



# KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

## MONTHLY MINUTES – AUGUST 2015

*Siloam Chapel Hall*

*Wednesday 26<sup>th</sup> August 2015*

*7.15 pm*

Councillor Arthur Hinton (Chair)	Councillor Nigel Fletcher (Vice Chair)
Councillor Jan Evans	Councillor Bill John
Councillor Tyrone Lewis	Councillor Sue John
Councillor Joanne Fitton	Councillor Martin Jones
Councillor Peta Walsh	Councillor Sue Ford
Clerk to the Council Mrs Sue Bagley	
<b>1. Apologies for absence (received from)</b>	
Councillor Jim Robinson	Councillor Margaret Bateman
Councillor Phil Ellis	
<b>2. Declarations of Interest</b>	
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.	<b>Action Plan</b>  All Councillors
<b>3. Acceptance of minutes</b>	
Minutes from the previous meeting held on 22 <sup>nd</sup> July (circulated previously) were read and after a minor alteration to item (6) reports <b>County</b> Councils and listing Cllr P Walsh as apologising for absence, were proposed and accepted as a true record.	
<b>4. Matters arising from previous meeting – 22<sup>nd</sup> July 2015</b>	
<ul style="list-style-type: none"> <li>The Clerk reported that she has spoken to the City and County of Swansea Parks Department regarding the fallen tree over the pond. This has now been removed by the Parks Department.</li> <li>The Clerk reported that she has written to Mrs V Davies regarding the decision not to support the Barn Dance.</li> <li>The Clerk reported that a cheque has been delivered to 'Local Aid' charity on behalf of Father Tim – no response has been forthcoming.</li> </ul>	
<b>5. Correspondence</b>	
Correspondence had been received from the following:	

<ul style="list-style-type: none"> <li>- Mr R Vaughan Williams (Mid &amp; West Wales Fire Service) stating that he was pleased to attend, with his Watch officers, the recent Fun Day at the Library.</li> <li>- Byron Davies MEP regarding the proposed name change for the Gower Area of Outstanding Natural Beauty, including a petition for signatures. The petition is also available on line.</li> <li>- Byron Davies MEP regarding consultation on evolving Sunday Trading Laws on a local level – the Clerk was requested to give this letter to Livingstones’ representative at the Precinct.</li> <li>- Swansea Neighbourhood Watch – next meeting will be held on 1<sup>st</sup> September 2015 at Cockett Police Station.</li> </ul>	Mrs S Bagley
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## 6. Reports

### (a) Chairperson – Cllr. A Hinton

- Attended PACT meeting on 27<sup>th</sup> July, Cllr Fletcher would report in more detail later.
- Attended One Voice Wales AGM on 30<sup>th</sup> July to elect Chair & Vice Chair followed by Area Committee Meeting :  
A presentation by Karen Jones Head of Community Safety Mid & West Wales Fire & Rescue Service explaining their role, Cllr Hinton will post a full presentation on the Blog for information when received.  
Nine motions are to be put forward at One Voice Wales’ AGM to be held on the 3<sup>rd</sup> October 2015. - Cllr Hinton briefly explained each of the Nine Motions.  
Cllr Hinton presented a report to the O.V.W. committee following the Community & Town Council Forum meeting:
  - There will be a presentation on implementation of the Charter at the next OVW meeting by Mr Huw Evans City and County of Swansea
  - All Councillor allowances must be published annually on the website even if it is zero.
  - The Register of Interests must also be published, this new form was discussed by KCC a few months ago. The Register of Interests form is currently on the Blog the Clerk will print off a hard copy for each Councillor to complete.
  - The Council e-mail address must be exclusive to the Council and not the Clerk’s e-mail address which is currently the case. The cost is £0.72p per month for @killay.org.uk. and could be used for all Councillors email addresses. Decision on purchasing was referred to next Council meeting.
- The Table Top sale held at the Precinct on the 1<sup>st</sup> August was well supported, again the question of a monthly Market was raised - Cllr Hinton reported that he had referred the matter back to Livingstones.
- Notification received from the City and County of Swansea regarding an Area Review of public sector assets of which there are four in Killay; Killay Library, Ty Cila, part of Hendrefoilan Woods and Hendrefoilan Primary School. This item was

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<p>noted.</p> <p><b>(b) City Councillor Report - Cllr. Mary Jones</b></p> <ul style="list-style-type: none"> <li>- Weed spraying was completed on 24<sup>th</sup> August.</li> <li>- Three trees have been removed from various sites.</li> <li>- All new yellow lines have been approved and awaiting painting. Yellow lines outside the Pet Shop in Broadmead are subject to a legal process.</li> <li>- Cllr Sue John reported on the lack of removal of leaves in the area.</li> </ul> <p><b>(c) Clerk to the Council – Mrs S Bagley</b></p> <ul style="list-style-type: none"> <li>- The Clerk reported that KCC stationery is running low. This item will be discussed at the next meeting.</li> <li>- The Clerk has received a catalogue of Christmas Lights from Phillips Services</li> <li>- Cllr M Jones has spoken to the Clerk requesting the cost of Pea Lights on one tree opposite the Hardware shop.</li> </ul> <p><b>(d) Computer Committee – Cllr P Ellis</b></p> <ul style="list-style-type: none"> <li>- Due to Cllr Ellis’s absence there were no items to report.</li> </ul> <p><b>(e) Swansea in Bloom Committee – Cllr J Evans</b></p> <ul style="list-style-type: none"> <li>- A recent article has appeared in the South Wales Evening Post reporting that KCC are finalists in the Swansea In Bloom Competition. The Clerk reported that the presentation will take place in the George Hall on Thursday 3<sup>rd</sup> September 2015 at 7.00 pm. Cllrs Jan Evans Peta Walsh and Sue John would attend.</li> <li>- Cllr S John has received a request from a member of the public to cover up the Nadolig Llawen sign above the Co-op during the months it is not in use. This would be investigated.</li> <li>- Cllr Evans requested that the rubbish bin at the Precinct be moved to its original place. Cllr Fletcher will look into the matter and report back.</li> </ul> <p>The Clerk reported that the Wild Flower bed in the front of St Hilary’s has been cut back by the City and County of Swansea Parks department – It was reported that the owner of the adjoining property had complained to the City Council that she considered the height of the plants was impeding her view over the brow of the hill. This was tested by Mr Dave Stairs from the Parks Department and he agreed, and half of the plants were cut down. Mr Stares apologised but stated that once a safety issue is reported it had to be acted on. Mr Stares promised that next year wild flowers will be replanted free of charge.</p> <p><b>(f) Footpaths Committee</b></p> <ul style="list-style-type: none"> <li>- Cllr S John reported that due to poor weather conditions walking was not possible.</li> </ul>	<p>Sept Agenda</p> <p>Sept Agenda</p> <p>Cllr N Fletcher</p>
<p><b>7. Planning Report</b></p>	
<p><b>City &amp; County of Swansea Planning Decisions</b> - The following decisions of the City and County of Swansea Planning Committee were noted:</p>	

2015/1242 – 438 Gower Road. Change of use to shop flat over – granted with conditions.  
 2015/1007 – 6 Clyne Gwyn. Replacement of conservatory – granted with conditions.  
 2015/1640 – 478 Gower Road. Proposed double storey side & rear extensions – no objection.  
 2015/1530 – 63 Ffordd Dryden. Conversion of existing garage and first floor extension – no objection.  
 2015/1464 – 1 Bron y Bryn. Rear single story extension – no objection.

**Planning Applications:**

*Cllrs A Hinton/B John declared a Personal & Prejudicial Interest in the next item and left the room.*

Cllr N Fletcher took over the Planning Report.

2015/1572 - 387a Gower Road. Two storey rear & side extension & new front drive/gate access – no objection

*Cllrs Hinton/B John returned to the meeting*

**8. Financial Report and Verification of Account**

Mrs Bagley circulated a spread-sheet showing bank balances and expenditure for the month.

Number 1 Account - Treasurer	£3,842.40
Number 2 Account – Bus Account	£13,683.09
Number 3 Account – Election Account	£3,006.48

- Clerk’s expenditure for April was £31.90 this was approved. (£26.50 telephone, £5.40 postage)
- The Clerk requested approval for :
  - Staples - £28.99 for Ink Cartridge. Proposed by Cllr B John and seconded by Cllr J Evans.
  - Purchases made by Cllr S John for Fun Day. £29.34 proposed by Cllr B John and seconded by Cllr J Evans.
  - £250.00 for the ‘VIP Band’ at the Precinct on Saturday 29<sup>th</sup> August. Proposed by S John and seconded by Cllr N Fletcher.
- The Clerk requested permission to purchase a portable hard drive to protect KCC records. Council approved £50.00 for this purchase.
- The Clerk informed Councillors that the VAT refund of £1,653.70 from HMRC has been received.

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**9. Requests for Donations**

No requests have been received.  
 Cllr S John reported that the recent Barn Dance held to raise funds for Air Ambulance and First Responders raised approximately £800.00

<b>10. Summer Fun Events</b>	
<p><b><u>Fun Day at Dunvant Park 23rd August</u></b></p> <p>Due to weather conditions the Fun Day at Dunvant Park was unfortunately cancelled, the weekend of 12/13<sup>th</sup> September was suggested as replacement date, however Cllr Hinton reminded Councillors that Songs of Praise is on the 13<sup>th</sup> September. Saturday the 12<sup>th</sup> September was agreed upon subject to confirmation by Circus Eruption. Matt Steele the Balloon Man will try to attend for free subject to other commitments.</p> <p>The Clerk will contact Matt Steele</p> <p>Cllr Fitton explained to Councillors how funding for the Park will work – Friends of Dunvant Park need to raise £3000.00.</p> <p><b><u>Auction at Precinct on 29<sup>th</sup> August – approx 7.00 pm</u></b></p> <p>Cllr Hinton requested support from Councillors during the evening. There will be a band at 5.30 and the Auction at approx 7.00pm. The ‘VIP Band’ will perform after the Auction. The Chair thanked Mrs Sue Bagley for her outstanding efforts in obtaining the auction &amp; raffle prizes, which was endorsed by all Councillors.</p> <p><b><u>Songs of Praise</u></b> - To be held at the Precinct on 13<sup>th</sup> September 6.00 pm</p> <p>The Clerk circulated a spreadsheet showing the income/expenditure from the Fun Day held at Killay Library on 28<sup>th</sup> July.</p> <p>The money collected was £58.31 which will be rounded up to £60.00 and donated to the Scouts at Killay.</p> <p>Cllr Hinton will speak to Mr Peter Richards regarding storage at the Scout Hut.</p>	<p>Mrs S Bagley</p> <p>All Councillors</p> <p>Mrs S Bagley</p> <p>Cllr A Hinton</p>
<b>11. Proposed Memorial Garden</b>	
No further developments. The item would be removed from future Agendas for the time being.	
<b>12. Councillor Vacancies</b>	
An application has been received from Sara Copeland (Branch Manager of Astleys) it was agreed to invite her to interview on 23 <sup>rd</sup> September prior to the KCC meeting.	Mrs S Bagley
<b>13. PACT meeting 27<sup>th</sup> July report</b>	
<ul style="list-style-type: none"> <li>- Cllr Fletcher circulated minutes of the PACT meeting.</li> <li>- Cllr Fletcher informed the meeting that Councillor Paxton Hood-Williams will obtain further information regarding GoSafe.</li> <li>- Cllr Fletcher highlighted to Councillors the crime figures and requested everyone be vigilant. <ul style="list-style-type: none"> <li>- Cllr Fitton mentioned the difficulty in obtaining information regarding the PACT meetings and dates. Cllr Fletcher will bring this up at the next meeting to be held on Monday 19<sup>th</sup> October at Dunvant Workingman’s Club at 7.00pm, date and venue to be confirmed.</li> </ul> </li> </ul>	

<b>14. Identity Badges</b>	
<p>Cllr Hinton stated that some time ago Identity Badges for Councillors were suggested but at the time they were not agreed upon.</p> <p>Councillors were asked to re-consider this item again, Cllr T Lewis proposed and it was seconded by Cllr J Evans that Cllr Hinton proceed to purchase these badges. It was agreed that a maximum of £100.00 be spent - all were in agreement.</p> <p>Cllrs voted that names be added to the badges.</p> <p>Cllr Hinton will send out a descriptive e-mail for decision by all Councillors</p>	Cllr A Hinton
<b>15. Code of Conduct Training</b>	
The Clerk informed Councillors that Caroline Davies from the Joint Standard Committee/Town Council Forum will contact KCC during October to set up a date for Code of Conduct Training.	
<b>16.Items for Inclusion on next Agenda</b>	
<p>Christmas Lights/Events</p> <p>Stationery Purchase</p> <p>Halloween – provisional date of 30<sup>th</sup> October.</p>	
<b>There being no further business to discuss the meeting closed at 9.20pm</b>	

.....Signed