



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MINUTES: ANNUAL GENERAL MEETING – 27th May 2026 6.45pm Multi-location meetings

Wednesday 27th May 2026

Attendance in person

Councillor Nigel Fletcher	Councillor Linda Aubrey
Councillor Rhiannon Barrar	Councillor Sarah Gee
Councillor Jan Evans	Councillor Mary Jones
Councillor Jim Robinson	Clerk to the Council Sue Bagley

Attendance remotely

Councillor Peta Walsh	Councillor Bethany Rowe
Councillor Joanne Fitton	

1. The Clerk, Mrs Sue Bagley, opened the meeting at 6:45pm.

2. Apologies for absence (received from)

Cllr Dawn Morse	Cllr Ian Mortimer: Leave of absence.
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3. Election of Chair

The Clerk requested proposals for Chair.
Cllr Gee proposed Cllr Robinson as Chair this was seconded by Cllr Jones.
Councillor Jim Robinson was nominated and agreed unanimously as Chair.
Councillor Robinson took over the chair.

4. The Chair's Declaration of Office – signed by Cllr Robinson

5. **Vacancies and Co-option** – there was no applicant for Co-option, vacancies are already published.

6. **Declaration of Office.** – not applicable.

7. Election of Vice Chair.
Councillor Mary Jones was proposed by Cllr Robinson and seconded by Cllr S Gee and agreed unanimously as Vice Chair.
8. Election of Responsible Financial Officer
Mrs Sue Bagley was appointed as Responsible Financial Officer.
9. Appointment of Internal Auditor.
Mr Ronald Dolbear CPFA was appointed as KCC Internal Auditor.
10. Election of School Governors
Cllr Barrar agreed to remain as Governor for Hendrefoilan Primary School. Cllr Aubrey notified Council of her intention to stand down as Governor of Dunvant Primary School. Cllr Fitton agreed to stand in her place – this was agreed by Council. (The Clerk will inform Dunvant Primary School)
11. Election of Finance Committee
Cllr Jim Robinson (Chairman), Cllr Mary Jones (Vice chairman) and Cllr Nigel Fletcher, were elected to the Finance Committee and will be carrying out the internal audit function as per Audit and Account Regulations 1996, plus major financial decisions prior to approval by full Council. Mrs Sue Bagley (Clerk) attends the Finance Committee meetings as Responsible Financial Officer.
12. Election of Councillors for:
(a) Planning Committee (4 Councillors) Cllrs Sara Gee; Rhiannon Barrar, J Fitton, Nigel Fletcher (b) Publicity Committee (4 Councillors) Cllrs Jim Robinson; Bethany Rowe; Sarah Gee & Mary Jones. (c) Gardening Committee (4 Councillors) Cllrs Jan Evans; Peta Walsh; Dawn Morse & Mrs Sue John (as a volunteer) (d) Public Rights of Way Committee (3 Councillors) Cllrs Rhiannon Barrar; Bethany Rowe & Nigel Fletcher (3 Councillors) Sub-committees are to appoint their own chairperson and notify Full Council at the June meeting. Any additional members to each committee can be added at a future meeting. (e) Youth Representative (2 vacancies) age 25 or under
13. Discussion/acceptance of Annual Return
Proposed by Cllr M Jones Seconded by Cllr L Aubrey Agreed by full Council

14.The Annual Report 2025/2026, prepared by Cllr Robinson has been circulated to all Councillors prior to the meeting.

The annual report will be made available on the website and a link put on Facebook in due course.

Proposed by Cllr Fletcher

Seconded by Cllr Aubrey

Agreed by full Council

Killaycommunitycouncil.com

Signed



1st July 2026, Chair.

J. Robinson