



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES

Wednesday 23rd June 2021

7.15 pm

<b>Present:</b>		
Councillor Nigel Fletcher (Chair)	Councillor Lowrie Orchard	Councillor Mary Idris
Councillor Peta Walsh	Councillor Sue John	Councillor Jim Robinson (Vice Chair)
Councillor Jan Evans	Councillor Bill John	Councillor Dawn Morse
Councillor Edmund Sides	Councillor Rhiannon Barrar	Clerk to the Council Sue Bagley
<b>Killay Community Council meetings are held via Zoom until further notice in compliance with Corona virus legislation set by the Welsh Government.</b>		
<b>1. Apologies</b>		
Councillor Joanne Fitton	City Councillors Jeff & Mary Jones	
<b>2. Declaration of Interests</b>		
In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).		
<b>3. Acceptance of Minutes</b>		
Minutes from the meeting held on 26th May 2021 (circulated previously) were agreed and signed as a true and correct record.		
<b>4. Matters arising and action points from previous meeting – 26<sup>th</sup> May 2021</b>		
There were no specific matters arising. All action points have been completed or included on the agenda.		
<b>4a Matters arising from AGM held on 26th May 2021</b>		
Cllr L Orchard has indicated following the AGM, that she wishes to join the Social Media & Marketing Committee - no other actions. AGM minutes were agreed and accepted by full Council.		
<b>5. Correspondence - received from</b>		
All correspondence was circulated to Councillors prior to the meeting, to be discussed on the agenda.		
<b>6. Reports</b>		

**(a) Chairperson's report (NF)**

No urgent matters to report.

**(b) City Councilor's reports - CC's Jeff and Mary Jones report was received and circulated in their absence.**

**CC J. Jones report as follows:**

Economic Recovery Fund (ECR):

I have been very busy dealing with the businesses, most of who have shown interest. One item suggested by traders was to replace the bollards in Killay precinct. Already spoken to Cllr N Fletcher who confirmed that KCC minutes confirmed that KCC were waiting for feedback from Mark Barry, Chair of Livingston. As no feedback had been received for several months the subject had been taken off KCC meeting agendas. Therefore, the suggestion will be taken forward as part of the ECR.

As there are no businesses in Killay North Mary has spoken to the CCS Leader to discuss other possible uses for the monies to be spent in her ward.

Olchfa Lane shared path has generated a number of complaints re. safety. I have chased up the installation of the barrier and gates. Response from Officers that contractors have been instructed to purchase but supply lines slow due to COVID.

We have been quite busy as Lord Mayor and Consort. Our cultural side is being well looked after.

**(c) Clerk's Report (SB)**

- No urgent matters to report.

**(d) Social Media & Marketing**

- **Website - no urgent matters to report.**
- **Facebook (BJ)**

In the previous 28 days KCC Facebook page has reached:

- 3,334 people
- 163 engagements
- 6 new people have liked the page
- 1,107 total likes
- 1,316 following the page.
- 12 people liked the page relating to Killay In Bloom and 7 shared.

**(e) Gardening (J Evans)**

- The begonias have been planted, the garden by the Co-op is looking a little bare. Cllr Evans will plant more plants.
- Cllr Fletcher suggested that a "Weeding Party" would help in tackling the weeds in and around the Precinct and the Gower Road, as weeds are spoiling the look of the planters etc.,  
A date will be arranged by Cllr Fletcher
- **(i) Killay in Bloom** - Cllr Fletcher reported that he had received only one entry for Killay in Bloom - from a resident in Upper Killay. Cllr Fletcher will continue to monitor emails for entrants,

Cllr N Fletcher

**(f) Public Rights of Way (RB)**

DATE	NUMBER	TYPE	REPORT
22.06.21	K1 111	Bridleway	Now called Olchfa link, has recently been tarmaced as part of Swansea Active Travel Route.
22/6/21	K1 108	Bridleway	Mostly dry dirt surface covered with stone chippings in part

22/6/21	K1 109	Bridleway	Mostly dry, swampy ground to one side of track. About 4 fallen trees in this area.
22/6/21	K1 110	Bridleway	Dry, life ring in place near small pond, new sign post installed

## 7. Planning Report - (ES) previously circulated.

### Validated Applications for period 24 May 2021 to 20 June 2021

**2021/1352/FUL ; [10-Jun-20]** 5 Kennington Close Killay Swansea SA2 7EF;  
Extension to rear dormer, front roof light, single storey rear extension, front porch and removal of one window from the side elevation

### Decisions for period 24 May 2021 to 20 June 2021

**2021/0161/FUL :** 543 Gower Road Killay Swansea SA2 7DS  
Two storey rear extension  
Approved by CCS (on 14-Jun-21)

## 8. Financial Report (SB/NF)

- Banking transactions conducted during June circulated previously, were accepted, agreed by Council and signed by Cllr N Fletcher.
- Cllr S John confirmed the monthly bank statement has been checked and verified and all items have been approved by Council.
- Approval was requested for the following:

J Robinson	Zoom Site	£14.39
S Bagley	Clerk Expenses	£23.40 - Telephone
R Dolbear	Internal Audit	£150.00

R Dolbear	PAYE	£50.00
S Bagley	Toner	£52.50

### c) Approval/Acceptance of 2020/21 Annual Accounts.

Cllr Fletcher presented the Annual Accounts which were approved and accepted by full Council. The Internal Auditor report suggested that KCC seek alternative quotes for Insurance and ensure the premium is competitive for next year. Cllr Fletcher emailed Norris and Fisher (national insurance broker for Community Councils) for a quotation. They stated that it was too soon to give a quote for 2022.

## 9. Requests for Donations

- 1st Killay Brownies requested a donation towards stationery to minimize the sharing of materials in compliance with Covid risk assessments. A discussion took place and it was agreed to donate a sum of £60.00

S Bagley

## 10. Christmas Tree Update - (NF)

<p>Cllr Fletcher reported that CCS have completed the hole in the ground ready for the Christmas Tree. A metal sleeve has been placed in the hole in the ground with a manhole cover over the site. The invoice for the works has not been received to date.</p>	
<p><b>11. Review of events - (JR) Advances Treasure Trail</b></p>	
<p>Cllr Robinson reported that the Urban Trail had received no entries. A discussion took place and it was felt that the event should be more widely published and run throughout the summer months. It was suggested that a future event could be advertised in Cllrs J &amp; M Jones Focus newsletter. Clerk to contact City Councillors to check date(s) for next edition. Cllr Robinson was thanked by Councillors for all his hard work.</p>	<p>S Bagley</p>
<p><b>12. Future Events</b></p>	
<ul style="list-style-type: none"> <li>• Killay in Bloom front garden competition and Children’s tallest Sunflower - already discussed.</li> <li>• Cllr Robinson stated that the VIP band are still holding the date for KCC for the August Band night.</li> <li>• All events to be reviewed at next meeting in connection with current Covid-19 guidelines and restrictions.</li> <li>• Cllr S John suggested a "Summer" Themed Dressed shop window, to be discussed at next meeting.</li> </ul>	<p>July Agenda</p>
<p><b>13.Representation on KCC of Minority Groups (BJ)</b></p>	
<p>Cllr B John felt that KCC was under-represented by Minority Groups, and he felt that when advertising any vacancy KCC should make it clear that anyone from any Minority Group would be eligible to apply and would be welcomed. Cllr Orchard read out a form of words used by NHS to include people from all backgrounds. Cllr Orchard to forward the wording to S. Bagley, Clerk for inclusion in future Community Councillor vacancy notices.</p>	
<p><b>14. Clyne Valley Community Project (RB)</b></p>	
<p>Cllr Barrar briefly informed Council about a range of events taking place in Clyne Valley on 27th June. Details had been circulated to all Councillors of walks, talks and ongoing environmental projects. Note that some events need to be pre-booked.</p>	
<p><b>14. Items for inclusion on agenda for next meeting.</b></p>	
<p>Summer Themed Shop Window (SJ)</p>	
<p>No further business the meeting closed at 8.15.pm</p>	

Signed .....

**28th July 2021**