



KILLAY COMMUNITY COUNCIL

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MONTHLY MINUTES
Wednesday 23rd October 2024
7.15pm multi-location meeting

Present:		
In person:		
Cllr Jim Robinson (Chair)	Cllr Joanne Fitton	Cllr Sarah Gee
Cllr Jan Evans	Cllr Rhiannon Barrar	Cllr Mary Jones (Vice Chair)
Cllr Nigel Fletcher	Cllr Sue John	
Youth Representative Ilhan Mazhar	Clerk to the Council Sue Bagley	CCS Local Co-ordinator Sarah Davies
Remote:		
Cllr Bethany Rowe	Cllr Mary Idris	Cllr Peta Walsh
Cllr Linda Aubrey		
1. Apologies for absence		
City Cllr Jeff Jones	City Cllr Louise Gibbard	Cllr Tyrone Lewis
Youth Representative Maria Jefferies	Cllr Dawn Morse	
2. Declaration of Outside Interests		<i>To be actioned by</i>
<p>In accordance with the provision of the Code of Conduct, Council members must declare a personal and/or prejudicial interest at the commencement of such matter being discussed, or when the interest becomes apparent.</p> <p>Members disclosing an interest must enter the agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p> <p>For members who are attending the meeting remotely, any interest is disclosed verbally and recorded by the Clerk.</p> <p>City Cllr M Jones Declared Personal & Prejudicial interest in item 10.</p>		
3. Acceptance of Minutes of the meeting held on 25th September 2024		<i>To be actioned by</i>
The minutes of the meeting circulated previously were agreed and after a few minor amendments, accepted as being a true record.		
4. Matters Arising - from meeting held on 25th September 2024		
Page 2 Item 4. Correspondence		
a) Cllr M Jones reported that she attended the Community / Town Councils Forum meeting held on 30 th September 2024. The most notable agenda item was the Review of the Charter between Swansea Council and the Community / Town Councils within its area.		

<p>Cllr Jones advised that the Forum agreed to establish a Sub-Group who will review the Charter and, in due course, outline its suggestions and recommendations back to the Forum.</p> <p>b) The Clerk confirmed that the Smart Meter has been installed.</p> <p>c) It was noted that the Youth Representative I Mazhar has been given access to the Website.</p> <p>Page 5 Training Plan</p> <p>Cllr M Jones confirmed that the Equality Training has been booked with Anna Morgan. Training has been provisionally booked for 2.5 hours on the 25th or 27th February 2025. Definitive time and date to be confirmed.</p>	<p>Cllr M Jones</p>
<p>5. Correspondence received (SB)</p>	<p><i>To be actioned by</i></p>
<p>Any urgent correspondence is circulated prior to the meeting and items to be discussed are on the agenda.</p> <ul style="list-style-type: none"> • Independent Remuneration Panel for Wales Annual Report – 2025-2026 • Cllr Barrar confirmed that the Urdd Eisteddfod will be visiting Margam Park in 2025. Cllr Barrar asked if KCC would be interested in a regional support committee, it was agreed to add this item to next month’s agenda. 	<p>November Agenda</p>
<p>6. Reports</p>	<p><i>To be actioned by</i></p>
<p>The following reports were made by relevant members:</p> <p>a) Chair’s report (JR) All items for discussion are included on the agenda.</p> <p>b) City Councillors’ Reports (MJ, JJ and LG) Circulated previously: Appendix 1 & 2</p> <p>c) Clerk’s Report (SB) All items for discussion are included on the agenda.</p> <p>d) Social Media & Marketing Committee (JR, MI and BR) See appendix 5</p> <p>(e) Gardening Committee (JE, SJ, PW, DM; MJ) Cllr Evans reported on the following key items:</p> <ul style="list-style-type: none"> • Gardeners have started to remove the plants from the Precinct to make room for the Daffodils. • The Geraniums are currently still there so if anyone wishes to take them, they can help themselves. • Cllr Fletcher reported that the lamppost baskets, and the troughs on the Gower Road have been removed, the remainder will be removed next week. • The daffodils are due to be planted this week by CCS Parks Department, on Gower Road. • Cllr Robinson reminded Cllr Evans to discuss the 2025 requirements with the Gardening Committee. • CCS Co-ordinator S Davies informed Council that the Eden Project is giving away free trees to local communities, if anyone is interested, please contact S Davies. • Keep Wales Tidy has received funding to support any community project. (See S Davies Facebook page) 	<p>Cllr Evans</p>

<p>e) Public Rights of Way (RB, BR, SG, NF) report, Appendix 3 Cllr Barrar stated that Clive Scott, Murton and Bishopston Footpath Officer has announced their Community Council’s pilot “adopt a footpath” project in collaboration with the City and County of Swansea Countryside Access Team. Cllr Barrar advised that the Public Rights of Way Committee already monitor footpaths and have worked closely with the council’s Countryside Access team. It was agreed that Cllr Barrar would set up a meeting with our Public Rights of Way Committee, Clive Scott and Chris Dale, Countryside and Definitive Map Principal Officer to find out more about this scheme and to explore the possibility of Killay Community Council becoming part of this.</p> <p>f) Crime Figures (LA) - Appendix 4</p>	<p>Cllr R Barrar</p>
<p>7. Financial Report (SB/JR)</p>	<p><i>To be actioned by</i></p>
<p>Statement of Accounts:</p> <ul style="list-style-type: none"> • The October statement of accounts, circulated previously, were accepted and agreed by Council. Appendix 6 • The Clerk’s telephone expenses for September were agreed at a sum of £34.40. • Cllr S John confirmed that the monthly bank statement for September/October has been checked and verified. <p>The Clerk requested approval for the following: -</p> <ul style="list-style-type: none"> ○ S Bagley - Halloween - Shopping £40.24 ○ S Bagley – Drum for printer £67.04 ○ S Bagley – Balance of Soft Play for Halloween £105.00 ○ S Bagley – Clerk Telephone Expenses £34.40 ○ S Gee – Bunting for Market (Discover Killay)- £95.97 ○ Siloam Chapel – Hall Hire - £180.00 (until end March) ○ L Aubrey – Halloween - Craft items - £23.71 <p>Payments were proposed by Cllr Jones and seconded by Cllr Fletcher.</p> <ul style="list-style-type: none"> • Cllr Fitton enquired whether the Clerk has business insurance for her car. This was discussed in detail and the Clerk was actioned to enquire about the cost and report back. • Cllr Fletcher advised on a bill that the Community Council has received from the Welsh Audit Office. The invoice references the external audit for the 2020/2021 full audit at a cost of £1000.06. The Clerk has investigated this with the Audit Office and confirmed that the invoice does require payment – however, it has been ongoing for over a month due to a lack of response. Cllr Fletcher agreed to draft a letter to the Welsh Audit Office and request an explanation. 	<p>Clerk</p> <p>Cllr Fletcher</p>
<p>8. Events</p>	<p><i>To be actioned by</i></p>
<p>Multi-Cultural event with (Sketty Mosque) Wednesday 21st May 2025.</p> <ul style="list-style-type: none"> • To be discussed in detail in 2025. <p>Halloween</p> <ul style="list-style-type: none"> • Tuesday 29th October at Killay Scout Hall. 2.00 – 4.00 pm • Cllr Morse is unable to lend her personal Halloween equipment, so it was agreed that KCC purchase their own and build up a stock for future years. It was proposed by Cllr Robinson to set a budget of £100, which was agreed by all. Cllr Aubrey agreed to purchase the necessary supplies. • Cllr Barrar agreed to tell Halloween stories to children. • It was confirmed that posters have been delivered to local schools. • YR I Mazhur agreed to put a poster in the Mosque. 	<p>2025 Agenda</p> <p>Cllr Aubrey</p> <p>YS Mazhur</p>

Christmas

- **Father Christmas Parade** on Monday 25th November 2024 – Attending Councillors were asked to meet in St Hilary’s car park by 5.15pm.
 - Cllr Fletcher confirmed that an action plan has been circulated.
 - The Clerk advised that the route, timings (same as last year) risk assessment and Public Liabilities Insurance Policy have been submitted to CCS Events.
 - Cllr Jones confirmed that Hendrefoilan School have been asked to provide two Elves to accompany Father Christmas.
 - The Clerk agreed to purchase gift vouchers for the Elves.
 - The Quotation from Phillips Services of £4216.66 was accepted by Council.
 - The Clerk advised members that Phillips Services have suggested purchasing a further string of lights for the tree, Phillips will prepare an additional quote for consideration. Phillips have advised that the Council should consider purchasing new motifs next year as the current motifs are several years old and future repairs may be difficult. Item for consideration.
 - The lights will be switched on for the ‘Discover Killay Market’ on the 23rd November.
- **The Grotto** on the 30th November will be held at Siloam Chapel Hall.
 - This item will be discussed in detail at the next meeting.
 - Tickets will be sold at the ‘Discover Killay Market’ and Cllr Fitton agreed to be accountable for this.
 - A cash float will be provided by the Clerk.
 - It was decided to purchase selection boxes for the Grotto with tickets priced at £2.00.
- **Carol Service** on the 15th December
 - It was agreed that Cllr Fletcher will propose to the Vicar of St Hilary’s Layfetta Masih that 6 Adults with learning disabilities be given the opportunity to sing at the St Hilary’s Church Carol Service.
 - CCS Sarah Davies gave a brief talk regarding her role in supporting people with a disability, encouraging them to be happy and enjoy themselves and to be able to join in the Carol Service.
(NB: Since the meeting, Cllr Fletcher has confirmed that 6 adults will sing whilst sherry and mince pies are served after the Carol Service).

Clerk

Cllr Fitton

Clerk

Cllr Fletcher

9. Requests for Donations

To be actioned by

No requests for donations received.

10. Planning Report (JF, SG and MI)

To be actioned by

City Cllr M Jones left the room.

Validated:

2024/1727/FUL: Two single story side extensions and two dormer extensions

14 Dylan Road Killay Swansea SA2 7BN 427 Gower Road Killay Swansea SA2 7AN

Proposal Variation of condition 4 (Ecological Enhancement) of Planning Permission

2022/0355/FUL granted 13th April 2022

2024/1913/NMA: Replacement shop front with fenestration alterations - Non-Material

Amendment to Planning Permission 2024/1277/FUL granted 6th September 2024 to allow the

replacement of the approved window louvers with one solid panel and one opening window

424 Gower Road Killay Swansea SA2 Davies the Bakers

2024/1799/TPOT to remove one Sycamore tree and lop one Holly tree

Clyn Cwm Gwyn Riding Centre, Clyn Cwm Gwyn Killay Swansea SA2 7AQ

<p>Decided: 2024/1556/FUL - Refuse Removal of garage, part two storey/part single storey side extension, and single storey side extension 24 Lime Grove Killay Swansea SA2 7EGJ</p> <p>Planning response August to September 2024</p> <p>Validated: 2024/1673/FUL</p> <p>City Councillor M Jones returned to the room</p>	
<p>11. Review of Standing Orders update (JF)</p>	<i>To be actioned by</i>
<p>Item ongoing.</p> <ul style="list-style-type: none"> Review of Standing Orders will be discussed at future meetings. 	
<p>12. Discover Killay – Market 23rd November</p>	<i>To be actioned by</i>
<p>Cllr Gee provided an update on the preparations for the Discover Killay market and event:</p> <ul style="list-style-type: none"> A number of traders have signed up to manage a stall. Posters and bags have been designed and will be submitted to print, once agreed by Council. There will be no banners as these require planning permission. The directory of local businesses is being compiled and will include any business in Killay. All local retailers have been informed about the event. Cllr M Jones has organised a Zoom call with Ceridwen Theatre to inform their research for the commissioned street theatre. This was attended by very knowledgeable local residents including a local historian/librarian for CCS. Cllr Gee asked how many councillors would be available on the 23rd November to cover KCC's stall - most members of the council plan to attend. It was noted that bunting for the event will need to go up in advance of gazebos, at approximately the same time as the Christmas decorations and tree. Cllr Fletcher and Robinson agreed to support with this. CCS Area Co-ordinator Sarah Davies suggested that members view her Facebook page within which she has just promoted a Social Information Hub, "Christmas Stress Busting". The hub has 29 organisations who offer information and guidance in the run up to Christmas. For more information contact Rachael Cole 07929 743468. Pop Up Hub to take place on November 18th 12 – 3 pm at Gorseinon Institute, Lime Street, Gorseinon. 	Cllr Fletcher/ Robinson
<p>13. Equality Training Plan</p>	<i>To be actioned by</i>
<p>Previously discussed under matters arising.</p>	
<p>14. Half Year KCC account April – October 2024</p>	<i>To be actioned by</i>
<p>KCC 6 monthly accounts from April to October were presented to Council by Chair J Robinson – the accounts were agreed and accepted by full Council.</p>	
<p>15. Independent Panel for Wales Draft Annual Report 2025/26</p>	<i>To be actioned by</i>
<p>Circulated previously</p>	
<p>16. Items for next meeting</p>	<i>To be actioned by</i>
<p>Sarah LAC - proposal to discuss supporting a social group for adults with learning difficulties.</p> <p>Cllr Barrar - Urdd National Eisteddfod - Dur a Môr, Parc Margam a'r Fro 2025</p> <p>YR Ilhan Mazhar – A short presentation on bullying</p>	
<p>The meeting closed at 8.55 pm</p>	