



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 3rd August 2022 (change of date from the 27th July)

7.15 pm (Multi-location meeting)

Attendance in person:		
Councillor Nigel Fletcher (Chair)	Councillor Jim Robinson (Vice Chair)	Councillor Jan Evans
Councillor Sue John	Councillor Joanne Fitton	
Clerk to the Council Sue Bagley		
Attendance remotely:		
Councillor Peta Walsh	Councillor Bill John	Councillor Rhiannon Barrar
1. Apologies		
Councillor Dawn Morse	Councillor Edmund Sides	Councillor Mary Idris
Councillor Bethany Rowe		
City Councillor Mary Jones	City Councillor Jeff Jones	City Councillor Louise Gibbard
<p>Cllr Fletcher apologised for the change of meeting date; necessitated due to apologies from 7 Councillors leaving only 5 Councillors available on 27th July, which is the absolute minimum to form a quorum.</p>		
2. Declaration of Interests		
<p>In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).</p>		
3. Acceptance of Minutes from meeting held on 29th June 2022 (postponed from 22nd June)		
<p>Minutes of meeting held on 29th June 2022 (circulated previously) were agreed and signed as a true and accurate record.</p>		
4. Matters arising from Minutes of meeting held on 29th June 2022		
<p>➤ Page 1</p> <p>The Clerk reported that Mark Barry (Chair Livingstone's) has not yet spoken to Livingstone's regarding painting of the railings at the Precinct but he did ask the Clerk for information regarding a painter. It was agreed that it was not an action for KCC to facilitate employing a painter for a job that KCC were not responsible for.</p>		
<p>➤ Page 3 (e)</p> <p>Cllr Fletcher has recently removed weeds from around the Precinct/Gower Road area.</p>		

4 a Debrief of Hybrid meeting held at Siloam, Hall on 29th June 2022

Cllr Robinson reported that he has purchased a microphone to improve audio quality at future meetings. He also reported that he is 'slimming' down the equipment he uses at meetings.

5. Correspondence received (SB)

Any urgent correspondence has been previously circulated.
Clerks Direct given to Cllr S John.

6. Reports

The following reports were presented to Council:

a) Chairperson's Report (NF)

Nothing urgent to report

City Councillors' Report (JJ/MJ/LG) – (restricted to issues affecting the Killay area only)

b – City Councillors report (read by Clerk due to absence of CC M Jones)

- The Clerk read a brief note from CC M Jones who informed Council that the decking area outside Gigi Gao's Favorite KaFei on Gower road is subject to a planning application to CCS before a decision is made.
 - The Sleigh for Christmas has been booked.
 - Heol Glasnant weeds have been cleared
 - Bungalow on Heol Glasnant with overhanging trees will be cut back after the existing residents have moved on.
 - An upgrade to Duvant Park will take place by January 2023

c) Clerk's Report (SB)

No urgent matters to report.

The Clerk reminded those Councillors who had not confirmed reading of the Code of Conduct to do so as soon as possible and confirm by email to the clerk.

d) Social Media, Marketing and Facebook (MI/JR/JF/BR/BJ)

❖ Facebook: Figures for 28 days ending

- Reached 3,412 Compared with 9,197 (June) and 1,133 (May)
- Engagements 685 Compared with 3,199 (June) and 107 (May)
- New page likes 4 Compared with 13 (June) and 6 (May)

Cumulative totals

- Grand total likes 1,397 Compared with 1,391 (June) and 1,355 (May)
- Followers 1,585 Compared with 1,577 (June) and 1,538 (May)

❖ Website:

- Nothing urgent to report.
- Cllr Robinson reported that a question has been raised on Face book from someone being unable to find information regarding events at Duvant Social Centre. Some time ago Cllr Robinson started putting together a site containing information on local groups. He has requested any information from Councillors about the community so that he can add/complete this site.

<p>e) Gardening (JE)</p> <p>➤ The begonias that were planted recently are doing very well. The older plants are better than originally thought even with the hot summer weather. The Manager at the Co-op store at the Precinct has kindly allowed us to use their water.</p> <p>f) Public Rights of Way (RB/JR/BR)</p> <p>➤ Cllr Barrar's report has previously been circulated to KCC. - there was nothing urgent to report and all Bridleways were good, Cllr Robinson confirmed that a Public Rights of Way Committee has met via Zoom and a rota has been drafted to cover all the different footpaths.</p> <p>Cllr Fitton raised her concerns regarding the movement of 23,000m³ of soil material from Hendrefoilan Student Village to Swansea University Bay Campus. An estimate of 1,000 lorry loads was suggested, hence concerns the impact lorries would have on traffic, safety and timings. The Clerk was requested to email CC M Jones for information on the required transport plans</p>	<p>Clerk</p>
<p>7. Planning (ES)</p>	
<p>Validated Applications for period 27 June 2022 to 24 July 2022</p> <p>2022/1517/NMA ; [30-Jun-22] Phase 2 & 3 Hendrefoilan Student Village Hendrefoilan Drive Killay Swansea SA2 7PG; Residential development - Phases 2 & 3 -Non- Material Amendment to Planning Permission 2017/1801/RES granted 13th November 2017 to amend the engineering to rationalise the extent of the retaining walls, under build and tanking. KCC comment: Details of design changed; difficult to understand the detail but does not seem to have changed the overall layout</p> <p>2022/1345/DOC ; [01-Jun-22] 117 Duvant Road Killay Swansea SA2 7NN; Discharge of condition 4 (Scheme of Ecological Enhancement Measures and an Implementation Timetable) of planning permission 2022/0840/FUL granted 27th May 2022 KCC comment: None</p> <p>2022/1339/PRE ; [29-Jun-22] 36 Millwood Gardens Killay Swansea SA2 7BE; (Pre-application) Installation of wooden fencing to a maximum height of 1.6m KCC comment: Property on corner of Gower Road and Stevenson Road; want to erect a wall similar to the one further along Stevenson Road</p> <p>2022/1728/FUL ; [18-Jul-22] 50 Coleridge Crescent Killay Swansea SA2 7ER; Retention of rear decked area KCC comment: None</p> <p>2022/1714/ADV ; [19-Jul-22] Hendrefoilan Student Village Access Road From Gower Road Via Ffordd Yr Olchfa Sketty Swansea SA2 7PG; Non- illuminated marketing signage comprising 1 monolith sign, 4 post mounted banner signs, 7 totem signs, 1 double sided parking sign, 26 ACM panels/hoarding signs, 6 vinyl overlays and Eco Pod building wrap, etched vinyl, entrance feature & lighting. KCC comment: Signs around new sales office on left at entrance to the development plus on hoarding a bit further along on the left.</p> <p>2022/1746/TPO ; [13-Jul-22] 28 Byron Way Killay Swansea SA2 7EP; To lop one Oak tree covered by TPO No 254 KCC comment: None</p>	

2022/1631/FUL ; [12-Jul-22] 77 Wimmerfield Crescent Killay Swansea SA2 7DB;
Hip to gable extension, rear roof extension and front roof light
KCC comment: None

2022/1580/S73 ; [13-Jul-22] 23 Ffordd Taliesin Killay Swansea SA2 7DF;
Variation to condition 2 of Planning Permission 2021/3063/FUL granted 28th April 2022 single storey rear/side extension to amend the external materials
KCC comment: None

2022/1281/FUL ; [11-Jul-22] Killay Health And Fitness Club Swan Court 5 - 6 The Precinct Killay Swansea SA2 7BA;
Replacement canopy
KCC comment: Proposing to replace the canopy like for like, apart from the colour. The new canopy will be similar to the new canopies installed at shops on Gower Road. This could affect the Christmas lights and KCC should contact the applicant if planning approval is granted. It should be noted that the contractor William Begg who installed the new canopies above shops in Gower Road worked around the festoon lights without any problems occurring.

2022/1296/PRE; [20-Jun-22] Hendrefoilan Primary School Duvant Road Killay Swansea SA2 7LF;
(Pre-application) siting of a Celtic Roundhouse
KCC comment: Example photo provided to council, but exact location not specified.

Decisions for period 27 June 2022 to 24 July 2022

2016/1803 | Re: 53 Ffordd Dryden Killay Swansea SA2 7PD
To crown reduce one Oak tree covered by TPO No 254 (G24)
Application was withdrawn (on 27-Jun-22)

2022/1345/DOC : 117 Duvant Road Killay Swansea SA2 7NN
Discharge of condition 4 (Scheme of Ecological Enhancement Measures and an Implementation Timetable) of planning permission 2022/0840/FUL granted 27th May 2022
Approved by CCS (on 20-Jul-22)

2022/1292/FUL : 5 Dylan Close Killay Swansea SA2 7BW
Increase in ridge height to provide living accommodation in the roof space, side dormer, increase in chimney height, single storey side extension with balcony above and fenestration alterations
Refused by CCS (on 22-Jul-22)

2022/1296/PRE : Hendrefoilan Primary School Duvant Road Killay Swansea SA2 7LF
(Pre-application) siting of a celtic roundhouse
Positive response by CCS (on 04 Jul-22)

2022/1194/FUL : Hendrefoilan Student Village Sketty Swansea SA2 7PG
Retention of temporary siting of a marketing suite and associated visitor parking
Approved by CCS (on 13-Jul-22)

2022/0811/FUL : 19 Broadmead Killay Swansea SA2 7EE
Hip to gable side roof extension, two story side extension, additional rear rooflight, new cladding and front gate
Refused by CCS (on 01-Jul-22)

Await
planning
decision

<p>2021/0367/DOC : 341 Gower Road Killay Swansea SA2 7AE Discharge of conditions 4 (drainage), 6 (piling/trees), 8 (ecological mitigation) and 9 (service connections) of Planning Permission 2018/2623/FUL granted 8th March 2019</p>	
<p>8. Financial Report (SB/NF)</p>	
<p>(a) Banking transactions during July 2022 circulated previously, were accepted and agreed by Council.</p> <p>Cllr S John confirmed that the monthly bank statement has been checked and verified. All items have been approved by Council.</p> <p>(b) The Clerk requested approval for the following:</p> <ul style="list-style-type: none"> ▪ J Robinson - £14.39 - Zoom Account July ▪ S Bagley - £58.96 Toner. ▪ J Robinson - £24.00 Hire of Scout Hall for Ukrainian Coffee Morning ▪ J Robinson - £18.69 Microphone ▪ S Bagley - £29.80 - Clerks Expenses July <p>Proposed by Cllr B John seconded by Cllr J Evans</p> <p>The Clerk reported that the KCC Laptop is experiencing reliability issues and its performance is very slow. The laptop was originally purchased in 2014. Cllr Robinson has examined the laptop and due to its age does not recommend incurring expenditure to fit a new SSD (solid state drive) KCC budgeted £500.00 to replace the laptop in 2022/23. The Clerk was given permission by Council to purchase a new laptop, and if necessary exceed £500 without recourse to full Council.</p>	<p>Clerk</p>
<p>9. Matters arising out of Local Government & Elections (Wales) Act 2021 - Statutory Guidance Notes dated June 2022.</p>	
<p>9a) Cllr Fletcher noted various actions that came out of the guidance note June 2022 KCC have to produce and agree an Annual Report that goes into the public domain. Cllr Fletcher thought he had previously circulated this draft report. However, it appeared that some Councillors have not yet received their copy. Draft annual report 2021/22 to be circulated.</p> <p>9b) Approval of KCC updated Standing Orders. Cllr Fletcher has updated the Standing Orders to take note of the legislation in the Local Government & Elections (Wales) Act 2021. The amended Standing Orders were accepted by full council.</p> <p>9c) Environment/Biodiversity 3 year plan setting out what KCC propose to do. Cllr Fletcher suggested a number of interested Councillors meet outside of the main meeting to draft a plan. Cllrs Barrar, J Robinson, B John, J Fitton and P Walsh volunteered. Cllr Fletcher advised that the plan should be realistic and achievable given the limited amount of green spaces within Killay and resources available.</p>	<p>Cllr Fletcher/ Clerk</p> <p>August meeting</p>
<p>10. Requests for Donations</p>	
<p>Cerebral Palsy Wales – noted but no action taken.</p>	
<p>11. Other Events 2022</p>	
<p>11a) August Children’s Fun Day - Tuesday 23rd August 12-3pm Killay Scout Hut. The Clerk has booked a Bouncy Castle for the Scout Hut at a cost of £175 for the day, a deposit of £43.75 has been paid. The Bouncy Castle must be manned by KCC.</p>	

<p>A discussion took place regarding catering and it was decided that a limited amount of food will be provided for the children, all food will be wrapped and supplied in bags. Tea and coffee only will be provided for parents at a small charge. Cllrs S John; Evans; Walsh and Morse will do the shopping for the food. A short update meeting via Zoom will take place on the 17th August to confirm arrangements Cllr Fitton will provide posters. Cllr B John will speak to the Fire and Police Service for their support.</p> <p>11b) August Band Night - Saturday 27th August Guilty Pleasure will appear at the Precinct commencing at 7.30 - cost is £300.00</p> <p>11c) Event for Senior Citizens - a discussion took place. It was suggested a coffee morning in September/October to coincide with the annual flu vaccinations at Killay Surgery - this item will be discussed further at the September meeting. Cllr Fletcher to find out dates for flu vaccinations at Killay Medical Centre</p> <p>11d) Halloween it was decided that this year KCC would not hold a Halloween event, based on falling attendances pre-2020 Covid pandemic.</p>	<p>ALL</p> <p>Cllr Fletcher</p>
<p>12. Supporting Refugees</p>	
<p>12 a) Ukraine Coffee Morning 16th July. Cllr Robinson reported that this event went well, and was well supported. Cllr Robinson stated that there are no immediate plans for another coffee morning.</p> <p>12b Ukraine Humanitarian Sponsorship information (RB) Cllr Barrar presented details of Swansea City of Sanctuary, an organisation involved in refugees and asylum seekers in Swansea. City of Sanctuary is a national movement committed to building a culture of hospitality and welcome, especially for refugees seeking sanctuary from war and persecution. Swansea has offered a home to people who have lost their homes and families and we wish to celebrate the welcoming attitudes of Swansea people and organisations. Our City of Sanctuary Management Committee invites all organisations, local groups and individuals to join us and help make Swansea proud to be a place of safety. City of Sanctuary support can include community centres, charities, social clubs, schools, local services and businesses, as well as refugee organisations and volunteers. Supporting organisations promise to welcome and include people seeking sanctuary in their activities. Council gave agreement in principle to organising an event for local refugees and asylum seekers. Cllr Barrar would discuss further with the organisation to establish what type of event they would want arranged.</p>	<p>Cllr Barrar</p>
<p>13. Governor of Duvant Primary School</p>	
<p>Cllr Fitton has volunteered to become a Governor of Duvant Primary School due to the resignation of Cllr Sides. The Clerk will inform Deborah Huksen, Governor Support Officer, of this decision.</p>	<p>Clerk</p>
<p>14. Defibrillators</p>	
<p>A new defibrillator has been installed outside Arnolds Barber shop. This has been installed by HeartBeat Trust UK in conjunction with Swansea City Council. The Clerk has been in touch with this organisation. It appears that due to the lack of consultation with City Councillors and the community this defibrillator may be relocated as it is too close to other defibrillators in the area.</p>	

<p>The Clerk has experienced problems contacting The Circuit to register the regular checks. There have also been issues contacting Cariad regarding maintaining the defibrillators. City Cllrs J & M Jones are meeting a defibrillator machine representative with a view of installing new units in Hendrefoilan Woods estate. Action is required to ensure that all defibrillators are checked and a maintenance agreement put in place.</p>	<p>August agenda</p>
<p>15.Items for inclusion on agenda</p>	
<p>No items to add.</p>	
<p>There were no further items to discuss the meeting closed at 8.49 pm</p>	