



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES – JUNE 2014

*Siloam Chapel Hall
Wednesday 25th June 2014
7.15 pm*

Present

Councillor A Hinton (Chair)	Councillor S John
Councillor J Evans	Councillor P Walsh
Councillor B John	Councillor P Ellis
Councillor N Fletcher (Vice Chair)	Councillor M Jones
Councillor L Lawson	Councillor T Lewis
Clerk to the Council Mrs S Bagley	

Prior to the commencement of the meeting, Cllrs interviewed Mr T Lewis to fill a vacancy on the Council by Co-option (see separate Minutes). Mr Lewis was found to be acceptable and completed the necessary formalities. Cllr Hinton welcomed Cllr Lewis to his first Council meeting.

1. Apologies for absence (received from)

Councillor J Lewis. Councillor C Jenkins. Councillor M Bateman

2. Declarations of Interest

In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

Action Plan

All Councillors

3. Acceptance of minutes

Minutes from the previous meeting held 28th May (circulated previously), were read, accepted and signed as being a true record.

4. Matters arising from previous meeting – 28th May 2014

All matters arising are items to be discussed on the Agenda.

5. Correspondence

The following correspondence was received during the month:

- 'Goody' box received from Western Power (includes item for use by residents in case of problems during adverse weather. A torch/analogue telephone/hand warmer/foil blanket/radio etc)
- Ombudsman's Report

<ul style="list-style-type: none"> - Killay & District Luncheon Club – thanking KCC for the recent donation of £100.00. - One Voice Wales Spring Edition. - A letter and photographs received via Cllr S John from Dr Susan Ford of Wimmerfield Avenue referring to the condition of the Car Park at the rear of the Co-op Store in Killay. Dr Ford is concerned about noise/rubbish/vandalism at the car park. <p>The Clerk was instructed to write to Dr Ford advising that KCC does not have any powers regarding the car park (it is a private area owned by Livingstones). The letter and photographs will be forwarded to Mrs C Jenkins of the Village Inn Killay, who is Livingstone’s representative, and also to City Councillor Jeff Jones.</p> <p>Cllr S John also mentioned that Dr Ford has shown an interest in becoming a Community Councillor – the Clerk’s e mail address was given to Cllr S John for Dr Ford to send her CV if wished.</p>	<p>Mrs S Bagley</p>
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6. Reports

(a) Chairperson – Cllr. A Hinton

Nothing to report – all items on agenda.

(b) City Councillor - Cllr. Mrs M Jones

- New Dog Bin at Fairy Grove is not being emptied. Cllr M Jones has requested that this bin be emptied on a regular basis.
- The Dog Bin at Bron y Bryn is being used but residents are depositing litter as well. Cllr M Jones has asked for a litter bin to be installed.
- Cllr Jones confirmed that trees on Hendrefoilan Road have recently been cut by City & County of Swansea. These trees were considered as dangerous.
- Cllr Fletcher reported that a Staffordshire Bull Dog has attacked a resident’s dog in Ashgrove and a similar incident occurred at the Clyne Cycle Track. Cllr Fletcher has reported these incidents to the PCSO.

(c) Clerk to the Council – Mrs S Bagley

- The Clerk confirmed that Mr Bob Harding of Phillips Services has now retired. The post has been taken over by Mr Barry Morgan.
- The proprietor of C H Hardware Store has asked if KCC could arrange for a tree opposite his premises to be lopped as he believes it is too low for passing traffic. Cllr M Jones would look into this matter with CCS.

(d) Computer Committee

- Cllr Ellis confirmed that a ‘Brief History of Killay Community Council’, compiled by Cllr A. Hinton, has been added to the Website, and amendments/omissions completed.
- Cllr Ellis will demonstrate use of a Web-Cam prior to the Planning Committee report.

Cllr M Jones.

(e) Footpaths Committee

- Cllr L Lawson reported that the footpath between Byron way and Hendrefoilan School is impassable. Cllr M Jones stated that the NEET team is due shortly to remove any debris.

(f) Swansea in Bloom Committee

- Cllr Hinton congratulated members of the Swansea in Bloom Committee who have planted the gardens at the Precinct. The beds are looking extremely colourful and are well designed.
- Cllr J Evans is still concerned over the lack of water which is needed to water plants during the hot weather, and thanked all traders, particularly the Village Inn owners/management for their co-operation.

7. Financial Report and Verification of Account

Mrs Bagley read out the following bank details:

Number 1 Account	£2514.71
Number 2 Account	£15275.03
Number 3 Account	£3,004.53

- Mrs Bagley circulated a spreadsheet showing expenditure for the month.
- Clerk's expenses and purchases for the month: £38.33
- Annual Accounts have been received back from the internal Auditor and are now awaiting the Chair/Clerk's signatures before being sent off to Mazurs, the External Auditor.
- The Clerk requested that **ALL** invoices to be repaid **MUST** be on suppliers' headed receipts – this is an official audit requirement.

Approval was sought to pay the following:

Staples for copier paper £32.45 proposed by Cllr B John Seconded by Cllr N Fletcher.

Cllr J Evans purchase of plants/slug pellets £48.28 proposed by Cllr B John seconded by Cllr P Ellis.

Mrs S Bagley for Photocopier Toner at £17.96 proposed by Cllr B John seconded by Cllr J Evans.

Other payments on the spread sheet had been previously agreed by Council.

All Councillors

8. Council Insurance

Council Insurance has been taken out with Zurich Insurance for the year 2014/2015 at a cost of £421.81 after consideration by Cllr Hinton and Mrs Bagley. Details had been previously passed to Finance committee for approval. This was considered to be the best policy available with a better cover than in previous years.

Retrospective approval was proposed by Cllr B John, seconded by Cllr N Fletcher and agreed by all.

9. Change to Banking Providers	
The Clerk reported that she had completed the necessary on-line forms to Lloyds Bank for change of banking provider - no contact has been received back from Lloyds Bank to date. It was suggested that the clerk contact Lloyds Business Banking in Swansea.	Mrs S Bagley
10. Requests for Donations	
<i>Cllrs M Jones, P Ellis and P Walsh declared an interest in this item, signed the form and left the room.</i>	
A request has been received from Hendrefoilan Primary School for financial help to provide the school with new canvas sun canopies at a cost of £55.00 per canopy. This was discussed, and it was proposed by Cllr S John seconded by Cllr N Fletcher and agreed by all that the Council donate £220.00 to the school enabling them to purchase four new canopies.	
<i>Cllrs M Jones, P Ellis, and P Walsh returned.</i>	
Cllr M Jones thanked the Council on behalf of the School.	
11. Electricity Controls at Precinct	
The meter has been fitted to the distributor box by N Power, and we now await Phillips Services to complete their work. Cllr A Hinton and Mrs Bagley had met with Mr Barry Morgan, the new Contracts Director at Phillips Services, who is aware of the ongoing work. It has been requested that two sockets be installed in the box for KCC use during future outdoor events.	Mrs S Bagley/ Cllr Hinton
The Clerk to arrange a further meeting with Phillips Services to discuss outstanding work as soon as Mr Morgan returns from his holiday next week.	
12. Summer Fun Events	
Tuesday 29th July - Fun Day to be held at the Library	
12.00 – 4.00 pm	
<ul style="list-style-type: none"> - A Bouncy Castle has been booked 12.00 to 4.00 pm - Occasional Twist (Balloon Man) has been booked by the Clerk. - The Police and Fire Service - no reply to date from Fire Service. - PCSO will attend if work commitments allow. - Mrs S Bagley will deliver a freezer to the Library on Friday 25th. - Cllr T Lewis has volunteered to sell the ice-cream. - Cllr S John will supervise the children's food in the Library. - Cllr M Jones will arrange to copy flyers to be given to the schools. - Cllr B John - crowd control. - Hot food and drinks will be served by Cllr's J Evans and L Lawson. 	
All Councillors are encouraged to attend if possible.	
It was agreed that details be finalised at the Council meeting on 23 rd July.	
Cllr S John suggested that for ease of purchasing KCC should apply to Bookers to open a Cash Account – clerk to enquire.	
Mrs S Bagley	

<p><u>23rd August 2014</u> Table Top Sale at the Precinct from 10.00 am onwards by Killay traders and local charities. A band for the evening will be booked by Village Inn manager.</p> <p><u>31st August 2014</u> Songs of Praise at the Precinct at 6.00 pm</p> <p>Clerk to print notices advertising all events and display in notice boards.</p>	<p>Cllr C Jenkins</p> <p>Mrs S Bagley</p>
<p>13. Council Vacancies – Application for Co-option</p>	
<p>Two candidates are due to interviewed on the 23rd July 2014 and a further applicant has also expressed an interest in becoming a Community Councillor. If a CV is forthcoming it will be circulated to Councillors via e-mail to be read before the next meeting, the applicant can then be included in the interviews on the 23rd July. Copies of applicants’ CVs to be sent to Cllr T Lewis for his information.</p>	<p>Mrs S Bagley</p>
<p>14. Bike Racks</p>	
<p>Cllr Hinton will meet City Councillor Jeff Jones and Mr Nigel Fitzgerald of CCS on 26th June 2014 at the Precinct to discuss the location of bike racks. Due to the strict Health & Safety regulations imposed by City & County of Swansea it was agreed that the supply and installation should be undertaken by CCS operatives. Cllrs Jeff & Mary Jones have kindly agreed to meet half of the cost of the racks from their Environmental Allowance, the balance to be paid by KCC. The cost of three racks is expected to be approximately £660.00 plus VAT. Cllr N Fletcher proposed, seconded by Cllr B John, that authority be given to Cllr Hinton to spend up to £350.00 on the purchase and installation of bike racks – this was agreed.</p>	<p>Cllr A Hinton</p>
<p>15. Friends of Dunvant Park</p>	
<p>Cllr Hinton confirmed that, together with several other KCC Cllrs, he had attended a meeting of Friends of Dunvant Park on 4th June 2014 and was delighted to report that Cllr Nigel Fletcher has been elected Chair of Friends of Dunvant Park committee. The next meeting will be at the Gospel Hall Dunvant Road on Tuesday 1st July 2014 at 7.00 pm.</p>	
<p>16. Items for Inclusion on next Agenda</p>	
<p>Fly Tipping – Cllr B John requested that any fly tipping in the area be reported to him and he would notify the relevant CCS department.</p>	

17. Planning Committee Report	
<p>Before the report Cllr P Ellis gave a short demonstration using a Web-Cam, as the Visualiser he referred to at last month's meeting had proved to be more expensive than envisaged. It was agreed that using this technology will be a great help when considering planning applications. It was decided that Cllr Ellis be authorised to purchase a Web Cam at an approximate price of £30.00.</p> <p>Purchase was proposed by Cllr B John seconded by Cllr J Evans, and agreed by all.</p> <p><i>Cllr M Jones left the meeting and did not return.</i></p> <p>The following CCS planning committee decisions were noted:</p> <ul style="list-style-type: none"> • 122 Dunvant Road – alterations granted • Blockbusters Gower Road - change of use to Estate Agent granted. • Treetops Clyne Valley Road – confirmed lawful development • 27 St David's Drive – two storey extension – refused • 51 Ffordd Taliesin - variation to tree preservation order granted • 36 Ash Grove - front/side extension granted with conditions. 	Cllr P Ellis
<p>The following application was considered by KCC:</p> <p><u>Application no: 2014/0699</u></p> <p>51 Wimmerfield Crescent Killay</p> <p>Single Storey Side Extension with flat roof – no objection.</p>	
There being no further business to discuss the meeting closed at 9.00 pm	

.....Signed