



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

ANNUAL GENERAL MEETING – May

Held Via Zoom

Wednesday 26th May 2021

7.00pm

Present

| | |
|---------------------------|-------------------------------------|
| Councillor Nigel Fletcher | Councillor Peta Walsh |
| Councillor Sue John | Councillor B John |
| Councillor Jan Evans | Councillor Joanne Fitton |
| Councillor Jim Robinson | Councillor Mary Idris |
| Councillor Edmund Sides | Councillor Rhiannon Barrar |
| Councillor Dawn Morse | Clerk to the Council Mrs Sue Bagley |

The Clerk Mrs Sue Bagley opened the meeting, prior to the start she thanked the outgoing Chairman Cllr Nigel Fletcher for his hard work and help he has given to her over the past year.

1. Apologies for absence (received from)

Councillor Lowrie Orchard

2 Election of Chairman

The Clerk requested proposal for Chair of KCC.

Councillor Nigel Fletcher was nominated and proposed by all Councillors as Chairman of Killay Community Council - Councillor Fletcher took over the chair.

Cllr Fletcher thanked all Councillors for their support on completion of his fifth year in office. He hoped that the next year would see a return of our traditional events.

3. Election of Vice Chairman

Councillor Jim Robinson was unanimously elected as Vice Chairman having been approved by full Council.

4. Election of Responsible Financial Officer and appointment of Internal Auditor.

Mrs Sue Bagley was unanimously re- elected as Clerk to the Council and Responsible Financial Officer for Killay Community Council.

Mr Ronald Dolbear was appointed as Internal Auditor.

5. Election of Finance Committee

Cllr Nigel Fletcher, Cllr Jim Robinson, Cllr Sue John, Cllr Edmund Sides, Mrs Sue Bagley (Clerk) were elected to the Finance Committee and will be carrying out the internal audit function as per Audit and Account Regulations 1996, plus major financial decisions prior to approval by full Council.

6. Election of Councillors for:

(a) **Planning Committee**

Cllrs Edmund Sides; Joanne Fitton; Dawn Morse; Mary Idris

(b) **Social Media & Marketing Committee**

Cllrs Jim Robinson; Joanne Fitton; Bill John; Mary Idris

(c) **Gardening Committee**

Cllrs Jan Evans; Sue John; Peta Walsh;

(d) **Entertainments Committee**

Full Council

(e) **Public Rights of Way Committee**

Cllrs Rhiannon Barrar;

Sub-committees are to appoint their own chair-person and notify Full Council at the June meeting. Any additional members to each committee can be added at the next meeting.

The Clerk would contact Cllr L Orchard to establish which committee she would wish to join.

7. Election of Two Delegates to the Town & Community Council Forum.

Cllr Nigel Fletcher. Cllr Rhiannon Barrar

Cllr Fletcher noted that the Forum Council meet twice per year. If a specific item is tabled for debate, the relevant Councillor would be invited by Cllr Fletcher to attend the Forum.

It was noted that during 2020/21 the Forum had not held any meetings due to Covid restrictions. No information had been received during the year proposing holding Forum meetings by Zoom.

8. Presentation of Annual Financial Report.

The Annual Financial Report has been completed, and sent to the Internal Auditor Mr Ron Dolbear for audit. Upon its return it will be presented to Full Council for approval and then submitted to the Welsh Government.

9. Signing of Declaration of Office by all Councillors/ Register of Interests.

Declaration of Acceptance of Office forms for 2021 are currently with Councillors for signature and return to the Clerk.

Register of Interests for 2021 are currently with Councillors for signature and return to the Clerk prior to insertion on the KCC Website. There being no further business the meeting closed at 7.15 pm