



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES – JUNE 2015

*Siloam Chapel Hall
Wednesday 24th June 2015
7.15 pm*

Councillor Arthur Hinton (Chair)	Councillor Martin Jones
Councillor Peta Walsh	Councillor Nigel Fletcher (Vice Chair)
Councillor Jan Evans	Councillor Bill John
Councillor Tyrone Lewis	Councillor Sue Ford
Councillor Phil Ellis	Councillor Sue John
Councillor Margaret Bateman	Councillor Jim Robinson
Councillor Joanne Fitton	Clerk to the Council Mrs Sue Bagley

Prior to the commencement of the meeting, Mr J Robinson and Ms J Fitton were separately interviewed as potential Candidates for Co-option onto the Council . After the interviews, both were unanimously elected to be Co-opted. They then made and signed the Declaration of Office and completed all necessary formalities. Cllr Hinton welcomed Cllr Robinson and Cllr Fitton to their first Council meeting.

1. Apologies for absence (received from)

City Councillor Mrs Mary Jones

2. Declarations of Interest

In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.

Action Plan

All Councillors

3. Acceptance of minutes

Minutes from the previous meeting held on 27th May (circulated previously) were read proposed and accepted as a true record.

4. Matters arising from previous meeting – 27th May 2015

- Cllr J Evans reported that Mr Nick Simpson of Simpson's Estate Agents has paid for the plants in the bed immediately in front of his office at the Precinct.
- The Clerk was asked to write to Mr Simpson thanking him for his kind donation.

Mrs S Bagley

5. Correspondence

Correspondence had been received from the following:

Clerks Direct Magazine – given to Cllr S John

Invitation from Lord Mayor of Swansea for a Strawberry Tea to be held at the Mansion House on 25th July, tickets £10.00 in aid of ‘Maggies’ and ‘Forget Me Knot’ Charities.

Jack Powell Head Boy at Olchfa School has written thanking KCC for their offer of a £100.00 donation towards his expedition. Regretfully this has been turned down due to insufficient time to raise additional funds.

6. Reports

(a) Chairperson – Cllr. A Hinton

Nothing to report.

(b) City Councillor Report - Cllr. Mrs Mary Jones

Report provided by Councillor Hinton on behalf of Cllr Mary Jones:

Local Development Plan – City Councillors have now heard from all the interested petitioners and are currently carrying out site visits. Discussions will then be held to establish if they are to be included in the LDP. The only area in Killay is at the bottom of Rowan Close with a proposal for 10 houses. A site visit will be carried out next week, no date has been confirmed to visit the Student Village.

Now awaiting an update regarding the proposed yellow lines as there was an objection lodged.

7. Planning Report

City & County of Swansea Planning Decisions - The following decisions of the City and County of Swansea Planning Committee were noted:

Application no: 2015/0766 - 20 Ffordd Dryden Garage conversion – granted with conditions.

Application no: 2015/0980 – 3 Landore Avenue - Change of window - granted.

Application no: 2015/0772 -1 Ffordd Taliesyn - Lop Tree – granted.

Application no: 2015/0705 – Co-operative Store - New refrigeration unit etc., - granted conditionally.

The following applications were discussed:

Application no: 2015/ 0998 – 8 Fford Taliesyn - application for a Lawful Development Certificate - no objection (***Cllr Ellis declared an interest in this application and took no part in the discussion***)

Application no: 2015/1007 – 6 Clyne Cwm Gwyn – removal of existing conservatory and replacement with new structure including tiled roof and brick walls – no objection

Application no: 2015/1016 - Co-operative Store Gower Road – new signage change inside layout – no objection

Application no: 2015/1050 - 1 St Christopher’s Drive - rear first floor addition (amended application) – no objection

8. Financial Report and Verification of Account

Mrs Bagley circulated a spread-sheet showing bank balances and expenditure for the month.

Number 1 Account - Treasurer	£1,038.80
Number 2 Account – Bus Account	£16,681.70
Number 3 Account – Election Account	£3,006.23

- The Clerk's expenditure for April was £21.64, which was approved.
- The rental for Siloam Church Hall is now due £320.00 (per annum). Payment proposed by Cllr B John and seconded by Cllr P Ellis.
- An invoice has been received for electricity from N Power for £10.78, this is paid by Direct Debit and will be debited on the 30th June 2015.
- The last payment towards the Christmas lights has been received and banked.
- The Clerk has contacted HMRC regarding the VAT repayment and been informed that it will be paid at the end of the week.
- Cllr J Evans has purchased plants costing £20.75. Payment was proposed by Cllr S John and seconded by Cllr B John.
- The Internal Auditor has signed off the accounts, which after signature by the Clerk and Chair will now go to external auditor Mazars. Statutory Notice will be posted for public scrutiny.

9. Requests for Donations

(Cllr Sue John declared an interest in this item and took no part in its discussion.)

A request has been received from Mrs Val Davies for financial assistance towards a Barn Dance in aid of First Responders and Air Ambulance. The Clerk was asked to write to Mrs Davies to obtain more information, when received the Finance Committee will discuss to consider this request and report decision to Council in July.

Mrs S Bagley

10. Christmas Lights and Events – Task Group Report

- Cllr Fletcher reported that he had obtained specifications of 2 step stools to enable Father Christmas to safely alight from the Christmas Sleigh.
- After discussion it was agreed that Cllr Fletcher could purchase a Single Hand Rail Step at a cost of £69.95
- Cllr Fletcher was concerned that the time Father Christmas is expected to arrive at the Precinct is quite late – he proposed that 5.15 would be a more suitable start time.
- Cllr Hinton reported that space to store KCC items has been allocated at the Scout Hall – Cllr Hinton to contact Scout Management.

Cllr N Fletcher

Sept Agenda

Cllr A Hinton

11. Summer Fun Events

Children's Fun Day at the Library on Tuesday 28th July

- The Clerk will produce posters and ask City Cllr Mary Jones if leaflets are required for the schools.
- An item will be added on the bottom of the poster to advertise the Fun Day at Dunvant Park.
- The Clerk has booked the Bouncy Castle.
- The Balloon Man will do his 'act' at 2.30pm – a lengthy discussion took place regarding the Fun Day. Helper Councillors were requested to arrive at approximately 12 noon.

Mrs S Bagley

All Councillors

Fun Day at Dunvant Park 23rd August 2015	
<p>Cllr Fletcher circulated a Task Group Report of a meeting held on 11th June regarding the proposed Fun Day to be held on 23rd August at Dunvant Park. A lengthy discussion took place and a plan of action will be discussed at the next KCC meeting.</p> <ul style="list-style-type: none"> - Cllr J Fitton produced a poster to advertise the day. - A provisional meeting of the Task Group will take place on the 2nd July - Several of the items to take place have previously been agreed, after the next KCC meeting Cllrs will produce a Risk Assessment. - Cllr J Fitton reported that C & C S wish to charge for the use of the Skate Board Ramps – a letter will be sent to C & C S asking for an explanation of the charge. - Cllr J Evans was concerned that no entertainment has been organised for adults during the summer months. Cllr Hinton/Clerk will speak to Mrs Christine Jenkins of the Village Inn to see if a band can be booked as before. <p>Cllr Hinton suggested that when the new Vicar of St Hilary's is in post, KCC need to meet to discuss events which involve the Church. The Clerk was asked to send a card to Father Tim wishing him well in his new post. It was decided that a donation be given to a local charity in Father Tim's name as a leaving gift from KCC.</p> <p>The Clerk will write to Father Tim asking him to nominate a charity.</p>	<p>Cllr A Hinton</p> <p>Mrs S Bagley</p>
12. Proposed Memorial Garden	
Cllr Hinton reported that the Royal British Legion has referred him to the National Archives.	
13. Councillor Vacancies	
Two vacancies for Councillors have now been filled leaving two further vacancies. The Clerk will inform C & C S Electoral Services of the names of the two new Councillors .	Mrs S Bagley
14. Electronic Mail	
<p>Cllr Hinton expressed his concern about the amount of paper that is generated by the Clerk which obviously creates expense. Cllr Hinton will discuss this item with One Voice Wales and word the motion to be voted on next month.</p> <p>Cllr Fletcher asked if anyone was against this suggestion – two Cllrs asked to remain with a hard copy.</p> <p>Cllr J Robinson offered to supply a projector screen for future meetings.</p>	<p>July Agenda</p> <p>Cllr J Robinson</p>
15. Items for Inclusion on next Agenda	
Notice of motion to amend Standing Orders to incorporate Electronic distribution of Minutes, Agendas and Notices of Meetings.	
There being no further business to discuss the meeting closed at 9.12 pm	

.....Signed