



# KILLAY COMMUNITY COUNCIL

## (CYNGOR CYMUNED CILÂ)

<b>MONTHLY MINUTES – JANUARY 2014</b>	
<p><i>Siloam Chapel Hall</i>  <i>Wednesday 22<sup>nd</sup> January 2014</i>  <i>6.00 pm</i></p>	
<b>Present</b>	
Councillor A Hinton (Chair)	Councillor S John
Councillor J Lewis	Councillor P Walsh
Councillor B John	Councillor M Jones
Councillor N Fletcher	Councillor J Evans
Councillor C Jenkins ( Vice Chair)	Councillor M Bateman
Cllr M Jones did not attend Code of Conduct Training but attended Council meeting	Clerk to the Council Mrs S Bagley
<p>Prior to the meeting Ms Janet Hooper from the City &amp; County of Swansea Legal Department gave a presentation on the Councillors' Code of Conduct, which was attended by Councillors and Clerk as above. She stressed the importance of adhering to the Code of Conduct and encouraged all Councillors to further study the document – copies will be given to those Councillors who were unable to attend.</p>	
<b>1. Apologies for absence (received from)</b>	
Cllr L. Lawson	Cllr P Ellis (School Governors' meeting)
<b>2. Declarations of Interest</b>	
<p>In accordance with the provision of the Code of Conduct, members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.</p>	<b>Action Plan</b>
	All Councillors
<b>3. Acceptance of minutes</b>	
Minutes from the previous meeting held on 27 <sup>th</sup> November 2013 (circulated previously) were, after an amendment to the name of Barbara Jones in item 4, agreed, accepted and signed as being a true record.	
<b>4. Matters arising from previous meeting – 27<sup>th</sup> November 2013</b>	
<ul style="list-style-type: none"> <li>• Cllr Hinton reported that the Notice for Councillors Vacancies had been placed in the Notice Boards for the statutory period with no response – we will now advertise for applications from members of the public who wish to be co-opted onto the Council.</li> <li>• Cllr Hinton has spoken to Cllr J Jones with regard to the installation of bike racks which would cost of £120.00 each. Cllr Jones suggested that it would be cheaper to purchase/install ourselves. Cllr Hinton to price alternatives and Clerk would check if grant funding was available from Sustrans.</li> </ul>	<p style="text-align: center;">Agenda February</p> <p style="text-align: center;">Cllr Hinton/Clerk</p>

<ul style="list-style-type: none"> <li>• Cllr Jenkins reported that electric time clocks were not given to various traders in Killay. The invoice from Phillips Electrics will be fully scrutinised when we receive it.</li> <li>• Cllrs Hinton/Ellis have not yet met to discuss the art work for the Pop Up Posters.</li> <li>• Cllr Jenkins asked the Clerk for the address of Lloyds Pharmacy – Mrs S Bagley gave Cllr Jenkins a copy of the last letter sent to Lloyds Pharmacy Headquarters concerning their Xmas lighting contribution.</li> <li>• Cllr Hinton reported that the application for tree surgery at 6 Clyne Cwm Gwyn has been referred to the Planning Committee. 3 Woodside Close – had been called into the Planning Committee. 117 Duvant Road – following discussion with Planning official there would be no objection.</li> </ul>	
<p><b>5. Correspondence</b></p>	
<p>Correspondence received from:</p> <ul style="list-style-type: none"> <li>- Winter Newsletter from one Voice Wales – copy available from the Clerk</li> <li>- Minutes of Swansea Neighbourhood Watch – 4<sup>th</sup> November 2013</li> <li>- City &amp; County of Swansea Forum Meeting.</li> <li>- City County of Swansea IT Questionnaire – Clerk has filled in &amp; returned.</li> <li>- Killay Post Office update.</li> <li>- Marie Curie – thank you letter for donation of £100.00</li> <li>- Clerks Direct</li> <li>- Sarah Jones of Lamb Lane thanking KCC for donation of £50.00 awarded last June towards her Guiding trip to Denmark.</li> <li>- The Clerk read out a letter received from Cllr L Lawson requesting leave of absence for three months. This was agreed. Cllr Lawson will need to request a further leave of absence at the end of the three months if attendance difficulties persisted.</li> </ul>	
<p><b>6. Reports</b></p>	
<p><b>(a) Chairperson – Cllr A Hinton</b></p> <p>Reported that he and Cllr Fetcher had attended the Forum meeting at the Guildhall on the 4<sup>th</sup> December the following items were discussed:-</p> <ul style="list-style-type: none"> <li>• Paperless Planning consultations.</li> <li>• Snow Monitors – a responsible person in each ward who would be supervising the salt/grit distribution around the area.</li> <li>• Web Site Solutions – Cllr Hinton said that Council officers have again confirmed that the £500 WAG grant can be used for computer equipment, and we should take steps to make the most of the grant.</li> </ul> <p><b>(b) City Councillor - Cllr Mrs M Jones</b></p> <ul style="list-style-type: none"> <li>- Updated the Community Council regarding Ty Cila.</li> <li>- Requested that Councillors collect 'Cash for Communities Coupons', which are currently in the Evening Post, to help the Killay Scouts and Guides.</li> <li>- City &amp; County of Swansea Budget meeting which will take place at 10 am on 10<sup>th</sup> February 2014 at the Civic Centre.</li> <li>- Cllr J Evans asked about 'yellow lines'. Cllr M Jones stated the 20 mph at Hendrefoilan School is due to be advertised, as were other proposals.</li> </ul>	

<p><b>(c) Clerk to the Council – Mrs S Bagley</b></p> <ul style="list-style-type: none"> <li>- The clerk produced a spread sheet which itemised all expenses - to be discussed in the Financial Report.</li> <li>- Clerks Expenses for December/January is £60.87 - further items included on the agenda.</li> </ul> <p><b>(d) Computer Committee</b></p> <p>Due to Cllr Ellis absence the Computer report was unavailable</p> <ul style="list-style-type: none"> <li>- The Raffle for the Philippine Disaster Fund is being advertised on the website and will need to be removed. (see item 10 on the agenda)</li> <li>- Cllr Hinton to liaise with Cllr Ellis to purchase ‘Pop Up Poster’ and also discuss the purchase of computer equipment.</li> </ul> <p><b>(e) Footpaths Committee</b></p> <p>No inspection due to the inclement weather conditions.</p> <p><b>(f) Swansea in Bloom</b></p> <ul style="list-style-type: none"> <li>- Cllr Jenkins reported that the daffodil bulbs recently planted in the Precinct are beginning to flower.</li> <li>- Cllr J Evans has requested that poppy seeds be sown to commemorate the anniversary of the 1<sup>st</sup> World War. Cllr Hinton requested that the Swansea in Bloom Committee decide where and when these seeds should be sown. This will be discussed at the next meeting.</li> <li>- Cllr S John requested that next year wild flowers be planted at Hendrefoilan. Locations to be confirmed. This cost has been included in the budget for 2014/15.</li> </ul>	<p>Cllr’s Hinton/ Ellis</p> <p>February Agenda</p>
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**7. Financial Report and Verification of Account**

<p>Mrs Bagley read out the following bank details:</p>								
<table border="1"> <tr> <td>Number 1 Account</td> <td>£2,455.56</td> </tr> <tr> <td>Number 2 Account</td> <td>£22,937.36</td> </tr> <tr> <td>Number 3 Account</td> <td>£3,004,16</td> </tr> </table>	Number 1 Account	£2,455.56	Number 2 Account	£22,937.36	Number 3 Account	£3,004,16		
Number 1 Account	£2,455.56							
Number 2 Account	£22,937.36							
Number 3 Account	£3,004,16							
<p>Mrs Bagley produced a spreadsheet showing expenditure for the month. The following retrospective payments were proposed by Cllr B John and seconded by Cllr N Fletcher:</p> <ul style="list-style-type: none"> <li>• Cllr P Walsh sweets for children (Grotto) £20.00</li> <li>• Cllr S John sweets for children (Grotto) £21.88</li> <li>• Village Inn fixing/erecting of Christmas Tree £70.00</li> <li>• Marie Curie Donation £100.00</li> <li>• Village Inn Purchase of Christmas tree £140.00</li> <li>• Cllr M Jones mulled wine/mince pies (Carol service)£30.07</li> <li>• Cllr M Jones/mulled wine etc. (Carol service) £17.45</li> <li>• Cllr S John gift voucher for ‘elves’ (Grotto) £20.00</li> <li>• Killay &amp; District Luncheon Club £75.00</li> </ul>								



<ul style="list-style-type: none"> <li>- Cllr Hinton reported that Western Power has supplied a quotation to install an external power point in the Precinct. This will allow control and metering of the lighting at the square from one central point at a cost of approx. £1,000 plus VAT. Additional costs would also need to be paid to Phillips Electrical for installation of box, switches, timers and connection. A similar installation at Mumbles had cost a total of £1600 plus VAT with a monthly standing order of £2.89 for metered supply. Philips Electrics have been asked to provide a quotation for their part of the installation.</li> <li>- All Councillors agreed that we take this course of action subject to costs which will be discussed at the next meeting.</li> <li>- Cllr Fletcher has made enquires to have the litter bin moved from the Christmas tree area to enable the electricity service to be installed.</li> </ul>	February Agenda
<p><b>13. Council Vacancies</b></p>	
<p>It was formally agreed that applications be invited from suitable candidates to apply for co-option to the Council to cover present vacancies. Notices to be put in the notice boards at the Library and Precinct and vacancies also to be advertised on the Council web site.</p> <p><i>Councillor M Jones left the meeting and did not return</i></p>	Mrs S Bagley/Cllr P Ellis
<p><b>14. Items for inclusion on next Agenda</b></p>	
<p>There were no items to be included on next Agenda.</p>	
<p><b>15. Planning Committee Report</b></p>	
<p>Cllr A Hinton reported on the following Planning Applications:          6 Kennington Close Killay. Previously discussed development had been permitted.          2013/1779 - 8 Landor Avenue Killay. Single storey rear extension – no objection.          2013/1741 - 7 Coleridge Crescent Killay. Tree Lopping – support C &amp; C’s Tree Officer’s recommendation.          2013/1768 - 4 Landor Avenue Killay. Extension to period of previous permission - no objection.          2013/1860 - 8 Ffordd Taliesin Killay. Two storey rear extension – no objection.          2013/1877 - 7 Ffordd Taliesin Killay. Tree Lopping - support C &amp; C’s Tree Officer’s recommendation.</p>	
<p><b>There being no further business to discuss the meeting closed at 9.10 pm</b></p>	

.....Signed