing rear sun lounge with the installation of rear patio doors (Application for a Certificate of Proposed Lawful Development)
KCC comment: CCS to decide

Decisions for period: 28 June to 22 July

- **2018/1135/FUL:** 6 St Christopher Drive Killay Swansea SA2 7AR
Retention of basement and ground floor rear conservatories.
Approved by CCS (in week of 02-Jul-18)
- **2018/1047/S73:** 3 The Precinct Killay Swansea SA2 7BA
Variation of condition 2 of Planning Permission 2014/1038 granted on the 15th September 2014 to allow the use of the premises until 00.30hrs (Fri and Sat) and midnight (Sun-Thurs) and to allow customers to purchase food to be consumed off the premises up until the same time. (Amended Description)
Approved by CCS (in week of 09-Jul-18)
- **2018/1423/NMA:** 40 Broadacre Killay Swansea SA2 7RU
Non Material Amendment to planning permission 2017/1821/FUL is to allow for relocation of first floor window on East elevation, relocation of first floor window on West elevation and fenestration alterations to the front window, including lowering it and fitting blue pennant stone to the top gable.
Approved by CCS (in week of 16-Jul-18)
- **2018/1072/FUL:** 55 Goetre Fawr Road Killay Swansea SA2 7Q
Single storey rear/side extension with underground storage
Approved by CCS (in week of 16-Jul-18)
- **2018/1398/DOC:** 14 Ffordd Taliesin Killay Swansea SA2 7DF

Discharge of condition 3 (tree protection plan) of planning permission 2017/0224/FUL granted 30th March 2018

Approved by CCS (in week of 23-Jul-18)

- **2018/1338/PLD:** 15 Ffordd Taliesin Killay Swansea SA2 7DF

Single storey rear extension (Application for a Certificate of Proposed Lawful Development) is Lawful (proposed by CCS) (in week of 23-Jul-18)

- **2018/1271/TPO:** 503 Gower Road Killay Swansea SA2 7DY

To lop two beech trees covered by TPO 509

Approved by CCS (in week of 23-Jul-18)

City Councillor Jeff Jones returned to the meeting.

8. Finance Report (SB/NF)

A list of banking details carried out during July have previously been circulated and were accepted, agreed by Council, signed and dated by Cllr N Fletcher.

Number 1 Account – Treasurer	£4,680.02
Number 2 Account – Bus Account	£10,540.02
Number 3 Account – Election Account	£3,010.90

The Petty Cash account as at 23rd July remains at £66.75

Clerk's expenses for July were £29.60 telephone and postage £6.70 approved by all.

As mentioned previously Cllr J Robinson now has authority to authorise KCC payments via the BACS system.

Retrospective approval is required for the following:

- HMRC - Clerk's Tax £ 294.00
- Badgemaster - Councillor Badges £45.23

Authorisation for the following was requested:

- CCS Plants - £3,125.00
- S Bagley Water Carriers - £5.98
- Bouncy Hire Fun Day - £100.00
- Children's Entertainer for Fun Day - £200.00

Payments were proposed by Cllr B John and seconded by Cllr T Lewis. Cllr Fletcher will authorise all payments via Lloyds Bank.

9.Events

Summer Fun Day – Tuesday 31st July

- Cllr Fletcher ran through the checklist for the day and all items are in hand.
- It was confirmed that 10 Councillors would be available to help which the Chair suggested was the minimum number required.

Summer Events

- Saturday 25th August Table Top Sale (am) - (10.00am - 12.00)
- Saturday 25th August Band Night (pm) - the VIP band has been booked. (7.00 -11.00 pm)
- Sunday 26th August Songs of Praise (6pm in the precinct). Rev. Phillip Gwynne to officiate.

<p><u>Songs of Praise</u></p> <ul style="list-style-type: none"> • Cllr Fletcher has spoken to Rev Gwynne who has asked local churches for favorite hymns. • 	
<p>10. Request for Donations (SB)</p>	
<p>There were no requests for donations received during July.</p>	
<p>11. Cloud Storage (JR)</p>	
<p>To be discussed at a future date.</p>	<p>August Agenda</p>
<p>12. Defibrillators. - Progression report</p>	
<p>Cllr Fletcher informed Councillors that unfortunately the application for funding defibrillators has been rejected. It appears that the application did not demonstrate enough evidence that the Community Council has involved the Local Community in the project. A discussion took place regarding the way in which this can be evidenced.</p>	<p>August Agenda</p>
<p>13. Possible Replacement of Perspex panel on Library Notice Board (SB)</p>	
<p>The original supplier is unable to provide a new panel due to the age of the Notice Board at the Library. This item will be discussed further at the next meeting after more information is sought.</p>	<p>August Agenda</p>
<p>14. Turnover & Retention of Councillors (BJ)</p>	
<p>Cllr B John raised his concerns regarding the number of KCC Councillors that leave KCC after a short time in office and suggested that ex Councillors be provided with a feedback/exit form after they give their resignation. This would allow KCC to determine why Councillors are leaving. Cllr John also suggested that KCC were not attracting residents under the age of 40 years of age, and/or residents from an ethnic minority. After a detailed discussion Cllr Fletcher proposed to introduce a request for feedback for any future resignations.</p>	
<p>15. Items for inclusion on next agenda</p>	
<ul style="list-style-type: none"> • Replacement of the screen on the notice board at the library. • Renewal of Electricity Account. 	
<p>There being no further business to discuss the meeting closed at 8.43pm</p>	

Signed Councillor _____ **22nd August 2018**