



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES – JULY 2013

*Siloam Chapel Hall*  
*Wednesday 24<sup>th</sup> July 2013*  
*7.15 pm*

### Present

Councillor A Hinton (Chair)	Councillor C Jenkins ( Vice Chair)
Councillor M Jones	Councillor P Walsh
Councillor L Lawson	Councillor B John
Councillor S John	Councillor J Evans
Clerk to the Council Mrs S Bagley	

Before the meeting commenced, an informal meeting took place to discuss the forthcoming Children's Fun Event to be held at Killay library on the 30<sup>th</sup> July.

As reported at the June meeting, Councillor P Williams has now resigned from Killay Community Council. A formal letter of resignation will be sent to the Clerk in due course, and on its receipt the Electoral Office will be informed.

### 1. Apologies for absence (received from)

Councillor M Idris	Councillor M Bateman
Councillor J Lewis	Councillor N Fletcher
Councillor P Ellis	

### 2. Declarations of Interest

In accordance with the provision of the Code of Conduct, members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the number of the item onto the relevant form supplied by the Clerk during each meeting.

### Action Plan

All members

### 3. Acceptance of minutes

Minutes from the previous meeting held on 26<sup>th</sup> June 2013 (circulated previously) were agreed, accepted and signed as being a true record.

### 4. Matters arising from previous meeting – 26<sup>th</sup> June 2013

Cllr S John asked if any further information had been received regarding the proposed allotments in Dunvant Park. No other details had been received.

### 5. Correspondence

Correspondence received from:

<ul style="list-style-type: none"> <li>- Clerks Direct.</li> <li>- Shelter Cymru.</li> </ul>	
<ul style="list-style-type: none"> <li>- New Residential Design Guidance from City &amp; County of Swansea – paperwork handed to Cllr A Hinton for information.</li> </ul>	
<b>6. Reports</b>	
<p><b>(a) Chairperson – Cllr A Hinton</b></p> <ul style="list-style-type: none"> <li>- Cllr A Hinton reported that he had attended the Community/Town Councils' Forum meeting last week. The Welsh Assembly Government has made £500.00 available to each Community/Town Council to set up/enhance their website. This is being distributed by C &amp; C Swansea. Individual Community/Town Councils have to accept or reject this grant. It was unanimously agreed that the Clerk should confirm acceptance and return signed documents to City &amp; County of Swansea. The Computer Committee will meet shortly to discuss proposals to use this grant, but Cllr Hinton warned that all justified expenditure had to be supported by invoices/receipts.</li> <li>- The final draft of the Charter had been submitted to the Forum meeting, and after discussion it was agreed to submit it to the City &amp; County of Swansea for approval. It will then be forwarded to Community/Town Councils to establish if they wanted to sign up to the Charter.</li> <li>- Cllr A Hinton intends to attend One Voice Wales Swansea Area Committee Meeting at Civic Centre on the 25<sup>th</sup> July. He will report back to Council at the next meeting.</li> </ul> <p><b>(b) City Councillor - Mrs M Jones</b></p> <ul style="list-style-type: none"> <li>- City Cllrs M Jones and J Jones have met with the Police Inspector and Sergeants for Killay and surroundings areas to discuss the local crime statistics. Cllr Jones reported that both Killay North &amp; South appear to be 'quiet' at the moment.</li> <li>- A meeting of the City &amp; County of Swansea Cabinet was held last night at the Civic Centre, and one topic discussed was the proposed gypsy sites. A special City &amp; County Council meeting will be held to discuss the matter in full.</li> </ul> <p><b>(c) Clerk to the Council – Mrs S Bagley</b></p> <ul style="list-style-type: none"> <li>- Clerk's expenses for the month were £63.41 which included the cost of ink cartridges for the computer.</li> <li>- Mrs Bagley reported that members of the public have been sticking notices on the outside of the notice board resulting in sticky-tape marks. Mrs Bagley has contacted Malcolm Lane &amp; Co for a recommended removal solution. The cost of a graffiti remover is £14.25. The purchase was proposed by Cllr S John and seconded by Cllr M Jones.</li> <li>- Mrs Bagley will produce a notice to kindly ask the public not to put notices on the outside of the board.</li> </ul>	<p>Mrs S Bagley</p> <p>Comp. Committee</p> <p>Mrs S Bagley</p>

<p><b>(d) Computer Committee</b> The Website was not discussed due to the absence of Cllr P Ellis.</p> <p><b>(e) Footpaths</b></p> <ul style="list-style-type: none"> <li>- Cllr J Evans reported that overhanging trees are causing problems at Byron Way.</li> <li>- Cllr C Jenkins reported that Japanese Knotweed has been seen in the area. Cllr Jenkins will find out the exact location and report back to Cllr M Jones.</li> </ul> <p><b>(f) Swansea in Bloom</b></p> <ul style="list-style-type: none"> <li>- KCC wished to thank Mr Ken Jenkins for supplying water to enable the gardens at the Precinct to be maintained. Also thanks to him for providing coffee/tea for the volunteers.</li> <li>- Cllr A Hinton suggested that two additional new planters could be purchased next year for the centre of the road. Permission would have to be sought from the City and County of Swansea Highways Department – to be discussed at a later date.</li> </ul>	Cllr C Jenkins
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## 7. Financial Report and Verification of Account

Mrs Bagley read out the following bank details:

Number 1 Account	£2,358.67
Number 2 Account	£15,599.29
Number 3 Account	£3,003.42

External accountants Mazurs have requested that next year we include operational costs in the Risk Assessments.

Retrospective approval was sought for the following:-

Posters for the Fun Event £22.54 proposed by Cllr B John seconded by Cllr A Hinton

Laminating of Posters £7.99 proposed by Cllr B John seconded by Cllr C Jenkins

In House Entertainment £420.00 proposed by Cllr B John seconded by Cllr J Evans

Swansea in Bloom £1,282.19 proposed by Cllr S John seconded by Cllr C Jenkins

Swansea in Bloom £85.00 + £18.00 proposed by Cllr B John seconded by Cllr J Evans

## 8. Requests for Donations

A request for a donation of £65.00 towards the cost of childrens' food at the Fun Event on the 30<sup>th</sup> July has been received from the Library. Retrospective approval was proposed by Cllr A Hinton and seconded by Cllr M Jones.

## 9. Summer Fun Events

As a brief meeting took place before the meeting commenced most items had been discussed. The following items were confirmed:

- Cllr's M Jones and S John to purchase sweets/goody bags etc. for the children,

<p>and also food for the hot dog/coffee stall. They were granted discretion when purchasing these items. Ten people have volunteered to help out on the day.</p> <ul style="list-style-type: none"> <li>- Mrs S Bagley to supply posters advertising Hot Dogs/Tea &amp; Coffee for sale.</li> <li>- Cllr M Jones informed the meeting that she had obtained the services of the Local Police who will be in attendance with a 'Police Car' and also the Fire Service will bring a 'Fire Appliance'. These will be provided subject to operational commitments.</li> <li>- Cllr M Jones requested the donation of suitable children's raffle prizes.</li> </ul> <p>A Dance Band/Group has been obtained by Cllr C Jenkins for Friday 23<sup>rd</sup> August at the Precinct. Cllr Jenkins has obtained a Temporary Event Notice for which she has offered to pay – Clerk will cancel T.E.N. which she has also applied for.</p> <ul style="list-style-type: none"> <li>- Mrs S Bagley will produce posters to advertise this event also the Table Top Sales at 10.30 on Saturday 24<sup>th</sup> August and Songs of Praise on Sunday 25<sup>th</sup> August – all events to be held at the Precinct. Local Traders will be invited to provide their own 'table top' sales.</li> <li>- Cllr C Jenkins has suggested the First Responders be in attendance – Cllr M Jones will speak to Mr. Christian Fox.</li> <li>- Cllr M Jones reported that Father Tim has not yet responded with numbers and price to hold a Barn Dance at St Hilary's Church Hall – it is a suitable venue but confirmation from Father Tim is awaited.</li> <li>- Duvant or Olchfa School can also be considered.</li> </ul>	<p>Mrs S Bagley</p> <p>All Councillors</p> <p>Mrs S Bagley</p> <p>Cllr M Jones</p> <p>Cllr M Jones</p>
<p><b>10. Standing Orders</b></p>	
<p>Cllr A Hinton confirmed that the amendments to Standing Orders, as agreed at the June Council meeting, had been inserted. A revised copy had been distributed to all Councillors. It was unanimously agreed that the revised Standing Orders be accepted and implemented.</p>	
<p><b>11 Election of Chair Persons for Community Council Committees</b></p>	
<p>Due to the absence of some Councillors, it was decided that this item be postponed until the August Meeting.</p> <p>Mrs S Bagley will produce a list of Councillors on each Committee as agreed at the Annual General Meeting in May.</p>	<p>August Agenda</p> <p>Mrs S Bagley</p>
<p><b>12. Identity Badges.</b></p>	
<p>Cllr A Hinton has obtained a quotation and sample of Identity Badges. Cost for each badge with logo is £4.55 plus VAT. with an initial set up fee of £25.00 – Cllr M Jones was opposed to the cost.</p> <p>A discussion took place regarding the purchase of these badges it was decided to postpone any further discussion/decision until the August meeting.</p>	<p>August Agenda</p>
<p><b>13. Any other Business</b></p>	
<ul style="list-style-type: none"> <li>- Cllr A Hinton invited Councillors to suggest items for next month's agenda. There were none proposed.</li> </ul>	

<ul style="list-style-type: none"> <li>- Cllr J Evans to inform Cllr M Jones of overgrown trees in the area.</li> <li>- Cllr M Jones left the meeting at 9.00</li> </ul>	Cllr J Evans
<b>13. Planning Committee Report</b>	
<p>Cllr A Hinton reported on the following Planning Applications:</p> <ul style="list-style-type: none"> <li>• 380 Gower Road – Application granted by C.C. of Swansea</li> <li>• 31 Woodside Ave – Application granted by C.C. of Swansea</li> <li>• 37 Coleridge Crescent – Application granted by C.C. of Swansea</li> <li>• 58 Goetre Fach Road - Application no: 2013/0964 (re-application) rear dormer to main dwelling – no objection.</li> <li>• 22 Millwood Gardens. – Application no: 2013/0935 single storey extension to rear – no objection.</li> <li>• 2 Millwood Gardens – Application No: 2013/0971 single storey side extension – no objection.</li> </ul>	
There being no further business the meeting closed at 9.10	

.....Signed.