



KILLAY COMMUNITY COUNCIL (CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 26th April 2023
7.15 pm Multi-location meeting

| | | |
|--|--------------------------------------|--------------------------------|
| Attendance in person: | | |
| Councillor Nigel Fletcher (Chair) | Councillor Jim Robinson (Vice Chair) | Councillor Jan Evans |
| Councillor Sue John | Councillor Dawn Morse | Councillor Linda Aubrey |
| Councillor Tom Fitton | Councillor Rhiannon Barrar | |
| Clerk to the Council Sue Bagley | City Councillor Jeff Jones | City Councillor Louise Gibbard |
| Attendance remotely: | | |
| Councillor Joanne Fitton | Councillor Bill John | Councillor Peta Walsh |
| Councillor Mary Idris | | |
| <p>Cllr Fletcher welcomed Mr Harry Coles to the meeting, who has expressed an interest in becoming a Youth Representative for KCC.</p> <p>Harry was invited to observe the meeting in the first instance to allow him the opportunity to understand the workings of the Community Council. An application form will be sent to Harry Coles should he still be interested in joining KCC.</p> <p>Cllr Fletcher expressed concern that recent lengthy meetings had been unable to complete all the agenda items. He stated that KCC Council meetings are for Killay business and to discuss and make decisions on items within the remit of the Community Council. He stated that with a full Council of 15 Councillors it was important that discussions should be relevant and succinct, in order to make the meetings productive.</p> | | |
| 1. Apologies | | |
| Councillor Edmund Sides | Councillor Bethany Rowe | City Councillor Mary Jones |
| 2. Declaration of Interests | | |
| <p>In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>(During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p> | | <i>To be actioned by</i> |
| 3. Acceptance of Minutes from meeting held on 22nd March 2023 | | |
| <p>Minutes of the meeting held on the 22nd March 2023 (circulated previously) were agreed and with the following amendment, signed as a true and accurate record:</p> <ul style="list-style-type: none"> Cllr J Fitton amended to record attendance remotely and not in person. | | <i>To be actioned by</i> |
| 4. Matters arising from meeting held on 22nd March 2023 | | |
| <ul style="list-style-type: none"> Cllr Fletcher suggested that the photographs for the new advertising Pop Up should be passed to the Social Media and Marketing Committee for investigation and report back. Page 3 (b) Cllr Gibbard reported that to date no further information is available regarding any excluded roads in the proposed 20mph speed limit on urban roads. It has been approved by CCS | | Social Media |

| | |
|--|---|
| <p>cabinet and will be going out for consultation imminently, Cllr Gibbard agreed to report back in due course.</p> <ul style="list-style-type: none"> • Page 3 (c) Cllr Fletcher reported that the current provider for KCC annual Insurance is Zurich Insurance and their premium for the year is £500.26. Several other companies have been approached for quotations but their premiums were higher than Zurich – the Clerk was instructed to pay Zurich by the 1st June. • Page 4 item (e) The Clerk suggested that in the Spring next year daffodils could be planted in the grass verges. The gardening committee have been asked to identify the areas that would be suitable for bulbs in the Spring. • Via the Clerk, Livingstone’s have given permission for KCC to rub down and paint the railings around the square flower beds in the precinct. The Chairman of Livingston’s Mark Barry has agreed that Livingstons will pay for any materials required. Date to be arranged after Coronation weekend events. Cllr Fletcher to purchase green metal paint. | <p>CC Gibbard</p> <p>Clerk</p> <p>Garden Committee</p> <p>Cllr Fletcher</p> |
| <p>5. Correspondence received (SB)</p> | <p><i>To be actioned by</i></p> |
| <p>All correspondence of note was circulated previously and will be discussed within the agenda.</p> <ul style="list-style-type: none"> • BT have advised that the telephone box at the Precinct is due to be cleaned and repaired. • Further to an enquiry from the Clerk (in relation to a sign viewed in Mumbles, stating ‘<i>The Floral Displays and Christmas Light have been provided by Mumbles Community Council</i>’), Mr Jonathan Hurley from the CCS Highways Department has confirmed that there are a significant number of rules and regulations that would need to be adhered to should KCC wish to do something similar. It was therefore decided not to proceed. • Cllr Fletcher has received a thank you from Karen Gibbons from Killay Library in relation to KCC’s generosity in supplying consumables for the hot drinks at the library. | |
| <p>6. Reports</p> | <p><i>To be actioned by</i></p> |
| <p>a) Chairperson’s report (NF) No important items to report, that are not covered under the agenda.</p> <p>(b) City Councillor’s Report:</p> <p>Cllr J Jones provided an update on the following key matters:</p> <ul style="list-style-type: none"> • Defibrillator training has taken place at Hendrefoilan School with 22 people attending. • The canopy above Lloyds Pharmacy in the precinct is currently under repair. Cllr Jones advised that Livingstons’s have spoken to the contractors and they will keep them informed of progress. • CC J.Jones to update KCC on developments regarding the replacement canopy. • It was confirmed that the Christmas festoon lights had been disconnected from Lloyds pharmacy and left in situ on top of the ex-Travel House canopy. • The telephone kiosk at the precinct will be kept by BT repaired and reconnected, a BT Officer will also monitor weekly. Cllr Gibbard suggested that a more modern Kiosk be installed. • Cllr Jones confirmed that yellow lines have been painted at Pentre Banadl and Stephenson Road and the patch team have been carrying out work at Ashgrove and Ridgeway. Further work is due on Goetre Fawr Road. • There is a new Police Constable called Jeremy O’Callaghan and the new Sergeant is Amy Joseph. • The Speed Watch programme is currently going well. • The sink hole on Duvant Road is being repaired by the Coal Board. • The Turquoise Café at the Precinct have received a letter from CCS requesting they apply for a Change of Use planning permission – this is currently ongoing. • An Officer from CCS is to meet with St Modwen’s to discuss all issues regarding the Trees at the Student Village. | <p>CC Jones</p> |

| | |
|---|---|
| <p>Cllr J Jones left the meeting at 7.50</p> <p>CC L Gibbard provided an update on the following key matters:</p> <ul style="list-style-type: none"> • Cllr Gibbard reported that a Go Kart from the Bike Ability scheme has been stolen. • Friends of Duvant Park recently held their AGM. Cllr J Fitton will continue as Chair, Treasurer Cllr R Barrar, Vice Treasurer CC J Jones and secretary is CC L Gibbard. • Orchard Blossom day will be held at the Park – plus a Coronation Concert Screening at the Duvant Social centre on Sunday 7th May. <p>(c) Clerk’s Report</p> <p>No important items to report, that are not covered under the agenda.</p> <p>(d) Social Media & Marketing (BJ and JR)</p> <ul style="list-style-type: none"> • Cllr B John circulated the April crime figures prior to the meeting. • The following April Facebook figures were reported: <ul style="list-style-type: none"> ○ Followers 1,703 compared with 1,700 in March ○ Reached 2,389 compared with 3,342 in March ○ Engagements 517 compared with 2,584 in March ○ New Likes 1 compared with 2 in March ○ Followers 2 compared with 10 in March • No urgent matters to report on the Website. <p>(e) Gardening Committee (JE)</p> <ul style="list-style-type: none"> • Cllr Evans thanked Cllr Idris for the photographs taken and published on Facebook. • Cllr Evans proposed that KCC spend up to £100.00 on native perennial wildflower plug plants to be planted in front of St Hilary’s Church between the daffodils. This was seconded by Cllr M Idris. Cllr T. Fitton confirmed that Cllr J Fitton will contact Celtic Wildflowers. CC L Gibbard to inform the Parks Department of the location of the wildflowers to avoid the area being mowed in summer. <p>(f) Public Rights of Way (RB)</p> <p>Public Rights of Way Report March/April 2023 KI103</p> <p>This path was walked twice, once by Cllr Robinson at the end of March in very wet weather and once by Cllrs Gee & Barrar during a dry spell in April. The path is not signposted from the cycle track. A map is needed to find it and is difficult to find. Initial access is through a gate and an un tarmaed track which is poorly maintained with a large puddle at its start (even in dry weather). The path runs parallel to the farmer's field and then curves up to the right affording views of Waunarlwydd and across to Mumbles.</p> <p>Cllr Barrar to explore ways in which signage can be provided for this path (and others under our brief which are not sign-posted) and easy to read maps of our PRowWs can be provided and publicised.</p> <p>CC Gibbard suggested that she met outside of the meeting with Cllr Barrar and the Countryside Access Team to obtain some costings.</p> <p>The Environmental Bio Diversity Plan has been shared with the Clyne Valley Community Project (CVCP). CVCP were very positive have responded stating that wildflowers have been planted at Llys Nini.</p> | <p>Cllr J Fitton</p> <p>CC Gibbard</p> <p>Cllr Barrar</p> <p>CC Gibbard</p> |
| <p>7. Planning (ES)</p> | <p><i>To be actioned by</i></p> |
| <p>Cllr Fletcher presented the Planning report in Cllr Sides absence which was circulated previously to members.</p> <p>Cllr Idris declared a Personal and Prejudicial Interest in 44 Dylan Road Killay Swansea SA2 7BN 2023/0880/FUL.</p> | |

Cllr Fletcher informed the meeting that the Armine Garage have requested pre-planning application for a mixed use garage storage and compound – this has now received pre outline planning permission.

Validated Applications 20th March – 21st April 2023

Conversion of garage to living accommodation with addition of two windows and door

44 Ffordd Dryden Killay Swansea SA2 7PA

2023/0731/FUL Received: Mon 27 Mar 2023 Validated: Mon 27 Mar 2023 | Status: Awaiting decision

(Pre-application) single storey rear extension

5 Clos Coed Collings Sketty Swansea SA2 7RD

2023/0658/PRE | Received: Fri 17 Mar 2023 | Validated: Mon 20 Mar 2023 | Status: Decided

To lop 1 Ash tree and 2 Oak trees covered by TPO 254

50 Coleridge Crescent Killay Swansea SA2 7ER

2023/0594/TPO | Received: Mon 13 Mar 2023 | Validated: Thu 23 Mar 2023 | Status: Being Considered

Single storey side extension

44 Dylan Road Killay Swansea SA2 7BN

2023/0880/FUL | Received: Tue 18 Apr 2023 | Validated: Tue 18 Apr 2023 | Status: Being Considered

Replacement front canopy

2 The Precinct The Pettifor Trust Killay Swansea SA2 7BA

2023/0882/FUL | Received: Mon 17 Apr 2023 | Validated: Fri 21 Apr 2023 | Status: Being Considered

Hip to gable roof extension with two front, two rear rooflights and one high level window

55 Wimmerfield Avenue Killay Swansea SA2 7BZ

2023/0815/FUL | Received: Thu 06 Apr 2023 | Validated: Wed 12 Apr 2023 | Status: Being Considered

One internally illuminated fascia sign

462 Gower Road Killay Swansea SA2 7DZ

2023/0733/ADV | Received: Mon 27 Mar 2023 | Validated: Mon 17 Apr 2023 | Status: Being Considered

Replacement hardstanding to shopfront

417A Gower Road Killay Swansea SA2 7AN

2023/0700/FUL | Received: Thu 23 Mar 2023 | Validated: Tue 25 Apr 2023 | Status: Being Considered

Single storey rear extension and first floor front/side extension

316 Gower Road Killay Swansea SA2 7AE

2023/0277/FUL | Received: Fri 03 Feb 2023 | Validated: Tue 11 Apr 2023 | Status: Awaiting decision

Decisions 20th March – 21st April 2023

(Pre-application) single storey rear extension

5 Clos Coed Collings Sketty Swansea SA2 7RD

2023/0658/PRE | Received: Fri 17 Mar 2023 | Validated: Mon 20 Mar 2023 | Status: Decided

Side hip to gable roof extension with upper floor side window, one front rooflight, two rear rooflights and installation of solar panels to the rear elevation (application for a Certificate of Proposed Lawful Development)

74 Wimmerfield Crescent Killay Swansea SA2 7DB

2023/0504/PLD | Received: Wed 01 Mar 2023 | Validated: Fri 10 Mar 2023 | Status: Decided

Addition of a pitched roof to the existing two storey rear extension, single storey rear extension and one front rooflight to the existing dwelling

| | |
|---|---------------------------------|
| <p>538 Gower Road Killay Swansea SA2 7DS 2023/0289/FUL Received: Mon 06 Feb 2023 Validated: Tue 07 Feb 2023 Status: Decided</p> <p>Demolish existing garage and build new single storey side extension 33 Landor Avenue Killay Swansea SA2 7BP 2023/0247/FUL Received: Tue 31 Jan 2023 Validated: Fri 10 Feb 2023 Status: Decided</p> <p>(Pre-application) Change of use from commercial garage to mixed use commercial garage and self-storage compound Armine Garage 364 Gower Road Killay Swansea SA2 7AE 2022/2065/PRE Received: Tue 30 Aug 2022 Validated: Thu 08 Sep 2022 Status: Decided</p> <p>Report from Swansea Council Planning Department In conclusion, it is considered that the principle of the use of the site for a mix of self-storage units and commercial garage is considered to be acceptable in this location, and that the hours can be controlled to prevent impacts upon neighboring residential dwellings. However, issues relating to the need for car parking and the need for SUDS may restrict the number of self-storage units that can be accommodated on the site.</p> | |
| <p>8. Financial Report (SB / NF)</p> | <p><i>To be actioned by</i></p> |
| <p>a) Statement of Accounts: The statement of accounts for April, which were circulated previously, was accepted and agreed by Council.</p> <p>b) Approval of Clerk’s telephone expenses for April £27.80 The Clerk requested approval to transfer £350.00 to Cllr Robinson to pay cash to the band Guilty Pleasure for the band night.</p> <ul style="list-style-type: none"> • Cllr S John confirmed that the monthly bank statement has been checked and verified. <p>c) Payments: The Clerk requested approval for the following:</p> <ul style="list-style-type: none"> • J Robinson £14.39 – Zoom April • J Evans – £13.76 Trays for Coronation Tea/Lunch • J Robinson - £143.88 - one year subscription for Zoom account <p>Proposed by Cllr B John seconded by Cllr S John</p> <ul style="list-style-type: none"> • The 2022/23 Accounts have been sent to the Internal Auditor and the Clerk is currently awaiting his response. • The Clerk reported that she had claimed a refund from HMRC of VAT paid during 2022 of £1851.80 • The External Audit for 2021/2022 reported that KCC had not obtained appropriate tenders for the Christmas lights in Killay. A number of Community Councils have been approached for information about their suppliers. Two alternative electrical companies had been named. Cllr Fletcher agreed to investigate this item. | <p>Cllr Fletcher</p> |
| <p>9. Requests for Donations (SB)</p> | <p><i>To be actioned by</i></p> |
| <ul style="list-style-type: none"> • Kids Cancer Charity based in Cockett Swansea. This item was discussed at length. It decided by a vote to defer until the May meeting. The Clerk to copy and circulate the letter to all Councillors for consideration. | <p>Clerk</p> |
| <p>10. Events</p> | <p><i>To be actioned by</i></p> |

| | |
|--|---------------------------------|
| <ul style="list-style-type: none"> i. HM King Charles Coronation 6th May 2023 A band night on Saturday 6th May 2023 to be held at the Precinct. ii. Senior Citizens Coronation Lunch to be held at Siloam Chapel Hall on Monday 8th May 2023. iii. Pop-Up Events to engage with residents – awaiting a new Pop-Up advertising banner. <p>Cllr Fletcher asked for volunteers to help decorate the Precinct at 10.30am Saturday 29 April. Plans have been circulated to all Councillor to detail all actions to cover the weekend events.</p> | |
| <p>11. On-Line Survey of Residents’ opinion on future KCC events (JF) (RB)</p> | <p><i>To be actioned by</i></p> |
| <ul style="list-style-type: none"> • Cllr Fletcher thanked Cllrs J Fitton and Barrar for their assistance in the survey. • Cllr Fletcher read out parts of the responses received, and, due to the importance of the survey, it was suggested that this item be discussed at an additional meeting and brought back to the May meeting. | <p>May Agenda</p> |
| <p>12. Environmental /Bio Diversity</p> | <p><i>To be actioned by</i></p> |
| <p>This item will be removed from future Agendas</p> | |
| <p>13. Youth Representative - Discussion of Role & Responsibilities - circulated to all Councillors</p> | <p><i>To be actioned by</i></p> |
| <ul style="list-style-type: none"> • Harry Coles was given the opportunity to address the Council and explain what his ideas were as a Youth Representative for KCC. • Cllr Fletcher pointed out that there are certain steps that Councillors have to take before advertising officially for Youth Councillors: <ul style="list-style-type: none"> ○ Olchfa School has been contacted ○ Notices have been put on the Notices boards ○ The deadline for applications is 30 April 2023 • Cllr Fletcher explained to Harry that if he wished to continue with his application, he should contact the Clerk for an application form. | |
| <p>14. Swop Seeds (JR)</p> | <p><i>To be actioned by</i></p> |
| <p>Item deferred to a later date.</p> | |
| <p>15. Items for next Agenda</p> | <p><i>To be actioned by</i></p> |
| <ul style="list-style-type: none"> • AGM will commence at 7.00pm Cllr J.Fitton suggested that nominations for posts at the AGM should possibly be considered prior to the AGM. Cllr Fletcher stated that this was not the normal practice of KCC but he would speak to the Clerk prior to the AGM and they would notify all Councillors of all positions to be elected/appointed at the AGM. • On-line survey of Residents’ opinion on future KCC events | <p>Clerk / Cllr Fletcher</p> |
| <p><i>No further items for discussion – meeting closed at 9.02 pm</i></p> | |