



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 24th August 2022

7.15 pm (Multi-location meeting)

Attendance in person:		
Councillor Nigel Fletcher (Chair)	Councillor Jim Robinson (Vice Chair)	Councillor Jan Evans
Councillor Sue John	Councillor Joanne Fitton	City Councillor Louise Gibbard
Councillor Dawn Morse	City Councillor Mary Jones	City Councillor Jeff Jones
Clerk to the Council Sue Bagley		
Attendance remotely:		
Councillor Peta Walsh	Councillor Bill John	Councillor Rhiannon Barrar
Councillor Bethany Rowe	Councillor Edmund Sides	Councillor Mary Idris
1. Apologies		
<p>Prior to the start of the meeting, Mr. David Nicholas (Life Support Training and Safety) gave a brief outline of his professional qualifications, and work regarding Defibrillators in the Community. Mr Nicholas also provided a quotation for the maintenance and upkeep of 3 defibrillators previously purchased by KCC and City Councillors J & M Jones in 2022, plus the unit at Village Inn (detailed as a separate agenda item).</p>		
2. Declaration of Interests		
<p>In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p>		
3. Acceptance of Minutes from meeting held on 24th August		
<p>Minutes of the meeting held on 24th August (circulated previously) were agreed and signed as a true and accurate record, after the following amendments were made:</p> <ul style="list-style-type: none">Page 2 (item 6) Heol Glas Nant with overhanging trees will be cut back after the existing residents have moved on. The upgrade at Duvant Park will be completed by January 2023		
4. Matters arising from Minutes of meeting held on 24th August 2022		
<ul style="list-style-type: none">Page 3 (item f) Cllr Fitton previously raised her concerns regarding the movement of 23,000m³ of soil material from Hendrefoilan Student Village to Swansea University Bay Campus – this item was passed to City Councillor M Jones whose response is as follows: “This was in respect of a referral from Neath Port Talbot County Borough Council for a planning application for ground works comprising the raising of site levels of the remaining underdeveloped land in		

<p><i>phase 2 of the Swansea University Bay Campus Fabian Way which is of course within the NPT area.</i></p> <p><i>We raised no objection in principle, however, it was noted that it is proposed to import soil from the Hendrefoilan Student Village site (from the approved residential site) and whilst the number of lorry movements did not appear to be quantified, these movements could be significant through the Swansea area and it was recommended that the haulage routes and method statement for traffic movements should be agreed with SCC Highways. Subsequently the Hendrefoilan SV Construction Method Statement was submitted via NPT to which SCC Highways expressed concerns regarding the proposed routing of the vehicles down Brynmill Lane, and it was requested that the proposed route be amended to Sketty Park Road then onto the A4216 Sketty Lane”.</i></p> <p>2nd email: <i>“By coincidence I have just received the additional information via NPT. The Technical note on the Haulage route assumes 60 loads per day lasting approx. 6 weeks. I have forwarded this information to SCC Highways for comment”.</i></p> <p>CC M Jones will report back at next meeting.</p> <ul style="list-style-type: none"> • Page 4 (item 7) Cllr E Sides previously reported that <i>Killay Health & Fitness Club</i> intend to replace their canopy. This may impact the Christmas Festoon Lights and it was suggested that progress is monitored and reported back to KCC to ensure that the lights are not damaged when the work begins. Cllr S John volunteered to report back in due course. 	<p>CC M Jones</p> <p>Cllr S John</p>
<p>5. Correspondence received (SB)</p>	
<p>Any urgent correspondence has been previously circulated.</p> <ul style="list-style-type: none"> • Thank you letter from Gower Commoners for the Community Council donation of £100.00. • Notification of increase in costs from Good Energy, with effect from 1st September 2022. • A thank you e-mail, from Mrs Babs Morris, thanking KCC for the children’s Fun Day on 23rd August. 	
<p>6. Reports</p>	
<p>The following reports were presented to Council:</p> <p>a) Chairperson's Report (NF) Nothing urgent to report</p> <p>b) City Councillors’ Report (JJ/MJ/LG) – (restricted to issues affecting the Killay area only)</p> <ul style="list-style-type: none"> • CC M Jones <ul style="list-style-type: none"> – A scheme has been placed on Hendrefoilan Road to alleviate water running from the farm into residents’ property. This was completed within a week and appears to be working. – Shortcuts off Stevenson Road down to Olchfa Lane by Clyne Cwm Gwyn have had extra steps installed at the top and bottom, plus a culvert to divert the water. • CC L Gibbard <ul style="list-style-type: none"> – The penultimate Breakfast Club has been held at Duvant Social Centre with families from Killay attending, Cllr Gibbard suggested it would be nice to run them again alternating the venue between Duvant and Killay. – Cllr Gibbard reported that there is a small number of thefts in the Duvant area and suggested that it would be helpful for individuals to submit any related CCTV footage. 	

- **Defibrillators (With permission from members, it was agreed to bring this agenda item forward to share with City Councillors)**

Cllr Fletcher briefed members on the defibrillators in Killay. In 2020 three defibrillators and four cabinets were purchased, sharing equally the costs with City Councillors J & M Jones.

The three units located at Pet shop, Broadmead, Siloam chapel, Goetre Fach Road and Texaco garage, Gower Road are registered with The Circuit who prompt the clerk when they should be checked.

However, the defibrillators are not being correctly checked for pads and battery condition. In addition, there is no procedure in place to replace consumables as and when the units are used.

The Clerk advised that a quote has been requested from 'Heartbeat Trust' and a response is still outstanding.

CC M Jones advised members that the Defibrillator located at the Texaco Service Station is now fully functioning following a service by Mr David Nicholas at a cost of £35.00, shared equally between KCC and City Councillors.

Mr Nicholas has offered a quote of £1080.00 for the ongoing maintenance and guardianship of the defibrillators in Killay, of which 50% will be paid by CC J & M Jones.

The quote is £90 per year for 4 defibrillators (including Village Inn unit which was donated by Christian Fox, Killay First Responders)

The Community Council discussed this in detail and agreed to delay their decision until the quotation from Heartbeat Trust is received.

CC Gibbard agreed to contact Heartbeat Trust to establish if the Defibrillator which should have been in the empty cabinet on Gower Road can be installed outside the Village Inn.

CC J & M Jones have funded two other Defibrillators which will be located at Ffordd Dryden and Taliesin and these are waiting for posts to be installed.

c) Clerk's Report (SB)

No urgent matters to report.

- The Clerk confirmed that that Loughor Town Band has received permission from Livingstone's to play at the Precinct on Saturday 17th December 10.00 am.

d) Social Media, Marketing and Facebook (MI/JR/JF/BR/BJ)

- **Facebook: Figures for 28 days ending 23rd August**

- Reached 1,882 Compared with 3,412 (July) and 9,197 (June)
- Engagements 111 Compared with 685 (July) and 3,199 (June)
- New likes 9 Compared with 4 (July) and 13 (June)

Cumulative totals

- Grand total likes 1,409 Compared with 1,397 (July) and 1,391 (June)
- Followers 1,599 Compared with 1,585 (July) and 1,577 (June)

- **Website:**

- Nothing urgent to report.
- Cllr Barrar requested other reports, ie Public Rights of Way be put on the website as this will encourage people to become fit and healthy and enjoy the countryside.
Cllr Robinson said he would put future reports on the website.

e) Gardening (JE)

- Nothing urgent to report.

Sept meeting

CC Gibbard

Cllr Robinson

<p>f) Public Rights of Way (RB/JR/BR) Report circulated to Councillors prior to the meeting:</p> <p>KI105 Generally overgrown and unusable by horse. Central section is mostly good and could be reinstated as a bridleway relatively easily. The South entrance on Gower Road opposite the Railway Inn is difficult to find and very overgrown but usable by foot. The North entrance has disappeared and the path is currently accessed via an unmarked path from KI106 just off Woodcote. This has all been reported to countryside access team. The email reply indicated that KI107 has already been reported and work hopefully will take place at the end of September, a survey of KI105 will take place at the same time.</p>	
<p>7. Planning (ES)</p>	
<p>Cllr Sides reported on the following planning matters:</p> <ul style="list-style-type: none"> The owners of 387A Gower Road have put in retrospective Planning Permission to erect a cycle shed on their property. (adjacent to Gower Road) KCC discussed this proposal and their recommendation was to leave this to the CCS Planning Department to make a decision in compliance with Planning legislation. It was agreed that Cllr Sides would contact the Planning Department on behalf of KCC informing them of this decision. <p>Validated Applications for the period 25 July 2022 to 21 August 2022 2022/1820/DOC; [29-Jul-22] 44 Goetre Fawr Road Killay Swansea SA2 7QU; Discharge of condition 3 of Planning Permission 2021/2286/FUL granted 20th October 2021 KCC comment: 2022/1750/FUL; [25-Jul-22] Hendrefoilan Primary School Duvant Road Killay Swansea SA2 7LF; Celtic roundhouse KCC comment: 2022/1890/FUL; [08-Aug-22] 387A Gower Road Killay Swansea SA2 7AH; Retention of detached outbuilding/motorbike store KCC comment: Application is to retain the shed that has been erected in the front garden. This is likely to be rejected on the basis that outbuildings should not be erected in front of the main front façade of buildings</p> <p>Decisions for the period 25 July 2022 to 21 August 2022 2022/1517/NMA: Phase 2 & 3 Hendrefoilan Student Village Hendrefoilan Drive Killay Swansea SA2 7PG Residential development - Phases 2 & 3 -Non- Material Amendment to Planning Permission 2017/1801/RES: granted 13th November 2017 to amend the engineering to rationalise the extent of the retaining walls, underbuild and tanking Approved by CCS (on 26-Jul-22)</p>	<p>Cllr Sides</p>
<p>8. Financial Report (SB/NF)</p>	
<p>(a)</p> <ul style="list-style-type: none"> Banking transactions during August circulated previously, were accepted and agreed by Council. Cllr S John confirmed that the monthly bank statement has been checked and verified. All items have been approved by Council. <p>(b) The Clerk requested approval for the following:</p> <ul style="list-style-type: none"> J Robinson £14.39 - Zoom Account August S Bagley - £124.88 – Shopping for Children’s Fun Day 	

<ul style="list-style-type: none"> • S John - £4.73 Children's Fun Day • N Fletcher - £13.65. Ice Cream Children's Fun Day • S Bagley - £29.70 – Clerk's Expenses August • Killay Scouts – £75.00 -Donation towards use of Hall for Fun Day • S Bagley - £300.00 – cash paid to Guilty Pleasure 27th August Band Night • Life Support Training & Safety - £35.00 repair of defibrillator at Texaco Service Station (50% covered by CC J & M Jones) <ul style="list-style-type: none"> • The Council also agreed to pay Siloam an additional six months' rental £180.00 up to 31/3/23. • The Clerk confirmed that a new laptop has been purchased at a cost of £632.88. This includes a fee of £46.98 for a lifetime provision of Microsoft Office. • VAT of £104.83 can be claimed back in April 2023. This item will now be added to the Register of Assets. <ul style="list-style-type: none"> • The Clerk informed Council that she had received the invoice from Wales Audit for the 2020/21 audit for £293.00. Proposed by Cllr B John seconded by Cllr J Fitton. <ul style="list-style-type: none"> • The Wales Audit Office have requested additional financial information for 2021/22 to conduct a full in-depth audit. Information is to be provided by 16th September. 	<p>Clerk</p> <p>Clerk</p>
9. Requests for Donations	
<p>None received.</p> <p>Cllr Fitton suggested that we suspend giving donations for the rest of 2022, to enable us to use the money for a coffee morning or events to address the "cost of living crisis" It was agreed to review requests that are received during the next few months.</p>	<p>Sept' meeting</p>
10. Other Events 2022	
<p>August Children's Fun Day - Tuesday 23rd August 12-3pm Killay Scout Hut.</p> <ul style="list-style-type: none"> • A very successful event with approximately 38 children and parents attending. • Two PCSOs attended and also the Fire Service with a fire engine. • £31.00 was collected from selling tea/coffee. • Children were given 'party bags' which proved to be a great success, it also made catering a lot easier. • Raffle tickets were issued on entry, which was useful to determine how many children attended, and to ensure that only one party bag was given to each child. • Cllr Walsh suggested that the timing was not suitable to some parents and it would be more suitable to hold the event 1 hour later. This would also allow for children to have lunch before the event. • Cllr Robinson commented that Social Media worked well for the day, a short discussion took place regarding Social Media and how it would be managed for future events. <p>August Band Night - Saturday 27th August - Guilty Pleasure at Killay Precinct at a cost to KCC of £300.00</p> <p>Event for Senior Citizens – Deferred until the September meeting to be discussed with potentially organizing events to address the cost-of-living crisis.</p>	<p>September</p>
11. Supporting Refugees	

<p>Cllr Barrar reported that the Chair of Swansea City of Sanctuary and Helen Clancy who is the co-ordinator have suggested KCC future events were advertised on Swansea City of Sanctuary website so that Asylum Seekers and refugees could be encouraged to attend.</p> <p>Cllr Barrar stressed that the website would point out that any event held is for people living in the Killay area, however Cllr Fletcher was concerned as to how KCC would manage numbers if events were advertised as it would be difficult to control numbers.</p> <p>Cllr Barrar confirmed that currently there are no Asylum Seekers living in the Killay area.</p>	
<p>12. Defibrillators</p>	
<p>Discussed under agenda item (6b)</p>	
<p>13. Annual Report</p>	
<p>Cllr Fletcher presented the Annual Report for 2021/22 – After a few amendments approval was given. The report will be put on the website by Cllr Robinson and notice boards.</p>	<p>Cllr Robinson / Fletcher</p>
<p>14. Items added to next agenda</p>	
<p>Review of 2022/23 accounts in conjunction with considering organizing events to address the potential “cost of living crisis”</p> <p>There were no further items to discuss the meeting closed at 8.58 pm</p>	