



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES – AUGUST 2013

Siloam Chapel Hall
Wednesday 28th August 2013
7.15 pm

Present

Councillor A Hinton (Chair)	Councillor M Bateman
Councillor M Jones	Councillor P Walsh
Councillor L Lawson	Councillor B John
Councillor S John	Councillor N Fletcher
	Clerk to the Council Mrs S Bagley

1. Apologies for absence (received from)

Councillor M Idris	Councillor C Jenkins (Vice Chair)
Councillor J Lewis (Swansea in Bloom presentation)	
Councillor J Evans (Swansea in Bloom presentation)	

Before the meeting commenced Mrs Bagley read out a letter of resignation received from Cllr M Idris. A letter of resignation has also been received from Cllr P Williams. Mrs Bagley will inform the Electoral Office of their resignations, and these vacancies will be advertised locally. The Clerk was instructed to write to both retiring Councillors expressing the Council's thanks for their tireless support over their many years in Office.

2. Declarations of Interest

Action Plan

In accordance with the provision of the Code of Conduct, members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the number of the item onto the relevant form supplied by the Clerk during each meeting.

All members

3. Acceptance of minutes

Minutes from the previous meeting held on 24th July 2013 (circulated previously) were agreed, accepted and signed as being a true record.

4. Matters arising from previous meeting – 24th July 2013

The graffiti remover to clean the Notice Board was not purchased as the Clerk had found an alternative.
Cllr M Jones reported that Swansea City Council had made one minor amendment to the C/TC Charter before it was approved.
Cllr M Jones reported that she had received a list of 'trees down' from Cllr J Evans.

5. Correspondence

Correspondence received from:

- Neighbourhood Watch – next meeting Tuesday 3rd September 7pm Cockett Police Station.
- Swansea Local Development Plan Preferred Strategy Report

<ul style="list-style-type: none"> - Community Health Council - Office of the Older Person's Commissioner for Wales - One Voice Wales – Changes to Householder Permitted Development rights in Wales - Mrs & Mrs T Sowden of Dunvant – Expressing a big thank you to KCC for such a well organised and enjoyable day on the 30th July at Killay Library. 	
6. Reports	
<p>(a) Chairperson – Cllr A Hinton</p> <p>Cllr A Hinton reported that he had attended the One Voice Wales Area Committee on 25th July 2013. The following items were raised at this meeting:-</p> <ul style="list-style-type: none"> - 'Commercial Christmas' gave a presentation on Christmas lighting. Councillors requested Mrs Bagley to contact them for a survey of our existing installation. Mrs S Bagley also to contact Phillips Electrical Services to ask what items they are currently holding in storage for KCC. - Websites and grants were discussed. - Representatives of Mawr Community Council made comments regarding problems with Planning issues, and resignations of Councillors. - One Voice Wales representative reported that in May of this year WAG decided that Community Councillors could claim £100.00 per head for out of pocket expenses each year. City & County of Swansea have passed it to Town & Community Councils to decide if they wish to implement this. It must be decided by individual Community Councils by Resolution and budgeted for in Precept calculations. Cllr Hinton suggested if any Councillor wished to make a proposition, it would be put on the Council Agenda and a formal vote taken. - Loughor Community Council present all local pupils with a Community Council engraved pen when they graduate from Primary to Secondary School. Cllr Hinton suggested we consider a similar gift for Killay pupils in the future. <p>(b) City Councillor - Mrs M Jones</p> <p>A drop-in session regarding the Local Development Plan will be held in Hendrefoilan School in September – date to be advised.</p> <p>The Lord Mayor will host a fashion show at noon on the 23rd September 2013 at Morgan's Hotel. Tickets are £16.00 per head, which will include lunch, and are available from Rowberrys.</p> <p>Cllr Jones asked for a convenient date to hold Code of Conduct Training. Cllr Jones will enquire when trainers could attend from C.C.S., and the date will be advised.</p> <p>Cllr S John reported that street lights in her area are currently out and they have been reported to the City Council – Cllr M Jones will look into it.</p> <p>Cllr N Fletcher informed Councillors that from the 2nd September garden waste bags will be available to purchase from libraries at a cost of 50p.</p>	<p>Mrs S Bagley</p> <p>Mrs S Bagley</p> <p>Cllr M Jones</p> <p>Cllr M Jones</p>

Clerk to the Council – Mrs S Bagley

- Clerk’s expenses and purchases for the month were £39.05
Mrs Bagley requested leave of absence from 6th – 22nd October which was granted.

(c) Computer Committee

Cllr P Ellis reported that currently the KCC Web-site was in second place on the Google search engine. Cllr Ellis has changed the name of the home page so that Killay Community Council 2013 comes up in capital letters.

A page on Hendrefoilan House is currently being ‘built’.

Agendas will be put onto the website prior to all meetings.

Cllr Ellis reported that photographs to be included on the website are not reaching him - he suggested that KCC purchase memory cards to enable Councillors to take photographs with their own cameras. Photographs can then be edited at each meeting. This was agreed and Cllr Ellis will purchase the memory cards.

Cllr Ellis reported that a ‘hit’ counter had been added to the site, also a Facebook link.

Cllr M Jones suggested that rules/guidelines should be written regarding the use of photographs on the website.

The Computer committee met recently to discuss the £500 grant received from CCS to enhance the Council’s website. Cllr Hinton will enquire if part of this grant can be used for IT equipment.

(d) Footpaths

Cllr S John reported that ‘dog muck’ in the woods was horrendous. A sign post by Clyne Valley road is down, also there are trees in the pond. Cllr M Jones stated that she had reported all fallen trees.

(e) Swansea in Bloom

KCC wished again to thank all the traders at the Precinct who supplied water to enable the gardens at the Precinct to be maintained. Also special thanks to Ken Jenkins for providing coffee/tea for the volunteers. Thanks were also expressed to Karran Jones who helped with the garden bags during planting etc.

The Council’s gratitude was expressed to all who worked so hard at the Precinct and on the various beds and baskets. Many members of the public had congratulated the Councillors on their hard work and the excellent displays.

During the meeting Mrs S Bagley received a text informing Councillors that KCC had received a Silver Award at the Swansea in Bloom Presentations.

Mrs Bagley to send to Cllr Ellis

Cllr P Ellis

Cllr A Hinton

7. Financial Report and Verification of Account

Mrs Bagley read out the following bank details:

Number 1 Account	£2,003.07
Number 2 Account	£20,265.96

Number 3 Account	£3,003.42	
<p>Number 2 Account includes the Precept from the CCS plus the £500.00 website grant. Mrs S Bagley reported that she had received a letter from Mazars the external Auditor regarding the end of year accounts. Mrs Bagley gave a copy to Cllr A Hinton and together they will go through Mazars letter. One item in their letter was informing Council that stationery purchases should no longer be included in the Clerk's Expenses. Council assets are to be shown in future at purchase value without depreciation. They have also requested that next year we include a Risk Assessment covering operational and financial costs .</p> <p>There are a couple of items that need to be approved by Council and sent to Mazars by the 30th September – Mrs S Bagley will present this at the next meeting</p> <p>Mazars has confirmed that they have not identified any mis-statements in Section 1 (Accounting Statement).</p> <p>Retrospective approval was sought for the following:-</p> <p>Cllr S John (Fun Day purchases) £131.82. prop. by Cllr A.Hinton sec. by Cllr N Fletcher Cllr M Jones (Fun Day purchases) £39.15 prop. Cllr A Hinton sec. by Cllr P Walsh Children's Entertainer £160.00 prop. Cllr S John. Sec. by Cllr M Jones. (This was in place of the £60.00 payment for the Children's Entertainer approved at a previous meeting which had been cancelled.)</p>		<p>Cllr A Hinton/Mrs S Bagley</p> <p>Mrs S Bagley</p>
8. Requests for Donations		
No requests for donations have been received.		
9. Summer Fun Events		
<p>Thanks were extended to Cllr P Ellis by all Councillors for his excellent and professional face painting at the library on the 30th July.</p> <p>Thanks were also expressed to all Councillors who helped on the day, parents were very complimentary and it was felt that it was an excellent event which all had enjoyed. Mrs S Bagley reported that she had received a letter of apology from In House Entertainments regarding the time that the Bouncy Castle finally arrived. Adam George (I.H.Entertainment) will speak to Mrs Bagley regarding his invoice.</p> <p>Cllr M Jones sought permission to include reports of KCC events in 'FOCUS' – this was agreed.</p> <p>A thank-you letter will be sent to the Police and Fire Service to thank them for their support on the 30th July.</p> <p>Cllr Hinton expressed his disappointed at the poor turnout by KCC Councillors at the weekend events at the Precinct, particularly Songs of Praise. These were KCC events and should be supported by all.</p> <p>Cllr S John suggested that in future a final pre-planning meeting should take place to discuss events, and the support needed for setting up etc.</p> <p>Councillors expressed their thanks to Ken and Christine Jenkins for their help in providing/placing chairs for Songs of Praise, and clearing them away afterwards.</p> <p>Approval was sought for payment of £250.00 for the Mersey Beasts at the Precinct on the 23rd August. Proposed by Cllr N Fletcher and seconded by Cllr B John.</p> <p>Mrs Bagley informed Councillors that C.C.Swansea would not refund the Temporary</p>		<p>Mrs S Bagley</p> <p>Mrs S Bagley</p>

<p>Event Licence she had obtained as instructed. Cllr M Jones suggested that the use of Dunvant Park could be considered next year for Fun Events - Cllr Jones agreed to speak to the Sports Development office to enquire about dates/cost/insurance etc.,</p> <p>COFFEE MORNING A coffee morning will be held on the 12th October 2013 at Siloam Church Hall 10.30 – 12.00, admission £1.50 which will include tea/coffee/biscuits. It was decided that KCC would support Wales Ambulance with the proceeds. Mrs S Bagley to contact Wales Air Ambulance to enquire if anyone would care to attend on the morning. Donations for raffle prizes/cakes/tins/bottles/books would be appreciated. Cllr M Jones suggested that KCC purchase a ‘pop up’ sign to advertise KCC events. Cost to be investigated.</p> <p>HALLOWEEN Halloween will be held at Killay Library on Thursday 31st October. Cllrs A Hinton and M Jones have provisionally booked a Balloon Sculptor/Entertainer for this event at a cost of £110.00 which will include a balloon for every child, this cost was agreed. The Library will provide food for the children. Christmas Events to be discussed at the September meeting.</p> <p>TWMPATH(BARN DANCE) Father Tim has confirmed to Cllr M Jones that the Church Hall will accommodate 120 people; Cllr Fletcher will contact the ‘caller’ to arrange dates/cost. It was decided that this event could take place early November subject to the hall and ‘caller’ being available.</p>	<p>Cllr M Jones</p> <p>Mrs S Bagley</p> <p>All Councillors</p> <p>September Agenda</p> <p>Cllr N Fletcher</p>
<p>10. Identity Badges</p>	
<p>The purchase of Identity Badges had been previously raised at the July meeting. After further discussion, Cllr A Hinton proposed a vote regarding the purchase of these badges. This was defeated by a majority decision.</p>	
<p>11. KCC Notice Board at Library</p>	
<p>Cllr A Hinton reported that the KCC Notice Board at Killay Library has a damaged lock. This can be replaced at a cost of £38.95 plus carriage - Council agreed that the lock be purchased. Mrs Bagley was requested to obtain the lock and arrange fitting. Magnets have been purchased to hold notices in the board at a cost of £5.08 Cllr M Jones suggested that details and photographs of Councillors be put in this Notice Board and on the Web-Site.</p>	<p>Mrs S Bagley</p>
<p>12. Registration of Election of Chair Persons for Community Council Committees.</p>	
<p>Cllr A Hinton was elected as chair by the Planning Committee. Cllr P Ellis was elected as chair by the Computer Committee.</p>	

<p>Cllr S John was elected as Chair by the Footpaths Committee.</p> <p>Due to the absence of Councillors the registration of Chair for Swansea in Bloom Committee was postponed until the September meeting.</p>	
<p>13. Items to be included on next Agenda</p>	
<ul style="list-style-type: none"> - Cllr A Hinton invited Councillors to suggest items for next month's agenda. There were none. - Cllrs M Jones and M Bateman left the meeting at 9.30 and did not return. - Cllrs B John and P Walsh left the room whilst the Planning report was discussed, having declared an interest in one item. 	
<p>14. Planning Committee Report</p>	
<p>Cllr A Hinton reported on the following Planning Applications:</p> <ul style="list-style-type: none"> • 17 Fairy Grove – Application No: 2013/1075 Ground Floor extension to include kitchen extension/garage construction. – no objection. • 405 Gower Road – Application No: 2013/1090 – conversion of existing attic space to habitable rooms. – no objection. • 46 Ffordd Dryden – Application No: 2013/1228 – conversion of internal garage into part store and part study – no objection but concerns were raised regarding adequate off road parking at the property. • Cllrs John and Walsh returned to the room. 	
<p>There being no further business the meeting closed at 9.45</p>	

.....Signed.