



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## ANNUAL GENERAL MEETING – July

*Held Via Zoom*

*Wednesday 22nd July 2020*

*7.00pm*

### Present

Councillor Nigel Fletcher	Councillor Peta Walsh
Councillor Sue John	Councillor B John
Councillor Jan Evans	Councillor Mike Holmes
Councillor Jim Robinson	Councillor Mary Idris
Councillor Edmund Sides	Councillor Rhiannon Barrar
Councillor Dawn Morse	Clerk to the Council Mrs Sue Bagley

The Clerk Mrs Sue Bagley opened the meeting, prior to the start she thanked the outgoing Chairman Cllr Nigel Fletcher for his hard work and help he has given to her over the past year.

### 1. Apologies for absence (received from)

Councillor Jeff Jones; Councillor Joanne Fitton

### 2 Election of Chairman

The Clerk requested proposal for Chair of KCC.

Councillor Nigel Fletcher was nominated and proposed by all Councillors as Chairman of Killay Community Council - Councillor Fletcher took over the chair.

### 3. Election of Vice Chairman

Councillor Jim Robinson was unanimously elected as Vice Chairman having been approved by full Council.

### 4. Election of Responsible Financial Officer and appointment of Internal Auditor.

Mrs Sue Bagley was unanimously re- elected as Clerk to the Council and Responsible Financial Officer for Killay Community Council.

Mr Ronald Dolbear was appointed as Internal Auditor.

### 5. Election of Finance Committee

Cllr Nigel Fletcher, Cllr Jim Robinson, Cllr Sue John, Cllr Edmund Sides, Mrs Sue Bagley ( Clerk) were elected to the Finance Committee and will be carrying out the internal audit function as per Audit and Account Regulations 1996, plus major financial decisions prior to approval by full Council.

## **6. Election of Councillors for:**

**(a) Planning Committee**

Cllrs Edmund Sides; Joanne Fitton; Dawn Morse; Mary Idris

**(b) Social Media & Marketing Committee**

Cllrs Jim Robinson; Joanne Fitton; Bill John; Mike Holmes; Mary Idris

**(c) Gardening Committee**

Cllrs Jan Evans; Sue John; Peta Walsh;

**(d) Entertainments Committee**

Full Council

**(e) Public Rights of Way Committee**

Cllrs Rhiannon Barrar; Mike Holmes

Sub-committees are to appoint their own chair-person and notify Full Council at the August meeting. Any additional members to each committee can be added at the next meeting.

## **7. Election of Two Delegates to the Town & Community Council Forum.**

Cllr Nigel Fletcher. Cllr Rhiannon Barrar

Cllr Fletcher noted that the Forum Council meet twice per year. If a specific item is tabled for debate, the relevant Councillor would be invited by Cllr Fletcher to attend the Forum.

## **8. Presentation of Annual Financial Report.**

The Presentation of the Annual Financial Report has previously been completed, signed by full Council, and sent to the External Auditors BDO for audit.

## **9. Signing of Declaration of Office by all Councillors.**

Declaration of Acceptance of Office forms for 2020 have been completed, signed by Councillors and the Clerk as required.

Register of Interest for 2020 were signed by all Councillors, given to Cllr Jim Robinson for insertion onto KCC website. There being no further business the meeting closed at 7.15 pm