



# KILLAY COMMUNITY COUNCIL

## CYNGOR CYMUNED CILÂ

MONTHLY MINUTES  
Wednesday 27th November 2024  
7.15pm multi-location meeting

<b>Present:</b>		
In person:		
Cllr Jim Robinson (Chair)	Cllr Mary Jones (Vice Chair)	Cllr Sarah Gee
Cllr Jan Evans	Cllr Rhiannon Barrar	Cllr Joanne Fitton
Cllr Nigel Fletcher	Cllr Peta Walsh	City Cllr Louise Gibbard
Cllr Linda Aubrey	Cllr Mary Idris	Cllr Tyrone Lewis
Youth Representative Ilhan Mazhar	Youth Representative Maria Jefferies	Clerk to the Council – Mrs Sue Bagley
<b>Remote:</b>		
Cllr Bethany Rowe	Cllr Dawn Morse	CCS Local Co-ordinator Sarah Davies
<p>Prior to the commencement of the meeting Youth Representative Ilhan Mazhar gave a presentation on Bullying. This highlighted the issues children were having regarding bullying.</p> <p>The key points have been shared below:-</p> <ul style="list-style-type: none"><li>• 36% of students suggested that they have been bullied, affecting their mental health and self-esteem.</li><li>• 15% of children aged 8 -15 have experienced cyber bullying.</li></ul> <p>Ilhan conducted a short survey at Olchfa school from year 7 and questioned whether more can be done to address bullying from pupils surveyed. The results were as follows:</p> <ul style="list-style-type: none"><li>• 48% agreed that more could be done to address bullying, 28.8% disagreed and the remaining percentage was unsure.</li><li>• The majority of students believe that more can be done to address this problem, with better in-class monitoring and support.</li><li>• Bullying can affect learning, mental health and education affecting them in later life.</li><li>• Olchfa School does have an anti-bullying policy, which includes anonymous reporting, suggestion boxes to report bullying, awareness weeks and teacher training on bullying.</li></ul> <p>As Chair of Governors at Olchfa School, City Councillor M Jones confirmed that the school does have an advisory board, but cyber bullying is outside the school remit as once the child has left the school premises bullying is not within the control of the school.</p> <p>Cllr Jones stressed that the Community Council cannot get involved with bullying but agreed to raise the subject with the Head of Olchfa.</p> <p>Ilhan was thanked for his presentation which, it was agreed, was very interesting and informative.</p>		

<b>1. Apologies for absence</b>		
City Cllr Jeff Jones		
<p>Prior to the commencement of the meeting the Clerk read out a letter of resignation from Cllr Sue John which was accepted. The Clerk would send a letter to acknowledge Cllr John's valued long service.</p>		
<b>2. Declaration of Outside Interests</b>		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>For members who are attending the meeting remotely, any interest is disclosed verbally and recorded by the Clerk.</p> <ul style="list-style-type: none"> <li>City Cllr M Jones declared a personal &amp; prejudicial interest in item 10. Planning. Noted.</li> </ul>		
<b>3. Acceptance of Minutes of the meeting held on 23<sup>rd</sup> October 2024</b>		<i>To be actioned by</i>
<p>The minutes of the meeting circulated previously were agreed and after a few minor amendments, accepted as being a true record.</p>		
<b>4. Matters Arising - from the meeting held on 23<sup>rd</sup> October 2024</b>		
<b>Page 2 Item 5</b>		
<p>The Equality Training has been confirmed and will be held on Tuesday 25<sup>th</sup> February 2025 in Siloam Chapel Hall at 1.30pm – 4.00pm. The Clerk is collecting names of those who are able to attend.</p>		S Bagley
<b>Page 3 Item 7</b>		
<p>Cllr Fletcher previously drafted and sent correspondence to the Welsh Audit Office regarding an outstanding invoice of £1,006.00. The Wales Audit office sent a full breakdown and justification for the invoice which was accepted.</p> <p>The Clerk was actioned to pay the invoice in the current financial year.</p>		S Bagley
<b>5. Correspondence received (SB)</b>		<i>To be actioned by</i>
<p>Any urgent correspondence is circulated prior to the meeting and items to be discussed are on the agenda.</p> <p><b>Town &amp; Community Council Review proposal regarding boundary changes:</b></p> <ul style="list-style-type: none"> <li>The LDBC issued its Final recommendations on 5/11/24. The main change from the Initial recommendation is that Dunvant will not join Killay in an enlarged Community Council.</li> <li>The number of Community Councillors will decrease from 15 to 10 in 2027.</li> <li>Cllr Robinson confirmed that the reduction in Councillors will be through natural wastage nearer to the implementation date and fully addressed at the May 2027 election. All vacancies should continue to be advertised and filled.</li> <li>Dunvant Rugby Club will become part of Killay, and Siloam Chapel will become part of Dunvant. Siloam Chapel have advised that they are not comfortable with this decision and will make a representation to the Welsh Government.</li> <li>Any formal objections need to be made by the 17<sup>th</sup> December.</li> <li>Cllr Fletcher advised that residents had been given two opportunities to challenge the proposals, 8 were received 6 against and 2 in support of the proposals.</li> </ul>		

<p>It was suggested that KCC inform the wider community of Killay about these changes via Social Media. This will be shared with the Social Media Committee.</p>																													
<p><b>6. Reports</b></p>	<p><i>To be actioned by</i></p>																												
<p>The following reports were made by relevant members – all reports were circulated prior to the meeting.</p> <p><b>a) Chair’s report (JR)</b> All items for discussion are included on the agenda. Chair’s report See <b>Appendix 1</b></p> <p><b>b) City Councillors’ Reports (MJ, JJ and LG)</b> <b>Appendix 2 &amp; 3</b></p> <p>City Cllr M Jones added that the maintenance contract for the defibrillators and critical bleed kits, that belong to KCC and City Cllrs J &amp; M Jones is due for renewal in September 2025. Cllr M Jones stated that Cllrs M &amp; J Jones will fund the ones belonging to them and requested that this item be discussed at the Finance committee budget meeting in January.</p> <p>Cllr Jones also reported that she had received an e-mail from Canada informing how to make the Garden Feature at the Precinct Work, she will send this to Cllr Robinson.</p> <p><b>c) Clerk’s Report (SB)</b> No report to include.</p> <p><b>d) Social Media &amp; Marketing Committee (JR;MI;BR)</b> Facebook figures (MI) <b>Appendix 4</b></p> <p><b>e) Gardening Committee (JE;PW;DM;MJ)</b> Appendix 5</p> <p><b>f) Public Rights of Way (RB, BR, SG, NF)</b> Appendix 6</p> <p><b>g) Crime Figures (LA)</b> No report to include.</p>	<p>Cllr M Jones</p>																												
<p><b>7. Financial Report (SB/JR)</b></p>	<p><i>To be actioned by</i></p>																												
<p><b>Statement of Accounts:</b></p> <p>i) The November statement of accounts, circulated previously, was accepted and agreed by Council.</p> <p>Cllr S John confirmed that prior to her resignation, the monthly bank statement for November was checked and verified.</p> <table border="1" data-bbox="124 1736 1209 2004"> <tr> <td>N Fletcher</td> <td>Gift/Father Christmas</td> <td>Christmas Grotto</td> <td>£18.22</td> </tr> <tr> <td>N Fletcher</td> <td>Selection Boxes</td> <td>Grotto</td> <td>£140.00</td> </tr> <tr> <td>Killay Scout Group</td> <td>Hire of Scout Hall</td> <td>Halloween</td> <td>£100.00</td> </tr> <tr> <td>Wales Audit Office</td> <td>External Audit</td> <td>External Audit</td> <td>£1,006.00</td> </tr> <tr> <td>S Bagley</td> <td>Clerk’s Expenses</td> <td>Telephone</td> <td>£34.80</td> </tr> <tr> <td>J Robinson</td> <td>Website</td> <td>Website</td> <td>£16.96</td> </tr> <tr> <td>CCS</td> <td>Floral</td> <td>Plants etc</td> <td>£4,899.00</td> </tr> </table>	N Fletcher	Gift/Father Christmas	Christmas Grotto	£18.22	N Fletcher	Selection Boxes	Grotto	£140.00	Killay Scout Group	Hire of Scout Hall	Halloween	£100.00	Wales Audit Office	External Audit	External Audit	£1,006.00	S Bagley	Clerk’s Expenses	Telephone	£34.80	J Robinson	Website	Website	£16.96	CCS	Floral	Plants etc	£4,899.00	
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Marian Williams	St Hilary's Carol Service	Refreshments	£59.90
S Bagley	Clerk Car Insurance (Bus)	Clerk Car Insurance (Bus)	£53.10
S Bagley	Toner for printer	Toner	£97.31
Siloam Chapel	Hire of Hall	Christmas Grotto	£50.00
S Bagley	Gift for Elves	Father Christmas Sleigh	£20.00
S Gee	Postage of Book	Discover Killay	£3.50
N Fletcher	Chocolates	Christmas Grotto	£2.60

All Payments were proposed by Cllr M Jones and seconded by Cllr Jan Evans.

ii) Following the Swansea Council Pay review for 2024/25, Cllr Fletcher provided the Information required for the Clerk's salary to the Finance Committee. Figures are as follows: 42 hours per month on scale point 20. £196.98 backpay. Gross monthly salary £687.54 per month.

iii) The Finance Committee will meet on the 14th January at 7.00 pm via Zoom to discuss the 2025/2026 Precept.

- Lloyds Bank Charges – On 14<sup>th</sup> January 2025 Lloyds Bank will be changing our account to a Community Account and will be charging KCC £4.24 month, £51.00 a year. This was agreed by full Council.
- Cllr Robinson advised members that the resignation of Cllr John leaves a vacancy on the Finance Committee. It was proposed by Cllr Robinson and seconded by Cllr Gee that Cllr Fletcher join the Finance Committee, Cllr Fletcher agreed.
- Cllr Fletcher informed Council that the External Auditor raised concerns in the lack of quotations for the Christmas Lights – Cllr Fletcher agreed to source a quotation for an alternative supplier.

Cllr Fletcher

*Cllr L Gibbard left the meeting at 8.25*

## 8. Events

*To be actioned by*

### Halloween 29<sup>th</sup> October 2024

The event went extremely well and was attended by many children and their parents. It was a ticket event although not a chargeable one and the children were given 'tickets' on entry to claim a 'goody bag' when leaving.

### Discover Killay 23<sup>rd</sup> November 2024

The Market was cancelled due to extreme weather and winds.

Cllr Gee provided an update following a short meeting which took place prior to the Council meeting:

- Swansea City Council require a breakdown of increased costs, due to actors which had to be paid and will require further payment when the market is re-scheduled.
- It has been agreed to hold the market on Saturday 8<sup>th</sup> February or Saturday the 22<sup>nd</sup> February.
- A backup plan to hold the market indoors will be sought in case the weather is poor on the day. It was suggested that St Hilary's Church Hall could be used if available.
- The carrier bags and directories will be held back until the market takes place.

January  
Agenda

<p><b>Father Christmas Parade 25<sup>th</sup> November 2025.</b> The Parade was well attended and was enjoyed by children and parents, a small shower did not disrupt the parade. Cllr T Lewis was an exceptional Father Christmas and was congratulated and thanked by all Councillors.</p> <p><b>Father Christmas Grotto - Saturday 30<sup>th</sup> November 2024</b> The Grotto was well supported and was a ticketed event at a cost of £1.50 each, although not all tickets were sold. The children who attended enjoyed themselves and were each given a selection box. Congratulations and thanks were passed to a colleague of Cllr Fletcher who played the role of Father Christmas. Cllr Fitton suggested that next year we advertise our Christmas events widely, it was also suggested that Father Christmas remain in the Precinct to allow for photograph with the children.</p> <p><b>Carol Service – St Hilary’s Church 15<sup>th</sup> December</b> This year KCC are combining their service with St Hilary’s Church, the service will start at 4.30pm. Children from Hendrefoilan School will be singing. Mince Pies and sherry will be served after the service and KCC will contribute half the cost of the refreshments.</p>	S Bagley
<p><b>9. Requests for Donations</b></p>	To be actioned by
<ul style="list-style-type: none"> <li>• Wales Air Ambulance. Previously circulated - carried forward to January</li> <li>• Urdd National Eisteddfod – Dura a Mor, Parc Margam ar Fro 2025 previously circulated – carried forward to January.</li> <li>• Urdd Gobaith Cymru Fund for all Appeal – carried forward until January</li> </ul> <p>Cllr Barrar gave a brief description about the workings and purpose of these charities.</p> <p>Cllr Robinson asked if KCC has ever had a Donations policy, Cllr M Jones remembered that there was one in the past. A brief discussion took place on this item and it will be added to the January agenda for further discussion.</p> <p>Cllr Barrar asked if anyone would like to join her as part of the Appeal Committee for the Urdd Gobaith Cymru Fund. Cllr Robinson suggested that Cllr Barrar report this item back to the meeting.</p> <p>Following a discussion of the above requests it was noted that the council does not have a current donations policy. It was decided to draft one for consideration at the next meeting and Cllr Gee volunteered to action this.</p>	<p>January Agenda</p> <p>January Agenda</p> <p>Cllr Gee</p> <p>January Agenda</p>
<p><b>10. Planning Report (JF, SG and MI)</b></p>	To be actioned by
<p><b>City Cllr M Jones left the room.</b></p> <p><b>Planning Committee Report for Oct- November 2024:</b></p> <p><b>Decided</b> <b>2024/1710/FUL</b> Installation of an external parasol to the front outside area Ground Floor 2 The Precinct Killay Swansea SA2 7BA (Pettifor Trust) APPROVE</p>	

<p><b>2024/1913/NMA</b> Replacement shop front with fenestration alterations - Non-Material Amendment to Planning Permission 2024/1277/FUL granted 6th September 2024 to allow the replacement of the approved window louvers with one solid panel and one opening window. 424 Gower Road Killay Swansea SA2 7AJ ( Davies the Bakers) - APPROVE</p> <p><b>2024/1733/FUL</b> Single storey side extension, single storey rear extension 19 Wimmerfield Crescent Killay Swansea SA2 7BU APPROVE</p> <p><b>2024/1716/PND</b> Red brick office / toilet block (Application for Prior Notification of Demolition) Armine Garage 362 - 364 Gower Road Killay Swansea SA2 7AE APPROVE</p> <p><b>2024/1482/FUL</b> Retention and completion of side dormer and additional window 15 Bron Y Bryn Killay Swansea SA2 7NP APPROVE</p> <p><b>2024/1108/FUL</b> Retention of use of ground floor as a retail shop (Class A1) and installation of roller shutter. 440 Gower Road Killay Swansea SA2 7AJ (CK's Shop) APPROVE</p> <p><b>Validated</b></p> <p><b>2024/2019/TPO</b> To fell one Crimson King tree covered by TPO 385 53 Ridgeway Killay Swansea SA2 7AS</p> <p><b>2024/1966/FUL</b> Two storey side extension incorporating a garage 3 Wimmerfield Crescent Killay Swansea SA2 7BU</p> <p><b>2024/2072/FUL</b> Single storey side and single storey rear extensions, front and rear ground floor bay windows, front canopy and fenestration alterations 47 Ridgeway Killay Swansea SA2 7AT</p> <p><i>City Cllr M Jones returned to the room.</i></p>	
<p><b>11. Review of Standing Orders update (JF)</b></p>	<p><i>To be actioned by</i></p>
<p>Item ongoing.</p> <ul style="list-style-type: none"> <li>• Review of Standing Orders to be discussed at future meetings.</li> <li>• Review of Financial Standing Orders.</li> </ul>	
<p><b>12. Date for KCC Christmas Dinner</b></p>	<p><i>To be actioned by</i></p>
<p>The Christmas Dinner was discussed, and an agreement could not be reached in relation to the venue. It was agreed that the Clerk would email Councillors for suggestions.</p> <p>The date was decided as being Wednesday the 8th January 2025</p> <p>Cllr Robinson requested help to source a storage facility for all the equipment belonging to KCC currently held in Councillors' homes.</p>	<p>Mrs S Bagley</p>
<p><b>13. Items for future meeting</b></p>	<p><i>To be actioned by</i></p>
<ul style="list-style-type: none"> <li>• Defibrillator update</li> <li>• Discover Killay</li> <li>• Donations Policy</li> <li>• St David's Day</li> </ul>	
<p><b>Close of meeting 9.10 pm</b></p>	