



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES

Wednesday 26th August 2020

7.00 pm

Present:		
Councillor Nigel Fletcher (Chair)	Councillor Joanne Fitton	Councillor Sue John
Councillor Peta Walsh	Councillor Mike Holmes	Councillor Jim Robinson (Vice Chair)
Councillor Jan Evans	Councillor Mary Idris	Councillor Bill John
Councillor Dawn Morse	Councillor Edmund Sides	
Clerk to the Council Sue Bagley		
Killay Community Council meetings are held via Zoom until further notice in compliance with legislation set by Welsh Government.		
1. Apologies for absence (received from)		
Councillor Rhiannon Barrar		
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare a Personal and/or Prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
3. Acceptance of Minutes		
Minutes from the meeting held on 22nd July (circulated previously) were agreed and signed as a true and correct record. The Annual General Meeting that took place via Zoom on the 22nd July 2020 were agreed, accepted by full Council, and signed by the Chairman.		
4. Matters and action points arising from previous meeting – 22nd July 2020		
Page 2 Item (d) Social Media & Marketing Cllr Fletcher confirmed that he has updated Terms of Reference, and these will be circulated in due course. (see appendix (1)) Cllr Robinson has copied the information from Facebook onto the website to inform residents of the role and different responsibilities between City Council and Community Council. Contact details for City Council issues are available to residents as applicable.		Cllr Fletcher
5. Correspondence - received from		
No correspondence received. Invoices have been received from Good Energy our electricity supplier. It was suggested that to avoid future billing issues experienced from the previous supplier that the meter reading is submitted to Good Energy every three months. Meter readings should be submitted on 31 st March, 30 th June, 30 th September and 31 st December. The December reading could be delayed until early January after the Christmas lights have been turned off.		

6. Reports	
<p>(a) Chairperson's report (NF) Cllr Fletcher has recently circulated his 'Chairman's thoughts' regarding his personal concern that KCC had been relatively inactive within the community during the lockdown period. However the minutes of other Town & Community Council minutes (which were posted on websites) showed that only a handful had been active by funding food banks. Cllr Fletcher asked Councillors for ideas as to how KCC can become more involved in the Community. A discussion took place and it was suggested that KCC could investigate other Community Council activities to give us ideas as to what they are doing and if any ideas can be 'borrowed'. Cllr Robinson suggested that individual Councillors read through other Community Council minutes for suggestions. It has previously been suggested that we approach other Community Councils, and ask if we were permitted to attend their meetings, and possibly invite them to KCC meetings.</p> <p>b) City Councillors report (JJ) - no urgent matters to report.</p> <p>(c) Clerk's Report (SB) - no urgent matters to report</p> <p>(d) Social Media & Marketing Website: (JR) Cllr Robinson reported that the website is up to date. Face book: (B John) Cllr B John reported that Facebook likes have risen to 1038 - cold callers after the stormy weather increased and information to the elderly to avoid scams. A link to frequently asked questions has also been added covering information from the Welsh Government about COVID 19. (See appendix (1)) Cllr Evans reported that Patsy (surname unknown) at the Pettifor Trust has retired after many years service. It was suggested that a card from KCC could be sent. KCC will add her retirement to the Face book page.</p> <p>(e) Gardening (J Evans) The flower bed by the post box at the Precinct is a display of colour and has been complimented on by many passing residents. Unfortunately the poor weather has ruined the troughs on the other two flower beds, the petunias have become overgrown covering the begonias in the beds. The Clerk was asked to contact Alan Hughes and ask if they could be removed, giving the begonias more light and rain. Cllr Evans is doubtful about planting of bulbs at the Precinct this year. Cllr Fletcher informed her that it was her choice and to plant whatever plants she thought appropriate. The Clerk asked if KCC wished to plant additional daffodil bulbs in front of St Hilary's Church the cost last year was £204.00 . This was agreed.</p> <p>(f) Public Rights of Way (RB) - Due to the absence of Cllr Barrar there was no report available.</p>	<p>Cllr Fletcher</p> <p>Sue Bagley Cllr B John</p> <p>Sue Bagley</p>
7. Planning Report (ES) – Circulated prior to the meeting.	
<p>Validated Applications for period 20 July 2020 to 23 August 2020 2020/1391/FUL; [23-Jul-20] 48 Ridgeway, Killay, Swansea SA2 7AP; Two storey rear extension and addition of first floor side window</p>	

<p>KCC comment: None</p> <p>2020/1342/DOC; [16-Jul-20] 341 Gower Road, Killay, Swansea SA2 7AE; Discharge of condition 5 (landscaping) of planning permission 2018/2623/FUL granted 13th December 2018 KCC comment: New landscaping plan submitted</p> <p>2020/1154/PRE; [20-Jul-20] 543 Gower Road, Killay, Swansea SA2 7DS; PRE-APP Two storey rear extension with first floor balcony KCC comment: None</p> <p>2020/0954/PLD; [13-Aug-20] 25 Clos Coed Collings, Sketty, Swansea SA2 7RD; Conversion of garage to ancillary living accommodation (application for a Certificate of Proposed Lawful Development) KCC comment: Conversion of garage to office</p> <p>Decisions for period 20 July 2020 to 23 August 2020</p> <p>2020/1066/FUL: 46 Fairy Grove, Killay, Swansea SA2 7BY Part two storey/part single storey rear extension and replacement detached garage Approved by CCS (on 31-Jul-20)</p> <p>2020/1039/FUL: 28 Cowper Close, Killay, Swansea SA2 7DG Conversion of garage to ancillary living accommodation and single storey side/rear extension to link the dwelling to the garage Approved by CCS (on 31-Jul-20)</p> <p>2020/1042/TPO: Woodland Area Adjacent to St Nicholas Court Killay Swansea SA2 7AD To fell 2 Pine trees and lop 1 Sycamore, 2 Oaks and various Pine trees covered by TPO 48 Approved by CCS (on 29-Jul-20)</p> <p>2020/0786/ELD: 16 Wimmerfield Crescent, Killay, Swansea SA2 7BU Hip to gable roof extension with upper floor side window, rear roof extension, two front roof lights and single storey rear extension (application for a Certificate of Existing Lawful Development) Decision: was Lawful (existing) (on 30-Jul-20)</p> <p>2020/1171/FUL: 48 Coleridge Crescent, Killay, Swansea SA2 7ER Single storey side/rear extension Approved by CCS (on 19-Aug-20)</p>	
<p>8. Financial Report (SB/NF)</p>	
<p>Banking transactions conducted during August circulated previously, were accepted, agreed by Council and signed by Cllr N Fletcher.</p> <p>Cllr S John confirmed the monthly bank statement has been checked and verified and all items have been approved by Council.</p> <p>The Clerk reported that the External Auditor has requested answers to 5 observations, these are not</p>	

<p>money related just questions that are required to complete the audit, the clerk will reply as soon as possible.</p> <p>The following payments were proposed by: Cllr J Fitton seconded by Cllr J Evans</p> <ul style="list-style-type: none"> ~ Clerk's Expenses (August £22.60) tel ~ Zoom meeting payments £14.39 payable to Cllr J Robinson. 	Sue Bagley
9. Defibrillator (JJ) update	
<ul style="list-style-type: none"> ~ The Defibrillators were installed on Thursday 27th August - thanks was passed to Cllr's S John; J Robinson and CC J Jones. ~ Cllr Robinson reported that all defibrillators have been registered with 'the circuit' and the Welsh Ambulance Service, all information has now been given to the clerk. ~ The clerk will be contacted in approximately three months' time asking KCC to check that all defibrillators are functioning and in good working order, and are not in need of any service. ~ Cllrs D Morse; J Robinson; S John volunteered to check this equipment as and when required. ~ Cllr Fletcher agreed to speak to CC J Jones to seek progress on the proposed Evening Post coverage regarding the purchase of the Defibrillators <p><i>Cllr M Idris left the meeting at 19.46</i></p>	Cllr Fletcher
10. Requests for donations (SB)	
No requests received	
11. Re-opening of Siloam Chapel	
<p>Siloam Chapel will re-open on the 6th September under strict social distancing rules. KCC Councillors discussed this item in detail and it was agreed by full council that until social distancing rules are relaxed and KCC have important matters to discuss, KCC would continue to hold meetings via Zoom.</p> <p>Lowrie Orchard a prospective candidate for Co-option to KCC will be invited to attend our next Zoom meeting, for a brief interview.</p>	Sue Bagley
12. Christmas Events - Until Social distancing has been relaxed, no public events can be discussed.	
<p>The Clerk has been in touch with Phillips Service regarding the replacement of one or two Christmas motifs.</p> <p>Cllr Robinson showed Councillors' the proposals and four were decided upon. The Clerk will obtain a quote from Phillips and report back, Cllr Fletcher will check the budget prior to any decision.</p> <p>Cllr Fitton suggested that the Father Christmas Train/Sleigh could have an extended route, this cannot be decided until CCS confirm that the hire of the Train/Sleigh is to go ahead.</p>	Sue Bagley Cllr Fletcher
13. Any further information	
<p>Cllr Fitton suggested that KCC hold a virtual Halloween event for the children, this was discussed and Cllr Fitton volunteered to investigate further and provide further information at the next meeting. The Clerk agreed to speak to the Children's entertainer to enquire what it would cost for her to produce a video/disc that KCC could use for this exercise.</p>	Cllr Fitton Sue Bagley
14. Items for inclusion on next Agenda.	
There being no further business to discuss the meeting closed at 20.30	

Signed

26th September 2020