



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES

Wednesday 27th January 2021

7.00 pm

<b>Present:</b>		
Councillor Nigel Fletcher (Chair)	Councillor Joanne Fitton	Councillor Sue John
Councillor Peta Walsh	Councillor Bill John	Councillor Jim Robinson (Vice Chair)
Councillor Jan Evans	Councillor Dawn Morse	Councillor Mary Idris
Clerk to the Council Sue Bagley	City Councillor Mary Jones	
<b>1. Apologies for absence (received from)</b>		
Councillor Mike Holmes	Councillor Lowrie Orchard	Councillor Edmund Sides
Councillor Rhiannon Barrar		
<b>2. Declaration of Interests</b>		
In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. (During remote meetings, interest is disclosed verbally and recorded by the Clerk).		
<b>3. Acceptance of Minutes</b>		
Minutes from the meeting held on 25 <sup>th</sup> November 2020 (circulated previously) were agreed and signed as a true and correct record.		
<b>4. Matters arising and action points from previous meeting – 25th November 2020</b>		
There were no matters arising from the previous meeting.		
<b>5. Correspondence - received from</b>		
<ul style="list-style-type: none"><li>Clerks Direct - given to Cllr S John.</li><li>Update from the Welsh Government with information on the 2020/21 annual account.</li></ul>		
<b>6. Reports</b>		
<b>(a) Chairperson's report (NF)</b> No urgent matters to report.		
<b>(b) City Councilor's reports - CC Mary Jones/J Jones</b> <ul style="list-style-type: none"><li>The Sleigh/Land Train for the Christmas Parade has been provisionally booked with CCS for 29th November. However, until Welsh Government restrictions are lifted, no definite decision can be made.</li><li>Active Travel - work has not yet commenced on Olchfa Lane.</li><li>Widening of the footpath outside Olchfa is not a recognised footpath.</li><li>CC M Jones updated Council on the Olchfa Link-Active Routes scheme. CC M Jones informed the meeting that an independent Ecological Appraisal of Clyne Valley and a CCS Risk Assessment had</li></ul>		

<p>been received. CC Jones will seek permission to distribute these documents to Community Councillors. Permission was granted and the documents were circulated by the Clerk on 1<sup>st</sup> February.</p>	
<ul style="list-style-type: none"> <li>• Chippings are being placed on the ground by CCS at the woods by Clyne Valley Cottages this is due to the continuous rain which has created a considerable amount of mud.</li> <li>• The small footpath from Stevenson Road down to Olchfa Lane is holding well at the moment despite the heavy rain. C Cllrs have asked again about an additional step and handrail at the bottom leading to Olchfa Lane. <i>CC Mary Jones left the meeting at this point.</i></li> </ul> <p><b>(c) Clerk's Report (SB)</b></p> <ul style="list-style-type: none"> <li>• A Government Census will take place on 21<sup>st</sup> March this year, a poster will be sent to KCC advertising the date.</li> <li>• Chris Smith of the Salvation Army has confirmed that his musicians will attend the Father Christmas Parade on the 29<sup>th</sup> November.</li> <li>• The Defibrillators have all been checked and the 'Circuit' has been informed.</li> </ul> <p><b>(d) Social Media &amp; Marketing</b></p> <ul style="list-style-type: none"> <li>• <b>Website (JR)</b> Nothing to report</li> <li>• <b>Facebook (B John)</b> KCC page has reached 4053 people; 1121 likes; 1205 people were recorded as following the Facebook site for the month of November.</li> <li>• <b>Advertising of Local Businesses on KCC Website.</b> Cllr B John reported that a complaint has been received from a trader concerned that the Community Council did not support the advertising of their business after a fire. The trader pointed out that contrary to this, KCC had advertised other businesses affected by the Covid-19 pandemic. After discussion it was agreed that future advertising for businesses in Killay would be considered for inclusion on Facebook and in the notice boards, provided it is intended as community information and not for financial profit or gain.</li> </ul> <p><b>(e) Gardening (J Evans)</b></p> <ul style="list-style-type: none"> <li>• The bulbs at the Precinct and on the grass bank in front of St Hilary's Church are starting to come through.</li> </ul> <p><b>f) Public Rights of Way (RB)</b> Due to the inclement weather no paths have been walked. No urgent matters to report.</p>	
<p><b>7. Planning Report</b></p>	
<p>Councillor Fletcher reported on the planning applications that were circulated by Cllr Sides prior to the meeting.</p> <p><b>Validated Applications for period 23rd November 2020 to 22nd January 2021:</b></p> <ul style="list-style-type: none"> <li>• <b>2020/2446/FUL; [27-Nov-20]</b> 46 Ffordd Dryden Killay Swansea SA2 7PD; Part two storey part single storey rear extension</li> <li>• <b>2020/2442/PRE; [30-Nov-20]</b> 14 Hafan Y Don Killay Swansea SA2 7NT;</li> </ul>	

PRE APP for a single storey rear extension and conversion of garage

- **2020/2392/FUL; [30-Nov-20]** 39 Goetre Fawr Road Killay Swansea SA2 7QS;  
Two storey rear extension and single storey side extension, fenestration alterations and extension of rear terraced area
- **2020/2620/FUL; [21-Dec-20]** 22 Clos Coed Collings Sketty Swansea SA2 7RD;  
Single storey rear extension and raised decking with railings
- **2020/2487/FUL; [04-Dec-20]** 85 Ridgeway Killay Swansea SA2 7AP;  
Part two storey, part single storey side/front extension with extension to existing front and rear dormers, single storey rear extension and addition of pitched roof to existing attached garage
- **2020/2402/FUL; [04-Dec-20]** 14 Landor Avenue Killay Swansea SA2 7BP;  
Single storey side extension
- **2020/0386/FUL; [07-Dec-20]** 458 Gower Road Killay Swansea SA2 7AL;  
Retention and completion of hard standing to provide parking area with walls up to a maximum of 1.6m high with railings to a maximum of 1.1m on top surrounding parking area and 1.1m railings on top of existing section of wall and 0.3m high wall surrounding low level planting area.  
*Cllr Fletcher reported that this application is currently out for consultation - two responses have been submitted to CCS.*  
*(a) CCS Transportation Group who have stated that the three spaces do not comply with minimum width and a Blue Badge width is narrower than it should be.*  
*Concerns have also been raised that reversing out of the parking space would impede motorists and pedestrians and potentially be an accident 'black spot'.*  
*(b) An officer from the CCS Drainage Section is unable to approve the application as no drainage information has been provided.*  
*No comment from KCC.*
- **2021/0031/FUL; [07-Jan-21]** 419 Gower Road Killay Swansea SA2 7AN;  
Single storey rear extension and first floor rear extension.
- **2021/0030/PLD; [11-Jan-21]** 419 Gower Road Killay Swansea SA2 7AN;  
Detached garden room (application for a Certificate of Proposed Lawful Development)
- **2020/2542/PRE; [04-Jan-21]** 502 Gower Road Killay Swansea SA2 7DY;  
(Pre-application) Single storey rear extension with balcony above including lowering of ground levels to create further living accommodation
- **2021/0056/FUL; [20-Jan-21]** 1 The Precinct Killay Swansea SA2 7BA;  
Change of use of first floor from residential (Class C3) to Travel agency (Class A1).
- **2020/2539/PLD; [12-Jan-21]** 502 Gower Road Killay Swansea SA2 7DY;  
Hip to gable roof extension, rear roof extension, upper floor window, two rear roof lights and alteration to window details.

#### **Decisions for period 23 November 2020 to 22 January 2021:**

- **2020/1990/PLD:** 14 Landor Avenue Killay Swansea SA2 7BP  
Single story side extension (application for a Certificate of Proposed Lawful Development)  
Is Not Lawful (proposed) (on 23-Nov-20)
- **2020/2002/TPO:** 3 Clos Islwyn Killay Swansea SA2 7ET  
To lop one Oak tree covered by TPO 254  
Approved by CCS (on 24-Nov-20)

- **2020/1979/FUL:** 31 Goetre Fach Road Killay Swansea SA2 7SQ  
Rear roof extension, two front gables, two side roof lights and single storey rear extension  
Approved by CCS (on 27-Nov-20)
- **2020/1882/FUL:** 118 Dunvant Road Killay Swansea SA2 7NW  
Front dormer extension  
Approved by CCS (on 26-Nov-20)
- **2020/2442/PRE:** 14 Hafan Y Don Killay Swansea SA2 7NT  
PRE-APP for a single storey rear extension and conversion of garage  
Negative (rejected by CCS) (on 21-Dec-20)
- **2020/2050/PLD:** 54 Broadacre Killay Swansea SA2 7RU  
Single story side/rear extension (application for a Certificate of Proposed Lawful Development)  
Is Not Lawful (proposed) (on 04-Dec-20)
- **2020/1154/PRE:** 543 Gower Road Killay Swansea SA2 7DS  
PRE-APP Two story rear extension with first floor balcony  
Mixed - generally okay but advised against having a balcony at the rear (on 11-Dec-20)
- **2020/2446/FUL:** 46 Ffordd Dryden Killay Swansea SA2 7PD  
Part two story part single story rear extension  
Approved by CCS (on 20-Jan-21)
- **2020/2392/FUL:** 39 Goetre Fawr Road Killay Swansea SA2 7QS  
Two story rear extension and single story side extension, fenestration alterations and extension of rear terraced area  
Refused by CCS (on 19-Jan-21)

**Note** On 28<sup>th</sup> January Cllr Fletcher informed Councillors by email that Hendrefoilan House, Killay has now been sold. No further details have been released; work is currently underway to make the property safe and watertight.

The existing planning consent is use as a "non-residential institution"; the estate agent stated that the property had the potential to be redeveloped for a variety of uses, including educational day care, crèche, hotel, offices or a residential conversion.

## **8. Financial Report (SB/NF)**

A. Banking transactions conducted during December/January circulated previously, were accepted, agreed by Council and signed by Cllr N Fletcher.

Cllr S John confirmed the monthly bank statement has been checked and verified and all items have been approved by Council.

B. Approval was requested for the following:

			Proposed by	Seconded by
J Robinson	Electricity	£4.59	Cllr S John	Cllr B John
J Robinson	Zoom Site	£14.39	Cllr S John	Cllr B John
S Bagley	Clerk Expenses	£25.50 Dec	Cllr S John	Cllr B John
S Bagley	Clerk Expenses	£20.50 Jan	Cllr S John	Cllr B John
Good Energy	Electricity	£89.62	Cllr S John	Cllr B John

Cllr Robinson informed Council that he had been offered a reduction of 20% by Zoom for an annual subscription. Councillors decided to keep Zoom as a monthly payment.

**C. Discussion/Acceptance/Ratification of 2021/22 Budget and Precept.**

The Finance Committee met on the 13<sup>th</sup> January via Zoom and discussed the 2021/22 budget.

Proposals and explanatory notes were circulated to all Councillors prior to this meeting.

It was agreed by the Finance Committee to suggest to Council an increase in the Precept for 2021/22 to £21,000. The forecasted 31/3/22 year end balance will be £10,000 or approximately 50% of expenditure, as recommended by the internal auditor.

The Budget for the year 2021/2022 was agreed by full Council, the Clerk will inform CCS Finance Department of this decision.

S.Bagley  
(Clerk)

**9. Councillors Remuneration for the year 2020/21**

All Community Councillors are entitled to claim £150 per year. All Community Councillors need to make a claim or decline via email to the Clerk by the end of February. A signed form will have to be completed retrospectively when social distancing is relaxed.

Feb. agenda

**10. Requests for Donations (SB)**

No requests received.

**11. Replacement/Upgrading of Bollards at Precinct**

This item will be removed from the agenda until any further update is received from Livingston's.

**12. Review of Christmas Events**

- The Christmas lights worked well this year with the exception of the Festoons above John Francis/Excell Jones. This appears to be a fault with the signage above John Francis where water is getting into their sign and shorting the lights. John Francis have been approached and they are having discussions with their Head Office as to whether they will or not replace the sign.
- Cllr Fletcher informed Council that the lighting costs were more than originally anticipated due to the replacement of 160 bulbs at £6.00 per bulb.
- The Clerk has been informed by Philips Services that they believe the pole used to hold the Christmas Tree is no longer suitable for use, as the tree was considerably difficult to put up this year.

<ul style="list-style-type: none"> <li>• Cllr Fletcher has approached Jonathan Hurley, CCS Street Lighting/Highways Manager who has agreed to check the street lighting column when he is next in the area.</li> <li>• Fifteen shops took part in the best dressed Christmas window. Thanks were passed to Mr T Fitton who kindly produced the certificates. Winners judged by the PCSOs were I Salon, Celtic Vapours and the Pettifor Trust who all received shopping vouchers.</li> <li>• Fourteen entries were received for the Treasure Hunt and all participants received a selection box.</li> </ul>	Feb.agenda
<b>13. Distribution of Co-op Love Food Boxes</b>	
<p>Following an offer by the Co-Operative to donate Local Food boxes to Upper Killay Community Council, Cllr Fletcher contacted the Co-operative.</p> <p>An email was received offering 25 Local Food boxes to Killay Community Council. These boxes are to be delivered in February (date to be confirmed)</p> <p>After a short discussion it was proposed by Cllr M Idris and seconded by Cllr S John to give these to the Food Bank located in Sketty.</p>	
<b>14. Items for inclusion on next agenda</b>	
<ul style="list-style-type: none"> <li>• Cllr S John suggested that KCC hold an Easter Treasure Hunt – Easter is 2<sup>nd</sup> to 5<sup>th</sup> April 2021</li> </ul>	
<p>There being no further business to discuss the meeting closed at 20.15 pm</p>	

Signed .....

**24th February 2021**