



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MINUTES: ANNUAL GENERAL MEETING – 28th May 2025 6.45pm Multi-location meetings

Wednesday 28th May 2025

Attendance in person

Councillor Nigel Fletcher	Councillor Peta Walsh
Councillor Tyrone Lewis	Councillor Sarah Gee
Councillor Jan Evans	Councillor Mary Jones
Councillor Jim Robinson	Councillor Dawn Morse
Councillor Linda Aubrey	Clerk to the Council Sue Bagley

Attendance remotely

Councillor Beth Rowe	
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The Clerk, Mrs Sue Bagley, opened the meeting at 6:50pm.

1. Apologies for absence (received from)

Councillor Rhiannon Barrar. Councillor Joanne Fitton (Leave of absence until 23 October 2025)	
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2 Election of Chairman

The Clerk requested proposals for Chairman.

Councillor Jim Robinson was nominated by Councillors and agreed unanimously as Chairman.

Councillor Robinson took over the chair.

3. Election of Vice Chairman

Councillor Mary Jones was nominated by Councillors and agreed unanimously as Vice Chairman.

4. Election of Responsible Financial Officer

Mrs Sue Bagley was appointed as Responsible Financial Officer.

5. Appointment of Internal Auditor.

Mr Ron Dolbear was appointed as KCC Internal Auditor

6. Election of Finance Committee

Cllr Jim Robinson (Chairman), Cllr Mary Jones (Vice chairman), Cllr Nigel Fletcher, Cllr Linda Aubrey and Cllr Tyrone Lewis were elected to the Finance Committee and will be carrying out the internal audit function as per Audit and Account Regulations 1996, plus major financial decisions prior to approval by full Council. Mrs Sue Bagley (Clerk) attends the Finance Committee meetings as Responsible Financial Officer.

7. Election of Councillors for:

(a) Planning Committee (4 Councillors)

Cllrs Sara Gee; Rhiannon Barrar; Dawn Morse & Nigel Fletcher

(b) Publicity Committee (4 Councillors)

Cllrs Jim Robinson; Bethany Rowe; Sarah Gee & Mary Jones.

(c) Gardening Committee (4 Councillors)

Cllrs Jan Evans; Peta Walsh; Dawn Morse & Bethany Rowe.

(d) Public Rights of Way Committee (3 Councillors)

Cllrs Rhiannon Barrar; Bethany Rowe & Nigel Fletcher – One vacancy

Sub-committees are to appoint their own chairperson and notify Full Council at the June meeting. Any additional members to each committee can be added at a future meeting.

8. Signing of Declaration of Office

There being no new Councillors elected/co-opted, there was no requirement for the Declaration of Office to be read and signed. This is only required at the start of a term of office.

9. Acceptance of 2024/2025 annual report

The Annual Report 2024/2025, prepared by Cllr Robinson had been circulated to all Councillors prior to the meeting. Cllr Gee requested that the report include an explanation of the additional income/expenditure due to the Discover Killay event and the reduction in year end reserves. With these amendments the annual report was agreed and accepted by full Council.

The annual report will be made available on the website and a link put on Facebook in due course.

10. Review of School Governors

Cllr R Barrar will continue as school governor at Hendrefoilan school.

Cllr L Aubrey agreed to stand as a school governor at Dunvant Primary school.

11. Review of Standing Orders & Financial Regulations

Cllr Robinson stated that the review of the Standing Orders & Financial Regulations was on-going with a working party including Cllrs Jones & Cllr Fitton.

12. Youth Representative

Ilhan Mazhar is currently the Youth Representative. There is a vacancy for a second Youth Representative.

The AGM closed at 7:16 pm

Killaycommunitycouncil.com

.....Signed.

Date..... 2025 (Chair)