



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES

Wednesday 28<sup>th</sup> September 2022

7.15 pm (Multi-location meeting)

|   |                                      |                                 |
|---|--------------------------------------|---------------------------------|
| <b>Attendance in person:</b>  |                                      |                                 |
| Councillor Nigel Fletcher (Chair)   | Councillor Jim Robinson (Vice Chair) | Councillor Jan Evans            |
| Councillor Sue John   | Councillor Joanne Fitton             | Councillor Mary Idris           |
| City Councillor Mary Jones  | City Councillor Jeff Jones           | Clerk to the Council Sue Bagley |
| <b>Attendance remotely:</b>   |                                      |                                 |
| Councillor Peta Walsh   | Councillor Bill John                 | Councillor Edmund Sides         |
| <b>1. Apologies</b>   |                                      |                                 |
| City Councillor Louise Gibbard  | Councillor Bethany Rowe              | Councillor Rhiannon Barrar      |
| Councillor Dawn Morse   |                                      |                                 |
| <b>2. Declaration of Interests</b>  |                                      |                                 |
| In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).  |                                      |                                 |
| <b>3. Acceptance of Minutes from meeting held on 28<sup>th</sup> September</b>  |                                      |                                 |
| Minutes of the meeting held on 28 <sup>th</sup> September (circulated previously) were agreed and after the following amendment, signed as a true and accurate record: <ul style="list-style-type: none"><li><b>Page 2 (item 6)</b><br/>The upgrade at Dunvant Park will be <b>completed by January 2023</b></li></ul>  |                                      |                                 |
| <b>4. Matters arising from Minutes of meeting held on 28<sup>th</sup> September</b>   |                                      |                                 |
| The following 'matters arising' from minutes of the previous meeting were discussed: <ul style="list-style-type: none"><li><b>Page 2 (item f)</b><br/>There was no update from CC M Jones on the movement of soil from the Hendrefoilan Student Village. Matter ongoing.</li><li><b>Page 2 (item 7)</b><br/>Cllr S John reported that work has not yet started on the replacement canopy above the Village Inn. Matter ongoing.</li><li><b>Page 3 (item 6) (update provided in the absence of CC Gibbard)</b><br/>CC L Gibbard has reported that the defibrillator placed outside Arnolds by Heartbeat Trust, will be left there owing to its prominent position.</li></ul> |                                      |                                 |

- **Page 4 (item 7)**

Cllr Sides has informed CCS Planning of the KCC decision in relation to the siting of a motorcycle shed at 387A Gower Road.

CC M Jones instructed Council that all correspondence with the City Council should be submitted through the Clerk of the Council as in accordance with the Charter between City Council and Town & Community Councils the Clerk is the Single Point of Contact.

- **Page 5 (item 8)**

The additional information requested by the Wales Audit Office for the Full External Audit was delivered by the Clerk on Monday 12th September 2022.

## 5. Correspondence received (SB)

Any urgent correspondence has been previously circulated.

## 6. Reports

The following reports were presented to Council:

**a) Chair's Report (NF)** Nothing urgent to report

**b) City Councillor's Report (JJ)**

CC J Jones read the following report in relation to the flooding that took place in Killay on 7<sup>th</sup> September 2022:

"CCs J & M Jones were at the scene soon after the problem started and spoke to some of the business owners and Fire Brigade.

As you are well aware, I have highlighted the problem at this location for some years and after an initial survey carried out a couple of years ago, this has now been followed by an external consultant's survey (WS Atkins) which, after speaking to an Officer this morning, is now 98% completed. This has been drawn up in order that we have a robust case for submission to Welsh Government who will hopefully fund improvements to what will be quite a large capital scheme.

Of course, this scheme can take a long period of time to draw up and I am as frustrated as residents and business owners that this problem has not been resolved.

As I have previously notified, we have drawn up, with Officers, a list of hot spots in Killay which includes Killay Square and Wimmerfield Avenue. Mary and I did visit these areas which thankfully did not reach the same level of concern. However, we requested that a number of these areas should be checked and receive maintenance".

It is noted that Killay is not the only ward in Swansea with similar flooding hotspots.

The flooding was discussed in further detail, after which the following items were also reported:

- An application has been received to extend yellow lines from Gower Road to Stevenson Road.
- A Cleansing Ward Operating Team has been employed for 2 days per member per month doing jobs previously completed by the Council NEAT team.
- CC J Jones reported that he had checked the Rights of Way with Council officials regarding the Rights of Way at the bottom of Stevenson Road and he can confirm that there is no problem as this is an official Right of Way.
- CC J Jones reported that Phil Chaplin has now retired, and will be missed throughout the area. He kindly donated goods to the food bank.
- Christian Fox (Killay First Responder) has offered to replace the defibrillator outside the Village Inn. This defibrillator will not be the responsibility for KCC to maintain in the future.
- The bollards at the front of the precinct have now been replaced, although one bollard on the Cygnet Close entrance was over-looked and will be replaced in due course.

### **City Councillor's Report (MJ)**

- Hendrefoilan Road was closed for 3 days last week following a collision between a large lorry and trees on both sides of the road. One oak tree on the Ffordd Dryden side had subsequently brought other trees down which were potentially in danger of doing structural damage to property. CCS staff removed the fallen trees with minimal delay.  
CC M Jones stated that the CCS Road Safety Team are looking into the matter to consider what action can be taken to prevent large vehicles using the road.
- CC J & M Jones attended the Proclamation service at the Guildhall and also the Commemorative Service at St Mary's Church following the passing of HM Queen Elizabeth.

**City Councillor's Report (LG)** - CC L Gibbard was unable to attend the meeting but submitted the following written report:

- Flooding issues since last meeting, discussed with CC J Jones via correspondence.
- I will be running a breakfast club session for half term at Killay Scout Hut (Weds 2<sup>nd</sup> Nov 8am - 10am). All families in Dunvant and Killay are welcome for a light breakfast and activities. No booking necessary, free.
- Continuing to run the children's club with film and craft last Sunday of every month at Dunvant Social Centre.
- Starting monthly community 'Cinema and Chat' this Friday afternoon at 1pm, everyone in Dunvant and Killay very welcome to come along, all free.
- Looking at various issues with road safety around the ward. Site visit with Cllrs Jeff and Mary Jones and road safety officer to discuss Y Berllan (Dunvant) and Goetre Fawr Rd (Dunvant/ Killay). Reports of speeding around Dunvant Rd, Goetre Fawr Rd, Wimmerfield Drive & Crescent. PCSOs will carry out speed check operations when they can. Community speed watch should get underway soon - Go Safe officer reports he is waiting for some signs.
- Monthly meeting with Local Policing Inspector Judith Martin with other Councillors in the Gower Neighborhood Policing Team area. Sadly she is about to retire so there will be another change in personnel.
- Cllrs Jeff & Mary Jones, Cllr Paxton Hood-Williams and I had a meeting with Committee at Dunvant RFC to discuss possible fundraising options for them regarding new floodlights and replacing with energy efficient LEDs.
- Also attended event with the above three Councillors with Clyne Valley Community Project to open their new 'HQ' (a shipping container decorated to look like a railway carriage off the path by the Railway Inn) and a walk in the valley. Nice event! They are always looking for volunteers and members, have lots of activities going on throughout the year all through the Clyne Valley so take a look at their website/ social media.-
- Attended Peace Mala 20<sup>th</sup> Anniversary Interfaith Ceremony at St Mary's Church, Hendrefoilan Primary School were involved – really lovely occasion.
- Had a discussion with members of Dunvant Christian Fellowship and representatives from SCVS and Swansea Foodbank as they are considering working with Dunvant Primary School to run a small foodbank for people in the Dunvant and Killay area. Will keep you posted if there is anything KCC can do to support that, still early days.
- I gave blood at St Hilary's. Next date there is Friday 7<sup>th</sup> October, some stocks are running low so if you are able to donate please consider it.
- Dunvant Primary School full governing body AGM and meeting, discussed recent very positive Estyn report. Well done to all the staff and pupils!
- My monthly surgery is this Saturday 10-11am in Killay library, please drop in if you have an issue to raise. I will also be collecting donations for Matt's Café in town (pay as you feel café) who are experiencing a huge increase in demand sadly.

**c) Clerk's Report (SB)**

- KCC received an invitation for a Community Councillor to attend the Commemorative Service for HM The Queen, at St Mary's Church on 18<sup>th</sup> September. Cllr Mary Idris attended along with her husband Taha Idris OBE, who received an invitation in his own right which was not linked to Killay Community Council.

**d) Social Media, Marketing and Facebook (MI/JR/JF/BR/BJ)**

- Facebook: Figures for 28 days ending 27<sup>th</sup> September
  - Reached 2,447 Compared with August 1,882= ; July = 3,412
  - Engagements 646 Compared with August = 111; July = 685
  - New likes 10 Compared with August = 9; July = 4
- **Cumulative totals**
  - Grand total likes 1,436 Compared with August =1,409 ; July = 1,397,
  - Followers 1,628 Compared with August = 1,599 ; July = 1,585

**Website:**

- Cllr Fletcher thanked those Councillors on Social Media for being proactive and updating the website and Facebook with the correct material on the death of HM the Queen.
- Cllr Robinson reported there are no further items to add.

**e) Gardening (JE)**

- Cllr Idris reported that photographs of the Begonias have been posted on the Facebook page.
- CC M Jones provided an update on the bench that has been removed from the Precinct by CCS as it was dangerous. CC M Jones has the memorial plaque and is attempting to contact the Hopwood family to see if they wished to re-instate the bench.

CC M Jones

**f) Public Rights of Way (RB/JR/BR) – report circulated prior to the meeting.**

|      |       |   |   |  |                                     |
|------|-------|---|---|--|-------------------------------------|
| Sept | KI72  |  |  | Tree down on Footpath - it is easily circumnavigated.  | Reported to Countryside access team |
| Sept | KI115 |  |  | Tree down on footpath - impossible to progress further | Reported to countryside access team |

|   |                   |
|---|-------------------|
|   |                   |
| <b>7. Planning (ES)</b>   |                   |
| <p>Cllr Fletcher highlighted that, at the June meeting, it was stated that CC J Jones had reported 387A Gower Road (motor-cycle shed in front garden) and the Favourite Kafei shop, 448 Gower Road (outside decked area) to Planning Enforcement because both matters had not received planning approval.</p> <p>387A Gower Road has applied for retrospective planning permission but the Favourite Kafei has not applied. CC J Jones to follow up.</p> <p>Cllr Sides reported on the following planning matters:</p> <p><b>Validated Applications for period 22 August 2022 to 25 September 2022:</b></p> <p><b>2022/2087/TPO;</b> [31-Aug-22] 3 Ffordd Taliesin Killay Swansea SA2 7DF;<br/>To lop one Oak and Chestnut tree covered by TPO No. 204<br/>KCC comment:</p> <p><b>2022/1992/TPO;</b> [19-Aug-22] 53 Ffordd Dryden Killay Swansea SA2 7PD;<br/>To fell one Oak tree and lop six Oak trees covered by TPO No. 254<br/>KCC comment:</p> <p><b>2022/2016/FUL;</b> [26-Aug-22] 5 Dylan Close Killay Swansea SA2 7BW;<br/>Single storey side extension and first floor balcony with associated balustrades and first floor side door, and alteration to first floor side window<br/>KCC comment:</p> <p><b>2022/1474/FUL;</b> [30-Aug-22] Unit 3 The Precinct Killay Swansea SA2 7BA;<br/>Replacement front canopy<br/>KCC comment: Appears to be similar to what is present on existing canopy, although the colour might change.</p> <p>CC J Jones stated that the influx of canopy replacements were resulting from successful applications for CCS Economic Recovery Funds following Covid-19 pandemic.</p> <p><b>2022/2131/FUL;</b> [07-Sep-22] 45 Lime Grove Killay Swansea SA2 7EG;<br/>Replacement detached garage<br/>KCC comment:</p> <p><b>2022/2065/PRE;</b> [08-Sep-22] Armine Garage 364 Gower Road Killay Swansea SA2 7AE;<br/>(Pre-application) Change of use from commercial garage to mixed use commercial garage and self-</p> | <p>CC J Jones</p> |

storage compound (The main proposed change would be to demolish the sheds behind the garage/shop and build 10 storage containers in their place.)

KCC comment: None

**2022/2000/FUL**; [16-Sep-22] 5-6 Swan Court, Killay Health and Fitness Club The Precinct Killay Swansea SA2 7BA;

Change of use from health and fitness club (Use Class D2) to a veterinary practice (Use Class D1) new entrance, external lift, external staircases and balustrading

KCC comment: Cllr Sides commented that this might cause some extra traffic, although no reference to traffic was included in the planning application.

### **Decisions for period 22 August 2022 to 25 September 2022**

**2022/1580/S73**: 23 Ffordd Taliesin Killay Swansea SA2 7DF

Single storey rear/side extension (Variation to condition 2 of Planning Permission 2021/3063/FUL granted 28th April 2022 to amend the external materials)

Approved by CCS (on 24-Aug-22)

**2022/1519/DOC**: 4 St Christopher Drive Killay Swansea SA2 7AR

Discharge of condition 4 of Planning Permission 2021/2941/FUL granted 15th June 2022

Approved by CCS (on 16-Aug-22)

**2022/1820/DOC**: 44 Goetre Fawr Road Killay Swansea SA2 7QU

Discharge of condition 3 of Planning Permission 2021/2286/FUL granted 20th October 2021

Approved by CCS (on 15-Sep-22)

**2022/1750/FUL**: Hendrefoilan Primary School Duvant Road Killay Swansea SA2 7LF

Celtic roundhouse

Approved by CCS (on 23-Sep-22)

**2022/1728/FUL**: 50 Coleridge Crescent Killay Swansea SA2 7ER

Retention of rear decked area

Approved by CCS (on 12-Sep-22)

**2022/1714/ADV**: Hendrefoilan Student Village Access Road From Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG

Non-illuminated marketing signage comprising 1 monolith sign, 4 post mounted banner signs, 7 totem signs, 1 double sided parking sign, 26 ACM panels/hoarding signs, 6 vinyl overlays and Eco Pod building wrap, etched vinyl, entrance feature & lighting, & 6 no. static banner flagpoles

Approved by CCS (on 13-Sep-22)

**2022/1746/TPO**: 28 Byron Way Killay Swansea SA2 7EP

To lop one Oak tree covered by TPO No 254

Approved by CCS (on 07-Sep-22)

**2022/1631/FUL**: 77 Wimmerfield Crescent Killay Swansea SA2 7DB

Hip to gable extension, rear roof extension and front roof light

Approved by CCS (on 06-Sep-22)

**2022/1281/FUL**: Killay Health And Fitness Club Swan Court 5 - 6 The Precinct Killay Swansea SA2 7BA

Replacement canopy

Approved by CCS (on 05-Sep-22)

**2022/0768/FUL**: 65 Coleridge Crescent Killay Swansea SA2 7ER

|  |              |
|--|--------------|
| <p>Rear roof extension, single storey rear extension and front porch<br/>Approved by CCS (on 06-Sep-22)</p>  |              |
| <p><b>8. Financial Report (SB/NF)</b></p>  |              |
| <p><b>(a)</b></p> <ul style="list-style-type: none"> <li>Banking transactions during September circulated previously, were accepted and agreed by Council.</li> <li>Cllr S John confirmed that the monthly bank statement has been checked and verified. All items have been approved by Council.</li> </ul> <p><b>(b) The Clerk requested approval for the following:</b></p> <ul style="list-style-type: none"> <li>J Robinson £14.39 - Zoom Account September</li> <li>S Bagley - £25.60 – Clerk’s Expenses September</li> <li>J Robinson – £92.24 Website annual subscription</li> </ul> <p>Proposed by Cllr S John seconded by Cllr B John</p> <p><b>(c) Presentation of April to August 2022 accounts – previously circulated</b><br/>Cllr Fletcher presented the April to August accounts, this being after a suggestion at the last meeting of “what’s in the Funds” to potentially fund alternative events over the next 6 months due to the ongoing cost of living crisis.<br/>Cllr Fletcher reported that our current forecast will be £705.00 better off than the original forecast, so funds would be available to finance additional events.</p> |              |
| <p><b>9. Defibrillators</b></p>  |              |
| <p>The Finance Committee met recently to discuss the maintenance contract quotes from the Heartbeat Trust and Life Support &amp; Training.</p> <p>Heartbeat Trust will keep the defibrillator outside Arnold Barbers on Gower Road – KCC have no responsibility for the defibrillator at the Village Inn leaving three defibrillators jointly owned by KCC and CC J &amp; M Jones.<br/>Situating at:</p> <ul style="list-style-type: none"> <li>Siloam Chapel Hall, Gower Road/Goetre Fach Road junction</li> <li>Texaco Service Station, Gower Road, Wimmerfield Drive junction</li> <li>Killay Pet Shop, Broadmead</li> </ul> <p>The proposal from the Finance Committee is to accept the quotation from Life Support &amp; Training at a cost of £90.00 per unit per year for three years at £810.00 equally funded by KCC &amp; CC J &amp; M Jones. This was unanimously agreed.<br/>The Clerk will contact Dave Nichols to inform him of this decision.</p> <p><i>CC J &amp; M Jones left the meeting at 8.25</i></p>   | <p>Clerk</p> |
| <p><b>10. Requests for Donations</b></p>   |              |
| <ul style="list-style-type: none"> <li>Request previously forwarded to Councillors from Jenny Hartley Girl Guide District Commissioner requesting financial help to send Cila Rangers on a forthcoming camping trip to the New Forest. 6 Rangers and 2 Leaders require financial help for the cost of a mini bus. It was discussed by Council and carried unanimously to donate £300.00</li> <li>The Clerk informed the Council of another donation request from Kerry Thomas Head of Dunvant</li> </ul>   | <p>Clerk</p> |

|   |   |
|---|---|
| <p>Primary School seeking financial help with canopies outside their Foundation Phase class rooms. The Clerk informed Council that the Head will provide figures shortly to enable KCC to make an informed decision.</p>  | <p>October meeting</p>                                    |
| <p><b>11. Other Events 2022</b></p>   |   |
| <p><b>(a) August Band Night</b> – held on Saturday 27th August - Guilty Pleasure at Killay Precinct at a cost to KCC of £300.00.</p> <ul style="list-style-type: none"> <li>• Cllr Fletcher stated that the Band Night was a huge success, nice weather, great crowd, and a very pleasant evening.</li> </ul> <p><b>(b) Coffee morning</b> to coincide with the Flu vaccination:</p> <ul style="list-style-type: none"> <li>• The Clerk will check with Killay Surgery to establish the correct date,</li> <li>• Cllr S John will also check if KCC can use Siloam Chapel Hall. (This was confirmed during the meeting)</li> <li>• Councillors voted in favour of Coffee/Tea &amp; Biscuits at Siloam.</li> </ul> <p><b>(c) Discuss potential future events.</b> Cllr Fitton volunteered to compile a survey via social media to ask residents what events they would like organised.</p> <p><b>(d) Christmas events (outline plan) Parade, Lights &amp; Grotto, Carol Service.</b></p> <p><b>Father Christmas Route:</b></p> <ul style="list-style-type: none"> <li>• The extended route from Christmas 2021 was a great success. It was therefore agreed to do the same again this year. The clerk will contact CCS Events Officer to agree the route.</li> <li>• The Clerk has already contacted Father Christmas who has confirmed that he will be delighted to help out again. The Clerk will check that the suit is still available.</li> </ul> <p><b>Lights:</b></p> <ul style="list-style-type: none"> <li>• Shortly after the last meeting the Clerk was informed by David Jenkins Opticians that a lorry had driven under the overhanging Festoon lights between Celtic Vapour and David Jenkins Opticians. Carrying a high load the lorry had brought down the Festoon Lights; Phillips Services were called out and quickly made the lights safe.</li> <li>• To date we have not heard from Phillips regarding the repair but it is likely that the cost will be included in the quotation for the lights at Christmas.</li> <li>• The Clerk will contact Phillips for a quotation for the Christmas Lights.</li> </ul> <p><b>Grotto 2022:</b></p> <ul style="list-style-type: none"> <li>• It was agreed to defer the decision until feedback is obtained from the survey.</li> </ul> <p><b>Carol Service:</b></p> <ul style="list-style-type: none"> <li>• It was agreed to hold a service at Siloam Chapel – date to be decided.</li> <li>• The Clerk was asked to contact Hendrefoilan School to ask if the children could attend the Carol Service.</li> </ul> <p><i>Cllr E Sides left the meeting at 9.05</i></p> | <p>Cllr Fitton</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| <p><b>12. Swansea City of Sanctuary</b></p>   |   |
| <p>Cllr Fletcher advised that he had recently met with Kris Williams and Catherine Williams from Swansea City of Sanctuary to obtain some background regarding their work. Cllr Fletcher felt that they did not specifically want to have events organized solely for Refugees and/or Asylum seekers. They just want the Community to embrace them and include them the same</p>  |   |



|   |         |
|---|---------|
| as any other resident in Killay.<br>This item is to be removed from future Agendas. |         |
| <b>13. 3-year Environmental/Biodiversity plan Update (JR, JF, RB, PW)</b>           |         |
| This item has been deferred until the next meeting.                                 | October |
| <b>14. Training Plan – NF (update /November 2022)</b>                               |         |
| This item has been deferred until the next meeting.                                 | October |
| <b>15. Items added to next agenda – nothing to add</b>                              |         |
| There were no further items to discuss the meeting closed at 9.12 pm                |         |