



# KILLAY COMMUNITY COUNCIL

## (CYNGOR CYMUNED CILÂ)

### MONTHLY MINUTES – OCTOBER 2013

*Siloam Chapel Hall  
Wednesday 23<sup>rd</sup> October 2013  
7.15 pm*

#### **Present**

Councillor A Hinton (Chair)	Councillor S John
Councillor P Ellis	Councillor P Walsh
Councillor L Lawson	Councillor M Jones
Councillor N Fletcher	Councillor J Evans
Councillor J Lewis	Clerk to the Council Mrs S Bagley

#### **1. Apologies for absence (received from)**

Councillor M Bateman	Councillor C Jenkins ( Vice Chair)
Councillor B John	

<b>2. Declarations of Interest</b>	<b>Action Plan</b>
In accordance with the provision of the Code of Conduct, members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the number of the item onto the relevant form supplied by the Clerk during each meeting.	All Councillors

<b>3. Acceptance of minutes</b>	
Minutes from the previous meeting held on 25 <sup>th</sup> September (circulated previously) were agreed, accepted and signed as being a true record.	

<b>4. Matters arising from previous meeting – 28<sup>th</sup> August 2013</b>	
<ul style="list-style-type: none"> <li>- Cllr Hinton and Mrs S Bagley have yet to receive a quotation from Commercial Christmas following their recent inspection.</li> <li>- Cllr Hinton has received confirmation from City &amp; County of Swansea that the Website Grant of £500.00 recently received can be spent on computer equipment. The Finance Committee is to discuss this further at a later date.</li> <li>- Cllr S John has received a number of complaints regarding the relocation of the Post Office. KCC had not made any objection but had supported relocation.</li> <li>- Cllr M Jones informed Councillors that the Code of Conduct training has been arranged for 27<sup>th</sup> November and will take approximately 1-1.5 hours. All agreed that this should be rearranged for January as it is so close to Christmas.</li> <li>- Cllr Hinton was disappointed with the public response to the Coffee Morning held at Siloam Church hall on 12<sup>th</sup> October, however £225.00 was raised for Wales Air Ambulance. Mrs S Bagley will send a cheque in due course. Cllr Fletcher felt that the effort put into the Coffee Morning did not reflect the</li> </ul>	<p style="text-align: center;">Finance Comm</p> <p style="text-align: center;">Cllr M Jones</p> <p style="text-align: center;">Mrs S Bagley</p>

<p>amount of money raised.</p> <ul style="list-style-type: none"> <li>- Cllr Hinton requested confirmation regarding the vacancies of Councillors for Killay North and South. The vacancies will be advertised in the two Notice Boards during November.</li> </ul>	Mrs S Bagley
<p><b>5. Correspondence</b></p>	
<p>Correspondence received from:</p> <ul style="list-style-type: none"> <li>- One Voice Wales</li> <li>- Stepping Stones – thanking KCC for donation of £100.00.</li> <li>- South Wales MS Therapy Centre – thanking KCC for donation of £50.00</li> <li>- Forum meeting correspondence which had been sent to Cllrs A Hinton and N Fletcher.</li> </ul>	
<p><b>6. Reports</b></p>	
<p><b>(a) Chairperson – Cllr A Hinton</b></p> <ul style="list-style-type: none"> <li>- Cllr Hinton attended the Consultant meeting of the IDP Preferred Strategy detailing how the LDP is to be presented to the Welsh Government – the document, which is 114 pages long, can be read on the Blog with any comments to be sent to C. C. S. by the end of November.</li> <li>- Cllr Hinton reported on the improvement to Gowerton Water Treatment Plant which will involve new sewage pipes being laid along Gower Road next year.</li> <li>- Cllr Hinton attended a meeting regarding the Sustainable Budget Consultation presented by the Chief Accountant of C.C.S. which highlighted the shortfall in the budget for C.C.S. First draft of the budget proposals will be available in November and consultation meetings will be called to discuss the first draft for implementation by next April.</li> </ul> <p><b>(b) City Councillor - Cllr Mrs M Jones</b></p> <ul style="list-style-type: none"> <li>- Cllr Jones reported that the Patch Team have been working in Dunvant Road, Ridgeway, Ashgrove, Gower Road and Dylan Road and have also replaced the street lighting with 'white' lights and new poles where necessary.</li> <li>- A meeting will take place at Dunvant Gospel Hall on 14<sup>th</sup> November 2013 at 7.00 pm to discuss being a "Friend of Dunvant Park". All Cllrs were encouraged to attend as members of the public.</li> <li>- Mid &amp; West Wales Fire Service are out to consultation for their Annual Improvement Plan. A meeting will take place on 24<sup>th</sup> October at 6.00 pm Committee room 2 at Civic Centre.</li> <li>- C.S.S meeting took place on October 21<sup>st</sup> regarding the Gypsy Travellers. A link on Swansea Council Website containing full details is available to all.</li> <li>- A full C.C.S Council meeting was held on October 22<sup>nd</sup>. This is also included on the Council web.</li> <li>- Cllr Jones informed the meeting that Barbara Jones who is a retired Killay Community Councillor is in Morriston hospital. The Clerk will send a get well card.</li> <li>- The Friends of Hendrefoilan Primary School are holding a Christmas shopping evening on Friday 8<sup>th</sup> November 7.00 pm evening – all welcome.</li> </ul>	Mrs S Bagley

<p><b>(c) Clerk to the Council – Mrs S Bagley</b></p> <ul style="list-style-type: none"> <li>- Clerk’s expenses and purchases for the month were £39.68 – this includes £ 16.98 for a new cartridge for the photocopier.</li> <li>- Cllr Hinton suggested that an account should be opened with Staples, all stationery could then be purchased from one source provide they were competitive.</li> </ul> <p><b>(d) Computer Committee</b></p> <ul style="list-style-type: none"> <li>- Cllr Ellis has now added all passwords to the web for access by all Councillors</li> <li>- Cllr Ellis reported on his continuing progress with the website.</li> </ul> <p><b>(e) Footpaths</b></p> <ul style="list-style-type: none"> <li>- Cllr J Lewis reported that on a recent walk she had noticed the offensive graffiti on the sign post by the ‘green pool’</li> </ul> <p><b>(f) Swansea in Bloom</b></p> <ul style="list-style-type: none"> <li>- Cllr J Evans requested that the flower beds at the Precinct be planted with winter plants. There is £253.00 remaining in the budget and permission was granted to exceed this slightly. It was agreed that the Swansea in Bloom Committee ‘take stock’ of plants that they need and report back at the next meeting.</li> <li>- Cllr M Jones will speak to Cllr C Jenkins regarding the planting of the flower bed in front of the Village inn.</li> <li>- Cllr Hinton asked Cllr Jones if she had spoken to C.C.S. Highways regarding the planters in the middle of the road. Cllr M Jones to enquire.</li> <li>- Cllr M Jones will also enquire about the Bicycle Rack.</li> </ul>	<p>November Agenda</p> <p>Cllr M Jones</p> <p>Cllr M Jones</p> <p>Cllr M Jones</p>						
<p><b>7. Financial Report and Verification of Account</b></p>							
<p>Mrs Bagley read out the following bank details:</p> <table border="1" data-bbox="97 1424 1241 1547"> <tr> <td>Number 1 Account</td> <td>£495.38</td> </tr> <tr> <td>Number 2 Account</td> <td>£20,268.27</td> </tr> <tr> <td>Number 3 Account</td> <td>£3,003,79</td> </tr> </table> <p>Mrs S Bagley requested approval for the following:-</p> <ul style="list-style-type: none"> <li>- Mazurs – external auditors £180.00 for their 2011/12 audit. This was proposed by Cllr S John and seconded by Cllr J Lewis.</li> </ul>		Number 1 Account	£495.38	Number 2 Account	£20,268.27	Number 3 Account	£3,003,79
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<p><b>8. Half Yearly Accounts</b></p>							
<p>It was decided that the half yearly accounts should be brought up to date and presented at the next meeting in November.</p> <p>Cllr Hinton suggested that local organisations be made aware of our ‘Donation Policy’ and suggest that they approach KCC for any financial help that they may need.</p>	<p>November Agenda</p>						

<b>9. Requests for Donations</b>	
There were no requests for donations.	
<b>10. Council Vacancies</b>	
This item was previously discussed under matters arising and progress will be monitored at the next Council meeting.	
<b>11. Community &amp; Town Council Charter.</b>	
The Community & Town Council Charter was finally approved by C.C.S on 27 <sup>th</sup> August 2013. It will be going on the Blog probably tomorrow (Thursday) – Councillors all agreed that Killay Community Council will sign up the Charter. KCC can opt out of the Charter at a later date if required. The Clerk to inform C.C.S. of KCC intention to sign.	Mrs S Bagley
<b>12. Halloween/Coffee Morning/Christmas Events.</b>	
<b>Coffee Morning</b> – discussed previously.	
<b>Halloween</b> Halloween will be held at the Library on 31 <sup>st</sup> October. The Library will arrange food for the children and KCC have hired 'Occasional Twist' (Balloon Man). Mrs S Bagley has produced posters to advertise the afternoon which Cllr Hinton will enlarge, laminate and place around the Precinct.	
<b>Christmas</b> <ul style="list-style-type: none"> <li>- Monday 2nd December Father Christmas will arrive by Sleigh (helpers to meet at 2.00 pm). Father Christmas will arrive at the Precinct at 7.00 pm.</li> <li>- Saturday 14<sup>th</sup> December Father Christmas will meet the children at the Grotto in the Library at 10.30am – 12.00. Cost £1.50 per child.</li> <li>- Sunday 15<sup>th</sup> December Songs of Praise will be at 6.00pm in the Precinct. Children of Hendrefoilan School have been invited to attend. (Weather permitting otherwise at St Hilary's Church)</li> </ul>	All Councillors
<b>Tasks</b> <ul style="list-style-type: none"> <li>- Cllr M Jones to arrange barriers. Cllrs to attend to unload and put in place.</li> <li>- Cllr N Fletcher will provide Gazebos.</li> <li>- Goodies etc for the children have been arranged.</li> <li>- Mrs S Bagley to provide screens for Library.</li> <li>- A Risk Assessment is to be undertaken.</li> <li>- Cllr M Jones to inform PSO/Police/First Responders.</li> <li>- Cllr M Jones to ask Cllr C Jenkins about ordering of the Christmas Tree.</li> <li>- Mrs S Bagley &amp; Cllr Hinton will produce posters.</li> </ul>	Cllr M Jones Cllr N Fletcher  Mrs S Bagley  Cllr M Jones Cllr M Jones Mrs S Bagley/ Cllr Hinton Agenda
All details regarding Christmas events will be finalised at November meeting.	
Mrs Bagley confirmed that she had received a quotation from Phillips Services regarding the Lights at the Precinct and most features are in need of replacement/repair. It was decided that a meeting be arranged between Phillips Services and Cllrs to discuss our options.	Mrs S Bagley/ Cllr A Hinton

<p>Letters to traders informing them of their contribution to the cost of the lights will be sent out during last week of November.  <b>Christmas Tree Festival</b> at St Hilary's Church  KCC will once again sponsor a tree - the theme will be decided at a later date.</p>	<p>Mrs S Bagley</p>
<p><b>13. Items for Inclusion on next Agenda</b></p>	
<p>Half year accounts  Xmas Events  Barn Dance</p> <p><i>Councillor M Jones left the meeting and did not return</i></p>	<p>November Agenda</p>
<p><b>14. Planning Committee Report</b></p>	
<p>Clr A Hinton reported on the following Planning Applications:-</p> <ul style="list-style-type: none"> <li>- 1 &amp; 2 Dunvant Park Hses Goetre Fawr Road – Application No: 2013/1323</li> <li>- proposed change of use – no objection</li> <li>- 31 Coleridge Crescent – application no: 13/1445- conversion of existing garage/ side extension – no objection</li> <li>- 364 Gower Road Killay – no objection</li> <li>- 122 Dunvant Road – awaiting comments from planning officer</li> <li>- 6 Cwm Gwyn Killay – application no: 2013/1648 Tree lopping</li> <li>- Treetops Clyne Valley Road – Application no: 2013/1444  First floor extension with front and side dormer windows. – no objection</li> <li>- 26 Wimmerfield Drive Killay – Application No:- 2013/1479  Rear extension and Granny Annexe. – no objection</li> </ul>	
<p><b>There being no further business to discuss the meeting closed at 10.15</b></p>	

.....Signed.