



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

**MONTHLY MINUTES**  
**Wednesday 27th April 2022**  
**7.00 pm**

Councillor Nigel Fletcher (Chair)	Councillor Jim Robinson (Vice Chair)	Councillor Jan Evans
Councillor Sue John	Councillor Dawn Morse	Councillor Joanne Fitton
Councillor Peta Walsh	Councillor Bill John	Councillor Edmund Sides
Councillor Mary Idris	Councillor Rhiannon Barrar	Clerk to the Council Sue Bagley
<b>1. Apologies</b>		
City Cllr Mary Jones	City Cllr Jeff Jones.	
<b>2. Declaration of Interests</b>		
In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).		
<b>3. Acceptance of Minutes</b>		
Minutes from the meeting held on Wednesday <b>23rd March 2022</b> (circulated previously) were agreed and signed as a true and accurate record.		
<b>4. Matters Arising from meeting held on Wednesday 23rd March 2022</b>		
<p>➤ <b>Page 1(e) Gardening</b></p> <ul style="list-style-type: none"><li>– Further to Cllr Robinson’s challenge in relation to the Highways Dept’ decision not to place flower troughs on the entrance to Ffordd Yr Olchfa (former Hendrefoilan Student Village), the Clerk was asked to contact the Parks department to ask for this be re-considered. To date there has been no reply.</li><li>– Cllr Fitton previously agreed to draft a response to the Parks department regarding the planting of wildflowers at the library. It was agreed to delay this matter until later in the year.</li><li>– Cllr Sides advised that the giveaway for trees ended in March and will resume in September.</li><li>– Cllr Robinson has replaced the stainless-steel washers on the Precinct Garden railings.</li><li>– Cllr Fletcher, Cllr S John and the Clerk have rubbed down and painted the benches at the Precinct. Cllr Fletcher advised that whilst the benches were being painted, the Chair of Livingstone's mentioned he would speak to Livingstone's to ask if they would fund painting of their railings. The Clerk agreed to contact Livingston's to see if they have made any decision.</li><li>– The Bollards at the Precinct are to be replaced - funded by Traders and City Councillor Jeff Jones.</li><li>– Livingston's are currently trying to find a contractor who will take on the work of repairing the hole in the car park.</li></ul>		Clerk

<p>➤ <b>Page 5 - Community Council Events</b></p> <ul style="list-style-type: none"> <li>- Cllr Fletcher has spoken to the Village Bar/Cafe about decorating the Precinct for the Queen's Platinum Jubilee.</li> </ul> <p>➤ <b>Page 5 (11)</b></p> <ul style="list-style-type: none"> <li>- Cllr S John confirmed KCC can meet socially outside Siloam chapel in the Forget Me Nots' Garden.</li> <li>- Proposed date is Wednesday 11<sup>th</sup> May (weather permitting)</li> </ul>	
<p><b>5. Correspondence received (SB)</b></p>	
<p>There was no correspondence received for this month.</p> <p>Cllr Fletcher advised members that as referenced in the latest FOCUS newsletter, First Cymru has stopped publishing paper copies of bus timetables.</p> <p>It was suggested that the timetable be printed off and placed in the Notice Board to help residents with no access to computer/printer.</p>	<p>Cllr Fletcher</p>
<p><b>6. Reports</b></p>	
<p>The following reports were relayed to Council:</p> <p><b>a) Chairperson's Report (NF)</b></p> <p>Cllr Fletcher reported a fire which recently occurred at Hendrefoilan House. Cllr B John stated that building work is continuing on the house, as damage to the property was minimal. The house is to be used as a family home.</p> <p><b>b) City Councillors Report (JJ/MJ)</b></p> <p>Cllr Fletcher read out a short report from City Councillors M Jones and J Jones.</p> <ul style="list-style-type: none"> <li>➤ Both Councillors recently met with an external consultant to discuss the flooding in Killay Square.</li> <li>➤ The bus shelters in Killay are currently being replaced.</li> </ul> <p><b>(c) Clerks Report (SB)</b></p> <p>No urgent matters to report.</p> <p><b>d) Social Media and Marketing (JR) and Facebook (BJ)</b></p> <ul style="list-style-type: none"> <li>❖ <b>Facebook: Figures for 28 days ending 24th April</b> <ul style="list-style-type: none"> <li>▪ Reached 2,521 (compared with 791 March; 1,468 February)</li> <li>▪ Engagements 583 (compared with 52 March; 426 February)</li> <li>▪ New page likes 2 (compared with 6 March; 8 February)</li> </ul> <p><b>Cumulative totals</b></p> <ul style="list-style-type: none"> <li>▪ Grand total likes 1346 (compared with 1,339 March; 1,325 February)</li> <li>▪ Followers 1,525 (compared with 1,519 March; 1,504 February)</li> </ul> </li> <li>❖ <b>Website:</b> <ul style="list-style-type: none"> <li>▪ Cllr Robinson stated that all details on the website are up to date.</li> <li>▪ Cllr Fletcher suggested that KCC form a WhatsApp Group, purely to help with informal communication. The WhatsApp group is to be kept strictly 'in house'.</li> </ul> </li> </ul> <p><b>e) Gardening (JE)</b></p> <p>No urgent matters to report.</p> <p><b>f) Public Rights of Way (RB)</b></p> <p>Cllr Barrar has not yet started walking the Public Rights of Way.</p>	

## 7. Planning (ES)

The only item of potential wider interest is an application for a change to the permissions granted in the Student Village.

This appears to be a proposal to use different materials for the finishes on the houses on some of the plots in Phase 1 – the area that has already been mostly built.

Cllr Sides is not sure what exactly the change is as the full details have not been uploaded to the website.

### Validated Applications for period 21 March 2022 to 24 April 2022

**2022/0768/FUL; [31-Mar-22]** 65 Coleridge Crescent Killay Swansea SA2 7ER;  
Rear roof extension, single storey rear extension and front porch

**2022/0895/TPO; [12-Apr-22]** 2 Clyn Cwm Gwyn Killay Swansea SA2 7AQ;  
To lop one Horse Chestnut tree covered by TPO No. 048

**2022/0903/NMA; [19-Apr-22]** 26 Coleridge Crescent Killay Swansea SA2 7DJ;  
Non-Material Amendment to Planning Permission 2021/2439/FUL granted 29th November 2021 to alter the roof on the side extension

**2022/0844/FUL; [08-Apr-22]** 18 Heaseland Place Killay Swansea SA2 7EQ;  
First floor side extension

**2022/0839/FUL; [06-Apr-22]** 21 Dylan Road Killay Swansea SA2 7BN;  
Single storey rear extension, front porch, and external alterations.

**2022/0832/FUL; [05-Apr-22]** 17 Kennington Close Killay Swansea SA2 7EF;  
Extension to existing rear dormer

**2022/0840/FUL; [07-Apr-22]** 117 Duvant Road Killay Swansea SA2 7NN;  
Increase in eaves height and ridge height of roof above the two-storey side extension and two rear roof lights

**2022/0617/NMA; [06-Apr-22]** Phase 1 Hendrefoilan Student Village Hendrefoilan Drive Killay Swansea SA2 7PG;

Construction of 43 two / three storey dwellings and associated access, infrastructure, engineering works, public open space and landscaping (Details of access, appearance, landscaping, layout and scale pursuant to conditions 2, 5, 6, 8 & 16 of the outline planning permission 2014/1192 approved 6th January 2016) - Non Material Amendment to Planning Permission 2016/0177 granted 15th June 2016 to allow for an amendment to the materials for Plots 11, 41, 42 and 43

**KCC comment:** Change seems to be related to a proposal to use different materials on some houses. Difficult to determine as the covering letter does not appear to have been uploaded to the council website.

**2022/0416/FUL; [22-Apr-22]** 9 Twyni Teg Killay Swansea SA2 7NS;  
Side dormer, single storey side extension and conversion of attached garage to home office /study, with ecological enhancement measures.

### Decisions for period 21 March 2022 to 24 April 2022

**2022/0495/FUL:** 55 Ridgeway Killay Swansea SA2 7AS  
Single storey side extension, part two storey/part single storey rear extension and fenestration alterations

Approved by CCS (on 22-Apr-22)

**2022/0487/TPO:** 15 Ffordd Taliesin Killay Swansea SA2 7DF  
To lop one Beech tree covered by TPO No 204

Approved by CCS (on 26-Apr-22)

**2022/0355/FUL:** 427 Gower Road Killay Swansea SA2 7AN  
Two storey side extension and provision of new flat roof to existing rear/side single storey extension

<p>and alterations to fenestration Approved by CCS (on 13-Apr-22) Two storey side extension and provision of new flat roof to existing rear/side single storey extension and alterations to fenestration Approved by CCS (on 13-Apr-22) <b>2022/0320/TPO:</b> 23 Ffordd Taliesin Killay Swansea SA2 7DF To lop 2 Oak trees and fell 1 Ash tree covered by TPO 204 Approved by CCS (on 05-Apr-22) 23 Ffordd Taliesin Killay Swansea SA2 7DF To lop 2 Oak trees and fell 1 Ash tree covered by TPO 204 Approved by CCS (on 05-Apr-22)</p>	
<p><b>8. Financial Report (SB/NF)</b></p>	
<p><b>(a)</b> Banking transactions during April 2022 circulated previously, were accepted and agreed by Council.</p> <p>Cllr S John confirmed that the monthly bank statement has been checked and verified. All items have been approved by Council.</p> <p><b>(b)</b> The Clerk requested approval for the following:</p> <ul style="list-style-type: none"> <li>▪ J Robinson: £14.39 - Zoom Account</li> <li>▪ S Bagley: £24.40 - April Expenses</li> <li>▪ N Fletcher £17. 98 Paint</li> </ul> <p>Proposed by Cllr B John seconded by Cllr J Evans.</p> <p><b>(c)</b> Wales Audit Office external audit 2021/22 paperwork has been received and is currently being completed by the Clerk and Cllr Fletcher.</p> <p>The Wales Audit office have introduced a 3 yearly cycle of audits whereby each Community Council will receive one Detailed audit and two basic audits.</p> <p>Killay Community Council accounts will be subjected to a full detailed audit of the 2021/22 accounts.</p>	
<p><b>9. Requests for Donations</b></p>	
<p>➤ No requests received.</p>	
<p><b>10. HM Queens Platinum Jubilee – 2<sup>nd</sup> to 5<sup>th</sup> June 2022</b></p>	
<p><b>Dunvant Rugby Club Event:</b></p> <ul style="list-style-type: none"> <li>➤ Cllr Fletcher confirmed this is a joint venture and hopefully other members of KCC will join in the meeting at Dunvant Rugby Club to help organise the event. (date to be confirmed)</li> <li>➤ A Crowd Funding page has been set up, and the City Council of Swansea has contributed £1100.00 to the event.</li> <li>➤ KCC have pledged £400.00 for the event.</li> <li>➤ The event scheduled for Sunday 5<sup>th</sup> June 2022 will include the following activities: <ul style="list-style-type: none"> <li>▪ Classic Car show</li> <li>▪ Bouncy Castle/assault course (tbc)</li> <li>▪ Dragon fruit catering</li> <li>▪ Dusty Road musical Duet</li> <li>▪ Ice cream Van (tbc)</li> <li>▪ Fancy Dress - Best Jubilee Crown Competition - Bake Off Competition</li> <li>▪ Various other activities are planned.</li> </ul> </li> <li>➤ Cllr Fitton suggested that a stand for KCC be manned on the day to inform residents of the work of the Community Council.</li> <li>➤ Cllr Fletcher suggested that KCC advertise locally that small grants will be available to residents who</li> </ul>	

<p>would like to arrange a street party. Notices will be placed in the Notice Board, stating that applications should be received by the 20th May and will be considered by KCC on 25th May. Cllr Fletcher agreed to draft the notice, pointing out the criteria for the application.</p> <ul style="list-style-type: none"> <li>➤ Cllr Fitton suggested a gift card be made as a form of payment</li> </ul>	Cllr Fletcher	
<p><b>KCC Community Council Events – Band night Friday 3<sup>rd</sup> June 2022 - 7.00 pm</b></p>		
<ul style="list-style-type: none"> <li>➤ Cllr Fletcher confirmed that he has enough bunting available to decorate the Precinct for the Band night - time to meet to decorate will be decided at next meeting.</li> <li>➤ Cllr Fitton agreed to ask her husband to produce a poster to advertise the Band Night.</li> </ul>	Cllr Fitton	
<p><b>11. Review of resuming meeting in Siloam Hall (NF)</b></p>		
<p>A lengthy discussion took place regarding returning to Siloam, it was agreed to continue with remote meetings until Councillors are all safe and happy to return. Cllr Robinson requested that this item remain on the agendas for future discussion.</p>		
<p><b>12. Community Council Election - 5th May</b></p>		
<p>Councillors were reminded that the 'Pre-Election Period' now applies in which Councillors are not permitted to say or do anything to support, or say anything detrimental to anyone standing for election, not to be political, either for City or Community Council elections.</p> <p>The current 11 KCC Councillors - 7 for Killay North &amp; 4 for Killay South have submitted their nomination papers and most received confirmation that their nomination was valid. The clerk to check with Electoral services that all nominations are valid. Each KCC Councillor will be officially elected on the 5th May and will carry on in their current positions until then. After 5th May a statutory form must be completed by all Councillors to inform Electoral Services of their election expenses. A statutory nil return is still required even if no expenditure was incurred. Declaration of Office forms will be completed at the Annual General Meeting.</p>		
<p><b>13. Other events for 2022</b></p>		
<ul style="list-style-type: none"> <li>➤ July/August children's Fun Day – It was agreed to defer this event until school activities and participation return to pre-Covid normal.</li> <li>➤ August Band Night - Saturday 27th August Band Booked commencing time 7.00 pm</li> </ul>		
<p><b>14. Ukraine Humanitarian Sponsorship (RB)</b></p>		
<p>Cllr Barrar gave a presentation regarding RESET, a charity linked to the UK Government which is a scheme to provide homes for refugees from Ukraine. Cllr Barrar advised that this is a big commitment to sign up and help people from the Ukraine. Cllr Barrar stated that she would attend the training course and report back to our next meeting.</p>		Cllr Barrar
<p><b>15. Public Liability Insurance.</b></p>		
<p>Members were reminded that on completion of the 2020/21 Internal Audit, Ron Dolbear recommended that we should seek alternative insurance quotes to check that Zurich are competitive. The premium from Zurich this year is £474.79 a small increase of £3.71 from last year. Cllr Fletcher and the Clerk have tried to seek alternative insurance but as KCC do not own property or land, insurance companies are reluctant to quote. Keegan &amp; Pennykid provided a quote of £76 which was considered too cheap. It was therefore decided to continue with our current provider Zurich Insurance and agree a renewal by the 1<sup>st</sup> June.</p>		

<b>16. Items for inclusion on agenda for 25th May 2022</b>	
<p>The AGM will be held at 7.00pm on 25th May 2022 - prior to the normal meeting.  It was suggested that a social meeting be held outside Siloam on 11th May, (weather permitting).  Declaration of Office Forms can be signed by those attending.</p>	
<b>There were no further items to discuss the meeting closed at 20.42 pm</b>	