



KILLAY COMMUNITY COUNCIL

CYNGOR CYMUNED CILÂ

MONTHLY MINUTES
Wednesday 26th August 2026
7.15 pm multi-location meeting

Present (In person):		
Cllr Jim Robinson (Chair)	Cllr Dawn Shaw	Cllr Rhiannon Barrar
Cllr Linda Aubrey	Cllr Sarah Gee	Cllr Peta Walsh
Cllr Mary Jones (Vice Chair)	Clerk to the Council Sue Bagley	Cllr Jan Evans
Present Remote:		
Cllr Beth Rowe (<i>joined meeting at 8.00 pm</i>)		
1.Apologies for absence:		
City Cllr Jeff Jones	Cllr Joanne Fitton	City Cllr Louise Gibbard
Cllr Nigel Fletcher		
2. Declaration of Personal and Prejudicial Interest		
City Cllr M Jones declared an interest in item 8 – Planning.		<i>To be actioned by</i>
3. Acceptance of Minutes of the meeting held on 22nd July 2026		
Minutes of the meeting held on 22nd July 2026 were accepted as a true record with the following amendments: • Duplicate of Councillor Jones removed from the record of those present • Item 4(matters arising) wording altered to better reflect the discussion about the external auditor • Item 8. Explanation of Miner’s Rest License application added • Item 9.(e) Addition of request for a change of band in the future		<i>To be actioned by</i>
4. Matters arising from Minutes of meeting held on 22nd July 2026		
Emergency Contact Numbers – Page 5, Item 12 Cllr Jones raised concerns regarding the security of the Emergency Contact Numbers and the potential for them to fall into the wrong hands. The Council noted the concern. Use of Local Business Car Parks – Page 3, Item (a) The Clerk confirmed that correspondence had been sent to the local businesses who had kindly allowed the Council to use their car parks for the market. A response had been received from Chris Davidson, confirming that he was happy to assist. Volunteer Procedure and Lanyards – Page 4, Item 12 The Council noted that two of the three volunteers had signed copies of the procedure. Following the discussion at the previous meeting regarding the provision of lanyards, Cllr Robinson presented his proposals to the Council. It was agreed that 30 lanyards would be purchased at a total cost of £48.07. The purchase was approved.		CC L Gibbard Cllr Robinson

5. Correspondence received	To be actioned by
All relevant correspondence had been circulated to members prior to the meeting. The Clerk highlighted the following matters for the purpose of the minutes: Guidance for Community and Town Councils following The County of Swansea (Communities) Order 2026 The Clerk confirmed that the guidance had been sent to Cllr Robinson for his comments, with a follow up report back to the Council. Friends of Dunvant Park – Summer Games At the request of Cllr Fitton, the following message was read to Councillors: <i>‘I would like to express my thanks to the Community Council, and especially to those who attended the Summer Games in the Park as part of the Friends of Dunvant Park event. The event was enjoyed by everyone who attended, and it would be useful to know whether the Community Council would consider supporting this again in the future’.</i> The Council noted the positive feedback received and agreed to help in the future. Children’s Market Cllr Robinson reported that a message had been received via Facebook from a local parent asking whether KCC would support a scheme enabling local children to hold a market possibly indoors to sell their products. Following discussion, it was decided to reply and offer KCC support for next year. Active Travel Maps Cllr Fletcher had previously circulated to all Councillors information regarding Active Travel and encouraged Councillors to complete the survey by the 19th October. The Clerk was asked to re-circulate to Councillors as a reminder. This item is also contained in Cllr M Jones report.	Cllr Robinson Cllr Robinson S Bagley Sept Agenda
6. Reports	To be actioned by
All available reports had been circulated to members prior to the meeting. (a) Chair’s Report (JR) The Chair confirmed that all matters were covered within the agenda. (b) City Councillors’ Reports (MJ; JJ; LG) – Appendix 1 Cllr Jones added to her report that Swansea Council is considering alternative methods of planting spring flowers for next year. As an alternative to planting daffodils, machine bulb planting has been suggested. The machinery is approximately 1.2 metres wide, with tyres measuring 1.8 metres wide, and plants bulbs in 1-metre widths to a depth of approximately 10–15cm. However, this method may not be suitable in some areas, including steep banks and areas close to trees. Two perennial bulb mixes are available, providing colour from approximately February through to July. Cllr Jones agreed to provide the Clerk with further information so that contact could be made with Chris Waters. (c) Clerk’s Report (SB) The Clerk confirmed that all matters were covered within the agenda.	Cllr M Jones S Bagley

(d) Publicity (JR; BR; SG; MJ) No report this month. (e) Gardening Committee (JE; PW; DM) – Appendix 2 (f) Public Rights of Way (RB; BR; NF) No report this month.																																																								
7. Financial Report (SB/JR)	<i>To be actioned by</i>																																																							
(i) Statement of Bank Details (SB) – Appendix 3 The Statement of Bank Details had been previously circulated to members and was noted. <table><tr><th colspan="5">Payments Approved and Authorised on 22nd July 2026 – Paid from Bank in August:</th></tr><tr><td>06.08.26</td><td>DD</td><td>Siloam Chapel</td><td>Hall Rental</td><td>£30.00</td></tr><tr><td>10.08.26</td><td>FPO</td><td>FOB Entertain</td><td>Bouncy Castle Fun Day</td><td>£216.00</td></tr><tr><td>10.08.26</td><td>DD</td><td>YU Energy</td><td>Electricity</td><td>£13.57</td></tr><tr><td>18.08.26</td><td>PAY</td><td>Lloyds Bank</td><td>Service Charge</td><td>£4.25</td></tr></table> Bank Statement The bank statement for July/August had been checked and verified by Cllr N Fletcher. (ii) Payments – Appendix 3 The schedule of payments had been previously circulated and was presented for approval. <table><tr><th>PAYE:</th><th>Description:</th><th>Budget:</th><th>Amount:</th><th>Comments:</th></tr><tr><td>S Bagley</td><td>Bus Car Insurance</td><td>Insurance</td><td>£53.00</td><td>Payment approved</td></tr><tr><td>N Fletcher</td><td>Ice Cream -Fun Day</td><td>Events</td><td>£16.66</td><td>Payment approved</td></tr><tr><td>S. Bagley</td><td>Expenses</td><td>Clerks Expenses</td><td>£30.00</td><td>Payment approved</td></tr><tr><td>L Aubrey</td><td>Refreshments. Film</td><td>Events</td><td>£6.20</td><td>Payment approved</td></tr><tr><td>J Robinson</td><td>Band Night</td><td>Events</td><td>£350.00</td><td>Approved at previous meeting</td></tr></table> Resolved: That above payments were approved Proposed: by Cllr D Shaw and seconded by Cllr M Jones	Payments Approved and Authorised on 22nd July 2026 – Paid from Bank in August:					06.08.26	DD	Siloam Chapel	Hall Rental	£30.00	10.08.26	FPO	FOB Entertain	Bouncy Castle Fun Day	£216.00	10.08.26	DD	YU Energy	Electricity	£13.57	18.08.26	PAY	Lloyds Bank	Service Charge	£4.25	PAYE:	Description:	Budget:	Amount:	Comments:	S Bagley	Bus Car Insurance	Insurance	£53.00	Payment approved	N Fletcher	Ice Cream -Fun Day	Events	£16.66	Payment approved	S. Bagley	Expenses	Clerks Expenses	£30.00	Payment approved	L Aubrey	Refreshments. Film	Events	£6.20	Payment approved	J Robinson	Band Night	Events	£350.00	Approved at previous meeting	
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8. Planning Report (JF; RB; SG; NF) - appendix 4	<i>To be actioned by</i>																																																							
Nothing of note was brought forward by the Planning Committee. Any interested person can also look at the Planning applications and make representations themselves using this portal https://property.swansea.gov.uk/online-applications/weeklyListResults.do?action=firstPage.																																																								
9. Event - Updates																																																								
(a) Dunvant Park Commonwealth Day – 25th July The event was well attended and was enjoyed by the children who participated. (b) Songs of Praise – Sunday 9th August, Killay Precinct, 6.00 pm No collection was taken. Cllr Jones suggested that, for future events, a nominated charity should be agreed in advance. (c) Fun Day – Tuesday 11th August, Killay Scout Hut, 1.00 pm–3.30 pm The Fun Day was reasonably well attended, despite the Fire Brigade being unable to attend.																																																								

(d) National Emergency Briefing – Dunvant Social Centre, 18th August All community councils across Swansea were invited to attend this KCC screening. The event was attended by a number of Councillors, together with members of the local community (about 40 attendees). It was noted that the next local screening of the film would take place at Ebenezer Chapel, Dunvant, on 3rd September. The National Emergency Briefing website has provided a list of local premises where the film is available to view. KCC to consider the merit of a screening open to the public further to a report back from the 3rd September event. Event Planning: (e) Tabletop Sale and Band Night – Saturday 29th August The Tabletop Sale was planned to run as usual. (f) Band Night It was noted that the band Guilty Pleasure would perform from 7.30 pm to 10.30 pm. A list of volunteers was taken. Cllrs in attendance were asked to wear KCC Hi Viz jackets. (g) Halloween – 27th October, Killay Scout Hall The Council noted that last year’s Halloween event had not been successful, with lower attendance from children. It was agreed that the event would be discussed in more detail at the next meeting. Cllr Shaw advised that she would not be available. Cllr Aubrey volunteered to coordinate the event. (+) Christmas Market – Saturday 21st November 2026 The Council confirmed that the Christmas Market would be held at Killay Precinct on Saturday 21st November 2026. Further details and arrangements would be discussed nearer the date.	Cllr Aubrey
10. Requests for donations	<i>To be actioned by</i>
No requests noted.	
11. Social Media Policy	<i>To be actioned by</i>
The Social Media Policy had previously been circulated to all Councillors. Cllr Gee drew attention to Sections 2 and 6 of the Policy, following which Cllr Robinson made the necessary amendments. The amended Social Media Policy was approved and adopted by Full Council.	
12. Co-option Policy Update	<i>To be actioned by</i>
The Co-option Policy had previously been circulated to all Councillors. A discussion took place, during which a number of suggestions and amendments to the Policy were proposed. Councillors were invited to forward any further comments to Cllr Robinson for consideration at the next meeting. Cllr Robinson will incorporate the agreed amendments and re-circulate the revised Policy to all Councillors for approval.	Cllr Robinson

13 Equality Diversity & Inclusivity Policy Update		
Items from the Equality Action Plan, sent previously to all Councillors: Community Contacts Cllr Gee will provide the Clerk with a list of relevant contact details. The list will be reviewed and updated annually. Community Networking Meeting The proposal to host a local networking meeting for community organisations was discussed. It was agreed that this would be deferred and the next event would be scheduled for Spring 2028. Community Councillors and Youth Representatives Details of the Youth Representative vacancies will continue to be circulated as appropriate. It was agreed that a letter would be drafted for schools and colleges. Once agreed this would be sent to Olchfa School (MJ); Gower College (SG) and Welsh schools (RB). Publicity of vacancies should include organisations from under-represented communities where appropriate. Equality, Diversity and Inclusivity Plan Various aspects of the Equality, Diversity and Inclusivity Plan were discussed.		Cllr Gee S Bagley Cllr Gee
14. Policies for review next month – Financial regulations, by Finance Committee		
Financial regulations planned for review in September by the Finance committee.		September agenda
Meeting closed at 9.00pm		
Signed by: J. Robinson	 (Chair)	Date: 23rd September 2026