



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES – JUNE 2013

*Siloam Chapel Hall
Wednesday 26th June 2013
7.15 pm*

Present

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| Councillor A Hinton (Chair) | Councillor N Fletcher |
| Councillor M Jones | Councillor P Walsh |
| Councillor L Lawson | Councillor B John |
| Councillor J Lewis | Councillor J Evans |
| Councillor S John | Councillor P Ellis |
| Clerk to the Council Mrs S Bagley | |

City & County of Swansea Councillors J Jones, J Newbury and J Raynor attended the meeting. Four local members of the public were also in attendance and with permission of the Chair they were allowed to express their opinion regarding the issue of allotments at Duvant Park as follows:

- Mrs A Fox stressed that she would like Duvant Park to remain as a 'Park' she felt very strongly that the park should remain as a recreational area for future generations.
- Mr C Chu was extremely concerned about the proposals, he felt that they would increase the traffic flow/parking on the surrounding roads, which at the present time is highly problematic. Mr Chu was also concerned about the possible vermin that an allotment could attract, he requested that Killay Community Council should take on board this issue which affects the whole of Killay and not only Duvant.
- Mr D Beynon informed the meeting that houses in the area had not received any communication regarding the proposals.

City Councillor J Jones stated that the first he had heard about the plans was via the press – he has spoken to residents and his findings were that there are very few residents who are in favour of this proposal.

City Councillor J Raynor, apologised for the lack of information given to residents, Councillor Raynor spoke at length regarding the proposals giving the views of the City & County of Swansea.

City Councillor J Newbury spoke giving his views.

Cllr Hinton thanked City Councillors and residents for their attendance. They left the meeting at 7.30 pm

1. Apologies for absence (received from)

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| Councillor M Idris | Councillor C Jenkins |
| Councillor P Williams | Councillor M Bateman |

Cllr M Jones informed the meeting that it was Cllr P Williams intention to resign from KCC; a letter will follow in due course.

| 2. Declarations of Interest | Action Plan |
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| In accordance with the provision of the Code of Conduct, members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the number of the item onto the relevant form supplied by the Clerk during each meeting. | All members |
| 3. Acceptance of minutes | |
| Minutes from the previous meeting held on 22 nd May 2013(circulated previously) were agreed, accepted and signed as being a true record. | |
| 4. Matters arising from previous meeting – 22nd May 2013 | |
| <ul style="list-style-type: none"> • Cllr Ellis stated he had difficulty producing a clear KCC logo for the banner – Cllr Hinton has had the Logo ‘refreshed’ and will send this to the Clerk and Cllr Ellis. • Cllr N Fletcher asked if the painting at the Precinct had been completed. Cllr J Lewis stated that she did not feel the backs of the benches had been completed; Mrs Bagley will speak to the contractor. • The Banner has been completed and is on display – a different company was employed - confirmation of the cost will be discussed in the Financial Report. • Cllr M Jones explained to the meeting that she had been approached by an ex Community Councillor to request a meeting with KCC , City Councillors and members of the general public regarding the proposals for Dunvant Park, this had taken place at the start of the meeting. • Cllr N Fletcher asked if the additional cost to Once Voice Wales of £32.50 had been paid, Mrs Bagley reported that she had spoken to One Voice Wales as requested; it was a City & County of Swansea clerical error which had to be paid. • Cllr M Jones reported that she had looked into obtaining a Cycle rack as previously discussed. One is not available at the moment but Cllr Jones will keep Councillors informed of progress – a cost to KCC may be required. Cllr Jones was concerned about the positioning of any cycle rack. | <p>Cllr A Hinton</p> <p>Mrs S Bagley</p> |
| 5. Correspondence | |
| <p>Correspondence received from:</p> <ul style="list-style-type: none"> - Ombudsman Report for the year 2012/13 – available from the Clerk. - Latest edition of the Voice from One Voice Wales – available from the Clerk - Forum meeting – to be held twice a year – 15th July, 2013 - 13th January 2014. Notification given to Cllr’s Fletcher, and Hinton. - One Voice Wales Planning Training on 25th July in Pontardulais – Cllr’s A Hinton, J Lewis to attend. - Local Government Measure 2011 Communities and Community Councils comments requested. - Policy documents received from Came & Co which the Clerk will retain on computer. | <p>Mrs S Bagley to book places.</p> |

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| 6. Reports | |
| <p>(a) Chairperson Cllr A Hinton had nothing to report.</p> <p>(b) City Councillor Mrs M Jones</p> <ul style="list-style-type: none"> - Cllr's Jones reported that cars parked on Dylan Road were causing major problems. Cllr Jones has spoken to the Police and Trading Standards regarding this matter and will report back with any further information. - Cllr M Jones met with staff from the Highways Department regarding yellow lines and reported the following: <ul style="list-style-type: none"> • Yellow lines are to be painted up to the first driveway on Woodside Road. • Yellow lines are to be painted at the junction of Wimmerfield Ave and Goetre Fach Road. • Yellow lines are to be painted at Fairy Grove and Wimmerfield Avenue, one side of Wimmerfield Avenue. • Yellow bars are to be painted on both sides of Goetre Fach road on the pavement, where the old lines end. Yellow lines will extend (possibly disabled bays in the daytime on one side of road) further up the road. • No plans are currently in place to extend the double yellow lines in Lime Grove, the situation will be monitored. - Cllr J Lewis queried the provision of signs near the mini roundabout by Siloam Church to slow down the traffic but Cllr Jones stated that unfortunately nothing can be done due to the very strict regulations regarding signs on or near a roundabout. <p>Cllr Jones explained that all traffic proposals go out to consultation first and have to be legally advertised in Swansea Leader for residents to object/accept. City Councillors J & M Jones would write to residents in their Wards.</p> <ul style="list-style-type: none"> - Councillors spoke at length regarding the parking problems caused by the Slimming World class held at Siloam Hall on a Thursday and staff from I Salon. Cllr B John agreed to draft a letter which he will send to the Clerk to be | <p>Cllr B John</p> |

circulated for agreement/amendment by all Councillors before sending to the businesses concerned.

- Cllr M Jones suggested that a brief training be given possibly in September/October regarding the Code of Conduct for all Councillors.

(c) Clerk to the Council – Mrs S Bagley

- Clerk's expenses for the month were £45.50 plus the additional cost of £56.44 to cover the cost of a computer cartridge and an analysis book.
- Cllr's M Jones and A Hinton suggested that a Maintenance/Asset book be purchased to keep a record of all maintenance that is carried out by KCC and also to record all assets. It was felt that this information would be helpful for the future in case we need to refer back to any issue. Mrs Bagley informed the meeting that she had purchased a book and will keep it up to date.
- Cllr M Jones informed Councillors that the Notice Board at the Precinct is leaking again. Mrs Bagley agreed to contact Malcolm Lake & Son Ltd after inspecting the board.

Mrs S Bagley

Mrs S Bagley

(d) Computer Committee

Cllr P Ellis reported that the website was now up and running and he does not foresee any further problems. Cllr Ellis has also added a special features page showing flower beds etc.

(e) Footpaths

Cllr S John reported that a recently reported fallen tree has yet to be removed. Cllr M Jones confirmed that it is on the workers schedule.

(f) Swansea in Bloom

Cllr S John reported that all planting in the Precinct had been completed and thanked Cllr's J Evans J Lewis and L Lawson for all their help. Cllr Evans suggested that weeding and feeding be done each week. Watering is causing a problem as there is no mains supply other than relying on shop keepers.

7. Financial Report and Verification of Account

Mrs Bagley read out the following bank details:

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| Number 1 Account | £1,385.22 |
| Number 2 Account | £17,099.29 |
| Number 3 Account | £3,003.42 |

- Mrs Bagley reported that she had taken the accounts to Mrs Pat Evans for the Internal Audit and has now received them back – they will be posted to Mazurs the External Auditor this week.
- Mrs Bagley requested retrospective approval for the following:-

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| <ul style="list-style-type: none"> - Mrs P Evans (Internal Auditor) £50.00 proposed by Cllr S John seconded by Cllr P Walsh - Siloam Church Hall £200.00 this will cover us until September proposed by Cllr M Jones seconded by Cllr B John. - GPS Designs for the Banner £81.60. This was originally agreed at a cost of £35.00 but after additional consultation it was found not to cover the cost of art work or VAT and was of a considerable inferior quality. Proposed by Cllr S John seconded by Cllr P Ellis. - Flower Power (food for plants) £24.91 proposed by Cllr J Lewis seconded by Cllr L Lawson. - Slug Pellets £5.60 proposed by Cllr N Fletcher seconded by Cllr B John. - Approval was sought to pay Mr A Llewellyn (Painter) an additional £100.00 to paint the bins at the Precinct – this was not quoted for in his original quotation. Proposed by Cllr B John seconded by Cllr N Fletcher. | |
| 8. Requests for Donations | |
| No requests for donations have been received. | |
| 9. Summer Fun Events | |
| <p>Details regarding the Summer fun events to be held were discussed as follows:</p> <p><u>24th July 2013 at Killay Library</u> Bouncy Castle etc, has been booked for 12 – 4.00 pm Children’s Entertainer has been booked for the younger children 2.00pm – 4.00 pm</p> <p>Cllr M Jones will speak to Steve Jeacock at the Library prior to the date, also if the Scouts wish to supply food for adults it will be their decision. A Risk Assessment must be completed Cllr M Jones will obtain the ‘orange’ netting. Cllr M Jones realised that the Library staff had not written to KCC requesting a donation towards food for the day.</p> <p><u>August 23rd at The Precinct.</u> Cllr M Jones felt that the cost of the band will probably be paid for by KCC – a Temporary Events Notice needs to be applied for at a cost of £21.00 – Mrs Bagley to apply to City & County of Swansea. Mrs S Bagley to produce posters to advertise the event.</p> <p><u>Songs of Praise at the Precinct – possibly 25th August</u> Cllr M Jones to speak to Father Tim to confirm date and time.</p> <p><u>Barn Dance during October</u> Cllr M Jones suggested that Bill Risborough who handles bookings for the Scout Hut regarding a Barn Dance be contacted, Cllr N Fletcher will contact him. Cllr N Fletcher to check out a ‘caller’.</p> | <p>Cllr M Jones/Cllr A Hinton</p> <p>Mrs S Bagley</p> <p>Mrs S Bagley</p> <p>Cllr M Jones</p> <p>Cllr N Fletcher</p> |
| 10. Standing Orders | |

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| <p>All Councillors have previously received a copy of the proposed Standing Orders. Cllr Hinton briefly explained the purpose of the Standing Orders and also discussed with Council comments that he had received from Councillors. It was agreed that amendments be made by Cllr A Hinton and circulated via the Clerk to all Councillors to read through prior to discussion and approval/rejection at the next meeting.</p> | <p>Cllr A Hinton Mrs S Bagley</p> |
| <p>11 Any other Business</p> | |
| <p>There was no other business. Cllr M Jones left the meeting at. 9.15pm</p> <p>Cllr A Hinton asked if anyone wished to add any item to the agenda for next months meeting.</p> | |
| <p>12. Planning Committee</p> | |
| <p>Cllr A Hinton reported on the following Planning Applications:</p> <ul style="list-style-type: none"> • 14 Coleridge Crescent – Application granted by C.C. of Swansea • 78 Wimmerfield Crescent – Application granted by C.C. of Swansea • 26 Wimmerfield Drive – Application granted by C.C. of Swansea • 37 Coleridge Crescent - Application no: 2013/0787. Application for tree lopping - No objection KCC will support C.C. of Swansea following tree officers recommendations. • 380 Gower Road – Application No: 2013/0826. Converting the existing dwelling into a dormer bungalow. – no objection. • 31 Woodside Ave – Application No: 2012/1540 (previous application) – no further objections. | |
| <p>There being no further business the meeting closed at 9.25.</p> | |

.....Signed.