



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 23rd September 2020

7.00 pm

Prior to the start of the meeting Lowrie Orchard was interviewed with regard to being co-opted on to one of the three vacancies on the council. Following a short introduction and a question and answer session, Lowrie was unanimously elected as a new Councillor for Killay North and proceeded to swear the oath, and sign the Declaration of Office. (Due to social distancing regulations the signed copy will be collected and signed by the Clerk when possible). Councillor Fletcher welcomed Councillor Orchard to the meeting.

Present:		
Councillor Nigel Fletcher (Chair)	Councillor Joanne Fitton	Councillor Sue John
Councillor Peta Walsh	Councillor Mike Holmes	Councillor Jim Robinson (Vice Chair)
Councillor Jan Evans	Councillor Mary Idris	Councillor Dawn Morse
Councillor Lowrie Orchard	CC Jeff Jones	CC Mary Jones
Clerk to the Council Sue Bagley		
Killay Community Council meetings are held via Zoom until further notice in compliance with legislation set by Welsh Government.		
1. Apologies for absence (received from)		
Councillor Edmund Sides	Councillor Bill John	
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
3. Acceptance of Minutes		
Minutes from the meeting held on 26th August (circulated previously) were agreed and signed as a true and correct record.		
4. Matters and action points arising from previous meeting – 26th August 2020		
Page 2 Item (d) Social Media & Marketing Cllr Fletcher confirmed that he has updated the Terms of Reference, and these have been circulated to all Councillors.		
Page 4 Item 9 A photograph of Councillors with the Defibrillators and a small article was published in the Evening Post. Thanks to CC Jones for arranging.		
5. Correspondence - received from		
No urgent correspondence received.		

6. Reports	
<p>(a) Chairperson's report (NF) No urgent matters to report.</p> <p>b) City Councillors report (JJ) (MJ)</p> <ul style="list-style-type: none"> ➤ CC Mary Jones updated the Council in relation to the sink hole in Dunvant Road, near Hendrefoilan school. The sink hole which appeared in March as a result of mine workings was previously filled by the Coal Authority but this had been unsuccessful. The City Council agreed to carry out additional work which has now been completed. However, the Council will return to drill bore holes to check for any further sink holes which will require temporary traffic lights. ➤ CC M Jones has not yet heard anything regarding the Father Christmas sleigh/land train. She will report back to the clerk when this information is received. <p>CC Jeff Jones</p> <ul style="list-style-type: none"> ➤ Cllr J Jones reported that on Saturday 5th September 2020 a gentleman fell in the shopping precinct suffering injuries that required hospital treatment. Cllr J Jones gave all relevant information to KCC, but full details cannot be contained within the minutes for confidentiality. ➤ The precinct owner Livingstons were made aware of the accident as the paving flagstones and bollards were referred to as contributing factors to the accident. The flagstones are the responsibility of Livingstons. Cllr Jones summarized minutes obtained from the West Glamorgan archives of KCC meetings held in 2004 which showed that the cost of the bollards had been shared between KCC, Livingstons and Somerfield. ➤ Cllr Fletcher will review the documents and contact Livingstons to open up dialogue regarding the replacement or removal of the bollards. To be discussed further at next meeting. ➤ Cllr Jones reported that pavement repairs on Wimmerfield Avenue could take at least 5 years. The Highways Department have since decided to put a screed on the surface of the pavement. Unfortunately CCS cards sent to residents informing them of this planned work were dismissed as advertising literature and the screed was subsequently walked on before it had set. This damaged the screed but remedial work has now been completed. In future CC J Jones will receive prior notice to any work taking place to enable him to send official letters to residents. ➤ CC J Jones reported that CCS Legal Department have almost reached an agreement with land owners to sign over the strip of land from Stevenson Road onto Olchfa Lane to the local authority for a Public Right of Way. ➤ Cllr Fletcher reported that the area co-coordinator for Killay - Kathryn Hay has vacated the post after a temporary secondment period. Cllr J Jones commented that an area co-ordinator is needed in Killay on a permanent basis, as in other areas of Swansea. <p>City Councillors J & M Jones left the meeting at 8.00 pm</p> <p>(c) Clerk's Report (SB) - no urgent matters to report</p> <p>(d) Social Media & Marketing Website: (JR)</p> <ul style="list-style-type: none"> ➤ Cllr Robinson reported that the website is up to date. <p>Facebook: (B John) – report sent to Cllr Fletcher. (1167 likes 1131 followed this)</p> <p>(e) Gardening (J Evans)</p> <ul style="list-style-type: none"> ➤ The troughs on the two flower beds have now been removed by the Parks Department allowing more light to reach the plants. 	<p>CC M Jones</p> <p>Cllr Fletcher Agenda item</p>

<ul style="list-style-type: none"> ➤ KCC have been informed that Maureen Cottey - the Florist based in Mumbles will be moving to Killay in the near future (16th November) into the empty Surf Shop on Gower Road. ➤ The Clerk has asked CCS to plant Daffodil bulbs on a further section of the grass bank in front of St Hilary's Church. ➤ Cllr Fletcher has received confirmation from BT that the telephone box at the Precinct will remain. The line will be reconnected and an Engineer will attend to connect and assess the current condition. <p>(f) Public Rights of Way (RB) -</p> <ul style="list-style-type: none"> ➤ Cllr Barrar showed council photographs of the Culvert at Clyne Woods where CCS have completed a considerable amount of work to try and control the flooding at the woods. 	
<p>7. Planning Report (ES) – Circulated prior to the meeting.</p>	
<p>Validated Applications for period 23 August 2020 to 20 September 2020</p>	
<p>2020/1633/FUL; [19-Aug-20] 402 Gower Road Killay Swansea SA2 7AH; Extension to front porch KCC comment:</p>	
<p>2020/1797/PRE; [11-Sep-20] 26 Coleridge Crescent Killay Swansea SA2 7DJ; Pre-application enquiry - Two storey side extension and single storey rear extension KCC comment:</p>	
<p>2020/1750/TPO; [04-Sep-20] 51 Ffordd Taliesin Killay Swansea SA2 7DF; To crown lift Sycamore and Oak trees are in group G21 covered by TPO 254 KCC comment:</p>	
<p>2020/1744/TPO; [03-Sep-20] 60 Ffordd Dryden Killay Swansea SA2 7PD; To lop three Oak trees covered by TPO 204 KCC comment:</p>	
<p>2020/1740/TPO; [03-Sep-20] 38 Ffordd Dryden Killay Swansea SA2 7PA; To lop one Oak tree covered by TPO 254 KCC comment:</p>	
<p>2020/1726/TPO; [15-Sep-20] 32 Ffordd Dryden Killay Swansea SA2 7PA; To lop one Oak tree and one Ash tree covered by TPO 254 KCC comment:</p>	
<p>Decisions for period 23 August 2020 to 20 September 2020</p>	
<p>2020/1236/TPO: 39A Ffordd Dryden Killay Swansea SA2 7PA To lop one Ash tree covered by TPO 254 Approved by CCS (on 27-Aug-20)</p>	
<p>2020/0954/PL : 25 Clos Coed Collings Sketty Swansea SA2 7RD Conversion of part of garage to ancillary living accommodation (application for a Certificate of Proposed Lawful Development) Decision: is Lawful (proposed) (on 09-Sep-20)</p>	
<p>8. Financial Report (SB/NF)</p>	
<p>Banking transactions conducted during September circulated previously, were accepted, agreed by Council and signed by Cllr N Fletcher.</p>	

<p>Cllr S John confirmed the monthly bank statement has been checked and verified and all items have been approved by Council.</p> <p>The Clerk advised that the 5 points raised by the External Auditor in the 2019/2020 annual accounts have been completed and the External Auditor is satisfied with their findings. As such the Annual Accounts are now closed and we await the invoice.</p> <p>Cllr Fletcher reminded members of the Lottery Grant which is currently at £729.54. Cllr Fletcher suggested that as the grant must be used by the 31st December 2020 and to the benefit of the whole community that the funds be used towards the Christmas expenses, if no alternative activity/event can be planned.</p> <p>The following payments were proposed by: Cllr J Fitton seconded by Cllr J Evans</p> <ul style="list-style-type: none"> ~ Clerk's Expenses (September £27.40) tel ~ Zoom meeting payments £14.39 payable to Cllr J Robinson. Proposed by Cllr J Evans; seconded by Cllr S John 	<p>Agenda item</p>
<p>9. Requests for donations (SB)</p>	
<p>No requests received</p>	
<p>10. Future Events</p>	
<p>Until social distancing has been relaxed, no public events will be discussed.</p> <p>➤ Halloween - possibility of a virtual event. (JF) Cllr Fitton previously suggested that KCC hold a virtual Halloween event for the children. As requested, the Clerk asked for a quote from a Children's Entertainer, however at a cost of £250 this was deemed too expensive. Cllr Fitton spoke at length regarding a virtual programme of on-line events for the children including competitions, fancy dress, cooking, etc., Cllr Fletcher thanked Cllr Fitton for her efforts. Cllr Fitton will proceed with the event and give consideration to prizes to be covered by the £260 Halloween budget</p> <p>Cllr Morse left the meeting at 8.30pm.</p>	<p>Cllr Fitton</p>
<p>11. Christmas Events - Until Social distancing has been relaxed, no public events can be discussed.</p>	
<p>➤ Two additional motifs have been ordered from Phillips Services by the Clerk. ➤ Council requested that the Clerk order the Christmas Tree from Gower Trees as soon as possible.</p>	<p>Sue Bagley</p>
<p>12. Items for inclusion on next Agenda.</p>	
<p>➤ Six Monthly Accounts ➤ Bollards at the Precinct. ➤ Swansea Council Play Facilities Fund. Cllr Fletcher subsequently received an email from City Cllrs J & M Jones on 30th September stating; <i>"...we are aware of the fund and are considering our options. We don't think that it needs to go on as an agenda item at this stage as we are able to fund the difference from our Community budget if needed. We will keep you updated"</i></p>	
<p>There being no further business to discuss the meeting closed at 20.40pm</p>	

Signed

28th October 2020