



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 26th October 2022

7.15 pm (Multi-location meeting)

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| Attendance in person: | | |
| Councillor Nigel Fletcher (Chair) | Councillor Jim Robinson (Vice Chair) | Councillor Jan Evans |
| Councillor Sue John | Councillor Bethany Rowe | Councillor Mary Idris |
| Councillor Dawn Morse | City Councillor Jeff Jones | Clerk to the Council Sue Bagley |
| Attendance remotely: | | |
| Councillor Peta Walsh | Councillor Bill John | Councillor Joanne Fitton |
| Councillor Louise Gibbard | Councillor Rhiannon Barrar | |
| 1. Apologies | | |
| City Councillor Mary Jones | Councillor Edmund Sides | |
| <p>Chairman's Opening Remarks. Prior to the start of the meeting, Cllr Fletcher expressed his concerns regarding the late finish of the September meeting and that some items were deferred to the October meeting. Cllr Fletcher stated that a disproportionate amount of time had been spent discussing matters outside of the scope of the Community Council. The chairman asked all present to bear these comments in mind during the evening.</p> | | |
| 2. Declaration of Interests | | |
| <p>In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p> | | |
| 3. Acceptance of Minutes from meeting held on 28th September 2022 | | |
| <p>Minutes of the meeting held on the 28th September 2022 (circulated previously) were agreed and, after the following amendments, signed as a true and accurate record:</p> <ul style="list-style-type: none"> • Page 4 (Item 6c) Cllr Idris requested the addition of the line; "who received a separate invitation in his own right which was not linked to KCC". • Page 8 (Item 13) To add Cllr P. Walsh and R. Barrar to Biodiversity group. | | |
| 4. Matters arising from Minutes of meeting held on 28th September | | |
| <ul style="list-style-type: none"> • Page 4 (Item 6e) Damaged precinct bench. Matter to locate the Hopwood family ongoing in the absence of CC M Jones. • Page 5 (Item 7) Decking outside Favourite KaFei. CC J Jones confirmed matter is being dealt with by City Planning department. Planters/plants do not need planning permission but the decking requires retrospective planning permission. • Page 8 (item 12) Cllr Barrar requested clarification on the removal of 'Swansea City of Sanctuary' from future agendas. Cllr Fletcher advised that this agenda item can be re-instated at any time. • Page 8 (Item c) Cllr Fitton confirmed that the survey of residents' requests for KCC events has been completed and sent to Councillors for their approval prior to circulation to local schools. | | <p>C Cllr M Jones CCS Planning</p> <p>Nov agenda</p> |

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| 5. Correspondence received (SB) | |
| Annual Community Survey received from the South Wales Crime Commissioner. Forwarded to Cllr B John for his comments and feedback in due course. | B.John |
| 6. Reports | |
| The following reports were presented to Council: | |
| <p>a) Chair’s Report (NF) No items to report.</p> <p>b) City Councillor’s Report (LG)</p> <ul style="list-style-type: none"> ▪ Cllr Gibbard reported that she had met with the new Police Inspector Lynne Bowen along with CC J & M Jones. Police Inspector Bowen intends to be in post for 5 years. ▪ The PCSOs are currently discussing key issues such as parking and speeding, along with the implementation of an annual operation around Halloween and Fireworks night, following rumours of a planned party around the Clyne Valley area. ▪ The Duvant Park playground development has commenced and will be completed in the next few weeks. ▪ A community Cinema and Chat will be held at Duvant Social Centre on Friday 28th September at 1.00 pm. This will be held monthly moving forward. ▪ A breakfast club will be held at the Scout Hut in Killay (8am – 10am Wednesday). ▪ Planning Application for a Change of Use from a gymnasium to a Veterinary surgery at Killay Precinct has received numerous objections and a petition. These objections are not available to be viewed on the CCS Planning website by the Community Council or members of the public. <p>c) City Councillor’s Report (JJ)</p> <ul style="list-style-type: none"> ▪ The planning application for 387a Gower Road has been refused by the Planning Department. The owner may appeal the decision with Welsh Inspectorate. ▪ Yellow lines in Stevenson Road - CC Jones has agreed to fund the yellow lines in Stevenson Road. This now requires approval via a consultation process which is currently ongoing. ▪ The Public Rights of Way issue K114 is still ongoing. ▪ CC J & M Jones are making a donation to Bethany Middleton to attend the Scout Jamboree in South Korea. <p>d) Clerk’s Report (SB)</p> <ul style="list-style-type: none"> ▪ The Clerk confirmed that the transfer of guardianship of defibrillators over to Life Support & Training has been completed. ▪ CC J Jones advised members that Dave Nicholas will conduct Defibrillator Training. KCC proposed 9th November at 6.30pm (to be confirmed). <p>e) Social Media, Marketing and Facebook (MI/JR/JF/BR/BJ)</p> <ul style="list-style-type: none"> ▪ Facebook: Figures for August previously circulated. Total likes = 1,400 - Compared with 1,436 (Sept) and 1,409 (August) New likes = 2 – Compared with 10 (Sept) and 9 (August) Total Followers = 1,629 – Compared with 1,628 (Sept) and 1,599 (August) Reached = 1,164 – Compared with 2,447 (Sept) and 1,882 (August) ▪ Website - Cllr Robinson reported there are no further items to add. <ul style="list-style-type: none"> ▪ Crime Report (Source - https://www.police.uk/) <ul style="list-style-type: none"> ▪ Killay North: 3 (1x Criminal damage, 1x Theft and 1 x violence and sexual offence) ▪ Killay South: 4 (1x Criminal damage, 1x Theft and 2x Anti-social behaviour) <p>f) Gardening (JE) Nothing important to report.</p> | |

g) Public Rights of Way (RB/JR/BR) – the following reports were provided either prior to or during the meeting:

KI72 - The Countryside Access Team have cleared the tree blocking the public right of way (RB)

K114 (North of Hendrefoilan Road - Chris Dale of the Countryside Access Team reports the following: "I'm sorry about this blocked path. I've written to both the tenant and landowner and offered to replace the obstructions with gates, but not received a satisfactory response so far. I'm trying to get 3 obstructions removed altogether, and it looks like we may have to go to court to get them shifted. I'm meeting our Legal people next week to discuss how we might get this resolved." (RB)

KI110 Bridleway off Woodcote - The following is the response from Phillip Marshall at CCS:
"I visited the site last week to look at KI107. At first glance it looked as though the bridleway needed extensive clearance, but after checking maps, aerial images and historic aerial images I am not so sure. [] It may be the case that a minimal amount of work is required. The northern end of the bridleway could use some clearance to make it wider and more useable, and we will get onto this. [] With regards to bridleway KI105, there is a legal error with where it comes out onto Gower Road. The bridleway should have been recorded as meeting the road (adopted highway), but for some reason this didn't happen at the time. Our team has installed a bridleway flag directing people down the un-adopted road, but were asked to remove it within 24 hours by residents of the street. We can clear the route, but when the walker or horse rider reaches the southern end of the path, they would have no legal right to link up to Gower Road".

Cllr Jones agreed to take this matter forward to CCS.

Further to the above, Cllr Barrar requested to continue walking the routes during the winter period.

7. Planning (ES)

Planning Report circulated previously.

Validated Applications for period 26 September 2022 to 23 October 2022

2022/2288/FUL; [28-Sep-22] 7 Dylan Close Killay Swansea SA2 7BW;

Two storey side extension with demolition of existing side conservatory

No KCC comment:

2022/2018/TPO; [07-Sep-22] 48 Coleridge Crescent Killay Swansea SA2 7ER;

To re-pollard 2 Oak trees and lop 2 Oak trees covered by TPO 254

No KCC comment:

2022/2442/DOC; [18-Oct-22] Hendrefoilan Student Village Access Road From Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG;

Residential Development - Discharge of condition 23 (Management Strategy for public open space) of Planning Permission 2018/2600/S73 granted 9th May 2019 in relation to phases 1, 2 & 3

KCC comment: Concerns the responsibilities of the Management Company (eg woodland area on boundary + footpaths). Unclear as to whether this is new or an alteration to earlier version.

This has been addressed by City Planners.

2022/2443/FUL; [20-Oct-22] 24 Lime Grove Killay Swansea SA2 7EG;

Two storey side extension and single storey side extension

No KCC comment:

2022/2371/FUL; [17-Oct-22] 8 Keats Grove Killay Swansea SA2 7BS;

Side roof extension and single storey front extension

No KCC comment:

2022/2336/PRE; [07-Oct-22] 18 Pentre Banadl Killay Swansea SA2 7DD;

(Pre-application) Single storey rear extension

No KCC comment:

2022/2000/FUL; [12-Oct-22] 5-6 Swan Court, Killay Health And Fitness Club The Precinct Killay Swansea SA2 7BA;
Change of use from health and fitness club (Use Class D2) to a veterinary practice (Use Class D1) new entrance, external lift, external staircases and balustrading
KCC comment: Updated application (agricultural holding certificate supplied).

Decisions for period 26 September 2022 to 23 October 2022

2022/1992/TPO: 53 Ffordd Dryden Killay Swansea SA2 7PD
To fell one Oak tree and lop six Oak trees covered by TPO No. 254
by CCS (on 27-Sep-22)

2022/1339/PRE: 36 Millwood Gardens Killay Swansea SA2 7BE
(Pre-application) Installation of wooden fencing to a maximum height of 1.6m
Negative opinion (visual impact and lack of a biodiversity plan) (on 28-Sep-22)

2022/2336/PRE: 18 Pentre Banadl, Killay Swansea SA2 7DD
(Pre-application) Single storey rear extension
Positive opinion (on 13-Oct-22)

2022/2131/FUL: 45 Lime Grove Killay Swansea SA2 7EG
Replacement detached garage
Approved by CCS (on 13-Oct-22)

2022/2087/TPO: 3 Ffordd Taliesin Killay Swansea SA2 7DF
To lop one Oak and Chestnut tree covered by TPO No. 204
Approved by CCS (on 17-Oct-22)

2022/2016/FUL: 5 Dylan Close Killay Swansea SA2 7BW
Single storey side extension and first floor balcony with associated balustrades and first floor side door, and alteration to first floor side window
Approved by CCS (on 12-Oct-22)

2022/1890/FUL: 387A Gower Road Killay Swansea SA2 7AH
Retention of detached outbuilding/motorbike store
Refused by CCS on the grounds that it is in front of the building line and is considered to be: *“a building that is unduly prominent within the streetscene and fails to respect the local pattern of development, to the detriment of the character and visual amenities of the streetscene”* (on 03-Oct-22)

2022/1474/FUL: Unit 3 The Precinct Killay Swansea SA2 7BA
Replacement front canopy
Approved by CCS (on 12-Oct-22)

2022/1102/DOC: Rear Of 458 Gower Road Killay Swansea SA2 7AL
Discharge of condition 2 of Planning Permission 2020/0386/FUL granted 1st March 2022
Approved by CCS (on 03-Oct-22)

Councillor J Jones left the meeting.

8. Financial Report (SB/NF)

(a) Banking transactions during October (circulated previously, were accepted and agreed by Council.
• Cllr S John confirmed that the monthly bank statement has been checked and verified. All items have been approved by Council.

(b) The Clerk requested approval for the following:

- J Robinson £14.39 Zoom Account - October
- S Bagley £29.00 Clerk's Expenses - October
- HMRC £299.00 HMRC (this payment will now bring KCC up to date with HMRC)
Proposed by Cllr B John seconded by Cllr S John

(c) Wales Audit Office

The Clerk advised Council that the Welsh Audit Office has requested additional information in relation to the “in depth” 2021/2022 audit to be supplied by the 8th November.

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| <p>(c) Independent Remuneration Panel for Wales - Consultation of 2 proposals for 2023/2024</p> <p>(i) Introduction of flat rate £156 per year compulsory payment to all Councillors to subsidise Working from Home expenses. KCC suggested that the payment should be either optional or proportionate to the size of Town or Community Council precept.</p> <p>(ii) Introduction of flat rate £52 per year to all Councillors to cover office consumables, or reimburse for actual expenditure as applicable. KCC agreed to reimburse actual costs as applicable.</p> <p>Cllr Fletcher to draft response for Clerk to submit as SPoC (Single Point of Contact)</p> <p>The Consultation period ends 1st December 2022 with results published during February 2023.</p> | <p>Clerk</p> <p>NF/Clerk</p> |
| <p>9. Requests for Donations</p> | |
| <p><i>Cllr B John Declared an interest and took no part in this discussion</i></p> | |
| <ul style="list-style-type: none"> • Bethany Middleton requested funding to attend an International Scout Jamboree in South Korea. All information has been previously been circulated to Councillors. £200.00 was agreed by full Council. • Duvant Primary School requested funding for canopies outside their Foundation Classroom. A quotation from the School has been received and sent to Councillors with a value of £18,000 for one canopy. It was agreed to donate £250.00. Proposed by Cllr B John and seconded by Cllr P Walsh. The school will be asked to provide an update on progress along with an explanation on how the funds will be spent if their target is not achieved. | <p>Clerk</p> <p>Clerk</p> |
| <p>10. Other Events for 2022</p> | |
| <ul style="list-style-type: none"> ▪ Coffee morning Siloam Hall (to coincide with flu' vaccinations at Killay Surgery and engage with the public). The event was not well attended, so it was decided not to repeat and this could not be improved upon. • Christmas events: <ul style="list-style-type: none"> ▪ Christmas Parade <ul style="list-style-type: none"> ▪ The Parade will take place on Monday 28th November 2022 ▪ The route and timings of the parade remain unchanged from 2021 ▪ The Clerk will inform CCS Special Events ▪ Carol Service at Siloam Chapel <ul style="list-style-type: none"> ▪ Will take place on the 11th December ▪ The children of Hendrefoilan School will attend with their instruments ▪ Cllr Fletcher will decide on the readings ▪ Acceptance of Phillips Electrical Services quotation for Christmas Lights. £4,700.00 ▪ Cllr Fitton will produce leaflets and posters ▪ Vouchers for the two Elves will be purchased £10.00 each, plus a bottle for Father Christmas. ▪ St Hilary's Church - children's party <ul style="list-style-type: none"> ▪ It was confirmed that the church are considering an 'old fashioned' children's party ▪ It was suggested that KCC support a joint party with St Hilary's and would provide the Grotto and a Father Christmas. ▪ After some discussion and a vote taken it was decided that KCC would not support this idea. ▪ Cllr Fletcher agreed to inform St Hilary's of this decision. • Other potential events (Re: survey of residents wants & needs) – already discussed under Item 4 | <p>Clerk</p> <p>Cllr Fletcher</p> <p>Cllr Fitton</p> <p>Clerk</p> <p>Cllr Fletcher</p> |
| <p>11. 3 year Environmental / Biodiversity plan update (JR, JF, PW, RB)</p> | |
| <p>This item will be taken forward for further discussion at a later date.</p> <p>To add Cllrs Walsh and Barrar to the circulation list to be involved in drafting a plan</p> | <p>Nov' agenda</p> |

12. Training Plan – NF (update November 2022)

The Training Plan has recently been circulated to all Councillors. Cllr Fletcher informed Council of compulsory legislation which governs all Town & Community Councils to adopt an annual training plan by November 2022.

This plan was agreed by full Council, and the Clerk will forward this to CCS Chief Legal/Monitoring Officer Tracy Meredith

Cllr Robinson thanked Cllr Fletcher for all his hard work putting the plan together.

Clerk

13. Items added to next agenda.

There were no further items to discuss the meeting closed at 9. 10pm