



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 23rd November 2022

7.15 pm (Multi-location meeting)

Attendance in person:		
Councillor Nigel Fletcher (Chair)	Councillor Jim Robinson (Vice Chair)	Councillor Jan Evans
Councillor Sue John	Councillor Dawn Morse	Councillor Mary Idris
Councillor Joanne Fitton	Councillor Sarah Gee	Clerk to the Council Sue Bagley
City Councillor Mary Jones	City Councillor Jeff Jones	City Councillor Louise Gibbard
Attendance remotely:		
Councillor Peta Walsh	Councillor Bill John	Councillor Bethany Rowe
Councillor Edmund sides – Due to technical reasons Cllr Sides left the meeting,		
1. Apologies		
Councillor Rhiannon Barrar		
<p>Due to a technical issue, it was not possible for 4 Councillors joining the meeting remotely to hear the audio. As such, Cllr E Sides left the meeting.</p> <p>The number of Councillors present in the room met the required number to form a quorate allowing the meeting to continue.</p> <p>Prior to the commencement of the monthly meeting, Sarah Gee was interviewed as a candidate for co-option onto Killay Community Council.</p> <p>Following this interview and a short introduction, Sarah Gee was unanimously elected as a new Councillor and proceeded to Swear the Oath and Declaration of Office.</p> <p>All Councillors present then introduced themselves.</p> <p>Cllr Fletcher congratulated Cllr Gee and welcomed her to the meeting.</p> <p>The business meeting started at 7:20pm. The technical issue was resolved allowing the Councillors attending remotely to fully join the meeting.</p> <p>Cllr Fletcher advised that the order of agenda items will be adjusted accordingly during the course of the meeting to reflect the priority of business.</p>		
2. Declaration of Interests		
<p>In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>(During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p>		
3. Acceptance of Minutes from meeting held on 26th October 2022		
<p>Minutes of the meeting held on the 26th October 2022 (circulated previously) were agreed and, after the following amendments, signed as a true and accurate record:</p> <ul style="list-style-type: none"> • Page 2 (Item b) Police Inspector Bowe “intends” to be in the post for 5 years. • Page 5 (item 10) Date of the parade to be changed from 2021 to 2022. 		

4. Matters arising from Minutes of meeting held on 26th October 2022	
<ul style="list-style-type: none"> • Page 4 (Item 6e) Damaged precinct bench. City Cllr M Jones is still trying to locate the Hopwood family and will report back if any information is established. • Page 5 (Item 7) Retrospective Planning has been submitted to CCS Planning Department from Favourite Kafei. However, due to a technicality the application has to be re-submitted. • Page 2 Correspondence Cllr B John reported that he has completed the South Wales Crime Commissioners survey as a resident of Killay not a KCC Councillor. • Page 5 (item 9) Donations It was previously agreed to donate £200.00 to Bethany Middleton to attend a Global Guiding Jamboree in South Korea but the Clerk has had trouble obtaining her bank details. The Clerk will attempt to make contact again. The Clerk has spoken to Duvant Primary School regarding a donation of £250.00 from KCC to the school. The Head has confirmed that work will not be carried out before April 2023 and suggested that KCC hold back on their donation 2023/24. This was agreed. 	C Cllr M Jones
5. Correspondence received (SB)	
All correspondence of note was circulated previously and will be discussed within the agenda.	
Other correspondence not yet circulated: <ul style="list-style-type: none"> • Community Speed Watch is looking for volunteers. 	
6. Reports	
<p>(a) Chairperson's report (NF) Nothing important to report.</p> <p>(b) City Councillors' Report (JJ) (MJ) (LG) (Restricted to Killay issues only)</p> <p>Cllr J Jones: No items to discuss.</p> <p>Cllr M Jones advised on the following:</p> <ul style="list-style-type: none"> • Killay Café has applied for an alcohol license with opening hours between 9.00am – 11.00pm. <p>Cllr L Gibbard advised on the following:</p> <ul style="list-style-type: none"> • 'Swansea Spaces' have been proposed or set up for residents to attend for warmth, company and tea/coffee <ul style="list-style-type: none"> ➤ Duvant Gospel Hall on Monday morning ➤ Duvant Social Centre on Tuesday morning ➤ Duvant Rugby Club Wednesday afternoon ➤ Ebenezer Chapel on Thursday morning • Cllr Gibbard requested support from KCC for this venture. In addition a grant is available from Swansea City Council up to £2,000 to back this. Once established the service will be free for residents and will be advertised by posters and leaflets • Cllr S John agreed to discuss this will Siloam Chapel to see if their facilities can be used. • Cllr Fletcher will contact Killay Library who will act as a Swansea Space to offer financial assistance to support the scheme in Killay. • Cllr Gibbard invited KCC to attend an Afternoon Tea Party in Duvant Social Centre on 11th December and advertise themselves. <p>(c) Clerk's Report Nothing important to report.</p>	Cllr Fletcher Cllr Fletcher

(d) Social Media Report (JR;RB;JR;BR)

- Cllr Robinson mentioned that he wished to discuss the website during February/March.
- Cllr B John circulated the November Crime figures prior to the meeting

- The following Facebook figures were reported:
 - Total likes 1,400 Compared with 1,400 (October) and 1,436 (September)
 - Followers 1,641 Compared with 1,629 (October) and 10 (September)
 - Reached 3,402 Compared with 1,164 (October) and 2,447 (September)
 - Engagements 935 No comparative figures in previous months
 - New likes 4 Compared with 2 (October) and 10 (September)

(e) Gardening Committee (JR SJ;PW;RB)

- Cllr Evans reported that the begonias are waiting to be raised, unfortunately due to the weather this has not been possible.

(f) Public Rights of Way (RB;JR;BR;)

- Due to the absence of Cllr R Barrar no report was available.

10. Christmas Events (Brought forward as an agenda item)

1. Christmas Parade on Monday 28th November 2022
 - a. The Sleigh has been booked
 - b. City and County of Swansea have agreed to inspect the route to ensure no overhanging branches will damage the sleigh.
 - c. Councillor Fletcher went through the action plan and all details are in hand.
 - d. A £100.00 donation has been proposed and agreed by full council for the Salvation Army who will be in attendance on the night to play Christmas Carols.
2. The Christmas Carol Service on Sunday 11th December 2022
 - a. Will be held at Siloam Chapel
 - b. A collection will be held for donations to Sketty Food Bank.
 - c. Mulled wine and mince pies will be provided after the service.
3. Duvant & Killay afternoon Community Tea on the 11th December
 - a. Will be held at the Duvant Gospel Hall 3-5pm.
4. A 15ft Christmas Tree will be delivered to the Precinct on Thursday 24th November 2022 at a cost of £300.
5. The Black Boy has been confirmed for Wednesday 11th January at 7.00pm, the Clerk will confirm numbers directly with the Black Boy.
It was agreed that those attending will each bring a 'Secret Santa' to a value of £6.00.

Mrs S Bagley

7. Planning (ES)

Cllr Fletcher presented the planning report, circulated previously, in the absence of Cllr Sides absence:

Validated Applications for period 24 October 2022 to 20 November 2022

2022/2693/PRE; [16-Nov-22] 316 Gower Road Killay Swansea SA2 7AE;

Pre-application enquiry - Extensions to 316 Gower Road

KCC comment:

2022/2641/FUL; [04-Nov-22] 18 Pentre Banadl Killay Swansea SA2 7DD;

Replacement of existing rear conservatory with new pitched roof single storey extension

KCC comment:

2022/2375/FUL; [02-Nov-22] 498 Gower Road Killay Swansea SA2 7DY;

Conversion of domestic garage to utility & dog grooming room and replacing the garage door with a window.

KCC comment:

<p>Decisions for period 24 October 2022 to 20 November 2022</p> <p>2022/2288/FUL: 7 Dylan Close Killay Swansea SA2 7BW; Two storey side extension with demolition of existing side conservatory Approved by CCS (on 14-Nov-22)</p> <p>2022/2018/TPO: 48 Coleridge Crescent Killay Swansea SA2 7ER To re-pollard 2 Oak trees and lop 2 Oak trees covered by TPO 254 Approved by CCS (on 07-Nov-22)</p>	
<p>8. Financial Report (SB/NF)</p>	
<p>(a) Banking transactions during November, which were circulated previously, were accepted and agreed by Council.</p> <ul style="list-style-type: none"> • Cllr S John confirmed that the monthly bank statement has been checked and verified. <p>(b) The Clerk requested approval for the following:</p> <ul style="list-style-type: none"> • Reg Williams Father Christmas suit £35.00 • S John – Elves gift vouchers £20.00 • S John – Soft drinks £3.35 • Nigel Fletcher – whisky for Father Christmas £17.00 • J Robinson Website £171.30 • J Robinson Zoom November - £14.39 • S Bagley - Clerk Expenses November £31.60 • J Fitton – Posters £58.39 • S Bagley – Christmas Shopping £37.30 • Gower Tree - £300.00 • Salvation Army Donation - £100.00 • Clerk Salary back Pay – £270.06 <p>Items were approved and seconded as per process. The following also require approval but invoices are not yet available:</p> <ul style="list-style-type: none"> • CCS Charge fee incurred during local May elections - £285.00 • CCS Hire of Sleigh - £400.00 • Ron Dolbear salary increase - Internal Auditor - £20.00 Proposed by Cllr B John and seconded by Cllr J Evans <p>Cllr Fletcher advised that the back pay to the Clerk was in relation to an increase to the scale applicable for all City Council staff equating to an additional £1.00 per hour with effect from 01.04.2022.</p> <p>Cllr Fletcher also suggested that this increase should be applied to the Internal Auditor who has been paid a flat rate of £200.00 per year to complete the KCC internal Audit plus the Clerks PAYE. It was agreed that this should be increased by 10% for 2022/23 and then reviewed annually.</p> <p>Website fees. The Chairman, Vice Chairman and Clerk have reviewed the annual website invoices over recent years. It is evident that Cllr Robinson has paid website invoices but has not presented them for reimbursement. This will be rectified and back-payments documented in the January meeting.</p> <p>A meeting of the Finance Committee will take place on the 18th January to discuss the budget for 2023/2024 – Councillors were asked to consider the 2023/2024 expenditure prior to this meeting, and send any suggestions to the Clerk by 31st December 2022.</p>	
<p>9. Review of Defibrillator Training held on 9th November 2022 at Siloam Hall</p>	

<p>The Defibrillator Training was attended by 23 individuals, with some people travelling from Gower. It was an interesting evening and was appreciated by all who attended. Cllr M Jones agreed to arrange another training session in 2023 aimed at the Hendrefoilan Woods area where two new defibrillators were installed by City Councillors.</p>	<p>Cllr M Jones</p>
<p>11. Requests for Donations</p>	
<ul style="list-style-type: none"> A request received from D S Ball for the Anthony Nolan Charity – discussed and noted. 	
<p>12. On Line Survey of Residents’ opinion on future KCC events</p>	
<ul style="list-style-type: none"> Cllr Fitton requested that all Councillors complete the on-line survey prior to it being circulated to residents. Cllr Fletcher noted that in Cllr Gee’s application the question of Youth representation was raised. This item will be included on the January Agenda. 	<p>All Councillors January Agenda</p>
<p>13. 3-year Environmental/Biodiversity plan Update (JR, JF, PW, RB,)</p>	
<p>Cllr Fitton agreed to hold a meeting in the near future to discuss this item further. Date to be confirmed.</p>	<p>Cllr Fitton</p>
<p>14. Items for Next Agenda</p>	
<p>(i) Report on Town & Community Council Forum meeting – Wednesday 30th November agenda will be sent to all Councillors who wish to attend.</p>	
<p><i>No further items for discussion – meeting closed at 8.45pm</i></p>	