



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES
Wednesday 23rd May 2018
7.15 pm

Present:		
Councillor Nigel Fletcher (Chair)	Councillor Peta Walsh	Councillor Sue John
Councillor Jim Robinson (Vice Chair)	Councillor Dudley Vyse	Councillor Bill John
Councillor Tyrone Lewis	Councillor Martin Quaile	Councillor Joanne Fitton
Councillor Mary Idris	Councillor Jan Evans	Councillor Jeff Jones
Clerk to the Council Mrs Sue Bagley		
1. Apologies for absence:		
Councillor Lowrie Orchard	Councillor Edmund Sides	Councillor Jackie Rose
2. Declaration of Interests		
In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting.		
3. Acceptance of Minutes		
Minutes from the previous meeting held on 25 th April (circulated previously) were read agreed and signed as a true record.		
4. Matters arising from previous meeting – 25th April 2018		
Page 1 ➤ Cllr Fletcher confirmed that he has started to draft a General Data Protection (GDPR) Policy.		Cllr Fletcher
Page 2 ➤ Cllr Jones reported that agreement has been reached to use the NEAT Team to carry out remedial work at Woodcote Park. ➤ Cllr Jones advised that Clyne Valley Nature Reserve is actually called Killay Marsh. Cllr Jones explained he had recently met with an officer from CCS who informed him that an agreement was in place between the Wildlife Trust and CCS to maintain Killay Marsh (including the path). This area is in Fairwood Ward and as such Cllr Jones will meet with Councillor Paxton Hood-Williams and an officer from the Wildlife Trust shortly to discuss this matter further. ➤ Cllr Fletcher informed the meeting that there is a Landfill Disposal Tax Communities Scheme where funds are available for environmental projects.		Cllr Jones
Page 3 ➤ Cllr Evans stressed concerns that a vote regarding the design of the railings at the Precinct		

was not officially taken. This item will be voted on under the heading of 'Gardening' on the agenda.

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- It was suggested at the last meeting that KCC would request a Planning Officer from CCS be invited to give a short presentation on planning matters and procedures. Cllr Fletcher confirmed that he had discussed this with City Councillors Jeff and Mary Jones on 30th April. It was confirmed that KCC are taking the correct approach with planning applications and there was no benefit in a CCS presentation.

5. Correspondence

Correspondence has been received from the following:

- Clerks Direct. Provided to Cllr S John who will report back with relevant information.
- Marie Curie are holding a Great Tea Party on 7th July. For those interested in any involvement a fund raising pack can be obtained from www.mariecurie.org.uk/teaparty

6. Reports

(a) Cllr Nigel Fletcher (Chair)

- The PACT meeting (30th April) report has been previously circulated to all Councillors.
- The Local Democracy & Boundary Commission will be conducting a review of electoral wards in Swansea - currently in the first twelve-week consultation period. This allows KCC to inform the Boundaries Commission of anything that they would like to be considered prior to drafting the consultation document later in 2018.
- CC Jeff Jones will feed back any information relevant to KCC.

(b) City Councillor - Jeff Jones

- Details of the final decision notice regarding the cutting of trees etc at George Thomas House was delayed as the '106 monies' had not been agreed. This has now been agreed and Cllr Jones will be meeting with the Road Safety Manager to discuss how the funding is to be used.
- The Scout Hut at Killay has finally received their new lease document. The Scouts have been given a 30-year lease with a peppercorn rent. There is however a 'break clause' in the document stating that 2 years notice will be given if the CCS want to terminate the lease.
- The grass verge outside the Doctors surgery in Killay will have bollards put down to prevent drivers parking and damaging the grass.
- Cllr Jones has been asked by a Killay resident for a drop kerb at Woodside Avenue, Cllr Jones is to meet with an officer from CCS to discuss this.
- Killay cafe has applied for a Confidential Pre-Application re. extending the opening hours. Local residents have submitted a petition against the application. Cllr Jones has 'called' this application into the Planning Committee. It will be discussed further by KCC under the Planning Report.

(c) Clerk to the Council – Mrs Sue Bagley

- The Clerk advised that the electricity account is due for renewal on 15th December 2018 - all information has been provided to Cllr J Robinson who will look into the matter and report back in due course.
- The Clerk reported that Wales & West Utilities are repairing a gas leak on the central reservation on Gower road. As such, the entire central reservation will be dug up in June to completely replace the existing gas pipes with new, prior to re-surfacing of the Gower Road.

Cllr J Robinson

<p>The CCS Parks Department has been informed as planters for the central reservation are due to be delivered immediately. The Clerk will try to find out more definite information.</p> <p><u>(d) Social Media & Marketing - Cllr J Robinson/Cllr B John</u></p> <ul style="list-style-type: none"> ➤ Cllr Robinson requested additional Councilor's information from the Clerk - this will be e-mailed to him shortly. ➤ Cllr B John confirmed that photographs from the Tea Party are now on Face Book. <p><u>(e) Gardening Committee - Councillor Jan Evans</u></p> <ul style="list-style-type: none"> ➤ Begonias and Snap Dragons have been planted with Cllrs weeding the beds weekly. ➤ The quotation received from GT ironworks in respect of the railings design was discussed again following which a vote was taken with option 3 a majority. ➤ A new quotation including painting and galvanizing has been received from GT Ironworks at a total cost of £3,000.00. The quotation will be sent to Livingstone's together with a covering letter and KCC will wait to see if they are prepared to contribute to the cost. ➤ Arrange a date & time to paint the benches in the precinct. <p><u>(f) Footpaths - Cllr D Vyse/J Rose</u></p> <ul style="list-style-type: none"> ➤ Cllr Vyse reported that all footpaths are in good order. 	<p>Mrs S Bagley</p> <p>Mrs S Bagley Cllr. Robinson</p> <p>June meeting</p> <p>Cllr. Fletcher</p>
<p>7. Planning Report - Cllr Martin Quaile</p>	
<p><i>City Councillor Jeff Jones left the room and took no part in the Planning Report.</i></p> <p>Week endings 20th April to 18th May</p> <p><u>APPLICATIONS</u></p> <p>2018/0927/TPO Mr Henry Davies, 23 Byron Way, Killay, Swansea, SA2 7EP To fell one Holly Tree and one Hawthorn Tree. Decision to be made by CCS.</p> <p>2018/0958/FUL Mr & Mrs Hagedorn, 15 Woodside Close, Killay, Swansea, SA2 7EB Two storey side extension, increase in ridge height, front canopy, fenestration and facade alterations, installation of roof lights and addition of hipped roof to existing single storey extension. KCC made no comment. Decision to be made by CCS.</p> <p>2018/1047/S73 Ms Emma Kamio, 3 The Precinct, Killay, Swansea, SA2 7BA Variation of condition 3 of Planning Permission 2012/0346 granted on the 2nd July 2012 to allow the use of the premises until 00.30hrs (Fri and Sat) and midnight (Sun-Thurs) and to allow customers to purchase food to be consumed off the premises up until the same time. KCC to object but would propose opening hours extended to 11pm as Saporito Pizza. (2015/2527)</p> <p>DECISIONS</p> <p>2018/0620/TPO 5 Clos Cynan, Killay, Swansea SA2 7DL To lop one Oak tree covered by TPO 204. Refused by CCS.</p> <p>2018/0810/NMA 14 Ffordd Taliesin, Killay, Swansea SA2 7DF Non-Material Amendment to Planning Permission 2017/0224/FUL granted 30th March 2017 to install a flue to the rear roof plane, a ground floor window to the south side</p>	<p>Cllr.Quaile Cllr Fletcher</p>

elevation, fenestration alterations to rear elevation and fit additional glazing to the proposed porch. Approved by CCS

2018/0216/PRE 79 & 81 Wimmerfield Avenue, Killay, Swansea, SA2 7DA
PRE APP to convert two flats into one residential property. CCS
Positive decision.

City Councillor Jeff Jones returned to the meeting.

8. Finance Report (SB/NF)

A list of cheques written during April have previously been circulated and was accepted, agreed by Council, signed and dated by Cllr N Fletcher.

The Petty Cash account as at 23rd April remains at £66.75

Number 1 Account – Treasurer	£3,035.79
Number 2 Account – Bus Account	£14,538.80
Number 3 Account – Election Account	£3,010.64

- Clerk's expenses for May are £25.80 - telephone only approved by all.
- The cheque list for May has been circulated previously.
- The Clerk advised Councillors that KCC have now adopted the BACS system so that all monies (if possible) will be paid this way in future. Cllr N Fletcher (Chair) has been authorized as a signatory on the Bank Accounts with Cllr J Robinson (Vice Chair) still waiting for notification from Lloyds Bank.
- VAT has been received from HMRC for 2017/18 expenditure. Total is £2,253.94

Cllr J Robinson

Approval required for:

S Bagley - paper - £19.95

J Evans - plants - £14.50

Proposed by Cllr B John seconded by Cllr T Lewis.

- The quarterly bank statements have been checked and approved by Cllr Sue John
- The Clerk reported that preparation of 2017/2018 accounts for Internal & External Audit are in hand.
- The Clerk has received the quotation from ALM Group to carry out the Electrical work for the Christmas Lighting. Cllr Fletcher will compare this to the Phillips quotation from 2017 to be discussed at a future meeting.

Cllr N Fletcher
June meeting.

9.Events

- **Royal Tea Party**
 - Councillor Fletcher thanked all Councillors who helped out on the day - it was a very successful afternoon. Photographs are on Face book.
 - A Ukulele Band was suggested for future events.
- **Summer Fun Day**
 - Date agreed as Tuesday 31st July.
 - The checklist was discussed and all important items are in hand.
 - Cllr Fitton agreed to produce notices for the day. (12-00 - 3.00pm) to be taken to the schools.
 - Consideration to the amount of money donated to the library for food will be decided at the next meeting.

Cllr J Fitton

<p>➤ Summer Events</p> <ul style="list-style-type: none"> • Saturday 25th August Table Top Sale (am) - (10.00am - 12.00) • Saturday 25th August Band Night (pm) - the VIP band has been booked. (7.00 -11.00 pm) • Sunday 26th August Songs of Praise (6pm in the precinct). Rev. Phillip Gwynne to officiate. • Cllr J Fitton has agreed to ask her husband to produce a Summer Events programme for the Notice Boards. <p>➤ Songs of Praise</p> <ul style="list-style-type: none"> • Cllr John mentioned the need to speak to Rev Phillip Gwynne regarding the Service on 26th August - Cllr Fletcher will speak to him. 	<p>Cllr J Fitton</p> <p>Cllr Fletcher</p>
10. Request for Donations (SB)	
There were no requests for donations received during May.	
11.Cloud Storage (JR)	
To be discussed at a future date.	
12. Defibrillators.	
No further progress since last meeting.	
13. Items for inclusion on next agenda	
<p>For information.</p> <ul style="list-style-type: none"> • Cllr B John highlighted a new telephone scam involving a number starting 00252. This number is based in Somalia and will automatically charge the receiving person on picking up. • Cllr Walsh informed Councillors that she had been invited to the opening of the Killay Chalet of Curiosity at Hendrefoilan Primary School. 	
There being no future business to discuss the meeting closed at 8.59 pm	

Signed Councillor _____ **23rd May 2018**