



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES
Wednesday 27TH JUNE 2018
7.15 pm

Present:		
Councillor Nigel Fletcher (Chair)	Councillor Sue John	Councillor Jackie Rose
Councillor Jim Robinson (Vice Chair)	Councillor Dudley Vyse	Councillor Mary Idris
Councillor Joanne Fitton	Councillor Jeff Jones	Councillor Jan Evans
Clerk to the Council Mrs Sue Bagley		Councillor Edmund Sides
1. Apologies for absence:		
Councillor Peta Walsh	Councillor Bill John	Councillor Tyrone Lewis
Prior to commencement of the meeting the Clerk read out two letters of resignation from Cllr Martin Quaile and Cllr Lowrie Orchard. The Clerk advised that Electoral Services had been informed of the first resignation, which had been advertised for 14 days following which Electoral Services gave approval that the position could be filled by co-option. Electoral Services will now be informed of the second resignation.		
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
3. Acceptance of Minutes		
Minutes of the Annual General Meeting which took place on the 23rd May 2018 were accepted and signed as a true record. Minutes from the previous monthly Council meeting held on 23 rd May (circulated previously) were read agreed and signed as a true record. There were no amendments.		
4. Matters arising from previous meeting – 23rd May 2018		
Page 2 (5) ➤ Cllr S John mentioned that KCC have never submitted an article or photograph for inclusion in the Clerks Direct magazine. Cllr Fletcher took the latest copy to read through and give it some thought. ➤ Cllr Robinson reported that he is currently looking into the KCC electricity account which is due for renewal in December 2018.		Cllr Fletcher Cllr Robinson
5. Correspondence		
Correspondence has been received from the following:		

Cllr J Rose left the meeting at 7:45pm.

(e) Gardening Committee - Councillor Jan Evans

- Cllr Evans raised concerns over the lack of watering of the flower beds in the Precinct. The Parks Department water the baskets and planters but it is unclear whether the Parks department are watering the flower beds. The Clerk agreed to speak to the Parks department to check.
- Cllr Evans commented that she was very impressed with the Promenade planters on the bus stop side of Gower Road (opposite the Black Boy), Cllr Evans wondered if next year KCC would consider purchasing planters at a cost of £643.33. This would have to be considered at the Precept meeting in January 2019 when the budget for 2019/2020 is set. This cost does include plants and maintenance.
- The manager at the Black Boy is very impressed with the planters and has asked for the price for next year.
- Weeding around buildings is taking up a lot of time and the Cllrs doing the weeding may need some help. Cllr Fletcher suggested a working party at some time to remove the weeds.
- Cllr Jones informed Council that he has been informed that staff are not available to oversee the Swansea in Bloom Competition. Cllr Jones is due to meet with Cllr Mark Thomas and the Chair of Swansea In Bloom to discuss the matter.
- (i) Railings at the Precinct. Cllr Robinson informed Council of the latest development regarding the replacement of the railings on all three flower beds. The two square flower beds are owned by Livingstone and the triangular flower bed is owned by KCC. Quotations, both for £3,000 have been received from GT Iron Works (Zero VAT) and from The Forge (includes VAT). Conflicting verbal communications firstly stated that Livingstone had not agreed to contribute towards the cost, but then suggested a contribution may be offered. Cllr Jones agreed to speak to James Phillips (Chair of Livingstone's) to confirm what Livingstone's wish to do and obtain their decision in writing. No decision will be made by KCC until a written response is received from Livingstone's.
- (ii) Re-instatement of grass verges - this will be discussed when the planters are removed.
- Cllr S. John stated that one bench in the precinct required painting. Cllr Fletcher agreed to co-ordinate a date to paint the bench.

Mrs S Bagley

Cllr J Jones

Cllr J Jones

Cllr Fletcher

Cllr J Jones

(f) Footpaths - Cllr D Vyse/J Rose

- Cllr Vyse reported that all footpaths are in good order. Cllr Robinson asked if anyone was responsible for bridle paths in the Killay area, Cllr Jones agreed to look into the matter and report back.

7. Planning Report - Cllr J Fitton/ E Sides

City Councillor Jeff Jones left the room and took no part in the Planning Report.

Cllr E Sides has agreed to Chair the Planning Committee.

PLANNING REPORT - Week ending 25th May to 22nd June

APPLICATIONS

***2018/1135/FUL** Mr & Mrs Rees, 6 St Christopher Drive, Killay, Swansea, SA2 7AR

Retention of basement and ground floor rear conservatories.

Application listed w/e 18th May but not discussed at council meeting on 23rd May.

***2018/1066/NMA** Mr Nick Alexander, 40 Broadacre, Killay, Swansea, SA2 7RU
Non-Material Amendment to Planning Permission 2017/1821/FUL granted 18th August 2017 to change the top apex of glass on the front and sides of the bay window to be blue pennant and to lower the front window.

2018/1072/FUL Mr Matt Webb, 55 Goetre Fawr Road, Killay, Swansea, SA2 7QT
Single storey rear/side extension with underground storage

2018/1271/TPO Mr Davies, 503 Gower Road, Killay, Swansea, SA2 7DY
Proposal: To lop two beech trees covered by TPO 509

2018/1338/PLD Mr Anthony Butcher, 15 Ffordd Taliesin, Killay, Swansea, SA2 7DF
Proposal: Single storey rear extension (Application for a Certificate of Proposed Lawful Development)

2018/1047/S73 Ms Emma Kamio, 3 The Precinct, Killay.
Proposal: Variation of condition 2 of planning permission 2014/1038 to extend opening hours to 00:30 Friday & Saturday, plus midnight Sunday to Thursday.
This is a re-wording of the application discussed on 23rd May.

2018/1423/NMA Mr N Alexander, 40 Broadacre, Killay. SA2 7RU.
Proposal: NMA to planning application 2017/1821/FUL to allow for relocation of first floor window.

2018/1249/DOC George Thomas House, 361 Gower Road, Killay, SA2 7AH
Discharge of condition 7 (drainage) of Planning permission 2017/2296/FUL granted 17th May 2018.

2018/1246/DOC George Thomas House, 361 Gower Road, Killay, SA2 7AH
Discharge of condition 4 (Construction Method statement) of Planning permission 2017/2296/FUL granted 17th May 2018.

2018/1248/DOC George Thomas House, 361 Gower Road, Killay, SA2 7AH
Discharge of condition 6 (tree protection plan) of Planning permission 2017/2296/FUL granted 17th May 2018.

2018/1247/DOC George Thomas House, 361 Gower Road, Killay, SA2 7AH
Discharge of condition 5 (site clearance works) of Planning permission 2017/2296/FUL granted 17th May 2018.

DECISIONS

***2018/0596/TPO** 7 Lamb Lane, Killay, Swansea, SA2 7ES
To lop 4 Oak trees covered by TPO No.254. Approved by CCS.

***2018/0703/TPO** 23 Byron Way, Killay, Swansea, SA2 7EP
Lop 3 Oak trees covered by TPO 254. Approved by CCS

***2017/2296/FUL** George Thomas House 361 Gower Road, and Land At The Junction With Millwood Gardens And Stephenson Road, Killay, Swansea, SA2 7AH
Redevelopment of site to provide 7 detached dwellings and 1 pair of semi detached dwellings

on land at the junction with Millwood Gardens and Stephenson Road
Approved by CCS subject to S106

2018/0927/TPO 23 Byron Way, Killay, Swansea, SA2 7EP
To fell one Holly Tree and one Hawthorn Tree covered by TPO 254
Approved by CCS.

2018/0869/TPO 505 Gower Road, Killay, Swansea, SA2 7DY
Lop one Oak tree and one Sycamore tree covered by TPO 509
Refused by CCS

2018/0752/FUL 4 Kennington Close, Killay, Swansea, SA2 7EF
Single storey side extension including a front dormer window (and first floor accommodation),
single storey rear extension, and extension to existing rear dormer.
Approved by CCS

2018/0958/FUL 15 Woodside Close, Killay, Swansea. SA2 7EB
Two storey side extension, front canopy, fenestration and facade alterations, installation of roof
lights and addition of hipped roof to existing single storey extension.
Approved by CCS

2018/1066/NMA 40 Broadacre, Killay, Swansea, SA2 7RU
Non-Material Amendment to Planning Permission 2017/1821/FUL granted 18th August 2017 to
change the top apex of glass on the front elevation of the bay window to blue pennant stone, to
changes the side elevations of the bay window to blue pennant stone and to lower the front
window of the bay window and use blue pennant stone beneath this window.
Approved by CCS

City Councillor Jeff Jones returned to the meeting.

8. Finance Report (SB/NF)

A list of banking details carried out during June have previously been circulated and was
accepted, agreed by Council, signed and dated by Cllr N Fletcher.

Number 1 Account – Treasurer	£1992.77
Number 2 Account – Bus Account	£14,539.46
Number 3 Account – Election Account	£3,010.78

The Petty Cash account as at 23rd June remains at £66.75

- Clerk's expenses for June are £34.60 - telephone only approved by all.
- The BACS system is now in its second month and is working well, Cllr Fletcher is currently authorizing all payments, Cllr Robinson will also authorize payments as soon as Lloyds Bank have approved his application.

Authorization for the following was requested.

- J Fitton Flyers for Fun Day £20.95
- Siloam Chapel - Rental of Chapel Hall £320.00
- Ron Dolbear - Internal Audit £150.00
- S Bagley - Clerks Salary. The Clerk informed Councillors that her salary/tax has changed again due to an adjustment by HMRC. This should even out from July onwards. £447.97
- S Bagley Clerks Expenses - £34.60

<p>Proposed by Cllr J Evans and seconded by Cllr J Fitton. Cllr Fletcher will authorize all payments via Lloyds Bank.</p> <p>The Internal Audit Report included the following recommendations which will be discussed by the Finance Committee after the External Auditor returns their completed report.</p> <ul style="list-style-type: none"> ➤ The council considers receiving financial reports net of VAT along with a memorandum of VAT expended. ➤ The council considers rationalizing its banking arrangements. ➤ The council considers a budget that starts to run down reserves to a level appropriate to its activities. This should be about 25% of annual net expenditure. Otherwise the precept should better reflect the Council's needs. <p>The external audit has now been completed and will be posted to BDO immediately.</p>	<p>Finance Committee</p>
<p>9.Events</p>	
<ul style="list-style-type: none"> ➤ Summer Fun Day – Tuesday 31st July <ul style="list-style-type: none"> • The checklist was discussed and all important items are in hand. • Notices have been printed and will be distributed to Cila Primary and Hendrefoilan Primary . Cllr Jones questioned whether Duvant School should/should not receive invites. • The Clerk informed Council that the library will be unable to provide food. KCC will provide food and refreshments which will be prepared on the day. • Cllr Fitton has agreed to provide posters advertising Hot dogs (£1), Ice-Cream/Tea/Coffee (50p). • Cllrs were asked to be at the library at 10.30 am to set up. • A show of hands confirmed that 10 Councillors would be available to help on 31st July, which the Chair suggested was the minimum number required. <p>Summer Events</p> <ul style="list-style-type: none"> • Saturday 25th August Table Top Sale (am) - (10.00am - 12.00) • Saturday 25th August Band Night (pm) - the VIP band has been booked. (7.00 -11.00 pm) • Sunday 26th August Songs of Praise (6pm in the precinct). Rev. Phillip Gwynne to officiate. <ul style="list-style-type: none"> ➤ Songs of Praise <ul style="list-style-type: none"> • Cllr Fletcher has spoken to Rev Gwynne who has asked local churches for favorite hymns. 	<p>Cllr J Fitton</p>
<p>10. Request for Donations (SB)</p>	
<p>There were no requests for donations received during June.</p>	
<p>11.Cloud Storage (JR)</p>	
<p>To be discussed at a future date.</p>	<p>July agenda</p>
<p>12. Defibrillators.</p>	
<p>A decision from national Lottery is due in July 2018.</p>	
<p>13. Items for inclusion on next agenda</p>	
<p>Replacement of the screen on the notice board at the library.</p>	

GDPR. Retention of documents	
There being no future business to discuss the meeting closed at 8.45 pm	

Signed Councillor _____ **25th July 2018**